

**MINUTES FOR THE REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, AUGUST 5, 2025 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

**PRESENT IN PERSON:** Sonia Wolbert; Edmund Freeborn; Erika Huber; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Solicitor John Prevoznik; RKR Hess Engineer Russ Scott; Director of Public Works Lee Philips; Director of Finance Layla Richard- Rau; Zoning Officer Mike Manter; and Assistant to Borough Manager Danielle Decker.

**ABSENT:** Carrie Panepinto; Borough Manager Kelly Lewis;

Ms. Wolbert called the meeting to order at 7:00 PM and lead in the Pledge of Allegiance.

**Report on Executive Session:** Solicitor Prevoznik reported there was no Executive Session.

**July 15, 2025 Regular Council Meeting Minutes:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve the July 15, 2025 Regular Council Meeting Minutes. The motion passed unanimously.

**Public Comments – Agenda Items:** There were no comments.

**Treasurer’s Report:** distributed via email

**Cash and Accounts Receivable Report:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to accept the Cash and Accounts Receivable Report as prepared by the Director of Finance. The motion passed unanimously.

**Budget to Actual Report:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to accept the Budget to Actual Report as prepared by the Director of Finance and for it to be attached to the minutes. The motion passed unanimously.

**Cash Account Transfer Report:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve the Cash Account Transfer Report for August 5, 2025, prepared by the Director of Finance. The motion passed unanimously.

**Finance Report:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to accept the unaudited Finance Report as distributed and to be attached to the minutes. The motion passed unanimously.

**Police Report:** distributed via email

**Stroud Region Open Space and Recreation Commission (SROSC) Reports: Parks & Recreation Proclamation:** distributed via email

**Engineer’s Action Items:** distributed via email

**Annual MS4 Report due to PA DEP September 30, 2025:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to authorize the Director of Public Works to sign the MS4 Outfall Field Screening Reports confirming that no illicit discharges were observed at the time of the required

culvert cleaning for the two outfall culverts through the levee behind the police station. The motion passed unanimously.

**I-80 Sewer Trunk Main Replacement:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to authorize the Borough Engineer to submit plans, PennDOT 4181 forms and request to amend PennDOT Highway Occupancy Permit #20205792101 to include the replacement sewer trunk main under Interstate 80 to be installed by boring methods. The motion passed unanimously.

**REPORTS:**

**Public Works Report:** distributed via email

A motion was made by Ms. Huber and seconded by Mr. Freeborn to accept the Public Works Report as distributed and to be attached to the minutes on the website. The motion passed unanimously.

**Zoning Report:** distributed via email

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to accept the Zoning Report as distributed and to be attached to the minutes on the website. The motion passed unanimously.

**COMMITTEES:**

**Operations Committee:** Ms. Wolbert gave an update that various projects were discussed at the last meeting.

**Zoning and Planning Committee (ZAP):** There was no meeting.

**Community Relations Committee:** There was no meeting.

**Correspondence:** There was nothing.

**Mayor Victor Brozusky:** Mayor Brozusky announced that today from Wendy's to Burson Street there were at ten trash cans propped up with overflowing trash. Mayor Brozusky inquired who was doing the paving on Normal Street and Mr. Philips explained it was UGI. Mayor Brozusky added it was nice to see the parking attendants on Thursday and Friday nights.

**Edmund Freeborn:** Mr. Freeborn inquired about the drainage issue he asked Lee to look at and Mr. Philips answered that he did not really see anything and he even took pictures.

**Paul Shemansky:** Mr. Shemansky mentioned on Spangenburg by the stop sign it is starting to sink and he noticed that UGI is doing a lot of work in the Borough and asked who is responsible for making sure the work is done properly. Mr. Philips explained that they pay for a road opening and leave a deposit and once they complete their work he goes by to inspect to make sure it is up to the standards set by the Borough.

**Jane Galiardo:** Ms. Gagliardo thanked Mr. Lewis for the issue updates. Ms. Gagliardo brought up an email received on 7.29.2025 about safety sticks that are making parking better with cameras. Ms. Gagliardo explained she does not know the costs or anything, but maybe a grant possibility, but something to look into.

