

# BOROUGH OF EAST STROUDSBURG



BOROUGH OF EAST STROUDSBURG  
 MONROE COUNTY  
 COMMONWEALTH OF PENNSYLVANIA  
**RESOLUTION NO. 2-2026**

## A RESOLUTION OF EAST STROUDSBURG BOROUGH COUNCIL, MONROE COUNTY, PENNSYLVANIA, AMENDING THE EAST STROUDSBURG BOROUGH FEE SCHEDULE

**WHEREAS,** The East Stroudsburg Borough Council has previously adopted the Fee Schedule in Resolution No. 1-2025, and:

**WHEREAS,** The Borough of East Stroudsburg is amending the Fee Schedule as listed below;

**NOW, THEREFORE, BE RESOLVED AND ADOPTED** by the East Stroudsburg Borough Council, and is hereby adopted by the authority of same as follows:

BOROUGH OF EAST STROUDSBURG 2026 FEE SCHEDULE		
Type of Permit	2026 Fee Description	2026 Fees
<b>BUILDING PERMITS</b>		
<b>Building Permit Application Fee</b>	<b>Non-Refundable Fee</b> due at time of submittal. Application Fee to be applied towards Building Permit Plan Review Fee.	
Residential	Allows for two (2) plan reviews	\$ 154.00
Commercial	Allows for two (2) plan reviews	\$ 417.50
Signs	Allows for two (2) plan reviews	\$ 250.00
<b>**** BUILDING PERMIT APPLICATION FEE COVERS TWO (2) PLAN REVIEWS. BUILDING PERMIT APPLICATION WILL BE DENIED AND A NEW APPLICATION ALONG WITH A NEW APPLICATION FEE WILL BE REQUIRED AFTER THE SECOND PLAN REVIEW IF PLANS ARE UNSATISFACTORY ****</b>		
<b><i>A 20% Administrative Fee will be added to each permit. A \$4.50 fee is required to be assessed to each Building Permit issued, in accordance with Pennsylvania Act 36 of 2017. Plan Review Fee is assessed to each Building Permit.</i></b>		

<b>RESIDENTIAL</b>		
<b>UNIFORM CONSTRUCTION CODE (UCC) PLAN REVIEW - RESIDENTIAL</b>		
New Construction and Additions	\$.06 per sq ft	\$ 0.06000
Alterations / Equipment Installation	\$.0013 of the estimated value of project	
Minimum Plan Review Fee	*Amendments to approved plans will require a full plan review fee per above fee schedule, with minimum of \$154.00	\$ 154.00
<b>RESIDENTIAL NEW CONSTRUCTIONS / ADDITIONS</b>		
Building (including single family, and accessory structures over 1,000 square feet)	Up to 2,500 gross sq ft, \$16.00 per additional 100 gross sq ft or fraction thereof above 2,500	\$ 694.25
Manufactured Homes (HUD Certified)	\$579.25 One and two family dwellings (Utility connections, decks, porches, garages, or other attachments additional)	\$ 579.25
<b>RESIDENTIAL ALTERATIONS</b>		
Residential Alterations - Building	1.85% of the total cost of construction (signed contract required)' subject to the review and approval of the Building Code Official (BCO) \$154.00 minimum	\$ 154.00
<b>RESIDENTIAL ELECTRIC, PLUMBING, MECHANICAL/HVAC, DEMOLITION</b>		
<b>Residential-Electric</b>		
Residential New Construction	Up to 200 amps and 200 devices: \$170.00	\$ 170.00
Residential New Construction	Over 200 amps up to 200 devices \$210.00	\$ 210.00
Service	200 Amps or less: \$100.00	\$ 100.00
	201 Amps - 400 Amps: \$150.00	\$ 150.00
	Over 400 Amps: \$37.50 per 100 Amps	\$ 37.50
Feeders and Panel Boards:	1/4 of service fee minimum \$50.00	\$ 50.00
Heating and Air Conditioning:	Indoor Heating Appliance	\$ 50.00
	Outdoor Heating Appliance:	\$ 50.00
	Combination indoor and outdoor appliance:	\$ 100.00
	Water Heater:	\$ 50.00
Generator		\$ 150.00
Photovoltaic Systems	1.85% of the total cost of construction - \$154.00 minimum	\$ 154.00
<b>Plumbing/Mechanical/HVAC</b>		
New Construction:	\$10 per fixture (rough and final)	\$ 10.00
Alterations or Repairs:	\$30 plus \$10 per fixture (rough and final)	\$ 30.00
Utility Service Connection:	\$50 per fixture	\$ 50.00
Re-Inspection Fee for non-ready	a \$50 re-inspection fee will be imposed if the project is not ready for inspection when the inspector arrives	\$ 50.00
Re-Inspection Fee	A \$100 re-inspection fee for each additional visit will be imposed if more than two (2) inspections are required for either permit	\$ 100.00
<b>Residential (Miscellaneous)</b>		
Swimming Pool Above Ground: more than 24 inches of water	Above ground	\$ 200.00

