

**AGENDA FOR THE SPECIAL MEETING
EAST STROUDSBURG BOROUGH COUNCIL BUSINESS MEETING
MONDAY, SEPTEMBER 22, 2025 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____

2. **Solicitor’s Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on September 22, 2025 beginning at _____, prior to the start of the Council Special Meeting.

3. **Public Comments:**

4. **Engineer’s Report:**

A. **Sewer Line Right-of-Way:** Report by RKR Hess for property in between Railroad and Braeside Ave

5. **Planning Commission Recommendations:**

A. **60 Washington Street, LLC Land Development Plan:**

- i. Consideration to grant the request of 60 Washington Street, LLC for its Land Development Project at 60 Washington Street to waive the requirements of Section 140-7.C (official Preliminary Plan) and Section 140-9.A (requirement for final plan data) to allow submission of a Land Development Plan to be considered a Final Plan application conditioned upon the application meeting all Preliminary and Final Plan requirements. This grant of waiver and the date of action by the Borough shall be placed as a note on the Preliminary/Final Plan.

Motion made by _____, seconded by _____, to grant the request of 60 Washington Street, LLC for its Land Development Project at 60 Washington Street to waive the requirements of Section 140-7.C (official Preliminary Plan) and Section 140-9.A (requirement for final plan data) to allow submission of a Land Development Plan to be considered a Final Plan application conditioned upon the application meeting all Preliminary and Final Plan requirements. This grant of waiver and the date of action by the Borough shall be placed as a note on the Preliminary/Final Plan.

- ii. Consideration to grant, upon recommendation from the Borough’s alternate engineer and traffic engineer, the request of 60 Washington Street, LLC for its Land Development Project at 60 Washington Street to waive the requirements of Sections 140-13.C (requiring clear sight triangles of 30 feet measured along street lot lines from their point of junction shall be provided at all intersections, and no building shall be permitted within such sight triangles) for the intersection at Washington Street and South Courtland Street (S.R. 209) as the building is a preexisting nonconformity. This grant of waiver and date of action by the Borough shall be placed as a note on the Preliminary/Final Plan.

Motion made by _____, seconded by _____, to grant, upon recommendation from the Borough’s alternate engineer and traffic

engineer, the request of 60 Washington Street, LLC for its Land Development Project at 60 Washington Street to waive the requirements of Sections 140-13.C (requiring clear sight triangles of 30 feet measured along street lot lines from their point of junction shall be provided at all intersections, and no building shall be permitted within such sight triangles) for the intersection at Washington Street and South Courtland Street (S.R. 209) as the building is a preexisting nonconformity. This grant of waiver and date of action by the Borough shall be placed as a note on the Preliminary/Final Plan.

6. **2026 Budget Presentation:** Kelly Lewis, Borough Manager
7. **Review of the Draft Proposed 2026 Budget Worksheet:** Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance
8. **Review of the Draft Proposed 2026 Capital Budget:** Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance
9. **Environmental Consultation Services, Inc.:**
 - A. Consideration to authorize the Borough Manager to execute and deliver the contract proposal from Environmental Consultation Services, Inc. at \$160.00 per hour for work at 631 North Courtland Street, East Stroudsburg.

Motion made by _____, seconded by _____, to authorize the Borough Manager to execute and deliver the contract proposal from Environmental Consultation Services, Inc. at \$160.00 per hour for work at 631 North Courtland Street, East Stroudsburg.

10. **2021 General Obligation (G.O.) Note:**
 - A. Consideration to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$113,709.18.

Motion made by _____, seconded by _____, to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$113,709.18.

11. **Ratification of Bills Payable:**
 - A. **Approval of Warrant List #250922**

Motion made by _____, seconded by _____, to approve the Warrant List #250922 as presented.

12. **Adjournment:**

Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **October 6, 2025** at **5 PM**

COUNCIL REGULAR MEETING: Tuesday, **October 7, 2025** at **7 PM**

OPERATIONS COMMITTEE MEETING: Wednesday, **October 8, 2025** at **5 PM**

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **October 14, 2025** at **5 PM**

COUNCIL WORK SESSION MEETING: Monday, **October 27, 2025** at **7 PM**