

**MINUTES FOR THE WORK SESSION MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
MONDAY, FEBRUARY 23, 2026 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

**PRESENT IN PERSON:** Sonia Wolbert; Carrie Panepinto; Jane Gagliardo; Charles Garriss; Lauren Peterson; Mayor Victor Brozusky; Solicitor John Prevoznik; Kelly Lewis, Borough Manager; Lee Philips, Director of Public Works; and Assistant to Borough Manager, Danielle Decker.

**ABSENT:** Paul Shemansky; Layla Richard, Director of Finance;

Ms. Wolbert called the meeting to order at 7:01 PM and lead in the Pledge of Allegiance.

**Public Comments:** There were no public comments.

**2024 Audit Update:** Mr. Lewis explained finalizing the last steps and communications for issuance of the final audit.

**2025 Audit: 2025 Audit RFP Update:** Mr. Lewis gave a quick update on the RFP for the 2025 Audit. Mr. Lewis stated: the RFP was issued on Friday, February 13, 2026; the questions were due on Tuesday, February 24, 2026; all proposals are due on Wednesday, March 11, 2026; the Audit Committee will conduct interviews on Thursday, March 12, 2026 and Monday, March 16, 2026; Council Selection should take place at the meeting on Tuesday, March 17, 2026; the audit fieldwork begins in the Spring of 2026, sometime before May 30, 2026; and final report presentation would take place no later than September 30, 2026.

**Social Media Policy:** Mr. Lewis stated this had been directed to the professional team for comments.

**Operational Status Report:** Mr. Lewis went through his report and fielded questions. Mr. Lewis explained when the sewer had been taken offline a few years back and it was the first time in 60 years there was a list of things that was supposed to be fixed then that was not completed. Mr. Lewis explained about a million dollars in taxed assessed properties were lost last time the county did a reassessment of properties that they are planning to do again here in the near future. Mr. Lewis gave a copy of the Capital Budget list and wet through it. Ms. Wolbert stated she would like to see a modernization of the agreement for the Twin Boroughs Recycling Center.

**I-80 Sewer Line:** Mr. Lewis explained that we are in the process of securing the necessary permits for this sewer line project and that time is of the essence.

**Wells 3 & 4 Water Filtration Project:** Mr. Lewis stated we are in the process of securing the necessary permits for this project.

**2026 Stroud & Smithfield Sewer Authorities Bulk Rates:** Mr. Lewis explained the professional team is developing new agreements and Ordinance amendments.

**Portnoff:** Mr. Lewis stated the professional team is developing an agreement and Ordinance amendments for Portnoff.

**Executive Session:** There was an Executive Session that began at 8:24 PM. The Executive Session ended at 8:48 PM.

**Adjournment:**

Work Session ended at approximately 8:49 PM.