Swimming Pool In Ground: more than 24 inches of water	In-Ground: All applicable sub-codes plus 1% of total constructions cost (signed contract required); subject to the review and approval of the Building Code Official (BCO); Minimum \$400.00	\$ 400.00
Hot Tub / Spa / Sauna	Per unit	\$ 200.00
Decks	up to 200 sq ft	\$ 150.00
	above 200 sq ft: \$150.00 + \$0.25 per additional square ft	
<b>NON-RESIDENTIAL (COMMERCIAL)</b>		
<b>UNIFORM CONSTRUCTION CODE (UCC) PLAN REVIEW - NON-RESIDENTIAL</b>		
New Construction Renovation/Alteration/Change of Use	\$0.0013 of the estimated value for structures up to \$3,000,000	\$ 0.00013
Estimated value over between \$3,000,000 and \$6,000,000	\$3,900.00 plus \$0.0005 of the estimated values for structures	\$ 3,900.00
Estimated value over \$6,000,000	\$5,400 plus \$0.0004 of the estimated value for structures over \$6,000,000	\$ 5,400.00
Electrical, Mechanical, and Plumbing	34.75% of the building plan review fee for each discipline	
Minimum Plan Review Fee	*Amendments to approved plans will require a full plan review fee per above fee schedule, with minimum of \$417.50	\$ 417.50
<b>NON-RESIDENTIAL (COMMERCIAL) NEW CONSTRUCTION / ADDITION</b>		
Building	\$60.00 plus \$0.27 per sq ft of the GFA, minimum \$297.50	\$ 297.50
<b>NON-RESIDENTIAL (COMMERCIAL) ALTERATIONS</b>		
Building: Projects up to \$500,000	\$55.00 plus \$0.015 of the total construction cost (signed contract required, subject to the review and approval of the BCO), for projects up to \$500,000	\$ 55.00
Building: Projects between \$500,000 and \$1,000,000	\$7,500 plus \$0.0125 of that portion of the construction cost (signed contract required, subject to the review and approval of the BCO), between \$500,000 and \$1,000,000	\$ 7,500.00
Building: Project's over \$1,000,000	\$13,750 plus \$0.010 of that portion of the construction cost (signed contract required, subject to the review and approval of the BCO), over \$1,000,000	\$ 13,750.00
<b>NON-RESIDENTIAL (COMMERCIAL) ELECTRIC, MECHANICAL, PLUMBING, FIRE SUPPRESSION AND</b>		
Electric	200 Amps or less	\$ 100.00
	201 Amps - 400 Amps	\$ 150.00
	Over 400 Amps: \$37.50 per 100 Amps	\$ 37.50
Feeders and Panel Boards:	1/4 of service fee minimum \$50.00	\$ 50.00
Heating and Air Conditioning:	Indoor Heating Appliance	\$ 50.00
	Outdoor Heating Appliance:	\$ 50.00
	Combination indoor and outdoor appliance:	\$ 100.00
	Water Heater:	\$ 50.00

Signaling, communication and alarm systems	\$75.00 up to 10 devices; \$2.00 each additional	\$	75.00
Signs with Utilities:	\$55.00 plus \$2.00 per sq ft	\$	55.00
Motors and Generators	Up to 49 HP	\$	35.00
	Up to 100 HP	\$	40.00
	Over 100 HP must be submitted for review. Additional \$2.00 per HP above 100 HP		
Transformers, Vaults and Enclosures	<500KV:	\$	125.00
	>500KV and <1000 KV:	\$	182.50
	>1000KV must be submitted for review		
Swimming Pools/Spas	3-year state certification	\$	355.00
<b>Mechanical/HVAC</b>			
New Construction & Additions	Per fixture or appliance	\$	10.00
Alterations or Repairs:	\$30.00 plus \$25.00 for each \$1,000 of construction cost	\$	30.00
<b>Plumbing</b>			
New Construction and additions:	Per fixture or appliance	\$	10.00
Alterations or Repairs:	\$30.00 plus \$25.00 for each \$1,000 of construction cost	\$	30.00
<b>Fire Suppression and Detection Systems</b>			
Fire Suppression & Detection Systems	\$40.00 plus \$0.25 per sprinkler head for sprinkler systems	\$	40.00
	Each standpipe	\$	80.00
	Wet/dry/carbon dioxide extinguisher systems up to 100 pounds	\$	100.00
	\$100.00 plus \$0.75 per pound for wet/dry/carbon dioxide extinguisher systems over 100 pounds	\$	100.00
	Per system (hood, duct, and suppression) for commercial cooking systems	\$	150.00
Re-Inspection not ready	a \$50 re-inspection fee will be imposed if the project is not ready for inspection when the inspector arrives	\$	50.00
Re-Inspection	A \$100 re-inspection fee for each additional visit will be imposed if more than two (2) inspections are required for either permit	\$	100.00
<b>BUILDING (Miscellaneous)</b>			
DEMOLITION	\$0.01 per sq ft ; \$100.00 minimum (no Application Fee)	\$	100.00
Fuel Storage Tanks (over 550 gal. capacity)	Each 1,000 gallon capacity or fraction thereof	\$	500.00
Joint UCC Appeals Board	\$1,000, \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed), plus 50% of actual cost for stenographic record	\$	1,000.00
<b>Building Permits are Non-Transferrable and Non-Refundable</b>			
<b>UCC without first obtaining a Building Permit from the Building Code Official will be subject to an increase in permit fees of 100% of the required fee.</b>			

