

**AGENDA FOR THE REGULAR  
EAST STROUDSBURG BOROUGH COUNCIL MEETING  
TUESDAY, FEBRUARY 17, 2026 – 7 PM**

**SPECIAL NOTE:** To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: \_\_\_\_\_

1. **Call to Order at:** \_\_\_\_\_ **Pledge of Allegiance led by:** \_\_\_\_\_

2. **Solicitor’s Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on February 17, 2026, starting prior to the start of the Council Meeting.

3. **Minutes of February 3, 2026, Council Reorganizational & Regular Meeting:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the February 3, 2026, Council Reorganizational & Regular Meeting Minutes.

4. **Public Comments – Agenda items:**

5. **Public Hearings:**

A. **Public Hearing for Ordinance No. 1425 Capital Projects Financing G.O. Note 2026 advertised for 7:00 PM**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to recess the Regular Council Meeting, and convene the Public Hearing for Ordinance No. 1425 Capital Projects Financing G.O. Note 2026. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter exhibits \_\_\_\_\_ through \_\_\_\_\_ into evidence.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Ordinance No. 1425 Capital Projects Financing G.O. Note 2026, as presented and advertised.

B. **Public Hearing for Ordinance No. 1416 creating a new Chapter 141 – Stormwater Management advertised for 7:15 PM**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to recess the Regular Council Meeting, and convene the Public Hearing for Ordinance No. 1416 creating a new Chapter 141 – Stormwater Management. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter exhibits \_\_\_\_\_ through \_\_\_\_\_ into evidence.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Ordinance No. 1416 creating a new Chapter 141 – Stormwater Management, as presented and advertised

**C. Public Hearing for Ordinance No. 1417, Amending Chapter 140 – Subdivision and Land Development advertised for 7:35 PM**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to recess the Regular Council Meeting, and convene the Public Hearing for Ordinance No. 1417, Amending Chapter 140 – Subdivision and Land Development. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter exhibits \_\_\_\_\_ through \_\_\_\_\_ into evidence.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Ordinance No. 1417, Amending Chapter 140 – Subdivision and Land Development, as presented and advertised.

**D. Public Hearing for Ordinance No. 1418, Amending Chapter 157 - Zoning advertised for 7:45 PM**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to recess the Regular Council Meeting, and convene the Public Hearing for Ordinance No. 1418, Amending Chapter 157 - Zoning. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter exhibits \_\_\_\_\_ through \_\_\_\_\_ into evidence.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Ordinance No. 1418, Amending Chapter 157 - Zoning, as presented and advertised

**6. Treasurer's Report:**

**A. Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.

**B. Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Budget to Actual Report prepared by the Director of Finance and attach to the minutes.

C. **Review of the Budget Modification Report prepared by the Director of Finance:**  
distributed via email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Budget Modification Report prepared by the Director of Finance.

D. **Review of the Cash Account Transfer Report prepared by the Director of Finance:**  
distributed via email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Cash Account Transfer Report prepared by the Director of Finance.

E. **Finance Report:** distributed via email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the unaudited Finance Report as distributed and attach to the minutes.

7. **Borough Engineer's Report:** to be distributed via email

A. **2025 Paving Project:**

1. Consideration to authorize the Borough Manager to execute a change order with Northeast Site Contractors to reduce the contract amount of the 2025 Paving Project Contract in the amount of \$110,647.35 for the reconciliation of actual quantities installed versus quantities as bid based on unit bid quantities. The final contract price will be \$595,749.57.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize the Borough Manager to execute a change order with Northeast Site Contractors to reduce the contract amount of the 2025 Paving Project Contract in the amount of \$110,647.35 for the reconciliation of actual quantities installed versus quantities as bid based on unit bid quantities. The final contract price will be \$595,749.57.

2. Consideration to authorize the Borough Manager to submit the final payment to Northeast Site Contractors for the final contract balance in the amount of \$59,574.96.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize the Borough Manager to submit the final payment to Northeast Site Contractors for the final contract balance in the amount of \$59,574.96

B. **AMERCO - UHaul UBOX Project:**

1. Consideration regarding the AMERCO - UBOX Project on Forge Road, for the approval for the removal of the existing requirement of 10 concrete bumpers for the ten parking spaces along the building, thereby reducing the financial security requirement by \$2,500.00 of the total security cost.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve, regarding the AMERCO - UBOX Project, removal of the existing requirement of 10 concrete bumpers for the ten parking spaces along the building, thereby reducing the financial security requirement by \$2,500.00 of the total security cost.

