

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, MAY 19, 2026 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on May 19, 2026, starting prior to the start of the Council Meeting.
3. **Minutes of May 5, 2026, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the May 5, 2026, Council Regular Meeting Minutes.
4. **Public Comments – Agenda items:**
5. **Public Hearing:**
 - A. **Public Hearing on FFY2025 CDBG Application Revision advertised for 7 PM**
Motion made by _____, seconded by _____, to recess the Regular Council Meeting, and convene the Public Hearing for FFY2025 CDBG Application Revision. Note time: _____

Motion made by _____, seconded by _____, to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: _____

Motion made by _____, seconded by _____, to approve FFY2025 CDBG Application Revision, as presented and advertised.
6. **INFORMATIONAL SESSION:** Department of General Services (DGS) Presentation on East Stroudsburg University (ESU) Keystone Information Commons Project:
7. **Treasurer’s Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.
 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email

Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance and attach to the minutes.

C. Review of the 12/31/2025 Adjusting Journal Entries Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to approve the 12/31/2025 Adjusting Journal Entries Report prepared by the Director of Finance.

D. Review of the Cash Account Transfer Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to accept the Cash Account Transfer Report prepared by the Director of Finance.

E. Finance Report: distributed via email

Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

8. Borough Engineer's Report: to be distributed via email and in packet

A. MS4 PRP Plan – Sambo Creek Streambank Restoration Project:

1. Consideration to authorize UTRS to submit the amendment to the approved PRP Plan for the Sambo Creek Streambank Stabilization to DEP and to submit a final PRP Report to DEP for the sediment reduction measures installed and performed in the Sambo Creek Watershed.

Motion made by _____, seconded by _____, to authorize UTRS to submit the amendment to the approved PRP Plan for the Sambo Creek Streambank Stabilization to DEP and to submit a final PRP Report to DEP for the sediment reduction measures installed and performed in the Sambo Creek Watershed.

2. Consideration to authorize UTRS to prepare bid specifications for the Sambo Creek Streambank Restoration.

Motion made by _____, seconded by _____, to authorize UTRS to prepare bid specifications for the Sambo Creek Streambank Restoration.

3. Consideration to authorize the advertisement of the bid for the Sambo Creek Streambank Restoration Project.

Motion made by _____, seconded by _____, to authorize the advertisement of the bid for the Sambo Creek Streambank Restoration Project.

B. Update on PennDOT I-80 Sewer Trunk Main Replacement Project Status:

C. Update on Well No. 3 and No. 4 Manganese and Iron Water Filtration Project:

9. **Stroud Area Regional Police Department (SARPD) April 2026 Report:** distributed via email and in packet

10. **Acme Hose Co. No. 1 Fire April 2026 Report:** distributed via email and in packet

11. **Reports:**

A. **Public Works Report:** distributed via email and in packet

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. **Zoning Report:**

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

12. **Committees:**

A. **Operations Committee:** No meeting.

B. **Zoning and Planning Committee:**

C. **Community Relations Committee:** No meeting.

13. **Correspondence:**

14. **Mayor Victor Brozusky:**

15. **Council Members:**

A. Charles Garris

B. Carrie Panepinto

C. Jane Gagliardo

D. Paul Shemansky

E. Lauren Peterson

F. Sonia Wolbert

16. **Solicitor's Report:**

17. **Manager's Report:**

A. **112 North Courtland Street:**

1. Consideration to authorize the Borough Manager to execute and deliver all documents relating to the request for PA DEP Planning Exemption for 112 North Courtland Street, Tax Code 05-4.1.5.20.

Motion made by _____, seconded by _____, to ratify the Borough Manager to execute and deliver all documents relating to the request for PA DEP Planning Exemption for 112 North Courtland Street, Tax Code 05-4.1.5.20.

B. 25 South Courtland Street:

1. Consideration to authorize the Borough Manager to execute and deliver all documents relating to the request for PA DEP Planning Exemption for 25 South Courtland Street, Tax Code 05-3.1.3.13.