**Erika Huber:** Nothing to report

**Sonia Wolbert:** Nothing to report.

**Solicitor's Report:** Nothing to report.

**Manager's Report:**

A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to approve RKR Hess invoices #142195 in the amount of \$5,866.12 and #141637 in the amount of \$1,962.01 for a total of \$7,828.13 for the Middle Dam Project. The motion passed 4-0, with one abstention (Yea: Ms. Huber, Ms. Gagliardo, Mr. Shemansky, Ms. Wolbert; Abstain: Mr. Freeborn, due to conflict of interest as his son is employed by the structural engineer who worked on the Middle Dam Project).

A motion was made by Ms. Gagliardo and seconded by Ms. Huber to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$7,828.13. The motion passed 4-0, with one abstention (Yea: Ms. Huber, Ms. Gagliardo, Mr. Shemansky, Ms. Wolbert; Abstain: Mr. Freeborn, due to conflict of interest as his son is employed by the structural engineer who worked on the Middle Dam Project).

**FirstNet Proposal:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to authorize the Borough Manager to execute and deliver documents to purchase 8 FirstNet phones and activate one FirstNet Phone and one SIM card from AT&T to integrate Borough leadership on the FirstNet emergency communications system, at a one-time cost of \$8.91, and the monthly fee not to exceed \$300.63 per month. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to ratify the actions of the Borough Manager to approve the installation of an AT&T cell service booster on the roof of the Water Plant to provide cell service to Borough employees and the surrounding area. The motion passed unanimously.

**H2O PA Grant 12-2025 Resolution:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve Resolution 12-2025 for the H2O PA Grant Application for \$10,000,000 for Borough Infrastructure Projects. The motion passed unanimously.

**Pollution Liability Insurance Renewal:** A motion was made by Mr. Freeborn and seconded by Mr. Shemansky to approve the renewal of the Pollution Liability Insurance coverage at a cost of \$13,349.00, which includes terrorism coverage through Crum & Forster Specialty Insurance Company. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to table the salary of Patrick Sherman, Head Operator of the Twin Boroughs Recycling Center, an exempt employee, to a salary of \$77,780.00 effective July 31, 2025. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Freeborn to approve moving Ethan Grossman from Maintenance Worker B to Maintenance Worker A, as of July 28, 2025 because he has completed all the necessary training and classes and compensation is set by CBA. The motion passed unanimously.

**Fall Beautification Day:** A motion was made by Ms. Gagliardo and seconded by Ms. Huber to approve having a Borough-wide Fall Beautification Day on Saturday, September 20, 2025, partnering with East Stroudsburg University (ESU) and East Stroudsburg Area School District (ESASD) students, along with local residents and businesses. The motion passed unanimously.

**Solid Waste Bid:** A motion was made by Mr. Freeborn and seconded by Ms. Huber to authorize the Borough Manager to advertise Solid Waste Bid Specs on PennBid. The motion passed unanimously.

**Manager's Follow-Up Report:** distributed via email

**Manager's 2025 Code Enforcement, Inspections, and Filing System Update:** distributed via email

**Informational Items:** Ms. Wolbert read the acknowledgements of the 2025 June Waste Management Tonnage Report, 2025 July Monroe County Control Center Overdose Statistics, and Steamtown Railfest 2025 Labor Day Weekend.

**Public Comments – New Business & Non-Agenda Items:** Tracy Granger of Maple Ave explained why Waste Management is leaving the lids open is because in the summer time people usually do not use bags and the maggots and smell need to be released. Ms. Granger added if Waste Management happens to forget to pick up a residence and they are called back to do the pick-up, it is a way to determine which one they forgot to pick up. Mr. Lewis texted stating it is due to the new trucks that Waste Management is using too. Mayor Brozusky asked with a trash contract if we could work in it a place for new trash cans for the Borough too.

**Ratification of Bills Payable:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve the Warrant List #250805, as presented. The motion passed unanimously.

