AGENDA FOR THE SPECIAL BUSINESS
EAST STROUDSBURG BOROUGH COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2026 – 7 PM

SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via Webex and the East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end, with the exception of the executive session, if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by**: _____

2. **Public Comments – Agenda items:**

3. **2027 Budget Presentation:** Kelly Lewis, Borough Manager
   A. **Review of Proposed 2027 Budget:** Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance

   B. **Review of Proposed 2027 Capital Budget:** Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance

   C. **Review of Proposed 2027 Trash Fund:** Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance

4. **Engineer's Action Items:**
   A. **2026 General and Water Funds Paving Project :**
      1. ACTION ITEM: Consider a motion to approve Change Order No. 1 representing an increase to the Contract of $11,470 to maintain one lane of traffic open along South Courtland St. near the intersection with Washington St. during milling and paving operations in the area. There is no change to Contract Time as a result of this Change Order.

         Motion made by _____, seconded by _____, to approve and authorize the Borough Council President, and/or the Borough Manager to execute Change Order No. 1, representing an increase to the Contract of $11,470, on behalf of the Borough.

5. **Committees:**
   A. **Community Relations:** 9.21.26 Meeting
      1. Consideration to approve 2026 Halloween Trick-or-Treating Hours on Saturday, October 31, 2026, from 6 PM to 8 PM.

         Motion made by _____, seconded by _____, to approve 2026 Halloween Trick-or-Treating Hours on Saturday, October 31, 2026, from 6 PM to 8 PM.

6. **Mayor Victor Brozusky:**

7. **Council Members:**
   A. Charles Garris

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B. Carrie Panepinto

C. Jane Gagliardo

D. Paul Shemansky

E. Lauren Peterson

F. Sonia Wolbert

8. **Manager's Report**
   A. **LSA Grant Applications Resolutions:**
      1. Consideration to approve Resolution 20-2026 for an LSA Grant Application for a new Community Center Roof at 15 Day Street in the amount of $45,000.

         Motion made by _____, seconded by _____, to approve Resolution 20-2026 for an LSA Grant Application for a new Community Center Roof at 15 Day Street in the amount of $45,000.

      2. Consideration to approve Resolution 21-2026 for an LSA Grant Application for a new Municipal Building Roof at 24 Analomink Street in the amount of $16,000.

         Motion made by _____, seconded by _____ to approve Resolution 21-2026 for an LSA Grant Application for a new Municipal Building Roof at 24 Analomink Street in the amount of $16,000.

      3. Consideration to approve Resolution 22-2026, an LSA Grant Application for a new Water Plant Roof at 899 Fawn Road in the amount of $85,000.

         Motion made by _____, seconded by _____, to approve Resolution 22-2026, an LSA Grant Application for a new Water Plant Roof at 899 Fawn Road in the amount of $85,000.

      4. Consideration to approve Resolution 23-2026 for LSA Grant Application for a new Side Dump Bucket in the amount of $20,500.

         Motion made by _____, seconded by _____, to approve Resolution 23-2026 for LSA Grant Application for a new Side Dump Bucket in the amount of $20,500.

      5. Consideration to approve Resolution 24-2026 for LSA Grant Application for a new Trailer Mounted Self-Contained Debris Collector in the amount of $147,221.36.

         Motion made by _____, seconded by _____, to approve Resolution 24-2026 for LSA Grant Application for a new Trailer Mounted Self-Contained Debris Collector in the amount of $147,221.36.

   B. **2026 Capital Financing:**
      1. **Turbine Blower and Narrow Brush Attachments for Ventrac General Fund:**

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a. Consideration to authorize the Borough Council President, the Borough Manager, and/or the Director of Public Works to execute and deliver all documents for the purchase, title, and insurance coverage of **Turbine Blower and Narrow Brush Attachments** from Marshall Machinery, Sourcewell #112624-TTC, in an amount not to exceed $12,899, utilizing proceeds from the Borough's 2026 Capital Financing. The Borough's Sourcewell number is 147824.

Motion made by _____, seconded by _____, to authorize the Borough Council President, the Borough Manager, and/or the Director of Public Works to execute and deliver all documents for the purchase, title, and insurance coverage of **Turbine Blower and Narrow Brush Attachments** from Marshall Machinery, Sourcewell #112624-TTC, in an amount not to exceed $12,899, utilizing proceeds from the Borough's 2026 Capital Financing. The Borough's Sourcewell number is 147824.

