

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, AUGUST 18, 2026 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via Webex and the East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end, with the exception of the executive session, if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor's Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on August 18, 2026, beginning at _____, prior to the start of the Council Meeting.
3. **Minutes of August 4, 2026, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the August 4, 2026, Council Regular Meeting Minutes.
4. **Minutes of August 10, 2026, Continuation of the August 4, 2026 Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the August 10, 2026, Continuation of the August 4, 2026 Council Regular Meeting Minutes.
5. **Public Comments – Agenda items:**
6. **Treasurer's Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email & in packet
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.
 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email & in packet
Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance.
 - C. **Review of the Cash Account Transfer Report prepared by the Director of Finance:** distributed via email & in packet
Motion made by _____, seconded by _____, to accept the Cash Account Transfer Report prepared by the Director of Finance.
 - D. **Finance Report:** distributed via email & in packet
Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.
7. **Stroud Area Regional Police Department (SARPD) July 2026 Report:** distributed via email and in packet

8. **Acme Hose Co. No. 1 Fire July 2026 Report:** distributed via email and in packet

9. **Update Report - Zoning, Code Enforcement and Building Code Office**

10. **Engineer's Action Items:** distributed via email and in packet

A. 2026 Paving Project (Funded by Borough Street and Water Funds) – Bid Opening:

1. ACTION ITEM: Consider a motion to authorize the Borough Manager to issue the Notice of Intent to Award the bid for the 2026 Borough of East Stroudsburg General and Water Funds Paving Project to M&J Excavation, Inc., as the lowest responsive bidder, for a total cost of \$569,275.00 based on the unit costs as bid, subject to modification in accordance with the Contract Documents and Specifications, as recommended by the Engineer.

Motion made by _____, seconded by _____, to authorize the Borough Manager to issue the Notice of Intent to Award the bid for the 2026 Borough of East Stroudsburg General and Water Funds Paving Project to M&J Excavation, Inc., as the lowest responsive bidder, for a total cost of \$569,275.00 based on the unit costs as bid, subject to modification in accordance with the Contract Documents and Specifications, as recommended by the Engineer.

2. ACTION ITEM: Consider a motion to authorize: 1) the necessary Borough Council Officers to execute the Contract with M&J Excavation Inc. for a total cost of \$569,275.00 based on the unit costs as bid subject to modification in accordance with the Contract Documents and Specifications, as recommended by the Engineer; 2) the Borough Manager to issue Final Award Notice; and 3) the Borough Manager to issue the Notice to Proceed, contingent upon a favorable review of the Agreement, Bonds, and other documents by the Solicitor and Engineer.

Motion made by _____, seconded by _____, to authorize: 1) the necessary Borough Council Officers to execute the Contract with M&J Excavation Inc. for a total cost of \$569,275.00 based on the unit costs as bid, subject to modification in accordance with the Contract Documents and Specifications, as recommended by the Engineer; 2) the Borough Manager to issue Final Award Notice; and 3) the Borough Manager to issue the Notice to Proceed, contingent upon a favorable review of the Agreement, Bonds, and other documents by the Solicitor and Engineer.

B. Grand Street, Warren Street, and Secor Ave. Quitclaim Utility Easements:

1. ACTION ITEM: Consider a motion to authorize the Borough Professionals to finalize documents, send to Mr. and Mrs. Kessel for execution by property owners, recordation by the Borough, and secure a title insurance policy for the following easements:
 - Quit-Claim Public Utility Easement and Right of Way on the Unopened Portion of Grand Street.
 - Quit-Claim Public Utility Easement and Right of Way on the Unopened Portion of Warren Street.
 - Quit-Claim Public Utility Easement and Right of Way on the Unopened Portion of Secor Ave.
 - Waterline Easements and Right of Way on Lands of Gregory and Jaclyn Kessel.

Motion made by _____, seconded by _____, to authorize the Borough Professionals to finalize documents, send to Mr. and Mrs. Kessel for execution by the property owners, recordation by the Borough, and secure a title insurance policy for the following easements:

- Quit-Claim Public Utility Easement and Right of Way on the Unopened Portion of Grand Street.
- Quit-Claim Public Utility Easement and Right of Way on the Unopened Portion of Warren Street.
- Quit-Claim Public Utility Easement and Right of Way on the Unopened Portion of Secor Ave.
- Waterline Easements and Rights of Way on Lands of Gregory and Jaclyn Kessel.

