

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, APRIL 21, 2026 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on April 21, 2026, starting prior to the start of the Council Meeting.
3. **Minutes of April 7, 2026, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the April 7, 2026, Council Regular Meeting Minutes.
4. **Public Comments – Agenda items:**
5. **Presentation of East Stroudsburg Borough’s 250th Keystone:**
6. **Treasurer’s Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.
 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance and attach to the minutes.
 - C. **Review of Schedule of Debt Services Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Schedule of Debt Services Report prepared by the Director of Finance.
 - D. **Review of the Cash Account Transfer Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash Account Transfer Report prepared by the Director of Finance.
 - E. **Finance Report:** distributed via email

Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

7. **Borough Engineer's Report:** to be distributed via email and in packet

A. **Borough of East Stroudsburg FY 2026 CDBG Application:**

1. Consideration to authorize the Borough Engineer to coordinate with the Public Works Department and the County Redevelopment Office to prepare engineering documents necessary for the 2026 CDBG Grant Application and public hearings. These exhibits include a FEMA FIRMETTE, 11" X 17" maps of the neighborhood of the project, photos and photo location map, Sealed Engineer's Estimate Engineer's life span certification and descriptive narrative. The cost to prepare these documents is estimated not to exceed \$8,000.00, in accordance with the 2026 Borough Rate Schedule.

Motion made by _____, seconded by _____, to authorize the Borough Engineer to coordinate with the Public Works Department and the County Redevelopment Office to prepare engineering documents necessary for the 2026 CDBG Grant Application and public hearings. These exhibits include a FEMA FIRMETTE, 11" X 17" maps of the neighborhood of the project, photos and photo location map, Sealed Engineer's Estimate Engineer's life span certification and descriptive narrative. The cost to prepare these documents is estimated not to exceed \$8,000.00, in accordance with the 2026 Borough Rate Schedule.

B. **Pennsylvania Declared Drought Watch Remains in Effect for Monroe County:**

C. **Update on PennDOT I-80 Sewer Trunk Main Replacement Project Status:**

D. **Update on Well No. 3 and No. 4 Manganese and Iron Water Filtration Project:**

8. **Stroud Area Regional Police Department (SARPD) March 2026 Report:** distributed via email and in packet

9. **Acme Hose Co. No. 1 Fire March 2026 Report:** distributed via email and in packet

10. **Reports:**

A. **Public Works Report:** distributed via email and in packet

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. **Zoning Report:** distributed via email and in packet

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

11. **Committees:**

A. **Operations Committee:** No meeting.

B. **Zoning and Planning Committee:**

C. **Community Relations Committee:**

1. Consideration to approve the Annual Free Fee Yard Sale Weekend for July 10th, 11th, and 12th, 2026, with a Rain Date Weekend of July 17th, 18th, and 19th, 2026. All

residents who wish to participate in the Free Yard Sale Weekend and have their address publicized must submit their Yard Sale Permit Application no later than end of business day June 30th, 2026. Otherwise, Residents may still participate by submitting their Yard Sale Permit Application, but will not be guaranteed to have their address publicized as a participant.

Motion made by _____, seconded by _____, to approve the Annual Free Fee Yard Sale Weekend for July 10th, 11th, and 12th, 2026, with a Rain Date Weekend of July 17th, 18th, and 19th, 2026. All residents who wish to participate in the Free Yard Sale Weekend and have their address publicized must submit their Yard Sale Permit Application no later than end of business day June 30th, 2026. Otherwise, Residents may still participate by submitting their Yard Sale Permit Application, but will not be guaranteed to have their address publicized as a participant.

12. Shade Tree Commission: April 13, 2026 Minutes

13. Correspondence:

A. Invitation to America250PA's Semiquincentennial Bell Dedication – May 7, 2026

14. Mayor Victor Brozusky:

15. Council Members:

- A. Charles Garris
- B. Carrie Panepinto
- C. Jane Gagliardo
- D. Paul Shemansky
- E. Lauren Peterson
- F. Sonia Wolbert

16. Solicitor's Report:

17. Manager's Report:

A. 2024 Audit Update:

B. East Stroudsburg Little League Opening Day Parade:

1. Consideration to ratify the approval of the East Stroudsburg Little League Opening Day Parade on Saturday, April 11, 2026 starting at 9 AM with all fees paid, insurance documents being received, coordination of police, and coordination of fire.