2. **Kubota Side-by-Side General Fund:**
   a. Consideration to authorize the Borough Council President, the Borough Manager, and/or the Director of Public Works to execute and deliver all documents for the purchase, title, and insurance coverage of **Kubota Side by Side** from Marshall Machinery, Sourcewell #112624-TTC, in an amount not to exceed $42,000 utilizing proceeds from the Borough's 2026 Capital Financing. The Borough's Sourcewell number is 147824. This purchase **is replacing a 17-year-old piece of equipment.**

   Motion made by _____, seconded by _____, to authorize the Borough Council President, the Borough Manager, and/or the Director of Public Works to execute and deliver all documents for the purchase, title, and insurance coverage of a **Kubota Side by Side** from Marshall Machinery, Sourcewell #112624-TTC, in an amount not to exceed $42,000, utilizing proceeds from the Borough's 2026 Capital Financing. The Borough's Sourcewell number is 147824. This **is replacing a 17-year-old piece of equipment.**

C. **2026-2028 Signal Services Maintenance Contract:**
1. Consideration to authorize the Borough Council President and/or Borough Manager to ratify the renewal of the two-year Traffic Signal Maintenance Contract with Signal Service, Inc. for a two-year contract period starting June 1, 2026, and ending May 31, 2028, for traffic signal maintenance and repair for a yearly contract amount of $3,100.00.

   Motion made by _____, seconded by _____, to authorize the Borough Council President and/or Borough Manager to ratify the renewal of the two-year Traffic Signal Maintenance Contract with Signal Service, Inc. for a two-year contract period starting June 1, 2026, and ending May 31, 2028, for traffic signal maintenance and repair for a yearly contract amount of $3,100.00.

D. **25 South Courtland Time Waiver Request – Conditional Use:**
1. Consideration to approve the time waiver request and conditional use application extension to Troy Nauman for their 25 South Courtland Street Project until midnight of December 31, 2026.

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Motion made by _____, seconded by _____, to approve the time waiver request and conditional use application extension to Troy Nauman for their 25 South Courtland Street Project until midnight of December 31, 2026.

E. **25 South Courtland Time Waiver Request – Land Development:**
   1. Consideration to approve the time waiver request and Land Development application extension to Troy Nauman for their 25 South Courtland Street Project until midnight of December 31, 2026.

      Motion made by _____, seconded by _____, to approve the time waiver request and Land Development application extension to Troy Nauman for their 25 South Courtland Street Project until midnight of December 31, 2026.

F. **East Stroudsburg Halloween Parade and Truck or Treat:**
   1. Consideration to approve the 2026 East Stroudsburg Halloween Parade and Truck or Treat at 10:00 AM on Saturday, October 31, 2026, starting in the South Kistler Street parking lot as the staging area, to turn left on Analomink Street, cross the railroad tracks and turn left onto Crystal Street, and end at the intersection of Crystal Street and Washington Street, with free parking in the Borough Municipal Parking Lots and parking meters in downtown East Stroudsburg. The parade shall be sponsored by WarriorCorps of East Stroudsburg, a 501(c)(3) organization, and is contingent upon all fees and insurance documents. Families will be encouraged to park in Borough Municipal Parking lots.

      Motion made by _____, seconded by _____, to approve the 2026 East Stroudsburg Halloween Parade and Truck or Treat at 10:00 AM on Saturday, October 31, 2026, starting in the South Kistler Street parking lot as the staging area, to turn left on Analomink Street, cross the railroad tracks and turn left onto Crystal Street, and end at the intersection of Crystal Street and Washington Street, with free parking in the Borough Municipal Parking Lots and parking meters in downtown East Stroudsburg. The parade shall be sponsored by WarriorCorps of East Stroudsburg, a 501(c)(3) organization, and is contingent upon all fees and insurance documents. Families will be encouraged to park in Borough Municipal Parking lots.

9. **Public Comments – New Business & Non-Agenda items:**

10. **Adjournment:**
    Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **October 5, 2026,** at **5 PM**
COUNCIL REGULAR MEETING: Tuesday**, October 6, 2026,** at **7 PM**
ZONING & PLANNING (ZAP) COMMITTEE: Tuesday, **October 13, 2026,** at **6 PM**
COUNCIL BUSINESS MEETING / BUDGET WORKSHOP: Monday, **October 26, 2026,** at **7 PM**
OPERATIONS COMMITTEE MEETING: Monday, **November 9, 2026,** at **6 PM**

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