C. Spangenburg Ave. Waterline Replacement Project:

1. ACTION ITEM: Consider a motion to authorize the Borough Engineer to perform the survey, design, permitting, and preparation of specifications for public bidding of the Spangenburg Ave. Waterline Replacement Project at a cost not to exceed _____ on a time and materials basis in accordance with 2026 Fee Schedule rates adopted by the Borough, subject to Borough Manager review and oversight.

Motion made by _____, seconded by _____, to authorize the Borough Engineer to perform the survey, design, permitting and preparation of specifications for public bidding of the Spangenburg Ave. Waterline Replacement Project at a cost not to exceed _____ on a time and materials basis in accordance with rates approved by the Borough, subject to Borough Manager review and oversight.

2. ACTION ITEM: Consider a motion to authorize the advertisement for public bidding of the Spangenburg Ave. Waterline Replacement Project contingent upon the review and approval of the Borough Engineer, Solicitor, and Manager.

Motion made by _____, seconded by _____, to authorize the advertisement for public bidding of the Spangenburg Ave. Waterline Replacement Project contingent upon the review and approval of the Borough Engineer, Solicitor, and Manager.

D. Flood Gate/Levee Culvert No. 2 (Oakland Ave.) Modifications:

1. ACTION ITEM: Consider a motion to authorize the Borough Engineer to perform survey and prepare an Erosion and Sedimentation Control Plan to permit the Borough to install an inlet or manhole on the existing Levee Culvert No. 2 near the western end of Oakland Ave. at a cost not to exceed _____ on a time and materials basis in accordance with 2026 Fee Schedule rates adopted by the Borough, subject to Borough Manager review and oversight.

Motion made by _____, seconded by _____, to authorize the Borough Engineer to perform survey and prepare an Erosion and Sedimentation Control Plan to permit the Borough to install an inlet or manhole on the existing Levee Culvert No. 2 near the western end of Oakland Ave. at a cost not to exceed _____ on a time and materials basis in accordance with 2026 Fee Schedule rates adopted by the Borough, subject to Borough Manager review and oversight.

E. Well 3 and 4 Manganese and Iron Water Filtration Project – Update:

1. The Public Water Supply Permit Application has been resubmitted to PADEP and is under technical review.
2. The Chapter 106 Permit was issued by PADEP on August 4.
3. A sewage planning exemption application must be submitted to PADEP.
4. **Manager's Note:** *The proposed amendments to the Borough's Flood Plain Ordinance are circulating with the Planning Commissions of Monroe County and the Borough of East Stroudsburg for review and approval.*

F. Update on PennDOT I-80 Sewer Trunk Main Replacement Project Status:

11. Reports:

A. Public Works Report: distributed via email and in packet

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: distributed via email and in packet

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

12. Committees:

A. Operations Committee: Last meeting 8.10.2026. Agenda included in packet.

B. Zoning and Planning Committee: Last meeting 8.11.2026. Agenda included in packet

C. Community Relations Committee: Last meeting 8.17.2026. Agenda included in packet

13. Correspondence:

14. Mayor Victor Brozusky:

15. Council Members:

A. Jane Gagliardo

B. Paul Shemansky

C. Charles Garris

D. Carrie Panepinto

E. Lauren Peterson

F. Sonia Wolbert

16. Solicitor's Report:

17. **Manager's Report:**

A. **Water System Well Station VFD Upgrades: 2026 Debt Financing**

1. Consideration to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver a contract for the purchase, installation, startup, and commissioning of new Variable Frequency Drive (VFD) packages for Well Stations No. 3 and No. 4, including removal of existing motor control systems, SCADA integration, operator training, installation of a new NEMA 3R load center at Well Station No. 4, and all associated electrical work from Powerhouse Electrical Solutions, LLC (COSTARS Vendor No. 563286) through validated COSTARS Contract No. 008-E26-1657 in an amount not to exceed \$66,236.83. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing.

Motion made by _____, seconded by _____, to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver a contract for the purchase, installation, startup, and commissioning of new Variable Frequency Drive (VFD) packages for Well Stations No. 3 and No. 4, including removal of existing motor control systems, SCADA integration, operator training, installation of a new NEMA 3R load center at Well Station No. 4, replacement of the deteriorated equipment backboard, and all associated electrical work from Powerhouse Electrical Solutions, LLC (COSTARS Vendor No. 563286) through validated COSTARS Contract No. 008-E26-1657 in an amount not to exceed \$66,236.83. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing.

