

**NOTICE OF PUBLIC HEARING
INTENT TO ENACT
ORDINANCE NO. 1421-2025**

TAKE NOTICE, the East Stroudsburg Borough Council will hold a Public Hearing on **Tuesday, December 16, 2025 at 7:45 PM** during a Regular Meeting of Borough Council to enact **Ordinance No. 1421, Amending Chapter 151 – Vehicles, Parking**, of the Codified Ordinances of the Borough of East Stroudsburg, in the Borough of East Stroudsburg Municipal Building located at 24 Analomink Street, East Stroudsburg, PA. After the hearing and during the continuance of the meeting, the Borough Council will, if in order, consider and vote upon the Ordinance as well as conduct any other business which may come before the Borough Council at that time. In lieu of setting forth the entire Ordinance, a summary of the proposed Ordinance is as follows:

Chapter 151 – Vehicles, Parking of the East Stroudsburg Borough Code of Ordinances shall be amended by deleting and replacing in its entirety **§151-3** to clarify and restate the designation and color-coding of four residential permit parking districts (“Blue,” “Yellow,” “Red,” and “Green” Permit Parking Districts); deleting and restating in its entirety **§151-5** to amend the term of residential parking permits to a one (1)-year period, to clarify application requirements, to affirm the three-permit limit with a hardship-based process for a fourth permit, and to update the fee structure and replacement decal provisions; and deleting and restating **§151-6** to amend the form of visitors’ passes, including authorizing issuance on cardstock placards matching the color of the applicable permit parking district and clarifying use, display, and enforcement provisions. The Ordinance shall also contain provisions for severability, repealer, and establishing an effective date.

The hearing is open to the public. All interested parties are welcome to attend and will have an opportunity to be heard. The proposed Ordinance can be examined without charge or obtained for a charge not greater than the actual cost of reproduction thereof at the East Stroudsburg Municipal Building at the address set forth above during regular business hours (8 AM to 5 PM, Monday-Friday) and online at the East Stroudsburg Borough Website www.eaststroudsburgboro.org.

If you are a person with a disability and require auxiliary aid, service, or other accommodation to participate in the proceedings, don't hesitate to get in touch with the Borough at 570-421-8300 to discuss how your needs may be accommodated. The public hearing may also be viewed via the East Stroudsburg Borough Facebook Page.

Prepared by:
Kelly Lewis, Borough Manager
Borough of East Stroudsburg



COMMONWEALTH OF PENNSYLVANIA
BOROUGH OF EAST STROUDSBURG
MONROE COUNTY

ORDINANCE NO. 1421 -2025

AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF EAST STROUDSBURG, MONROE COUNTY, PENNSYLVANIA (“BOROUGH”) AMENDING CHAPTER 151, VEHICLES, PARKING, BY I) DELETING AND REPLACING IN ITS ENTIRETY §151-3 WITH AMENDMENT TO CLARIFY FOUR PERMIT PARKING DISTRICTS AND RELATED COLORS; II) DELETING AND RESTATING IN ITS ENTIRETY §151-5 OF CHAPTER 151, VEHICLES, PARKING TO INCLUDE AMENDMENTS TO §§151-5.C (TERM OF PERMIT), 151-5.D (FEE FOR PERMIT), AND 151-5.E (REPLACEMENT PERMIT); III) DELETING IN ITS ENTIRETY AND RESTATING §151-6 TO INCLUDE AN AMENDMENT TO §151-6.C TO ALLOW VISITORS’ PASSES TO BE MADE FROM CARDSTOCK; IV) TO INCLUDE AUTHORIZING PROVISIONS FOR SEVERABILITY, REPEALER; AND V) ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Borough is a Municipal Corporation of the Commonwealth of Pennsylvania, organized and existing under the "Pennsylvania Borough Code," as amended, 8 Pa.C.S. 101, *et seq.* ("Pennsylvania Borough Code"); and