**Executive Session:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to recess the Regular Council Meeting and go into Executive Session at 7:43 PM. The motion passed unanimously.

A motion was made by Ms. Gagliardo and seconded by Ms. Huber to resume the Regular Council Meeting at 8:37 PM. The motion passed unanimously.

Solicitor Prevoznik reported that at 7:43 PM there was an Executive Session held and Mr. Shemansky, Ms. Gagliardo, Ms. Wolbert, Ms. Huber, Mr. Freeborn (left at 8:20 PM due to legal issues regarding the Middle Dam being discussed and he has a conflict of interest as his son is employed by the structural engineer who worked on the Middle Dam Project), Mayor Brozusky, and Solicitor Prevoznik were all present. Middle Dam, contractual matters in regard to audit, four personnel matters including discipline and payment issues were all discussed and no decisions were made. The Executive Session ended at 8:37 PM.

A motion was made by Ms. Gagliardo and seconded by Ms. Huber to approve the salary of Patrick Sherman, Head Operator of the Twin Boroughs Recycling Center, an exempt employee, to a salary of \$77,780.00 effective July 31, 2025. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Ms. Gagliardo to put on the next Operations Committee Agenda a Salary Policy. The motion passed unanimously.

**Adjournment:**

A motion was made by Ms. Huber and seconded by Ms. Gagliardo to adjourn the meeting. The meeting ended at 8:47 PM. The motion passed unanimously.