Motion made by _____, seconded by _____, to ratify the Borough Manager to execute and deliver all documents relating to the request for PA DEP Planning Exemption for 25 South Courtland Street, Tax Code 05-3.1.3.13.

C. Lower Dam GP-5 Application:

1. Consideration to ratify the actions of the Borough Manager of his signing the Lower Dam GP-5 permit application prior to submission. The GP-5 permit (Utility Line Stream Crossing) is required to install, operate, and maintain utility lines (in this case water distribution line) that cross regulated Pennsylvania waterways and wetlands. The water distribution line from the water reservoir to the Borough is being relocated as part of the Lower Dam Removal Project. The relocated water distribution line will cross Sambo Creek (a regulated Pennsylvania waterway) thereby requiring a GP-5 permit.

Motion made by _____, seconded by _____, to ratify the actions of the Borough Manager of his signing the Lower Dam GP-5 permit application prior to submission. The GP-5 permit (Utility Line Stream Crossing) is required to install, operate, and maintain utility lines (in this case water distribution line) that cross regulated Pennsylvania waterways and wetlands. The water distribution line from the water reservoir to the Borough is being relocated as part of the Lower Dam Removal Project. The relocated water distribution line will cross Sambo Creek (a regulated Pennsylvania waterway) thereby requiring a GP-5 permit.

D. Streets/DPW:

1. Consideration to approve moving Jason Getz from Maintenance Worker C to Maintenance Worker B, as of June 1, 2026 for he has completed all the necessary training and classes.

Motion made by _____, seconded by _____, to approve moving Jason Getz from Maintenance Worker C to Maintenance Worker B, as of June 1, 2026 for he has completed all the necessary training and classes.

E. Manhole Lids and Risers via Sewer Fund:

1. Consideration to authorize the Borough Council President, the Borough Manager, and/or the Director of Public Works to execute and deliver all documents for the purchase, and title for manhole lids and risers from L B Water Service, Inc., COSTARS # _____, in an amount not to exceed \$14,000. These manhole lids and risers will address several manholes requiring adjustment. This purchase shall be charged to the Sewer Fund Capital Allocation.

Motion made by _____, seconded by _____, to authorize the Borough Council President, the Borough Manager, and/or the Director of Public Works to execute and deliver all documents for the purchase, and title for manhole lids and risers from L B Water Service, Inc., COSTARS # _____, in an amount not to exceed \$14,000. These manhole lids and risers will address several

manholes requiring adjustment. This purchase shall be charged to the Sewer Fund Capital Allocation.

Total Net Proceeds: \$3,963,500, General Fund Allocation:\$1,664,670; Sewer Fund Allocation: \$1,664,670; Water Fund Allocation: \$634,160; Balance: \$2,077,537 after Manhole Lids & Risers purchase \$14,000 , Balance: \$2,063,537 . SEWER Fund Allocation: \$1,664,670, Balance: \$1,137,670 , after Manhole Lids & Risers purchase: \$1,123,670

F. **Resolution 11-2026:** Agreement with UGI for Temporary Construction Easement and abandonment of Existing Gas Line:

18. **Manager’s Follow-up Report:**

19. **Informational Items:**

A. Waste Management April 2026 Tonnage Report

20. **Public Comments – New Business & Non-Agenda items:**

21. **Ratification of Bills Payable:**

A. **Approval of Warrant List #260519**

Motion made by _____, seconded by _____, to approve the Warrant List #260519 as presented and **attach to the minutes.**

22. **Adjournment:**

Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **May 12, 2026**, at **6 PM**

OPERATIONS COMMITTEE MEETING: Wednesday, **May 27, 2026**, at **5 PM**

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **June 1, 2026**, at **5 PM**

COUNCIL REGULAR MEETING: Tuesday, **June 2, 2026**, at **7 PM**

COUNCIL WORK SESSION MEETING: Monday, **June 22, 2026**, at **7 PM**