Motion made by _____, seconded by _____, to ratify the approval of the East Stroudsburg Little League Opening Day Parade on Saturday, April 11, 2026 starting at 9 AM with all fees paid, insurance documents being received, coordination of police, and coordination of fire.

C. Annual St. Matthew's Parish Festival:

1. Consideration to approve request from St. Matthew's Parish to close Braeside Ave from Elk Street to Ridgeway Street on Friday, August 7, 2026 and Saturday, August 8, 2026 from 5 PM to 10 PM, and Sunday, August 9, 2026 from 12 PM to 6 PM for their Annual St. Matthew's Festival. An additional request for any available wooden saw-horse wooden barricades or metal barricades be borrowed and delivered before the event.

Motion made by _____, seconded by _____, to approve request from St. Matthew's Parish to close Braeside Ave from Elk Street to Ridgeway Street on Friday, August 7, 2026 and Saturday, August 8, 2026 from 5 PM to 10 PM, and Sunday, August 9, 2026 from 12 PM to 6 PM for their Annual St. Matthew's Festival. An additional request for any available wooden saw-horse wooden barricades or metal barricades be borrowed and delivered before the event.

D. SROSRC Support letter and Grant Commitment:

1. Consideration to ratify the actions of Kelly Lewis, Borough Manager, executing and delivering a letter to Stroud Region Open Space and Recreation Commission (SROSRC) in support of the submission of the Comprehensive Planning Grant, along with the Borough of East Stroudsburg financially supporting the grant with a matching funds contribution, not to exceed \$7,500.00.

Motion made by _____, seconded by _____, to ratify the actions of Kelly Lewis, Borough Manager, executing and delivering a letter to Stroud Region Open Space and Recreation Commission (SROSRC) in support of the submission of the Comprehensive Planning Grant, along with the Borough of East Stroudsburg financially supporting the grant with a matching funds contribution, not to exceed \$7,500.00.

E. Borough Council Regular Meeting: May 5, 2026:

1. Consideration to approve to advertise to begin the Tuesday, May 5, 2026 Borough Council Regular Meeting at 6:30 PM, due to the number of Public Hearings scheduled for that evening.

Motion made by _____, seconded by _____, to approve to advertise to begin the Tuesday, May 5, 2026 Borough Council Regular Meeting at 6:30 PM, due to the number of Public Hearings scheduled for that evening.

F. 2025 Audit:

1. Consideration to authorize the Borough Council President to execute and deliver all documents to contract with _____ Audit Firm, subject to Borough Manager and Borough Solicitor review in an amount not to exceed \$_____ for the 2025 Audit, with two (2) additional one-year options to renew, subject to Borough Solicitor review.

Motion made by _____, seconded by _____, to authorize the Borough Council President to execute and deliver all documents to contract with _____ Audit Firm, subject to Borough Manager and Borough Solicitor review in an amount not to exceed \$_____ for the 2025 Audit, with two (2) additional one-year options to renew, subject to Borough Solicitor review.

G. Utility Dispute Resolution Committee:

1. Consideration to appoint Council Member _____ to the Utility Dispute Resolution Committee with a term to expire 12/31/____.

Motion made by _____, seconded by _____, to appoint Council Member _____ to the Utility Dispute Resolution Committee with a term to expire 12/31/____.

2. Consideration to appoint Melissa Harmon as an Alternate to the Utility Dispute Resolution Committee with a term to expire 12/31/2028.

Motion made by _____, seconded by _____, to appoint Melissa Harmon as an Alternate to the Utility Dispute Resolution Committee with a term to expire 12/31/2028.

18. Manager's Follow-up Report:

19. Informational Items:

- A. 2026 March Waste Management Tonnage Report
- B. America250PA Celebration 4th of July Picnic Information for Sponsors and Vendors
- C. Rotary Club of the Smithfields Paper Shredding Electronics Recycling Event April 25, 2026

20. Public Comments – New Business & Non-Agenda items:

21. Ratification of Bills Payable:

A. Approval of Warrant List #260421

Motion made by _____, seconded by _____, to approve the Warrant List #260421 as presented.

22. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

OPERATIONS COMMITTEE MEETING: Wednesday, **April 22, 2026**, at **5 PM**

COUNCIL SPECIAL BUSINESS MEETING: Monday, **April 27, 2026**, at **7 PM**

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **May 4, 2026**, at **5 PM**

COUNCIL REGULAR MEETING: Tuesday, **May 5, 2026**, at _____ **PM**

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **May 12, 2026**, at **6 PM**