

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, MARCH 17, 2026 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on March 17, 2026, starting prior to the start of the Council Meeting.
3. **Minutes of March 3, 2026, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the March 3, 2026, Council Reorganizational & Regular Meeting Minutes.
4. **Public Comments – Agenda items:**
5. **Resolution 5-2026 for EDU Implementation:**
 - A. Consideration to approve Resolution 5-2026 for the EDU Implementation.

Motion made by _____, seconded by _____, to approve Resolution 5-2026 for the EDU Implementation.
6. **Treasurer’s Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.
 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance and attach to the minutes.
 - C. **Review of the Cash Account Transfer Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash Account Transfer Report prepared by the Director of Finance.
 - D. **Finance Report:** distributed via email
Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

7. **Public Hearing:**

A. **Conditional-Use Hearing for Pocono Mountain Christian School expansion from 50 persons to between 50 to 150 persons advertised for 7:30 PM**

Motion made by _____, seconded by _____, to recess the Regular Council Meeting, and convene the Public Hearing for Pocono Mountain Christian School. Note time: _____

Motion made by _____, seconded by _____, to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: _____

Any action by Council.

8. **Borough Engineer's Report:** to be distributed via email

A. **Borough of East Stroudsburg 2026 CDBG Paving Project (Maple Ave and Berwick Heights Road)**

1. Consideration to reject all bids received on or before February 24, 2026 and to return any bid bonds submitted in relation to the 2026 CDBG Paving Project (Maple Ave and Berwick Heights Road).

Motion made by _____, seconded by _____, to reject all bids received on or before February 24, 2026 and to return any bid bonds submitted in relation to the 2026 CDBG Paving Project (Maple Ave and Berwick Heights Road).

2. Consideration to authorize the Borough Engineer to revise the bid documents and specifications and rebid the 2026 CDBG Paving Project (Maple Ave and Berwick Heights Road) as per the recommendations of the DCED. The readvertisement of this bid will take place as soon as the specifications are prepared.

Motion made by _____, seconded by _____, to authorize the Borough Engineer to revise the bid documents and specifications and rebid the 2026 CDBG Paving Project (Maple Ave and Berwick Heights Road) as per the recommendations of the DCED. The readvertisement of this bid will take place as soon as the specifications are prepared.

3. Consideration to support and approve a budget revision to the FY2022 Community Development Block Grant (CDBG) Program to reallocate available funds to a pre-approved activity, "Maple Avenue and Berwick Heights Street Improvement Project." This action will consolidate funding with the Borough's FY2023 and FY2024 CDBG allocations for the same project. The scope of work will remain consistent with the Maple Avenue and Berwick Heights Road Street Improvement Project as previously approved under the FY2023 and FY2024 CDBG programs. This revision is necessary to allow the Borough to combine available CDBG funds across program years in order to fully utilize FY2022 CDBG funding before its' expiration. All activities funded under this revision will continue to meet applicable CDBG eligibility and national objective requirements, and the Borough will comply with all federal and Pennsylvania

Department of Community and Economic Development (DCED) program requirements.

Motion made by _____, seconded by _____, to support and approve a budget revision to the FY2022 Community Development Block Grant (CDBG) Program to reallocate available funds to a pre-approved activity, "Maple Avenue and Berwick Heights Street Improvement Project." This action will consolidate funding with the Borough's FY2023 and FY2024 CDBG allocations for the same project. The scope of work will remain consistent with the Maple Avenue and Berwick Heights Road Street Improvement Project as previously approved under the FY2023 and FY2024 CDBG programs. This revision is necessary to allow the Borough to combine available CDBG funds across program years in order to fully utilize FY2022 CDBG funding before its' expiration. All activities funded under this revision will continue to meet applicable CDBG eligibility and national objective requirements, and the Borough will comply with all federal and Pennsylvania Department of Community and Economic Development (DCED) program requirements.

4. Consideration to approve Council President to sign and execute all documents necessary for the FY2022 CDBG budget revision.

Motion made by _____, seconded by _____, to approve Council President to sign and execute all documents necessary for the FY2022 CDBG budget revision.

B. ESU/DGS Information Commons Project Phase 1:

1. Consideration to approve the revised sewer locations, sewer appurtenances, and associated notes as reflected on the following two (2) plans submitted by Pennoni Engineering: Drawing No. CS-1701-Utility Plan and CS-6003-Site Details, both bearing the latest revision date of February 20, 2026, as part of the approved Final Land Development Plans in accordance with the Development Agreement. This sewer revision was requested by the Pennsylvania Department of General Services and reviewed by the Borough Engineer and is recommended for approval. This revision and all subsequent revisions will ultimately need to be incorporated into the full set of "As-Built" Plans required for Phase 1 of construction.

