

**MINUTES FOR THE SPECIAL BUDGET MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, SEPTEMBER 15, 2025 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Kelly Lewis, Borough Manager; Layla Richard, Director of Finance; Lee Philips, Director of Public Works; and Assistant to Borough Manager, Danielle Decker.

ABSENT: Edmund Freeborn; Erika Huber; Solicitor John Prevoznik; RKR Hess Engineer;

Ms. Wolbert called the meeting to order at 7:03 PM and lead in the Pledge of Allegiance.

2026 Budget Presentation: Mr. Lewis gave a PowerPoint Presentation on the 2026 Budget.

Ms. Wolbert asked for a meeting to be set-up with the Audit Committee and the Auditor about the 2024 Audit.

Review of the Draft Proposed 2026 Budget Worksheet: Mr. Lewis went through the revenue and expense portions of the preliminary draft of the 2026 budget. Mr. Lewis explained the worksheets show the past five years for each account, so everyone could see where things changed. Mr. Lewis pointed out the tax revenue will most likely be lower but have to wait to see where the re-assessment lands. Mr. Lewis showed the same information broken out by Fund to help bring the whole budget together. Mr. Lewis explained this is a first-run through of the proposed 2026 Budget.

Review of the Draft Proposed 2026 Capital Budget: Mr. Lewis explained this is a work in progress and will be updated throughout the budget process.

Ms. Wolbert asked for the millage rate to be split out by year to be added to the worksheet.

Public Comments: There were no public comments.

Adjournment: A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to adjourn the meeting at 8:11 PM. The motion passed unanimously.