**East Stroudsburg Borough Consolidated Statement of Activity - Budget vs Actual**  
**Preliminary August 31, 2025**

<u>Account # &amp; Title</u>	<u>Y-T-D</u> <u>8/31/2025</u>	<u>Y-T-D</u> <u>8/31/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
<b>Revenues</b>							
<u>TAXES</u>							
301-1000 Property Tax-Current Year	2,997,252.98	2,568,679.40	428,573.58	0.17	3,845,129.00	(847,876.02)	(0.22)
301-2000 Property Tax-Prior Year	0.00	0.00	0.00	0.00	555.00	(555.00)	(1.00)
301-3000 Property Tax-Interim	466.01	818.66	(352.65)	(0.43)	333.00	133.01	0.40
301-4000 Property Tax - Delinquent	79,570.95	93,223.57	(13,652.62)	(0.15)	143,644.00	(64,073.05)	(0.45)
<b>TOTAL TAXES</b>	<b>3,077,289.94</b>	<b>2,662,721.63</b>	<b>414,568.31</b>	<b>0.16</b>	<b>3,989,661.00</b>	<b>(912,371.06)</b>	<b>(0.23)</b>
<u>ACT 511 TAXES</u>							
310-1000 Real Estate Transfer Tax	71,053.47	121,531.00	(50,477.53)	(0.42)	160,000.00	(88,946.53)	(0.56)
310-2000 Earned Income Tax	591,243.54	803,174.04	(211,930.50)	(0.26)	1,200,000.00	(608,756.46)	(0.51)
310-5000 Municipal Service Tax	158,315.43	234,717.89	(76,402.46)	(0.33)	325,000.00	(166,684.57)	(0.51)
<b>TOTAL ACT 511 TAXES</b>	<b>820,612.44</b>	<b>1,159,422.93</b>	<b>(338,810.49)</b>	<b>(0.29)</b>	<b>1,685,000.00</b>	<b>(864,387.56)</b>	<b>(0.51)</b>
<u>BUSINESS LICENSES/PERMITS</u>							
321-2000 Health/Restaurant Licenses	12,485.37	6,071.00	6,414.37	1.06	12,900.00	(414.63)	(0.03)
321-6100 Rental License	13,438.03	154,016.06	(140,578.03)	(0.91)	212,850.00	(199,411.97)	(0.94)
321-6110 Short-Term Rental Lic.	0.00	0.00	0.00	0.00	3,225.00	(3,225.00)	(1.00)
321-8000 Cable TV Franchise Tax	18,756.92	61,766.10	(43,009.18)	(0.70)	105,000.00	(86,243.08)	(0.82)
<b>TOTAL LICENSES/PERMITS</b>	<b>44,680.32</b>	<b>221,853.16</b>	<b>(177,172.84)</b>	<b>(0.80)</b>	<b>333,975.00</b>	<b>(289,294.68)</b>	<b>(0.87)</b>
<u>NON-BUSINESS PERMITS</u>							
322-8100 Event Permit Fee	1,124.00	1,450.00	(326.00)	(0.22)	1,935.00	(811.00)	(0.42)
322-8200 Street Opening Permits	16,650.99	14,633.00	2,017.99	0.14	11,610.00	5,040.99	0.43
322-9400 Misc Permits	1,627.00	683.50	943.50	1.38	2,580.00	(953.00)	(0.37)
<b>TOTAL NON-BUSINESS PERMITS</b>	<b>19,401.99</b>	<b>16,766.50</b>	<b>2,635.49</b>	<b>0.16</b>	<b>16,125.00</b>	<b>3,276.99</b>	<b>0.20</b>
<u>FINES</u>							
331-1100 Vehicle Code Violations	66,734.11	138,914.24	(72,180.13)	(0.52)	180,000.00	(113,265.89)	(0.63)
