

**MINUTES FOR THE SPECIAL BUDGET BUSINESS MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, OCTOBER 27, 2025 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto; Jane Gagliardo; Paul Shemansky; Edmund Freeborn; Mayor Victor Brozusky; Kelly Lewis, Borough Manager; Solicitor John Prevoznik; Nate Oiler, Borough Engineer of RKR Hess; Layla Richard-Rau, Director of Finance; Lee Philips, Director of Public Works; and Danielle Decker, Assistant to Borough Manager.

ABSENT: Erika Huber – except was in attendance during Executive Session;

Ms. Wolbert called the meeting to order at 7:27 PM and lead in the Pledge of Allegiance.

Report on Executive Session: Solicitor Prevoznik reported there was an Executive Session that was held on October 27, 2025 beginning at 6:30 PM. Mr. Shemansky, Ms. Gagliardo, Ms. Wolbert, Ms. Panepinto, Mayor Brozusky, Mr. Lewis, Ms. Huber attended virtually, Mr. Freeborn arrived at 7:05 PM, and himself, Solicitor Prevoznik were all in attendance. The Collective Bargaining Agreement, a real estate matter, and personnel matters were discussed and no decisions were made. The Executive Session ended at 7:24 PM.

Public Comments – Agenda Items: There were no Public Comments.

Zoning and Planning (ZAP) Committee:

CR District Discussion and Overview: Nate Oiler gave a presentation on the CR District regarding the building height, density, and pathways to Prospect & Ridgeway Streets. A lengthy discussion took place regarding the CR District.

2026 Budget Presentation: Mr. Lewis gave an updated PowerPoint presentation on the 2026 Budget.

Review of the Draft Proposed 2026 Budget Worksheet: Mr. Lewis went over the 2026 proposed draft budget worksheets, concentrating on the different Fund balances.

Review of the Draft Proposed 2026 Capital Budget: Mr. Lewis went through the worksheet showing the different capital items for 2026 through 2031 broken out by department.

47th Annual St. Patrick's Day Parade: A motion was made by Ms. Panepinto and seconded by Mr. Freeborn to approve the Pocono Irish-American Club's 47th Annual St. Patrick's Day Parade on Sunday, March 22, 2026, beginning at 1:15 PM from Stroudsburg High School and ending approximately around 4 PM at the corner of Crystal Street and Analomink Street, contingent upon all fees and insurance documents being received and coordination of police. The motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Freeborn to approve Pocono Irish-American Club's request to have no parking on Crystal Street from 6 AM until 5 PM on Sunday, March 22, 2026 for the Annual St. Patrick's Day Parade. The motion passed unanimously.

Public Comments – New Business & Non-Agenda Items: There were no Public Comments.

Ratification of Bills Payable: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve the Warrant List #251027. The motion passed unanimously.

Adjournment:

A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to adjourn the Council Meeting at 8:47 PM. The motion passed unanimously.