

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, AUGUST 4, 2026 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor's Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on August 4, 2026, beginning at _____, prior to the start of the Council Meeting.
3. **Minutes of July 18, 2026, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the July 18, 2026, Council Regular Meeting Minutes.
4. **Public Comments – Agenda items:**
5. **Treasurer's Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email & in packet
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.
 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email & in packet
Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance.
 - C. **Review of the Cash Account Transfer Report prepared by the Director of Finance:** distributed via email & in packet
Motion made by _____, seconded by _____, to accept the Cash Account Transfer Report prepared by the Director of Finance.
 - D. **Finance Report:** distributed via email & in packet
Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.
6. **Stroud Region Open Space and Recreation Commission (SROSRC) Report:** distributed via email and in packet
7. **Engineer's Action Items:** distributed via email and in packet
 - A. **2026 Paving Project (Funded by Borough Street and Water Funds) – Bid Opening Update:**
 1. Consideration to authorize the issuance of the Notice of Intent to Award the bid for the 2026 Borough of East Stroudsburg General and Water Funds Paving Project to M&J

Excavation, Inc., as the lowest responsive bidder, for the unit costs as bid with a total cost not to exceed \$569,275.00, contingent upon acceptance of Modifications to the Street Opening Permits by UGI Utilities, Inc.

Motion made by _____, seconded by _____, to authorize the issuance of the Notice of Intent to Award the bid for the 2026 Borough of East Stroudsburg General and Water Funds Paving Project to M&J Excavation, Inc., as the lowest responsive bidder, for the unit costs as bid with a total cost not to exceed \$569,275.00, contingent upon acceptance of Modifications to the Street Opening Permits by UGI Utilities, Inc.

2. Consideration to authorize the: 1) Issuance of Final Award Notice, 2) Execution of the Contract and 3) Issuance of a Notice to Proceed, contingent upon the issuance of the aforementioned Notice of Intent to Award and a favorable review of the Agreement, Bonds, and other documents by the Solicitor, Engineer, and Manager.

Motion made by _____, seconded by _____, to authorize the: 1) Issuance of Final Award Notice, 2) Execution of the Contract and 3) Issuance of a Notice to Proceed, contingent upon the issuance of the aforementioned Notice of Intent to Award and a favorable review of the Agreement, Bonds, and other documents by the Solicitor, Engineer, and Manager.

B. Annual Testing and Maintenance of the Corrosion Protection System under I-80:

1. Consideration to authorize UTRS to perform 2026 annual testing and maintenance the cathodic protection system on both sides of I-80 for a fixed fee cost of \$2,335.00. The testing event should be performed in or about November 2026.

Motion made by _____, seconded by _____, to authorize UTRS to perform 2026 annual testing and maintenance the cathodic protection system on both sides of I-80 for a fixed fee cost of \$2,335.00. The testing event should be performed in or about November 2026.

C. Wells #3 & #4 Manganese and Iron Water Filtration Project Update:

1. The Public Water Supply Permit Application has been resubmitted to PADEP to address comments received.
2. The Chapter 106 Permit Applications has been accepted as complete by DEP and is under technical review.
3. A sewage planning exemption application must be submitted to PADEP.

D. Update on PennDOT I-80 Sewer Trunk Main Replacement Project Status:

8. Reports:

A. Public Works Report: distributed via email and in packet

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: distributed via email and in packet

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

9. **Committees:**

A. **Operations Committee:** No meeting. Last meeting 7.13.26 Agenda included in packet.

B. **Zoning and Planning Committee:** No meeting. Last meeting 7.14.26 Agenda included in packet

C. **Community Relations Committee:** Last meeting 8.3.26 & 7.20.26 Agendas included in packet

1. **Official Naming of Downtown District:**

a. **Downtown East Stroudsburg**

Includes:

- Crystal Street
- Washington Street, Dansbury Terrace, S. Courtland and N. Courtland
- Pocono Mountain Chamber of Commerce
- East Stroudsburg High School South
- Blue Ridge Lumber & AutoZone
- Miller Park & Shirley Futch Plaza
- East Stroudsburg Methodist Church
- East Stroudsburg Baptist Church
- Historic Dansbury Depot
- Borough Hall
- Rudy's Tavern
- US Post Office & CVS
- Restaurants & Shops
- Festivals

Brand: Downtown East Stroudsburg - *The Heart of the Poconos* This branding appears on every communication, map, and brochure.