## ZONING PERMITS

<b>ZONING PERMIT APPLICATION FEE</b>	<b>Non-Refundable Fee</b> due at time of submittal.  *If permit is approved a permit fee will be assessed, and is required to be paid prior to receiving the permit.*	
Non-Residential (Except Signs)	Allows for two (2) reviews	\$ 230.00
Signs	Allows for two (2) reviews	\$ 100.00
Residential	Allows for two (2) reviews	\$ 75.00

**\*\*\*\*Zoning Permit Application Fee covers up to two (2) reviews. The Zoning Permit Application will be denied if application remains unsatisfactory after two(2) reviews. A new Zoning Permit Application along with a new Zoning Permit Application Fee and all required documents must be submitted to request a new Zoning Permit\*\*\*\***

### ZONING PERMIT FEES (in addition to application fees)

#### NON-RESIDENTIAL ZONING PERMITS

New Construction / Additions		\$0.30 per square foot + \$25.00. Minimum \$500.00
Accessory Structures		\$0.30 per square foot + \$25.00. Minimum \$230.00
Accessory / Temporary Structure – Drop Box (per unit/per year)	per unit/per year	\$ 230.00
Change of Use/Occupants (Permitted Use)		\$ 230.00
Change of Use/Occupants (Conditional Use or Special Exception)		\$ 330.00
Sign (Permanent) - New	On premises - new permanent sign	\$100.00 + \$5.00 per square foot
Sign (Permanent) - Copy Change	On premises - copy change - fee assessed per side	\$5.00 per square foot
Sign (Temporary)	Fee assessed per sign per side per 14 days of display - on premises	\$65.00 per side
Sign Off-Premises	on premises sign type fee plus \$50.00 per every 50 sqft	\$ 129.00
Site Alterations (Driveway, Walkway, Increase in Lot Coverage, etc)		\$0.30 per square ft + \$25.00 Minimum \$200.00

#### RESIDENTIAL ZONING PERMITS

New Construction/Addition		\$0.25 per sq ft + \$25.00. Minimum \$150.00
Accessory Structures - Less than 150 sq ft		\$129.00
Accessory Structures - More than 150 sq ft		\$0.25 per sq ft + \$25.00. Minimum \$150.00
Swimming Pool (above-ground, non-storable)		\$ 129.00
Swimming Pool (above-ground, storable)	Can be taken down and replaced in same location annually	\$ 129.00