WHEREAS, the East Stroudsburg Borough Council of the Borough of East Stroudsburg, pursuant to the Pennsylvania Borough Code, §1202 (Specific powers); (5) make regulations for health, welfare, and safety of the Borough; (31) (iii) to regulate parking and provide parking accommodations to promote the convenience and protection of the public; and §1203 (Reserved powers), authority to make and adopt Ordinances, Bylaws, Rules, and Regulations for proper management and control of the Borough and its finances; and

WHEREAS, the Borough Council of the Borough of East Stroudsburg, Monroe County, Pennsylvania, has adopted Chapter 151 Vehicles, Parking as an ordinance to the Borough Code of East Stroudsburg; and

WHEREAS, the Borough has passed amendments to Chapter 151 to address color coding specific to Permit Parking Districts. Ordinance No. 1267 established a “Blue” and

Yellow Permit Parking District. Ordinance No. 1359 established a Blue, Red, and Yellow Permit Parking Districts. Ordinance No. 1393 established a new “Green” Permit Parking District (§151-3.D) and altered and preserved the “Blue” and “Yellow” Permit Parking Districts but did not address the “Red” Permit Parking District; and

WHEREAS, the Borough desires to: i) clarify the Permit Parking Districts and the color coding attached to each Permit Parking District; ii) change the duration of the Parking Permit from two (2) years to one (1); iii) update the fees associated with the lost, stolen, or destroyed replacement decal; and iv) change the material used in making the visitor parking visitor pass to card stock or other material approved by the Borough Manager; and

WHEREAS, Borough Council has determined that it is in the best interest of its residents, guests, businesses, and motoring public to amend East Stroudsburg Borough Code of Ordinances, Chapter 151 in accordance with the above stated amendments.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of East Stroudsburg, Monroe County, Pennsylvania, that the following deletions, additions, and amendments to Chapter 151 Vehicles, Parking of the East Stroudsburg Borough Code of Ordinances, be adopted, as follows:

SECTION 1. Amendment to Chapter 151, §151-3. Section 151-3 of Chapter 151, Vehicles, Parking is amended by deleting in its entirety and replacing with the following provisions:

§151-3 Designation of residential permit parking districts

- A. There are four areas designated as residential permit parking districts, designated as “Blue,” “Yellow,” “Red,” and “Green” Permit Parking Districts. Permit holders are only permitted to park in the area that corresponds with the color of their permit decal during the hours that the residential permit parking restrictions are in effect.
- B. The "Blue" Permit Parking District contains the following streets or roads: Analomink Street; Drake Street; Hoffman Street; Fairview Street; Penn Street; Prospect Street (from Elk Street north to Nos. 57/58); Ransberry Avenue; South Green Street and Stemple Street; South Kistler Street (from Penn Street to terminus); and Marguerite Street (Normal Street to Spangenburg Avenue and East Brown to Emerson Road); and Spangenburg.
- C. The "Yellow" Permit Parking District contains the following streets or roads: Braeside Avenue; Brodhead Avenue; Centre Street; East Brown Street (from Prospect Street west to its terminus); Elk Street; Merten Street; Orchard Street; and Ridgeway Street.

- D. The “Red” Permit Parking District contains the following streets or roads: Normal Street (from Marguerite Street to the North end of Normal Street); Taylor Street; Hill Street;, and Emerson Road.
- E. The "Green" Permit Parking District contains the following streets or roads: Maple Avenue, Grove Street, Elizabeth Street (from West Vine Street to West Broad Street) and Walnut Street (from West Vine Street to Gold Street).