10. **Correspondence:**

11. **Mayor Victor Brozusky:**

12. **Council Members:**

A. Jane Gagliardo

B. Paul Shemansky

C. Charles Garris

D. Carrie Panepinto

E. Lauren Peterson

F. Sonia Wolbert

13. **Solicitor's Report:**

14. **Manager's Report:**

A. Recommendation to Advance Culvert #11 Rehabilitation:

1. **Consideration:** With several recent flash flood warnings—and recognizing that repeated heavy rainfall was one of the conditions preceding the devastating 1955 flood—I am becoming increasingly concerned about the condition of our levee system, particularly Culvert #11, and, to a lesser extent, **Culvert #2** (A separate \$90,000 repair, the Borough can fund within the 2026 Levee Maintenance Budget).

Given these concerns, I recommend that we **immediately advance the attached Utility Service Group (USG) rehabilitation solution for Culvert #11** for Borough Council consideration at its **August 4, 2026** meeting. The attached work plan utilizes a cured-in-place pipe (CIPP) rehabilitation process for the 30-inch concrete culvert and is intended to restore the structural integrity and extend the service life of the pipe.

Importantly, **Utility Service Group is an approved COSTARS vendor** under Contract No. **016-E23-291** for Water & Wastewater Treatment Plants – Components, Equipment & Services, allowing the Borough to procure these services through the COSTARS cooperative purchasing program without conducting a separate public bid.

At the same time, I recommend that we **concurrently seek review and concurrence from both the U.S. Army Corps of Engineers and PADEP** to ensure the proposed rehabilitation method is acceptable and consistent with the Borough's efforts to restore full eligibility under the Corps' Public Law 84-99 Levee Rehabilitation Program.

The goal is to move this project forward as quickly as practical while maintaining all necessary regulatory coordination. In light of the increasing frequency and intensity of storm events, I believe it is prudent to act now rather than delay corrective action on one of the Borough's most critical flood protection assets.

Funding shall be reallocated from the 2026 Debt Financing.

Motion made by _____, seconded by _____, to authorize the Borough Council President and/or Borough Manager to execute and deliver the contract from **Utility Service Group is an approved COSTARS vendor** under Contract No. **016-E23-291** for Water & Wastewater Treatment Plants – Components, Equipment & Services, in an amount not to exceed \$391,746, subject to Borough Manager and Borough Engineer approval after securing concurrence from **both the U.S. Army Corps of Engineers and PADEP** to ensure the proposed rehabilitation method is acceptable and consistent with the Borough's efforts to restore full eligibility under the Corps' Public Law 84-99 Levee Rehabilitation Program, as well as concurrence from 2026 Debt Counsel as funding shall be reallocated from the 2026 Debt Financing.

B. Pollution Liability Insurance Coverage:

1. Consideration to approve the renewal of the Pollution Liability Insurance coverage at a cost of \$14,274.00, which includes terrorism coverage through Crum & Forster Specialty Insurance Company.

Motion made by _____, seconded by _____, to approve the renewal of the Pollution Liability Insurance coverage at a cost of \$14,274.00, which includes terrorism coverage through Crum & Forster Specialty Insurance Company.

C. Recommendation to Advance Culvert #2 Rehabilitation:

1. **Consideration:** With several recent flash flood warnings—and recognizing that repeated heavy rainfall was one of the conditions preceding the devastating 1955 flood—I am becoming increasingly concerned about the condition of our levee system, particularly Culvert #2, (A separate \$90,000 repair, the Borough can fund within the 2026 Levee Maintenance Budget).

Given these concerns, I recommend that we **immediately advance the attached _____ for Culvert #2** for Borough Council consideration at its **August 4, 2026** meeting. The attached work plan utilizes a cured-in-place pipe (CIPP) rehabilitation process for the 30-inch concrete culvert and is intended to restore the structural integrity and extend the service life of the pipe.