Swimming Pool (in-ground)		\$	200.00
Fence	6 ft or taller	\$	129.00
Retaining Walls	4 ft or taller	\$	129.00
Hot Tub/Sauna/Spa		\$	129.00
Deck / Porch (New or Replacement)			\$0.25 per sq ft + \$25.00. Minimum \$150.00
Change in Use/Land Use/Occupancy Permit	May require other approvals/fees	\$	129.00
Driveway	new driveway/driveway expansion	\$	355.00
Temporary Structures	per unit	\$	187.00
Home Occupation	plus Zoning Hearing Board Fee	\$	645.00
Site Alterations (Driveway, Walkway, Increase in Lot Coverage, etc)			\$0.30 per square ft + \$25.00 Minimum \$200.00
<b>RESIDENTIAL and NON-RESIDENTIAL - ZONING PERMITS</b>			
Joinder Deed (Lot Consolidation)		\$	645.00
Certificate of Nonconformance	\$516.00, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed)	\$	516.00
Certificate of Occupancy - Resale Inspections	Single Family Dwelling - one inspection	\$	129.00
	Multifamily Residential Dwelling (inspection per unit)	\$	129.00
	Commercial Building/Structure: \$129.00 for first 1,200 square feet, \$8 per 100 gross sq ft or fraction thereof above 1,200 sq ft, \$129.00 per reinspection per unit	\$	129.00
Zoning Opinion / Determination			\$500.00 + Advertising and Legal Fees
<b>REGULATED RESIDENTIAL RENTAL LICENSE/INSPECTIONS</b>			
Residential Rental License - Annual	per regulated residential rental unit.	\$	116.00
Late Application/Payment Fee	per regulated rental unit, \$30.00 per each additional month thereafter	\$	30.00
Inspection Fee - 3rd and Any Subsequent Inspections	per inspection	\$	129.00
Reinstatement Fee (revoked/suspended License)	Per unit per reinstatement	\$	194.00
Appeal to Property Maintenance Board of Appeals	\$1,032.00, plus \$700 deposit for advertising (any unused deposit will be returned, any overages will be billed), plus 50% of actual cost of stenographic record	\$	1,032.00
No show or no access to unit	Per unit in addition to rescheduled inspection fee	\$	129.00

<b>SHORT-TERM RENTAL PROPERTIES</b>		
Residential Short-Term Rental License	per regulated short-term rental unit.	\$ 600.00
Late Fee	Per regulated short-term rental unit, \$30.00 per each additional month thereafter + annual license fee	\$ 30.00
Inspection fee 3rd and subsequent inspections	Per inspection	\$ 150.00
Reinstatement Fee (revoked/suspended License)	Per unit per reinstatement	\$ 194.00
Appeal to Property Maintenance Board of Appeals	\$1,032.00, plus \$700 deposit for advertising (any unused deposit will be returned, any overages will be billed), plus 50% of actual cost of stenographic record	\$ 1,032.00
No show or no access to unit	Per unit in addition to rescheduled inspection fee	\$ 150.00
<b>SOLICITOR, ENGINEER, AND CODES</b>		
Solicitor review of documents and negotiations	\$250 per hour plus costs; paralegal \$125 per hour	\$ 250.00
Solicitor litigation	\$280 per hour plus costs; paralegal \$140 per hour	\$ 280.00
Special Solicitor for Middle Dam Litigation	\$450 per hour plus costs-Partner; Senior Counsel \$375 per hour, Associate Counsel, \$300 per hour, Paralegal \$225 per hour	\$450.00, \$375.00, \$300.00, \$225.00
Environmental Counsel and Engineering support services	\$620 per hour plus costs for counsel; \$360 per hour for special engineering support services; \$255 for associate. (Rates reflect 20% discount over normal rates.)	\$620.00, \$360.00, \$255.00
Borough Labor Counsel	\$325 per hour plus costs; Paralegal/Law Clerk \$180	\$325.00, \$180.00
Bond/Tax Counsel	\$1,275 Senior Partner per hour plus costs; Tax lawyer \$1,145.00 per hour; Legal Associate Counsel \$925.00 per hour; Paralegal Rate \$295.00 per hour	\$1,275.00, \$1,145.00, \$925.00, \$295.00
RTKL Litigation Counsel (Obermayer) Middle Dam Only	\$475 Partner per hour, plus costs, Associate Counsel \$275.00 per hour, Paralegal \$245 per hour, plus \$2,670 per month eDiscovery hosting service	\$475.00, \$275.00, \$245.00, plus \$2,670 per month hosting fee
Borough Consulting Engineer	UTRS as per attached 2026 UTRS Fee Schedule to include fees for Borough Sewage Enforcement Officer	
Alternate Borough Engineer	Hanover Engineering Associates, Inc. as per attached 2026 Hanover Fee Schedule to include fees for Alternate Borough Sewage Enforcement Officer	
Borough Traffic Engineer	Traffic Planning & Design per attached 2026 TPD Fee Schedule	
Planning Commission Solicitor	Weitzmann, Weitzmann & Huffman, LLC: \$205 per hour plus costs	\$ 205.00
Zoning Hearing Board Solicitor	\$200.00 per hour plus costs	\$ 200.00
Building Code Official	80% of collected fees per Borough Rate Schedule	

