

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, OCTOBER 21, 2025 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor's Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on October 21, 2025 starting at _____, prior to the start of the Council Meeting.
3. **Minutes of October 7, 2025, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the October 7, 2025 Council Regular Meeting Minutes.
4. **Public Comments – Agenda items:**
5. **Treasurer's Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.
 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance and attach to the minutes.
 - C. **Review of the Budget Modification Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Budget Modification Report prepared by the Director of Finance.
 - D. **Review of the Cash Account Transfer Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash Account Transfer Report prepared by the Director of Finance.
 - E. **Finance Report:** distributed via email
Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.
6. **Engineer's Action Items:**
 - A. **2026 Water Rate and Bulk Water Rate Study**
 - B. **2025 Sewer Rate and Bulk Sewer Rate Study**

7. **East Stroudsburg Community Alliance (ECA):**
8. **Fire Report:** distributed via email
 - A. Acme Hose Banquet
9. **Reports:**
 - A. **Public Works Report:** distributed via email
Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.
 - B. **Zoning Report:** distributed via email
Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.
10. **Committees:**
 - A. **Operations Committee:** No meeting.
 - B. **Zoning and Planning Committee:**
 - C. **Community Relations Committee:**
11. **Correspondence:**
12. **Mayor Victor Brozusky:**
 - A. Proclamation Honoring Detective Chris Shelly as recipient for 2025 A. Mitchell Palmer Award
13. **Council Members:**
 - A. Carrie Panepinto
 - B. Jane Gagliardo
 - C. Paul Shemansky
 - D. Erika Huber
 - E. Ed Freeborn
 - F. Sonia Wolbert
14. **Solicitor's Report:**
15. **Manager's Report:**
 - A. **Resolution 27-2025: 60 Washington, LLC Application for Preliminary/Final Land Development to Renovate Existing Building at 60 Washington Street and Construct Additional Building Story to Accommodate Two Retail Commercial Uses and Twenty (20) Apartments, Water and Sewer Connections**

1. Consideration to approve for 60 Washington, LLC Resolution 27-2025 Application for Preliminary/Final Land Development to Renovate Existing Building at 60 Washington Street and Construct Additional Building Story to Accommodate Two Retail Commercial Uses and Twenty (20) Apartments, Water and Sewer Connections.

Motion made by _____, seconded by _____ to approve for 60 Washington, LLC Resolution 27-2025 Application for Preliminary/Final Land Development to Renovate Existing Building at 60 Washington Street and Construct Additional Building Story to Accommodate Two Retail Commercial Uses and Twenty (20) Apartments, Water and Sewer Connections.

B. Pickle Me Poconos 2026:

1. Consideration to approve Pickle Me Poconos Festival for Saturday, October 3, 2026, contingent upon all fees and proper insurance documents being received.

Motion made by _____, seconded by _____, to approve Pickle Me Poconos Festival for Saturday, October 3, 2026, contingent upon all fees and proper insurance documents being received..

2. Consideration to approve street closures from 8 AM to 7 PM on Saturday, October 3, 2026 from Crystal Street to Analomink Street to Federal Street and to close Washington Street to the intersection of South Courtland Street during Pickle Me Poconos Festival.

Motion made by _____, seconded by _____, to approve street closures from 8 AM to 7 PM on Saturday, October 3, 2026 from Crystal Street to Analomink Street to Federal Street and to close Washington Street to the intersection of South Courtland Street during Pickle Me Poconos Festival.

3. Consideration to approve during the Pickle Me Poconos Festival on Saturday, October 3, 2026, free parking in Lots #1-4 and around Crystal Street, plus bagging some additional spaces for handicapped parking in the lot behind Trackside and adjacent to the Depot (meter numbered spaces are: 7, 8, 10, 11, and 12). It will bring the total number of handicapped spots to 10 in that lot between those requested and those already reserved.

Motion made by _____, seconded by _____, to approve during the Pickle Me Poconos Festival on Saturday, October 3, 2026, free parking in Lots #1-4 and around Crystal Street, plus bagging some additional spaces for handicapped parking in the lot behind Trackside and adjacent to the Depot (meter numbered spaces are: 7, 8, 10, 11, and 12). It will bring the total number of handicapped spots to 10 in that lot between those requested and those already reserved.

