

**AGENDA FOR THE SPECIAL BUSINESS MEETING OF
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, NOVEMBER 24, 2025 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on November 24, 2025, beginning at _____, prior to the start of the Council Special Business Meeting.
3. **Public Comments:**
4. **Treasurer’s Report:**
 - A. **Review of the Cash Account Transfer Report prepared by the Director of Finance:**
distributed via email
Motion made by _____, seconded by _____, to approve the Cash Account Transfer Report prepared by the Director of Finance.
5. **Ordinance No. 1420: Solid Waste Amendment**
 - A. Consideration to advertise for a Public Hearing on December 16, 2025, at 7:30 PM for Ordinance No. 1420 on proposed amendments to Chapter 134 Solid Waste Ordinance. The proposed Ordinance shall be available for review on the Borough’s Website, at Borough Hall, the Monroe County Law Library, and the Pocono Record. In pertinent part, if the annual municipal solid waste collection service user fee is paid in full within 30 days of date of invoice a two (2%) percent discount shall be applied to all paid invoices. The former grace period of 60 days is extended to 90 days. The administrative fee and interest shall be due and payable 90 days from the date of invoice, instead of 60 days.

Motion made by _____, seconded by _____, to advertise for a Public Hearing on December 16, 2025, at 7:30 PM for Ordinance No. 1420 on proposed amendments to Chapter 134 Solid Waste Ordinance. The proposed Ordinance shall be available for review on the Borough’s Website, at Borough Hall, the Monroe County Law Library, and the Pocono Record. In pertinent part, if the annual municipal solid waste collection service user fee is paid in full within 30 days of date of invoice a two (2%) percent discount shall be applied to all paid invoices. The former grace period of 60 days is extended to 90 days. The administrative fee and interest shall be due and payable 90 days from the date of invoice, instead of 60 days.
6. **Resolution 33-2025 for LSA Grant Application:**
 - A. Consideration to approve Resolution 33-2025 for a LSA Grant Application in the amount of \$ _____ for the Borough of East Stroudsburg Improvements.

Motion made by _____, seconded by _____, to approve Resolution 33-2025 for a LSA Grant Application in the amount of \$ _____ for the Borough of East Stroudsburg Improvements.

7. Resolution No. 33-2025: Water Fund Cost Allocation

- A. Consideration to approve Resolution No. 33-2025 for the Water Fund Allocation for Fiscal Years 2025 and 2026.

Motion made by _____, seconded by _____, to approve Resolution No. 33-2025 for the Water Fund Allocation for Fiscal Years 2025 and 2026.

8. Resolution No. 34-2025: Wastewater (Sewer) Fund Cost Allocation

- A. Consideration to approve Resolution No. 34-2025 for the Wastewater (Sewer) Fund Allocation for Fiscal Years 2025 and 2026.

Motion made by _____, seconded by _____, to approve Resolution No. 34-2025 for the Wastewater (Sewer) Fund Allocation for Fiscal Years 2025 and 2026.

9. Resolution No. 31-2025: 2025-2026 Water Rate Annual Fee Schedule:

- A. Consideration for approval of Resolution No. 31-2025 for 2025-2026 Water Rate Annual Fee Schedule and setting the rates for 2025-2026, with the effective date of December 1, 2025.

Motion made by _____, seconded by _____, to approve Resolution No. 31-2025 amending the Water Rate Annual Fee Schedule and setting the rates for 2025-2026, with the effective date of December 1, 2025.

10. Resolution No. 32-2025: 2025-2026 Wastewater (Sewer) Rate Annual Fee Schedule:

- A. Consideration for approval of Resolution No. 32-2025 for 2025-2026 Wastewater (Sewer) Rate Annual Fee Schedule and setting the rates for 2025-2026, with the effective date of December 1, 2025.

Motion made by _____, seconded by _____, to approve Resolution No. 32-2025 amending the Wastewater (Sewer) Rate Annual Fee Schedule and setting the rates for 2025-2026, with the effective date of December 1, 2025.

11. Ordinance No. 1421: Parking Amendment for Residential Parking Permits:

- A. Consideration to advertise for a Public Hearing on December 16, 2025, at 7:45 PM for Ordinance No. 1421 on proposed amendments to Chapter 151 Vehicles, Parking. The proposed Ordinance shall be available for review on the Borough's Website, at Borough Hall, the Monroe County Law Library, and the Pocono Record. In pertinent part, change the parking permit from two years to one year and adjust parking permit fee to \$15.00 per year.

Motion made by _____, seconded by _____, to advertise for a Public Hearing on December 16, 2025, at 7:45 PM for Ordinance No. 1421 on proposed amendments to Chapter 151 Vehicles, Parking. The proposed Ordinance shall be available for review on the Borough's Website, at Borough Hall, the Monroe County Law Library, and the Pocono Record. In pertinent part, change the parking permit from two years to one year and adjust parking permit fee to \$15.00 per year.

12. Ratification of Bills Payable:

- A. Approval of Warrant List #251124

Motion made by _____, seconded by _____, to approve the Warrant List #251124 as presented.

13. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

OPERATIONS COMMITTEE MEETING: Wednesday, **November 26, 2025**, at **5 PM**

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **December 1, 2025**, at **5 PM**

COUNCIL REGULAR MEETING: Tuesday, **December 2, 2025**, at **7 PM**

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **December 9, 2025**, at **5 PM**

COUNCIL WORK SESSION MEETING: Monday, **December 22, 2025**, at **7 PM**