SECTION 2. Amendment to Chapter 151, §151-5. Section 151-5 of Chapter 151, Vehicles, Parking is amended by deleting in its entirety and restating §151-5 with amendments to §§151-5.C, 151-5.D, and 151-5.E the following provisions:

§ 151-5. Requirements for residential parking permits

A. Application and Limit on Permits Issued

A maximum of three residential parking permits per dwelling unit shall be issued to the legal residents of such dwelling unit who own a registered vehicle and who reside in a dwelling unit on any street or road within a designated residential permit parking district in the Borough. (See definition of "legal resident" and "dwelling unit" under the Zoning Code). It shall be a violation of this article for any legal resident who moves from the residential permit parking district during the pendency of a permit period to continue to utilize the residential parking permit beyond the period of legal residency. Residential parking permits may be obtained by filling out an application and payment of the applicable fee at the Borough office during normal business hours. The application at a minimum will require the applicant's name; date of birth; driver's license number; vehicle license plate number, year, make/model, and color; and proof of residency as set forth in §151-5B. The Borough reserves the right to amend the required application information from time to time as needed.

B. Limit of Three Residential Parking Permits

Only three residential parking permits will be issued per dwelling unit, except as provided in §151-5.G below. A property owner must demonstrate proof of ownership of the dwelling unit at the time of application. If an application is submitted by a tenant, the tenant must present a valid form of picture identification and a valid lease for the dwelling unit with the application which shall include an authorization by landlord for tenant to obtain the parking permit. All applications must be fully completed at the time of submission. Partially completed applications will not be accepted by the Borough.

C. Term of Permit

Residential parking permits shall be issued for a fixed, **one (1)-year period**, to commence January 1st of each year, and expiring at midnight December 31st of each year. All parking permits issued prior to June 1st of any fiscal year shall be charged the full permit fee as set forth herein. The fees for parking permits

issued after June 1st shall be one-half (1/2) of the permit fee. Regardless of when the parking permit is purchased, the parking permit shall only be valid until midnight on December 31st of that same year.

D. Fees

The annual permit fee and associated fees and costs for the residential parking permit program shall be set by Borough Council in its annual rate resolution and once set, the rate shall remain in place until modified in a subsequent rate resolution or by action of Borough Council. All annual permit fees and other fees established hereunder are due and payable prior to the issuance of any permit.

E. Placement of Permit and Reproduction Procedure

A permit decal shall be issued by the Borough for each registered vehicle, which shall be affixed to the lower left-hand corner of the front windshield of the vehicle. Each vehicle to which a parking permit is issued shall be used exclusively by that vehicle and shall not be transferable. In the event that a vehicle is damaged, sold or otherwise disposed of during a permit cycle, the owner of the vehicle for which the permit is issued may obtain a new permit decal at no cost upon tendering the previously issued permit decal to the Borough. Lost, stolen, or misplaced decals may be replaced by submitting an affidavit, subject to perjury, that the decal has been lost, stolen, or misplaced and that it is no longer in use. A charge of **Ten (\$10.00) Dollars** shall be made for every lost, stolen, or destroyed permit decal. In the event a parking permit is issued for a vehicle where the tenant no longer resides, the landlord may return the previously issued parking permit and provide a new application, and a parking permit will be issued for the balance of its term. All fees for the replacement permits shall be set in accordance with Subsection D above. No new parking permits will be issued for a dwelling unit unless this process or the process regarding lost, stolen, or destroyed decals as set forth above is followed.

F. Requirement for Payment of Citations

A residential parking permit shall not be issued for any vehicle or person for which one or more unpaid tickets or citations have been issued by the Borough for parking violations.

G. Demonstration of Hardship for Additional Permit

A property owner may make application to the Code Enforcement Officer (CEO) for the issuance of a fourth residential parking permit. The property owner must submit a sketch plan, to scale, that provides evidence that there are unique physical circumstances or conditions, including irregularity, narrowness or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the subject property that would preclude the development of legal off-street parking on the property. Having more registered vehicles than allowable residential parking permits alone shall not be deemed a sufficient reason for issuance of a fourth residential parking permit. The sketch plan shall be reviewed

by the Borough Engineer. A property owner whose application for a fourth residential parking permit is denied by the CEO may appeal the decision to Borough Council. All costs associated with the application for a fourth permit and required reviews shall be established pursuant to the process set forth in Subsection B above.