B. **WTP Supernatant Backwash Trough Replacement (2026 Debt Financing)**

1. Consideration to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver a contract for the fabrication, purchase, and installation of replacement 304 stainless steel supernatant backwash troughs at the Water Treatment Plant, including demolition of existing troughs and installation of the new trough system from Blooming Glen Contractors, Inc., through COSTARS Vendor No. 120516 and COSTARS Contract No. 016-E23-281, in an amount not to exceed \$45,000.00. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing.

Motion made by _____, seconded by _____, to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver a contract for the fabrication, purchase, and installation of replacement 304 stainless steel supernatant backwash troughs at the Water Treatment Plant, including demolition of existing troughs and installation of the new trough system from Blooming Glen Contractors, Inc., through COSTARS Vendor No. 120516 and COSTARS Contract No. 016-E23-281, in an amount not to exceed \$45,000.00. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing.

C. **Scaleton Volumetric Feeder (2026 Debt Financing):**

1. Consideration to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver a contract for the purchase of one (1) Scaleton VMF-90A Volumetric Feeder for powdered activated carbon (PAC), including a 10-cubic-foot hopper extension, dust-proof glove box, single bag loader, explosion-proof motor and vibratory agitator, wetting cone assembly, educator, feeder frame, dust collection system, and all associated appurtenances from Environmental

Service & Equipment Company, Inc. Costars Vendor No. 372655 and Costars Contract No. 016-E23-284 in an amount not to exceed \$85,985.00. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing.

Motion made by _____, seconded by _____, to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver a contract for the purchase of one (1) Scaleton VMF-90A Volumetric Feeder for powdered activated carbon (PAC), including a 10-cubic-foot hopper extension, dust-proof glove box, single bag loader, explosion-proof motor and vibratory agitator, wetting cone assembly, educator, feeder frame, dust collection system, and all associated appurtenances Environmental Service & Equipment Company, Inc. Costars Vendor No. 372655 and Costars Contract No. 016-E23-284 in an amount not to exceed \$85,985.00. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing.

D. Water Distribution System Leak Detection Equipment: 2026 Debt Financing

1. Consideration to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver contracts for the purchase of eighteen (18) ZoneScan 850 correlating radio loggers for continuous leak monitoring and leak detection within the water distribution system from Exeter Supply, (COSTARS Vendor No. 180043) and Costars Contract No. 016-E23-293 in an amount not to exceed \$21,188.25, and one (1) DXMIC PRO leak noise amplification system, including all accessories, hardware, and upgraded firmware, from 540 Technologies COSTARS Vendor No. 359186 and Costars Contract No. 016-E24-345 in an amount not to exceed \$6,998.61, for a combined total amount not to exceed \$28,186.86. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing.

Motion made by _____, seconded by _____, to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver contracts for the purchase of eighteen (18) ZoneScan 850 correlating radio loggers for continuous leak monitoring and leak detection within the water distribution system from Exeter Supply, (COSTARS Vendor No. 180043) and Costars Contract No. 016-E23-293 in an amount not to exceed \$21,188.25, and one (1) DXMIC PRO leak noise amplification system, including all accessories, hardware, and upgraded firmware, from 540 Technologies COSTARS Vendor No. 359186 and Costars Contract No. 016-E24-345 in an amount not to exceed \$6,998.61, for a combined total amount not to exceed \$28,186.86. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing. Combined Total: \$28,186.86

E. Water Treatment Plant Chemical Containment Improvements: 2026 Debt Financing:

1. Consideration to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver contracts for the purchase and installation of chemical containment and storage equipment for the Water Treatment Plant, including two (2) 360-gallon dual containment sodium hydroxide storage tanks, PA DEP registration services, appurtenances for an existing containment tank, three (3) four-drum spill containment pallets, three (3) two-drum spill containment pallets from Design Plastic Systems, Inc. COSTARS Vendor No. 124895 and Costars Contract No. E23-016-283 in an amount not to exceed \$13,651.00; one (1) Scaleton 2350 Digital Dual Cylinder Scale and AccuPro 1000 Measurement System from

Environmental Service & Equipment Company, Inc COSTARS Vendor No. 372655 and Costars Contract No. 016-E23-284 in an amount not to exceed \$3,414.00; and one (1) Nilfisk industrial HEPA-rated vacuum system for chemical containment and spill response in an amount not to exceed \$3,499.50, for a combined amount not to exceed \$20,564.50. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing.