Zoning and Code Enforcement Officer and Rental Property Inspections	\$175,000.00 per year	
Litigation and Court Appearances for Zoning and Code Enforcement Officer and Rental Property Inspections	\$200.00 per hour, plus costs	\$ 200.00
Environmental Consultant	Per attached Mobile Environmental Analytical, Inc. 2026 Rate Schedule	
Alternate Environmental Consultant	Per attached Environmental Consultation Services, Inc. 2026 Rate Schedule	
UCC Board of Appeals Solicitor	Weitzmann, Weitzmann & Huffman, LLC: \$390 per hour plus costs	\$ 390.00
<b>ZONING HEARING BOARD</b>		
Commercial/Residential Use	\$1,161.00, plus \$700 for advertising (any unused deposit will be returned, any overages will be billed). Any expenses above the application fee and advertising deposit shall be billed to the applicant, except for the ZHB Solicitor's fees	\$ 1,161.00
Appeal	\$1,161.00, plus \$700 for advertising (any unused deposit will be returned, any overages will be billed). Any expenses above the application fee and advertising deposit shall be billed to the applicant, except for the ZHB Solicitor's fees	\$ 1,161.00
<b>LAND USE/DEVELOPMENT FEES</b>		
Conditional Use Application	\$5,160.00, plus any additional costs	\$ 5,160.00
Subdivision	\$1,290.00 + \$129.00 per each additional lot. Note, In addition the applicant shall pay any engineering costs incurred by the Borough prior to approval of the final plan in the event said costs exceed the initial fee paid	\$ 1,290.00
Land Development	<b>Note:</b> in addition the applicant shall pay any engineering costs incurred by the Borough prior to approval of the final plan in the event said costs exceed the initial fee paid	\$ 6,450.00
Zoning Map Change, Amendment/Rezoning	\$3,870.00 Deposit. Applicant shall pay any engineering costs incurred by the Borough prior to approval of the Ordinance change, in the event the said costs exceed the deposit	\$ 3,870.00
Court Reporter Transcription Fees	One-half appearance fee(s) plus actual cost of hearing transcript	
<b>HEALTH LICENSE</b>		
Take-out/No Seating	Annually	\$ 226.00
Coffee License, establishments serving only coffee and prepackaged goods	Annually	\$ 98.00
Renewals: Seating capacity - up to 25	Annually	\$ 265.00
Renewals: Seating capacity - 26 to 50	Annually	\$ 329.00
Renewals: Seating Capacity - greater than 50	Annually	\$ 394.00
Mobile Eating and Drinking License	Annually	\$ 225.00
Retail Food Establishment	Annually	\$ 165.00

Food Warehousing only	Annually	\$	61.00
Duplicate Food License		\$	23.00
Re-inspection fees	\$194.00 First re-inspection, \$265.00 2nd and subsequent re-inspections	\$	194.00
Non-Profit Establishments	Per year	\$	110.00
Temporary Health License	\$97.00 per day for day 1; \$45.00 each day for days 2-5 (must be consecutive)	\$	97.00
Temporary Food License (Special event, non-profit sponsored 1 - 5 vendors)	Per day per event	\$	97.00
Temporary Food License (Special event, non-profit sponsored 6 - 10 vendors)	Per day per event	\$	194.00
Temporary Food License (Special event, non-profit sponsored 11 or more vendors)	Per day per event	\$	323.00
Farmers Market/Farm Stand Health License	Per location, per year	\$	39.00
Late Payment Fees	20% of license fee		20%
<b>INTERMUNICIPAL LIQUOR LICENSE TRANSFER</b>			
Initial Application		\$	1,613.00
Additional Hearings	Each hearing	\$	742.00
Official Transcript	Actual Cost	\$	-
<b>WATER SERVICE</b>			
Tapping Fees EDU	\$3,945 per EDU	\$	3,945.00
EBU Fee	EBU per quarter	\$	65.00
Consumption Fee	0.5892 per 100 gallons for all usage	\$	0.58920
Minimum Connection Fee	<b>See below:</b>		
<b>Meter Size</b>			
5/8"	Service lateral, meter and curb stop installation	\$	2,053.00
5/8"	Furnishing and Installation of Water Meter by Borough	\$	709.20
5/8"	Furnishing and installation of Water Meter and Water Pit by Borough	\$	2,053.00
3/4"	Service lateral, meter and curb stop installation	\$	2,117.50
3/4"	Furnishing and Installation of Water Meter by Borough	\$	774.00
3/4"	Furnishing and installation of Water Meter and Water Pit by Borough	\$	2,117.50
1"	Service lateral, meter and curb stop installation	\$	2,182.00
1"	Furnishing and Installation of Water Meter by Borough	\$	838.50
1"	Furnishing and installation of Water Meter and Water Pit by Borough	\$	2,182.00
1.25"	Fee based on size, \$5,000 minimum	\$	5,000.00
1.5"	Fee based on size, \$10,000 minimum	\$	10,000.00
2"	Fee based on size, \$15,000 minimum	\$	15,000.00
Water Service Line Permit Fee	\$500 per application	\$	500.00
Water Shut Off Fee	Water Shut Off fee, per event	\$	75.00
Water Service Restoration Fee	Water restoration of service, per event	\$	75.00
Bulk Water Usage Fee	\$3.27 per 1,000 gallons	\$	3.27