331-1200 Violation of Zoning Ord & Statutes	18,091.94	23,221.38	(5,129.44)	(0.22)	25,000.00	(6,908.06)	(0.28)
<b>TOTAL FINES</b>	<b>84,826.05</b>	<b>162,135.62</b>	<b>(77,309.57)</b>	<b>(0.48)</b>	<b>205,000.00</b>	<b>(120,173.95)</b>	<b>(0.59)</b>
<u>INTEREST</u>							
<b>TOTAL INTEREST</b>	<b>136,383.99</b>	<b>160,360.51</b>	<b>(23,976.52)</b>	<b>(0.15)</b>	<b>145,000.00</b>	<b>(8,616.01)</b>	<b>(0.06)</b>
<u>RENTS</u>							
342-4700 Borough Property Rental	1.00	0.00	1.00	0.00	0.00	1.00	0.00
342-5310 Royalties - Cell Tower	20,429.12	22,536.48	(2,107.36)	(0.09)	40,000.00	(19,570.88)	(0.49)
<b>TOTAL RENTS</b>	<b>20,430.12</b>	<b>22,536.48</b>	<b>(2,106.36)</b>	<b>(0.09)</b>	<b>40,000.00</b>	<b>(19,569.88)</b>	<b>(0.49)</b>
<u>STATE GRANT PROGRAM</u>							
354-1200 Performance Grant - Twin Boroughs	0.00	0.00	0.00	0.00	22,000.00	(22,000.00)	(1.00)
354-1230 PA Small H2O Grant- Brown St	0.00	58,066.00	(58,066.00)	(1.00)	0.00	0.00	0.00
354-1260 American Recovery Funds	3,460.74	0.00	3,460.74	0.00	7,008.00	(3,547.26)	(0.51)
<b>TOTAL STATE GRANTS</b>	<b>3,460.74</b>	<b>58,066.00</b>	<b>(54,605.26)</b>	<b>(0.94)</b>	<b>29,008.00</b>	<b>(25,547.26)</b>	<b>(0.88)</b>
<u>STATE SHARED REVENUE</u>							
355-0020 Liquid Fuels	244,818.84	244,456.68	362.16	0.00	240,000.00	4,818.84	0.02
355-0030 Turnback Allocation	6,040.00	6,040.00	0.00	0.00	6,040.00	0.00	0.00
355-0100 Public Utility Realty/Bev Tax	1,200.00	1,400.00	(200.00)	(0.14)	3,875.00	(2,675.00)	(0.69)
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	0.00	0.00	0.00	135,500.00	(135,500.00)	(1.00)
355-0700 Foreign Fire Ins Premium Tax	0.00	0.00	0.00	0.00	46,750.00	(46,750.00)	(1.00)
<b>TOTAL STATE SHARED REVENUE</b>	<b>252,058.84</b>	<b>251,896.68</b>	<b>162.16</b>	<b>0.00</b>	<b>432,165.00</b>	<b>(180,106.16)</b>	<b>(0.42)</b>
<u>PMT IN LIEU OF TAXES</u>							
359-0010 Housing Authority PILOT	8,888.10	8,168.40	719.70	0.09	5,500.00	3,388.10	0.62
<b>TOTAL PILOT</b>	<b>8,888.10</b>	<b>8,168.40</b>	<b>719.70</b>	<b>0.09</b>	<b>5,500.00</b>	<b>3,388.10</b>	<b>0.62</b>
<u>GENERAL GOVERNMENT</u>							
361-1110 Closing Report Fee	6,325.00	6,437.00	(112.00)	(0.02)	8,000.00	(1,675.00)	(0.21)
361-3300 Permits - Zoning - Gen Government	22,043.06	17,895.38	4,147.68	0.23	38,700.00	(16,656.94)	(0.43)
361-3310 Building Permits	174,906.25	73,929.18	100,977.07	1.37	96,750.00	78,156.25	0.81
361-3320 Resale Inspections	11,701.00	13,892.20	(2,191.20)	(0.16)	6,450.00	5,251.00	0.81