2. Consideration regarding the AMERCO UBOX Project to authorize the Borough Manager to execute and deliver all documents to reduce the financial security Letter of Credit with JP Morgan Chase for site improvements from the current balance of \$1,079,895.30 by \$1,068,895.30, resulting in a remaining balance of \$11,000.00, conditioned upon receipt of the following items: 1. The execution of an easement for the installation of the project sewer lateral on the Borough property; 2. The post-construction survey provided to confirm no damage has been caused to the adjacent properties, utilities, and roadways as a result of construction activities on the property. The report must confirm consistency with the modification of the Conditional Use Application, Resolution 10-2024, that Peak Particle Velocity (PPV) resulting from the site blasting was maintained to be less than 2 inches per second and a visual inspection of the adjacent properties, utilities, and roadways; and 3. Council approval to remove the requirement of 10 concrete bumper blocks on parking spaces adjacent to the building.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize the Borough Manager in regard to the AMERCO UBOX Project to execute and deliver all documents to reduce the financial security Letter of Credit with JP Morgan Chase for site improvements from the current balance of \$1,079,895.30 by \$1,068,895.30, resulting in a remaining balance of \$11,000.00, conditioned upon receipt of the following items: 1. The execution of an easement for the installation of the project sewer lateral on the Borough property; 2. The post- construction survey provided to confirm no damage has been caused to the adjacent properties, utilities, and roadways as a result of construction activities on the property. The report must confirm consistency with the modification of the Conditional Use Application, Resolution 10-2024, that Peak Particle Velocity (PPV) resulting from the site blasting was maintained to be less than 2 inches per second and a visual inspection of the adjacent properties, utilities, and roadways; and 3. Council approval to remove the requirement of 10 concrete bumper blocks on parking spaces adjacent to the building.

**8. East Stroudsburg Community Alliance (ECA):**

9. **Fire Report:** to be distributed via email

10. **2024 Audit:**

**11. Reports:**

A. **Public Works Report:** distributed via email and in packet

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Public Works Report as distributed and attach to the minutes.

**12. Committees:**

A. **Operations Committee:** No meeting.

B. **Zoning and Planning Committee:**

C. **Community Relations Committee:** No meeting

**13. Correspondence:**

A. **East Stroudsburg University (ESU) Parking Management Plan**

14. **Mayor Victor Brozusky:**

15. **Council Members:**

- A. Charles Garris
- B. Carrie Panepinto
- C. Jane Gagliardo
- D. Paul Shemansky
- E. Lauren Peterson
- F. Sonia Wolbert

16. **Solicitor’s Report:**

17. **Manager’s Report:**

A. **Pocono Mountain Christian School, Inc. Conditional-Use additional Extension and Time Waiver Request:** (originally approved June 24, 2025, granted time waiver until February 18, 2026 at December 2, 2025 Council Meeting)

- 1. Consideration to approve time waiver request and conditional-use extension to Pocono Mountain Christian School, Inc. until midnight of March 20, 2026.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the letter received from the Pocono Mountain Christian School, Inc. requesting a waiver for their application for Conditional-Use until March 20, 2026.

B. **Updates on Tax Collector:**

C. **Updated List of Borough Boards and Committees:**

D. **Shade Tree Commission written request to establish a Facebook Page and Instagram Account:**

- 1. Consideration to approve and authorize the written request by the East Stroudsburg Shade Tree Commission to establish a Facebook page and Instagram account for the Shade Tree Commission, as long as the following conditions are met and maintained at all times: 1. The accounts will remain under Borough administrative oversight, 2. Login credentials are maintained by Borough Administration., 3. All postings and comments will comply with applicable Borough policies, the Pennsylvania Sunshine Act, the Pennsylvania Right-to-Know Law, the Borough Communications Policy, the Borough record Retention requirements, and the provisions within the February 11, 2026 Memorandum on the Establishment of Social Media Accounts.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve and authorize the written request by the East Stroudsburg Shade Tree Commission to establish a Facebook page and Instagram account for the Shade Tree Commission, as long as the following conditions are met and maintained at all times:

1. The accounts will remain under Borough administrative oversight, 2. Login credentials are maintained by Borough Administration., 3. All postings and comments will comply with applicable Borough policies, the Pennsylvania Sunshine Act, the Pennsylvania Right-to-Know Law, the Borough Communications Policy, the Borough record Retention requirements, and the provisions within the February 11, 2026 Memorandum on the Establishment of Social Media Accounts.

**E. Open Parking Tickets:**

1. Consideration to dismiss the March 2024 and older parking tickets where the Commonwealth of Pennsylvania was unable to provide clarifying owner's information for the Borough to file the parking ticket citation (list attached).

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to dismiss the March 2024 and older parking tickets where the Commonwealth of Pennsylvania was unable to provide clarifying owner's information for the Borough to file the parking ticket citation (list attached).

**F. Borough Digitalization: Paper Files to Electronic Files:**

**18. Manager's Follow-up Report:**

**19. Informational Items:**

- A. Waste Management January 2026 Trash Tonnage Report

**20. Public Comments – New Business & Non-Agenda items:**

**21. Ratification of Bills Payable:**

**A. Approval of Warrant List #260217**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Warrant List #260217 as presented.

**22. Adjournment:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting; Note time \_\_\_\_\_.

**UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:**

**COUNCIL WORK SESSION MEETING: Monday, February 23, 2026 at 7 PM**

**OPERATIONS COMMITTEE MEETING: Wednesday, February 25, 2026, at 5 PM**

**COMMUNITY RELATIONS COMMITTEE MEETING: Monday, March 2, 2026, at 5 PM**

**COUNCIL REGULAR MEETING: Tuesday, March 3, 2026, at 7 PM**

**ZONING AND PLANNING COMMITTEE MEETING: Tuesday, March 10, 2026, at 6 PM**