H. Additional Action by Council

Borough Council may by resolution adopt further rules and regulations for the issuance and use of residential parking permits.

SECTION 3. Amendment to Chapter 151, §151-6. Section 151-6 of Chapter 151, Vehicles, Visitors' passes is amended by deleting in its entirety and restating §151-6 with an amendment to §151-6.C as follows:

§ 151-6. Visitors' passes

In addition to the residential parking district permit, each dwelling unit in a residential parking district making application shall receive one visitors' pass. The purpose of a visitors' pass is to allow the temporary transient visit to a dwelling unit by nonlegal residents. Visitors' passes shall not be used by legal residents as a permanent parking pass. Visitors' passes may only be used for visits to the dwelling unit for which they are issued. Persons using a visitors' pass may only utilize the pass to park upon the street on which the dwelling unit is located, with the following exceptions as provided below for streets in the residential parking district that prohibit on-street parking in their entirety all or part of the time:

- A. Visitor parking for dwelling units located on Analomink Street shall be permitted on South Green Street; visitor parking for dwelling units located on Ridgeway Street shall be permitted on Brodhead Avenue; visitor parking for dwelling units located on Prospect Street shall be permitted on Fairview Street and Penn Street; and visitor parking for dwelling units located on Braeside Avenue shall be permitted on Brodhead Avenue on Thursdays.
- B. A medical Visitors' pass may be obtained for healthcare providers of any resident for a period not to exceed one year, upon the filing of an application and a written doctor's note setting forth the need for visiting home healthcare. If an owner is unable to make application, the application can be made on owner's behalf by a family member or the healthcare provider providing the service.
- C. A visitors' pass, when issued by the Borough, shall be on a **cardstock** placard and shall be the same color as the color designated for the parking district in which the dwelling unit is located. The visitors' pass shall be prominently displayed on the front passenger's side dashboard of the vehicle. Visitors' passes shall set forth the date of issuance, date of expiration and property address. Visitors' passes bearing any alteration shall be void, and persons altering a visitors' pass or in possession of an altered visitors' pass shall be subject to enforcement and penalties as set forth in §§ 151-7 and 151-8 below.

D. The fee for a visitors' pass shall be set annually by resolution of Borough Council.

SECTION 4. Severability. It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provisions of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. The Borough Council hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it had advance knowledge that any part would be declared invalid.

SECTION 5. Repealer. All ordinances or parts of ordinance conflicting with or inconsistent with the provisions of this Ordinance are hereby repealed, but only insofar as the same are in direct conflict or directly inconsistent with this Ordinance.

SECTION 6. Effective Date. This Ordinance shall be effective upon its approval as provided by law.

ORDAINED AND ENACTED into an Ordinance at a regular meeting of East Stroudsburg Borough Council, Monroe County, Pennsylvania, on this ____ day of _____, 2025.

ATTEST:

BOROUGH OF EAST STROUDSBURG

(Assistant) Secretary

By: _____
(Vice) President

Printed Name

Printed Name

(Borough Seal)

Approved:

Victor A. Bruzusky, Mayor

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of Ordinance No. 1421-2025 adopted by a majority vote of the East Stroudsburg Borough Council at a meeting of said Council duly held on _____, 2025. Present at the meeting and a record of their vote is as follows:

Council Member	Present	Aye	Nay
Sonia C. Wolbert			
Carrie Panepinto			
Erika Huber			
Edmund Freeborn			
Jane Gagliardo			
Paul Shemansky			

Further be it certified that public notice of said meeting was given in the manner provided by law; that said Ordinance No. 1421-2025 shall be duly recorded upon the minutes of the Borough Council, has not been amended or rescinded, and is in full force and effect this _____ day of _____, 2025.

(Assistant) Secretary

Printed Name

(Borough Seal)