

**MINUTES FOR THE WORK SESSION MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, DECEMBER 22, 2025 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto; Jane Gagliardo; Paul Shemansky; Kelly Lewis, Borough Manager; and Assistant to Borough Manager, Danielle Decker.

ABSENT: Edmund Freeborn; Erika Huber; Mayor Victor Brozusky; Solicitor John Prevoznik; RKR Hess Engineer; Lee Philips, Director of Public Works; Layla Richard, Director of Finance;

Ms. Wolbert called the meeting to order at 7:00 PM and lead in the Pledge of Allegiance.

Public Comments: There were no public comments.

2025 Audit Update: Mr. Lewis explained everyone else around us is done, SARPD, etc. and we are the last ones that have not received their audit. Ms. Wolbert asked to have an Executive Session before the January 5, 2026 Reorganizational Meeting with the Auditors. Mr. Lewis expressed how we are going to go out to bid next year for the audit.

2025 Updated Year-End Projections: Mr. Lewis expressed these will be addressed at the January Council Meetings.

2025 Year In Review: Mr. Lewis explained there will be a report done in January of where we were and where we are now.

Executive Session: There was an Executive Session that began at 7:55 PM. The Executive Session ended at 8:15 PM.

Adjournment:

Work Session ended at approximately at 8:15 PM.