Temporary Water/Sewer Service	Per applicant, plus water/sewer usage by the water meter	\$ 422.00
Temporary Water Service Deposit	\$1,500 for the first 3 month period, then \$3,000 per month fee thereafter for a period not to exceeds 6 months plus all recovery costs of the meter including all court & legal fees.	\$1500 / \$3000
Meter Test	Per meter	\$ 75.00
Meter Test Deposit	Per meter	\$ 500.00
Flow Test	Per test	\$ 350.00
Water Service Line Permit Fee		\$ 250.00
Utility Dispute Resolution Committee	\$710.00 plus 50% of actual cost of stenographic record	\$ 710.00
Private Fire Hydrant	Per year	\$ 215.00
<b>Fire Suppression /Sprinkler System Connection</b>		
Line Size: Annual Fee	< 3"	\$ 215.00
	4"	\$ 260.00
	6"	\$ 565.00
	8"	\$ 850.00
	10+"	\$ 1,150.00
<b>SEWER/STORMWATER</b>		
Sewer Allocation (EDU)	\$6,945.00 per EDU	\$ 6,945.00
Minimum Connection Fee	\$300 minimum for connection to main (street department does hook-up)	\$ 300.00
Basic Sewer Rate EBU	EBU per quarter	\$ 45.00
Consumption or Usage Fee	\$0.3423 per 100 gallons for all usage	\$ 0.3423
Sewer Service Application Fee	\$500 per application	\$ 500.00
Sewer Shut Off Fee	Sewer Shut Off Fee, per event	\$ 75.00
Sewer Service Restoration Fee	Sewer Restoration of service, per event	\$ 75.00
Bulk Sewer Usage Charge	As per individual agreement	
Temporary Sewer Service Fee	Per application	\$ 422.00
Temporary Sewer Service Deposit	\$1,500 for the first 3 month period, then \$3,000 per month fee thereafter for a period not to exceeds 6 months plus all recovery costs of the meter including all court & legal fees.	\$1500 / \$3000
Sewer Line Survey Fee	Per service line, per survey	\$ 350.00
Stormwater Drainage Plan (Resolution #12-89)	\$1,500.00, plus \$500 per acre, or fraction thereof, up to and including 10 acres, and \$100 per acre, or fraction thereof, for more than 10 acres, plus the amount for engineering and other consultants review	\$ 1,500.00
All Other Drainage Plans	\$1,500.00 up to 800 SF or drainage area; or \$2,000.00 for more than 800 SF of drainage plus \$9.00 per 1,000 SF or fraction thereof; plus the actual cost of engineering and other consultant review costs	\$ 1,500.00
Industrial Pre-treatment Application Renewal		\$ 750.00
Industrial Pre-treatment modification of permits		\$ 750.00
Sewer Lateral Permit Application Fee	\$500 per application	\$ 500.00