Importantly, _____ **is an approved COSTARS vendor** under for Water & Wastewater Treatment Plants – Components, Equipment & Services, allowing the Borough to procure these services through the COSTARS cooperative purchasing program without conducting a separate public bid.

At the same time, I recommend that we **concurrently seek review and concurrence from both the U.S. Army Corps of Engineers and PADEP** to ensure the proposed rehabilitation method is acceptable and consistent with the Borough's efforts to restore full eligibility under the Corps' Public Law 84-99 Levee Rehabilitation Program.

The goal is to move this project forward as quickly as practical while maintaining all necessary regulatory coordination. In light of the increasing frequency and intensity of storm events, I believe it is prudent to act now rather than delay corrective action on one of the Borough's most critical flood protection assets.

Funding shall be reallocated from the 2026 Debt Financing.

Motion made by _____, seconded by _____, to authorize the Borough Council President and/or Borough Manager to execute and deliver the contract from _____ for Water & Wastewater Treatment Plants – Components, Equipment & Services, in an amount not to exceed \$ _____, subject to Borough Manager and Borough Engineer approval after securing concurrence from **both the U.S. Army Corps of Engineers and PADEP** to ensure the proposed rehabilitation method is acceptable and consistent with the Borough's efforts to restore full eligibility under the Corps' Public Law 84-99 Levee Rehabilitation Program, as well.

D. Twin Boroughs Recycling Center Quonset Hut:

1. Consideration to authorize the Borough Manager to execute and deliver a contract with GAK Construction in an amount not exceeding \$5,150.00 to remove damaged metal siding and studs from the end wall of the Quonset Hut, install new 20-gauge 2x4 galvanized steel studs and track to close in the end wall, and install 29-gauge galvanized steel corrugated siding on the newly framed wall at the Twin Boroughs Recycling Center.

Motion made by _____, seconded by _____, to authorize the Borough Manager to execute and deliver a contract with GAK Construction in an amount not exceeding \$5,150.00 to remove damaged metal siding

and studs from the end wall of the Quonset Hut, install new 20-gauge 2x4 galvanized steel studs and track to close in the end wall, and install 29-gauge galvanized steel corrugated siding on the newly framed wall at the Twin Boroughs Recycling Center.

E. Peppe's Annual Car Show:

1. Consideration to approve Peppe's Annual Car Show on Sunday, August 16, 2026 and from 12 PM – 7 PM, contingent upon all fees and insurance documents being received and coordination of police.

Motion made by _____, seconded by _____, to approve Peppe's Annual Car Show on Sunday, August 16, 2026 and from 12 PM – 7 PM, contingent upon all fees and insurance documents being received and coordination of police.

F. Peppe's Celebrating Mexico Independence Festival:

1. Consideration to approve Peppe's Celebrating Mexico Independence Festival on Sunday, September 13, 2026 and from 12 PM – 7 PM, contingent upon all fees and insurance documents being received and coordination of police.

Motion made by _____, seconded by _____, to approve Peppe's Celebrating Mexico Independence Festival on Sunday, September 13, 2026 and from 12 PM – 7 PM, contingent upon all fees and insurance documents being received and coordination of police.

15. Manager's Follow-up Report:

16. Informational Items:

- A. June 2026 Waste Management Tonnage Report
- B. CDBG FFY2026 Timeline

17. Public Comments – New Business & Non-Agenda items:

18. Ratification of Bills Payable:

A. Approval of Warrant List #260804

Motion made by _____, seconded by _____, to approve the Warrant List #260804 as presented and attach to the minutes.

19. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

OPERATIONS COMMITTEE MEETING: Monday, August 10, 2026, at 6 PM

ZONING & PLANNING (ZAP) COMMITTEE: Tuesday, August 11, 2026, at 6 PM

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, August 17, 2026, at 5 PM

COUNCIL REGULAR MEETING: Tuesday, August 18, 2026, at 7 PM

COUNCIL WORK SESSION MEETING: Monday, August 24, 2026, at 7 PM