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**Preliminary August 31, 2025**

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361-3400 Zoning Plan Review	92,043.46	55,148.51	36,894.95	0.67	32,250.00	59,793.46	1.85
<b>TOTAL GENERAL GOVERNMENT</b>	<b>307,018.77</b>	<b>167,302.27</b>	<b>139,716.50</b>	<b>0.84</b>	<b>182,150.00</b>	<b>124,868.77</b>	<b>0.69</b>
<u>PUBLIC SAFETY</u>							
362-4710 Rental Unit Reinspection Fees	0.00	0.00	0.00	0.00	2,000.00	(2,000.00)	(1.00)
<b>TOTAL PUBLIC SAFETY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>(2,000.00)</b>	<b>(1.00)</b>
<u>HIGHWAYS &amp; STREETS</u>							
363-2100 Meter Revenue	42,073.45	64,171.71	(22,098.26)	(0.34)	161,250.00	(119,176.55)	(0.74)
363-2200 Parking Permits	18,327.54	13,937.06	4,390.48	0.32	25,800.00	(7,472.46)	(0.29)
363-2210 Residential Parking Permit	263.50	2,590.00	(2,326.50)	(0.90)	3,870.00	(3,606.50)	(0.93)
363-2300 Meter Bags	0.00	88.00	(88.00)	(1.00)	1,097.00	(1,097.00)	(1.00)
363-5100 PennDOT Snow Removal	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	(1.00)
363-5200 Borough DPW Services	0.00	483.00	(483.00)	(1.00)	750.00	(750.00)	(1.00)
<b>TOTAL HIGHWAYS &amp; STREETS</b>	<b>60,664.49</b>	<b>81,269.77</b>	<b>(20,605.28)</b>	<b>(0.25)</b>	<b>212,767.00</b>	<b>(152,102.51)</b>	<b>(0.71)</b>
<u>SANITATION</u>							
364-1200 Pretreatment Revenues	0.00	0.00	0.00	0.00	8,000.00	(8,000.00)	(1.00)
364-2010 Sewer Rents	841,856.73	886,647.73	(44,791.00)	(0.05)	1,750,000.00	(908,143.27)	(0.52)
364-2020 Lien Sewer Rents	1,603.75	4,373.00	(2,769.25)	(0.63)	8,500.00	(6,896.25)	(0.81)
364-3010 Solid Waste User Fees	1,023,316.30	913,229.92	110,086.38	0.12	1,169,956.00	(146,639.70)	(0.13)
364-3020 Solid Waste Fees Penalties	25,000.71	(237.12)	25,237.83	(106.43)	29,975.00	(4,974.29)	(0.17)
364-3030 Solid Waste Bulk Items and Bags	7,322.42	9,978.13	(2,655.71)	(0.27)	17,825.00	(10,502.58)	(0.59)
364-3150 Lien Rents Solid Waste	3,921.94	5,544.24	(1,622.30)	(0.29)	1,500.00	2,421.94	1.61
364-3160 Lien Interest & Cost	5,268.73	5,919.66	(650.93)	(0.11)	8,500.00	(3,231.27)	(0.38)
364-6010 Stroud SA Rentals	8,027.48	16,054.96	(8,027.48)	(0.50)	32,500.00	(24,472.52)	(0.75)
364-7010 Smithfield SA Rentals	0.00	0.00	0.00	0.00	145,000.00	(145,000.00)	(1.00)
364-9000 EDU Connection Fees	0.00	8,669.60	(8,669.60)	(1.00)	63,522.00	(63,522.00)	(1.00)
364-9100 Smithfield EDU Fees	0.00	0.00	0.00	0.00	17,500.00	(17,500.00)	(1.00)