<b>REFUSE (Trash)</b>		
Thirty-two Gallon Mobile Refuse Cart:		\$ 316.00
Sixty-four Gallon Mobile Refuse Cart:		\$ 478.00
Ninety-six Gallon Mobile Refuse Cart:		\$ 646.00
Special Disposable Bag		\$ 5.00
Extra Bulk Tag		\$ 38.20
Mobile Refuse Cart Exchange		\$ 32.70
Discount Rate	IF ANNUAL USER FEE IS PAID IN FULL WITHIN THIRTY (30) DAYS OF DATE OF INVOICE	2%
<b>STREET OPENINGS</b>		
Street Opening Application		\$ 350.00
Deposit	\$100.00 per sq ft of pavement disturbance not to exceed a total of \$25,000.00	\$ 100.00
Inspection fee 3rd and subsequent inspections	Per inspection	\$ 355.00
Emergency Street Opening Fee	Per opening	\$ 300.00
Degradation Fee	See <b>Appendix "A"</b>	
<b>PARKING</b>		
Handicap Parking Space Application/Installation	\$52.00 refund if space is denied	\$ 96.00
Long-term Lease Borough Parking Lot Fee	Annual per space: Lot 1: Day Street	\$ 325.00
Annual Fee	Annual per space: Lot 2: Harlacher	\$ 490.00
	Annual per space: Lot 3: S Courtland	\$ 590.00
	Annual per space: Lot 4: S Kistler	\$ 545.00
Long-term Lease Borough Parking Lot Fee	Semiannual per space: Lot 1: Day Street	\$ 190.00
Semiannual Fee	Semiannual per space: Lot 2: Harlacher	\$ 275.00
	Semiannual per space: Lot 3: S Courtland	\$ 325.00
	Semiannual per space: Lot 4: S Kistler	\$ 320.00
Long-term Lease Borough Parking Lot Fee	Quarterly per space: Lot 1: Day Street	\$ 100.00
Quarterly Fee	Quarterly per space: Lot 2: Harlacher	\$ 150.00
	Quarterly per space: Lot 3: S Courtland	\$ 185.00
	Quarterly per space: Lot 4: S Kistler	\$ 175.00
Long-term Lease Replacement Sticker	Replacement Sticker	\$ 24.00
Long-term Lease Borough Parking Overnight Visitor	Overnight Visitor: 1 to 5 nights	\$ 10.00
	Overnight Visitor: 6 to 30 nights	\$ 45.00
Residential Parking Permit	Annually: Per permit, Maximum of 3 permits per household	\$ 13.00
Residential Parking Replacement Permit	Replacement Permit	\$ 10.00
Residential Parking Visitor Pass	Visitor Pass	\$ 8.00
Meter Bags-Institutional District	Institutional District: per day	\$ 10.00
Meter Bags-Commercial District	Commercial District: per day	\$ 10.00
<b>DUMPSTER</b>		
Dumpster / Roll-Off Box Application Fee		\$ 71.00
Dumpster/Roll-Off Box Deposit Fee		\$ 97.00
Dumpster/Roll-Off Box Parking/service fee per day	Fee to utilize a space in a Borough parking lot or metered space, per space	\$ 29.00

<b>PARADES AND EVENTS</b>		
Application Fee		\$ 65.00
Deposit for Parade/Event	up to 50 participants	\$ 65.00
	51 to 250 participants	\$ 194.00
	251+ participants	\$ 645.00
Parade/Event Fee	No Borough Staff support prior or during event	\$ 65.00
	Borough staff support prior or during event	\$ 742.00
Special Event Open Container Application Fee (non-refundable)		\$ 65.00
Special Event Open Container Permit Fee		\$ 645.00
<b>PUBLIC WORKS</b>		
Personnel	<b>Total time of each employee's current hourly rate, plus 0.35% of each employee's hourly rate to cover benefits/costs</b>	
Equipment	<b>Current FEMA Rates</b>	
Material	<b>Actual replacement cost</b>	
Curb Cut		\$ 350.00
Driveway Apron/Curb/Sidewalk Permit	Per property	\$ 355.00
Removal and storage of shopping carts	Per cart	\$ 30.00
Flag Installation	Per flag for installation and removal	\$ 10.00
<b>PEDDLERS LICENSES (Non-Food)</b>		
Peddlers/Solicitors License (mobile)	Per day	\$ 45.00
	Per week	\$ 124.00
	Per month	\$ 239.00
Temporary Retail Business	Per day	\$ 97.00
	Per week	\$ 387.00
	Per month	\$ 720.00
Vendor License Non-profit Sponsored event 1 to 10 vendors	<b>Per day, Per event</b>	\$ 71.00
Vendor License Non-profit Sponsored event 11 to 20 vendors	<b>Per day, Per event</b>	\$ 142.00
Vendor License Non-profit Sponsored event 21 or more vendors	<b>Per day, Per event</b>	\$ 290.00
Late Payment Fees	<b>22.5% of license fee</b>	
<b>ADMINISTRATIVE FEES</b>		
Mailing Fees	<b>Actual Postage</b> plus \$4.00	\$ 4.00
Photocopy Fee	\$0.45 per page (black and white only), \$0.58 per page color	\$0.45 / \$0.58
Search of Borough Records	\$87.00 per hour; 1/2 hour minimum charge	\$ 87.00
Return Check Fee	\$45.00 per item, <b>plus bank service charges</b> , if any	\$ 45.00
Real Estate Closing Final Figures Request	Per request, per property, includes water, sewer, trash, rental fees, resale fees, and other Borough fees, charges, and interest. Does not include real estate taxes	\$ 74.00

ALARM REGISTRATION		
Newly Installed Alarm		\$ 32.00
Transfer of Ownership		\$ 13.00
Annual Renewal		\$ 10.00
3rd and Subsequent False Alarm Residential Property	\$19.00 Police, \$32.00 Fire	\$19.00 / \$32.00
3rd and Subsequent False Alarm Commercial Property	\$65.00 Police \$129.00 Fire	\$65.00 / \$129.00
BOOKS/MATERIALS		
Code of Ordinance		\$ 354.00
Zoning Ordinance		\$ 114.00
Subdivision and Land Development Code (SALDO)		\$ 97.00
Stormwater Ordinance		\$ 58.00
Zoning Map (Large)		\$ 19.00
LAWN/YARD/GARAGE SALE		
One to three families (one location)		\$ 6.00
Multi-family Permit (multiple locations (4 to 8 families)		\$ 25.00
Organizational Permit		\$ 58.00

**B. SEVERABILITY.** In case any one (1) or more of the provisions contained in this Resolution shall, for any reason, be held invalid, invalid or ineffective, all other provisions of this Fee Schedule shall continue to be separately and fully effective.