Motion made by _____, seconded by _____, to approve the revised sewer locations, sewer appurtenances, and associated notes as reflected on the following two (2) plans submitted by Pennoni Engineering: Drawing No. CS-1701-Utility Plan and CS-6003-Site Details, both bearing the latest revision date of February 20, 2026, as part of the approved Final Land Development Plans in accordance with the Development Agreement. This sewer revision was requested by the Pennsylvania Department of General Services and reviewed by the Borough Engineer and is recommended for approval. This revision and all subsequent revisions will ultimately need to be incorporated into the full set of "As-Built" Plans required for Phase 1 of construction.

C. Pennsylvania Declared Drought Watch Remains in Effect for Monroe County.

9. **Stroud Area Regional Police Department (SARPD) January 2026 Report:** distributed via email and in packet

10. **Acme Hose Co. No. 1 Fire February 2026 Report:** distributed via email and in packet
11. **Stroud Region Open Space and Recreation Commission (SROSRC) February 2026 Report:** distributed via email and in packet
12. **Reports:**
 - A. **Public Works Report:** distributed via email and in packet
Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.
13. **Committees:**
 - A. **Operations Committee:** No meeting.
 - B. **Zoning and Planning Committee:**
 - C. **Community Relations Committee:**
14. **Correspondence:**
15. **Mayor Victor Brozusky:**
16. **Council Members:**
 - A. Charles Garris
 - B. Carrie Panepinto
 - C. Jane Gagliardo
 - D. Paul Shemansky
 - E. Lauren Peterson
 - F. Sonia Wolbert
17. **Solicitor's Report:**
18. **Manager's Report:**
 - A. **Resolution 4-2026 for Hazard Mitigation Plan:**
 1. Consideration to approve Resolution 4-2026 for the adoption of the Monroe County 2025 Hazard Mitigation Plan.

Motion made by _____, seconded by _____, to approve Resolution 4-2026 for the adoption of the Monroe County 2025 Hazard Mitigation Plan.
 - B. **Build & Burn Fitness Grand Opening Event:**
 1. Consideration to approve Build and Burn Fitness 's Grand Opening Event in Eagles Glen Plaza on Saturday, May 2, 2026, beginning at 9 AM and ending approximately around 4 PM, contingent upon all fees and insurance documents being received.

Motion made by _____, seconded by _____, to approve Build and Burn Fitness 's Grand Opening Event in Eagles Glen Plaza on Saturday, May 2, 2026, beginning at 9 AM and ending approximately around 4 PM, contingent upon all fees and insurance documents being received.

C. 2025 Audit RFP:

D. March 23, 2026 Borough Council Work Session:

1. Consideration to advertise the Borough Council Work Session on March 23, 2026 as a Business Meeting.

Motion made by _____, seconded by _____, to advertise the Borough Council Work Session on March 23, 2026 as a Business Meeting.

E. TTMH Violation Notice to Water Department Customers:

1. Consideration to ratify the actions of the Borough Manager and the Water Department in mailing the required TTMH Violation Notice to Water Department Customers. The infraction was 0.001 mg/l over the legal threshold. Mathematically, the quarterly averaging of test results will eliminate the single quarterly reading that triggered the original violation of notice. Regardless, the Water Department is taking several steps to address the situation.

Motion made by _____, seconded by _____, to ratify the actions of the Borough Manager and the Water Department in mailing the required TTMH Violation Notice to Water Department Customers.

F. Partial Payments Parking Tickets:

1. Consideration to dismiss the December 2023 and older partial payments parking tickets that have met the statute of limitations through 12/31/2025. (list attached).

Motion made by _____, seconded by _____, to dismiss the December 2023 and older partial payments parking tickets that have met the statute of limitations through 12/31/2025. (list attached).

19. Manager's Follow-up Report:

20. Informational Items:

- A. 2024 Suburban EMS 911 Call Incidents for East Stroudsburg Borough Statistics
- B. 2025 Suburban EMS 911 Call Data for East Stroudsburg Borough Statistics
- C. 2026 February Monroe County Control Center Overdose Statistics

21. Public Comments – New Business & Non-Agenda items:

22. Ratification of Bills Payable:

A. Approval of Warrant List #260317

Motion made by _____, seconded by _____, to approve the Warrant List #260317 as presented.

23. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

COUNCIL WORK SESSION MEETING: Monday, **March 23, 2026**, at **7 PM**

OPERATIONS COMMITTEE MEETING: Wednesday, **March 25, 2026**, at **5 PM**

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **April 6, 2026**, at **5 PM**

COUNCIL REGULAR MEETING: Tuesday, **April 7, 2026**, at **7 PM**

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **April 14, 2026**, at **6 PM**