364-9200 Penalties	41,032.98	38,180.67	2,852.31	0.07	45,000.00	(3,967.02)	(0.09)
<b>TOTAL SANITATION</b>	<b>1,957,351.04</b>	<b>1,888,360.79</b>	<b>68,990.25</b>	<b>0.04</b>	<b>3,297,778.00</b>	<b>(1,340,426.96)</b>	<b>(0.41)</b>
<u>GOLF</u>							
<u>PMT FROM WATER CO</u>							
378-1110 Water Service-Turn on/off	1,729.50	375.00	1,354.50	3.61	150.00	1,579.50	10.53
378-2100 Water Rents	1,086,413.93	1,012,538.67	73,875.26	0.07	2,838,000.00	(1,751,586.07)	(0.62)
378-2110 Lien Rents	5,666.39	(20.28)	5,686.67	(280.41)	25,000.00	(19,333.61)	(0.77)
378-2120 Lien Costs & Interest	2,339.43	7,149.50	(4,810.07)	(0.67)	2,000.00	339.43	0.17
378-2130 Hydrant Fees	515.00	(165.00)	680.00	(4.12)	0.00	515.00	0.00
378-4300 Water Sales Bulk	0.00	69,660.27	(69,660.27)	(1.00)	110,000.00	(110,000.00)	(1.00)
378-9000 EDU Connection Fees	0.00	4,792.50	(4,792.50)	(1.00)	87,991.00	(87,991.00)	(1.00)
378-9200 Penalties	56,715.20	45,645.15	11,070.05	0.24	40,250.00	16,465.20	0.41
378-9300 Sale of Meters & Supplies	3,395.00	0.00	3,395.00	0.00	0.00	3,395.00	0.00
378-9400 Water Dept. Services	0.00	0.00	0.00	0.00	1,850.00	(1,850.00)	(1.00)
<b>TOTAL PMT FROM WATER CO</b>	<b>1,156,774.45</b>	<b>1,139,975.81</b>	<b>16,798.64</b>	<b>0.01</b>	<b>3,105,241.00</b>	<b>(1,948,466.55)</b>	<b>(0.63)</b>
<u>MISCELLANEOUS REVENUES</u>							
380-1000 Stroudsburg Share- TB Employee	0.00	0.00	0.00	0.00	9,000.00	(9,000.00)	(1.00)
380-1010 Emp Cont Hlth Insr	30,319.90	19,785.50	10,534.40	0.53	30,251.00	68.90	0.00
380-1070 Miscellaneous Income	5,545.83	19,950.48	(14,404.65)	(0.72)	5,000.00	545.83	0.11
380-5100 Shopping Cart Fees	3,822.00	1,410.00	2,412.00	1.71	2,000.00	1,822.00	0.91
<b>TOTAL MISC. REVENUES</b>	<b>39,687.73</b>	<b>41,145.98</b>	<b>(1,458.25)</b>	<b>(0.04)</b>	<b>46,251.00</b>	<b>(6,563.27)</b>	<b>(0.14)</b>
<u>CONTR. FROM PRIVATE</u>							
<u>SALE OF ASSETS</u>							
391-0020 Damage to Borough Property	9,165.80	85,014.07	(75,848.27)	(0.89)	15,000.00	(5,834.20)	(0.39)
<b>TOTAL SALE OF ASSETS</b>	<b>9,165.80</b>	<b>85,014.07</b>	<b>(75,848.27)</b>	<b>(0.89)</b>	<b>15,000.00</b>	<b>(5,834.20)</b>	<b>(0.39)</b>
<u>TRANSFERS</u>							
392-0011 Transfer from General Fund Reserves	0.00	0.00	0.00	0.00	17,772.00	(17,772.00)	(1.00)
392-0100 Transfer from Recreation Fund Res.	0.00	0.00	0.00	0.00	35,544.00	(35,544.00)	(1.00)
<b>TOTAL TRANSFERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,316.00</b>	<b>(53,316.00)</b>	<b>(1.00)</b>