4. Consideration to approve for the Pocono Chamber of Commerce during the 2026 Pickle Me Poconos Festival on Saturday, October 3, 2026 from 12 PM to 5 PM an open container permit for beverage sales only, contingent upon all fees and proper insurance documents being received.

Motion made by _____, seconded by _____, to approve for the Pocono Chamber of Commerce during the 2026 Pickle Me Poconos Festival on Saturday, October 3, 2026 from 12 PM to 5 PM an open container permit for beverage sales only, contingent upon all fees and proper insurance documents being received.

5. Consideration to support in the form of a letter or approved meeting minutes the Pocono Chamber of Commerce application for a liquor license to cover the Pickle Me Poconos Festival on Saturday, October 3, 2026 and approve contingent upon receipt of liquor license.

Motion made by _____, seconded by _____, to support in the form of a letter or approved meeting minutes the Pocono Chamber of Commerce application for a liquor license to cover the Pickle Me Poconos Festival on Saturday, October 3, 2026 and approve contingent upon receipt of liquor license.

- C. Consideration to dismiss the October 2023 and older parking tickets where the commonwealth of Pennsylvania was unable to provide clarifying owner's information for the Borough to file the parking ticket citation (list attached).

Motion made by _____, seconded by _____, to dismiss the October 2023 and older parking tickets where the commonwealth of Pennsylvania was unable to provide clarifying owner's information for the Borough to file the parking ticket citation (list attached).

- D. Consideration to accept Andrew Stallings resignation from the Department of Public Works (DPW) effective October 31, 2025.

Motion made by _____, seconded by _____, to accept Andrew Stallings resignation from the Department of Public Works (DPW) effective October 31, 2025.

- E. Consideration to approve to advertise for a budgeted open Maintenance Worker C Position, not to exceed \$300.00.

Motion made by _____, seconded by _____, to approve to advertise for a budgeted open Maintenance Worker C Position, not to exceed \$300.00.

- F. Consideration to approve the Mayor to sign the 2025 Tree City USA Application for Certification that the Borough of East Stroudsburg has an established Tree Board, named an Arbor Day date as 4/24/2025, and adopted an Arbor Day Proclamation.

Motion made by _____, seconded by _____, to approve the Mayor to sign the 2025 Tree City USA Application for Certification that the Borough of East Stroudsburg has an established Tree Board, named an Arbor Day date as 4/24/2025, and adopted an Arbor Day Proclamation.

G. Our Lady of Guadalupe Procession:

1. Consideration to approve the Our Lady of Guadalupe Procession for Church of Saint Matthew on Sunday, December 14, 2025, starting at 12:30 PM, contingent

upon all fees and insurance documents being received and coordination of police. Until.

Motion made by _____, seconded by _____, to approve the Our Lady of Guadalupe Procession for Church of Saint Matthew on Sunday, December 14, 2025, starting at 12:30 PM, contingent upon all fees and insurance documents being received and coordination of police. Until.

H. Our Lady of the Cloud Procession:

1. Consideration to approve the Our Lady of the Cloud Procession for Church of Saint Matthew on Thursday, January 1, 2026, starting at 10:30 AM, contingent upon all fees and insurance documents being received and coordination of police.

Motion made by _____, seconded by _____, to approve the Our Lady of the Cloud Procession for Church of Saint Matthew on Thursday, January 1, 2026, starting at 10:30 AM, contingent upon all fees and insurance documents being received and coordination of police.

16. Manager's Follow-up Report:

17. Manager's 2025 Code Enforcement, Inspections, and Filing System Update Report:

18. Informational Items:

- A. September 2025 Waste Management Trash Tonnage Report

19. Public Comments – New Business & Non-Agenda items:

20. Ratification of Bills Payable:

A. Approval of Warrant List #251021

Motion made by _____, seconded by _____, to approve the Warrant List #251021 as presented.

21. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

OPERATIONS COMMITTEE MEETING: Wednesday, **October 22, 2025** at 5 PM

COUNCIL BUDGET BUSINESS MEETING: Monday, **October 27, 2025** at 7 PM

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **November 3, 2025** at 5 PM

COUNCIL REGULAR MEETING: Tuesday, **November 4, 2025** at 7 PM

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **December 9, 2025** at 5 PM