**C. REPEALER.** All Resolutions and parts of Resolutions heretofore adopted, are repealed only to the extent that they are in direct conflict with the provisions of this Fee Schedule.

**D. FURTHER AMENDMENT OR SUPPLEMENT.** The Borough's Fee Schedule of rates as it exists may be supplemented or amended hereafter by majority votes of the Borough Council.

**E. EFFECTIVE DATE.** This amended Resolution shall take effect immediately upon enactment and ratifies the Schedule of Rates commencing immediately for the year 2026, and all other established rates and charges not listed herein but established pursuant to previously adopted Schedule of Rates, Ordinances, or Resolutions adopted by the Borough shall remain in full force and effect to the extent not inconsistent with this Resolution.

**RESOLVED AND ADOPTED THIS 5th DAY OF JANUARY 2026**

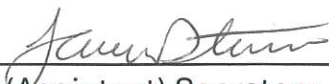
BOROUGH OF EAST STROUDSBURG

By:

  
Borough Council (Vice) President

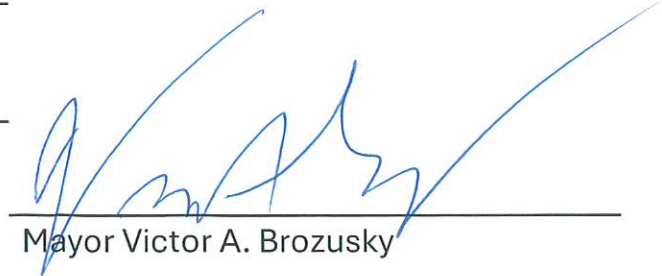
Soma Wolbut  
Print Name

ATTEST:

  
(Assistant) Secretary

Lauren Peterson  
Print Name

(Borough Seal)

  
Mayor Victor A. Brozusky

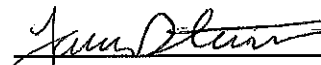
## SECRETARY'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution 2-2026 adopted by a majority vote of the Borough Council of the Borough of East Stroudsburg at a meeting of the Borough of East Stroudsburg duly held on January 5, 2026. Present at the meeting were and a record of their vote was, as follows:

Council Member	Present	Aye	Nay
Sonia C. Wolbert	Yes	Yes	
Carrie Panepinto	↓	↓	
Jane Gagliardo			
Paul Shemansky			
Lauren Peterson			
Charles A. Garris	↓	↓	

Further, be it certified that Public Notice of said meeting was given in the manner provided by law; that said Resolution No. 2-2026 shall be duly recorded upon the Minutes of the Borough of East Stroudsburg, has not been amended or rescinded, and is in full force and effect this 6th day of January 2026.

(BOROUGH SEAL)

  
 \_\_\_\_\_  
 (Assistant) Secretary

Lauren Peterson  
 \_\_\_\_\_  
 Printed Name

**APPENDIX "A"**  
**PENALTY/DEGRADATION FEE SCHEDULE**  
**PRIVATE CONTRACTORS AND UTILITY COMPANIES**  
**DEGRADATION FEE SCHEDULE**  
**(New Road Surface)**

	<b>Less Than 1 Year</b>	<b>1 to 5 Years</b>	<b>6 to 10 Years</b>
<b>Bituminous Concrete</b>	300%	200%	100%
	(3)	(2)	(1)

$$F = p(x + [s * f])$$

P = Percent from table above

expressed as whole number X = Base

Fee set by Council (\$500)

S = Square Yard of street surface disturbed including final restoration

f = fee per square yard (based on industry standard) = \$500 per square yard

EXAMPLE: Utility opens road that was paved 8 months prior. Trench is 9 Square Yards

$$F = p(x + [s * f]) \qquad F = 3(500 + [9 * 500]) \qquad F = 3(500 + 4500) \qquad F = 3(5000)$$

$$F = 15,000$$

F is based on the price of personnel, equipment, and materials for one hour laying a square yard of material and to cover depreciation of the street (loss of road life due to intrusion into the road surface and increased cost of base repair associated with utility openings) and maintaining utility cut s. This price may change yearly based on labor and material costs.