Motion made by _____, seconded by _____, to authorize the Borough Council President, Borough Manager, and/or Director of Public Works to execute and deliver contracts for the purchase and installation of chemical containment and storage equipment for the Water Treatment Plant, including two (2) 360-gallon dual containment sodium hydroxide storage tanks, PA DEP registration services, appurtenances for an existing containment tank, three (3) four-drum spill containment pallets, three (3) four-drum spill containment pallets, three (3) two-drum spill containment pallets from Design Plastic Systems, Inc. COSTARS Vendor No. 124895 and Costars Contract No. E23-016-283 in an amount not to exceed \$13,651.00; one (1) Scaletron 2350 Digital Dual Cylinder Scale and AccuPro 1000 Measurement System from Environmental Service & Equipment Company, Inc COSTARS Vendor No. 372655 and Costars Contract No. 016-E23-284 in an amount not to exceed \$3,414.00; and one (1) Nilfisk industrial HEPA-rated vacuum system for chemical containment and spill response in an amount not to exceed \$3,499.50, for a combined amount not to exceed \$20,564.50. This purchase shall be paid by the Water Fund proceeds from the 2026 Debt Financing. Total Project Amount: \$20,564.50.\

F. Recommendation to Advance Flood Gate/Culvert #11 Rehabilitation:

1. **Consideration:** The Borough met with leaders from the U.S. Army Corps of Engineers and DEP for the annual Levee inspection and a follow-up review of Flood Gates #2 and #11. It was very productive. In the Engineer's Report, Culvert #2 is addressed. For Culvert #11, the Borough Professional team has an opportunity to significantly reduce the projected \$500,000 cost by developing a better solution.

Recommendation to direct the Borough Manager to work together with the Borough Professional and Leadership teams to develop a better solution for Culvert #11 based upon the recommendations of the US Army Corps of Engineers and DEP. The Professional team shall undertake this work on a time-and-materials basis in accordance with the 2026 Fee Schedule rates adopted by the Borough. Funding shall be paid by the 2026 General Fund allocation for Levee Maintenance. If need be, additional funding shall be secured through a reallocation from the 2026 Debt Financing, subject to 2026 Bond Counsel concurrence.

Motion made by _____, seconded by _____, to direct the Borough Manager to work together with the Borough Professional and Leadership teams to develop a better solution for Culvert #11 based upon the recommendations of the US Army Corps of Engineers and DEP. The Professional team shall undertake this work on a time-and-materials basis in accordance with the 2026 Fee Schedule rates adopted by the Borough. Funding shall be paid by the 2026 General Fund allocation for Levee Maintenance. If need be, additional funding shall be secured through a reallocation from the 2026 Debt Financing, subject to 2026 Bond Counsel concurrence.

G. 214 Washington Street Stormwater Culvert

1. Consideration to direct the Borough Manager to work with the Borough Professional and Leadership team to develop solution plans to repair the stormwater culvert from Washington Street through 214 Washington Street. The culvert continues to collapse at an increasing rate. On Friday, August 14th, the Borough Engineer, Justin Downey, and Jordan Delestre, the Structure Engineer with the Borough's alternate engineering firm, Hanover Engineering, were on site to review the property and building, prepare reports, and help develop solution plans. The Professional team shall undertake this work on a time-and-materials basis in accordance with the 2026 Fee Schedule rates adopted by the Borough. Funding shall be paid through several accounts in the 2026 General Fund. Any necessary budget modifications will be approved by Council before any work commences. If need be, additional funding shall be secured through a reallocation from the 2026 Debt Financing, subject to 2026 Bond Counsel concurrence.

Motion made by _____, seconded by _____, to direct the Borough Manager to work with the Borough Professional and Leadership team to develop solution plans to repair the stormwater culvert from Washington Street through 214 Washington Street. The culvert continues to collapse at an increasing rate. On Friday, August 14th, the Borough Engineer, Justin Downey, and Jordan Delestre, the Structure Engineer with the Borough's alternate engineering firm, Hanover Engineering, were on site to review the property and building, prepare reports, and help develop solution plans. The Professional team shall undertake this work on a time-and-materials basis in accordance with the 2026 Fee Schedule rates adopted by the Borough. Funding shall be paid through several accounts in the 2026 General Fund. Any necessary budget modifications will be approved by Council before any work commences. If need be, additional funding shall be secured through a reallocation from the 2026 Debt Financing, subject to 2026 Bond Counsel concurrence.

H. 2027-2029 residential Garbage Collection & Disposal Contract:

1. **Consideration** to accept the bid results for the 2027–2029 Residential Garbage Collection & Disposal Contract; award the Contract to Waste Management, as the lowest responsive and responsible bidder, at the three-year Base Bid amount of **\$2,635,703**; and authorize the Council President and/or Borough Manager to execute and deliver the Contract and all related documents, subject to final review and approval as to form by the Borough Solicitor.

The recommended contract is **more than \$60,000 lower than the Borough's current 2025 annual contract cost** while maintaining the existing level of residential collection service.

Motion made by _____, seconded by _____, to accept the bid results for the 2027–2029 Residential Garbage Collection & Disposal Contract; award the Contract to Waste Management, as the lowest responsive and responsible bidder, at the three-year Base Bid amount of **\$2,635,703**; and authorize the Council President and/or Borough Manager to execute and deliver the Contract and all related documents, subject to final review and approval as to form by the Borough Solicitor.

I. ESYA Football & Cheer Kickoff Parade:

1. Consideration to approve ESYA Football & Cheer Kickoff Parade on Sunday, August 23, 2026, beginning at 9 AM, starting at Dansbury Park going down Lenox Ave, Elizabeth Street, and ending at East Stroudsburg South Stadium, contingent upon all fees and insurance documents being received and coordination of police.

Motion made by _____, seconded by _____, to approve ESYA Football & Cheer Kickoff Parade on Sunday, August 23, 2026, beginning at 9 AM, starting at Dansbury Park going down Lenox Ave, Elizabeth Street, and ending at East Stroudsburg South Stadium, contingent upon all fees and insurance documents being received and coordination of police.

J. 2027 Budget Workshop Meetings:

1. **Consideration:** The Borough Manager recommends that Borough Council consider establishing a schedule of 2027 Budget Workshop Meetings of Borough Council from 5:30 p.m. to 7:00 p.m., immediately preceding the regularly scheduled Borough Council meetings on the dates listed below, and authorize the Borough Manager to advertise the Budget Workshop Meeting schedule as required by law.

- September 1, 2026
- September 15, 2026
- October 6, 2026
- October 20, 2026
- November 3, 2026
- November 17, 2026
- December 1, 2026
- December 15, 2026

Motion made by _____, seconded by _____, to establish 2027 Budget Workshop Meetings of Borough Council from **5:30 p.m. to 7:00 p.m.**, immediately preceding the regularly scheduled Borough Council meetings on September 1, September 15, October 6, October 20, November 3, November 17, December 1, and December 15, 2026, and to authorize the Borough Manager to advertise the meeting schedule as required by law.

K. Open Employment Positions Fulfillment:

1. Consideration to approve the Borough Manager hiring Wyatt Staples as a Municipal Worker C union position at the probationary period hourly rate of \$24.10, starting on Tuesday, September 1, 2026 in the Streets Department.

Motion made by _____, seconded by _____, to approve the Borough Manager hiring Wyatt Staples as a Municipal Worker C union position at the probationary period hourly rate of \$24.10, starting on Tuesday, September 1, 2026 in the Streets Department.

2. Consideration to approve the Borough Manager hiring Peter Vernacchia as a Sewer Laborer union position at the probationary period hourly rate of \$22.73, starting on Tuesday, September 1, 2026 in the Sewer Department.

Motion made by _____, seconded by _____, to approve the Borough Manager hiring Peter Vernacchia as a Sewer Laborer union

position at the probationary period hourly rate of \$22.73, starting on Tuesday, September 1, 2026 in the Sewer Department.

18. **Manager's Follow-up Report:** distributed via email & in packet

19. **Informational Items:**

- A. Waste Management July 2026 Tonnage Report
- B. Monroe County Control Center July 2026 Overdose Statistics

20. **Public Comments – New Business & Non-Agenda Items:**

21. **Ratification of Bills Payable:**

A. **Approval of Warrant List #260818**

Motion made by _____, seconded by _____, to approve the Warrant List #260818 as presented and attach to the minutes.

22. **Adjournment:**

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

COUNCIL WORK SESSION MEETING: Monday, **August 24, 2026**, at **7 PM**

COUNCIL REGULAR MEETING: Tuesday, **September 1, 2026**, at **7 PM**

OPERATIONS COMMITTEE MEETING: Monday, **September 14, 2026**, at **6 PM**

ZONING & PLANNING (ZAP) COMMITTEE: Tuesday, **September 15, 2026**, at **6 PM**

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **September 21, 2026**, at **5 PM**