**East Stroudsburg Borough Consolidated Statement of Activity - Budget vs Actual**  
**Preliminary August 31, 2025**

<u>Account # &amp; Title</u>	<u>Y-T-D</u> <u>8/31/2025</u>	<u>Y-T-D</u> <u>8/31/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
<b>CAPITAL PROCEEDS</b>							
393-1200 Subsidy Payments	794.36	251,298.20	(250,503.84)	(1.00)	0.00	794.36	0.00
<b>TOTAL CAPITAL PROCEEDS</b>	<b>794.36</b>	<b>251,298.20</b>	<b>(250,503.84)</b>	<b>(1.00)</b>	<b>0.00</b>	<b>794.36</b>	<b>0.00</b>
<b>DIVIDENDS</b>							
395-2000 Dividends Received - General Liability	0.00	0.00	0.00	0.00	18,000.00	(18,000.00)	(1.00)
395-3000 Dividends Received - Health Insurance	49,685.72	152,502.53	(102,816.81)	(0.67)	150,000.00	(100,314.28)	(0.67)
<b>TOTAL DIVIDENDS</b>	<b>49,685.72</b>	<b>152,502.53</b>	<b>(102,816.81)</b>	<b>(0.67)</b>	<b>168,000.00</b>	<b>(118,314.28)</b>	<b>(0.70)</b>
<b>Total Revenues</b>	<b>8,049,174.89</b>	<b>8,530,797.33</b>	<b>(481,622.44)</b>	<b>(0.06)</b>	<b>13,963,937.00</b>	<b>(5,914,762.11)</b>	<b>(0.42)</b>
<b>Expenses</b>							
<b>LEGISLATIVE</b>							
400-1100 Council Salary	8,662.09	9,583.16	921.07	0.10	15,000.00	6,337.91	0.42
400-1120 Mayor Salary	2,833.36	3,750.03	916.67	0.24	5,000.00	2,166.64	0.43
400-1610 FICA - Legislative	729.24	826.64	97.40	0.12	1,240.00	510.76	0.41
400-1630 Medicare - Legislative	170.51	193.28	22.77	0.12	290.00	119.49	0.41
400-3110 Training/Conferences	0.00	100.00	100.00	1.00	2,000.00	2,000.00	1.00
400-3210 Dues/Subscriptions	3,449.61	1,305.00	(2,144.61)	(1.64)	4,500.00	1,050.39	0.23
400-3310 Misc/Travel	0.00	0.00	0.00	0.00	500.00	500.00	1.00
<b>TOTAL LEGISLATIVE</b>	<b>15,844.81</b>	<b>15,758.11</b>	<b>(86.70)</b>	<b>(0.01)</b>	<b>28,530.00</b>	<b>12,685.19</b>	<b>0.44</b>
<b>GENERAL GOVERNMENT</b>							
401-1210 Manager Salary	81,738.51	110,443.21	28,704.70	0.26	157,376.00	75,637.49	0.48
401-1220 DPW Director Salary -Admin	52,839.09	62,773.26	9,934.17	0.16	99,996.00	47,156.91	0.47
401-1400 Admin Staff Salary	63,844.93	76,950.37	13,105.44	0.17	159,420.00	95,575.07	0.60
401-1610 FICA - Admin	12,340.96	10,303.00	(2,037.96)	(0.20)	25,935.00	13,594.04	0.52
401-1630 Medicare - Admin	2,912.85	2,412.88	(499.97)	(0.21)	6,065.00	3,152.15	0.52
401-1830 Admin - Overtime	0.00	321.76	321.76	1.00	1,500.00	1,500.00	1.00
401-2100 Office Supplies - Administration	11,740.90	14,790.38	3,049.48	0.21	15,000.00	3,259.10	0.22
401-2130 Office Equipment/Furniture	2,094.27	2,651.83	557.56	0.21	2,500.00	405.73	0.16
401-2140 IT Expenses	31,931.60	29,025.51	(2,906.09)	(0.10)	30,000.00	(1,931.60)	(0.06)
401-2150 Computer Equipment/Supplies-Gen Government	16,234.30	5,199.49	(11,034.81)	(2.12)	10,000.00	(6,234.30)	(0.62)
401-2160 Equipment Maintenance	693.75	714.71	20.96	0.03	3,000.00	2,306.25	0.77
401-2300 Vehicle Expense	0.00	0.00	0.00	0.00	8,500.00	8,500.00	1.00
401-3110 Data Storage software	5,880.00	5,834.00	(46.00)	(0.01)	9,000.00	3,120.00	0.35
401-3210 Telephone - Gen Government	7,086.15	4,855.53	(2,230.62)	(0.46)	9,000.00	1,913.85	0.21
401-3250 Postage - Payroll Processing Fee	15,355.45	13,432.08	(1,923.37)	(0.14)	20,000.00	4,644.55	0.23
401-3310 Travel- Gen Government	0.00	0.00	0.00	0.00	3,200.00	3,200.00	1.00
401-3400 Advertising/Printing - Gen Government	6,416.89	8,048.28	1,631.39	0.20	15,000.00	8,583.11	0.57
401-3450 Contracted Admin Services	1,500.00	0.00	(1,500.00)	0.00	0.00	(1,500.00)	0.00
401-4200 Association Dues/Subscriptions	15,117.72	12,172.15	(2,945.57)	(0.24)	18,000.00	2,882.28	0.16
401-4600 Training/Conference - General Government	349.00	350.00	1.00	0.00	5,000.00	4,651.00	0.93
<b>TOTAL GENERAL GOVT</b>	<b>328,076.37</b>	<b>360,278.44</b>	<b>32,202.07</b>	<b>0.09</b>	<b>598,492.00</b>	<b>270,415.63</b>	<b>0.45</b>
<b>FINANCIAL ADMINISTRATION</b>							
402-1000 Finance Director	53,884.58	26,658.63	(27,225.95)	(1.02)	102,191.00	48,306.42	0.47
402-1400 Finance - Staff Salaries	76,871.37	75,438.96	(1,432.41)	(0.02)	110,531.00	33,659.63	0.30
402-1610 Fica	8,140.24	6,330.05	(1,810.19)	(0.29)	13,188.00	5,047.76	0.38
402-1630 Medicare	1,704.86	1,352.85	(352.01)	(0.26)	3,085.00	1,380.14	0.45
402-1830 Finance Staff Salaries - Overtime	23.40	0.00	(23.40)	0.00	0.00	(23.40)	0.00
402-3100 Trustee Chg Bond Payment	1,721.00	7,736.00	6,015.00	0.78	5,700.00	3,979.00	0.70
402-3110 Audit Services	0.00	10,000.00	10,000.00	1.00	53,000.00	53,000.00	1.00
402-3120 Accounting Services	0.00	6,001.81	6,001.81	1.00	6,500.00	6,500.00	1.00
402-3160 Billing Software	12,567.72	15,859.62	3,291.90	0.21	25,000.00	12,432.28	0.50
402-3170 Accounting Software	3,759.00	7,165.44	3,406.44	0.48	26,900.00	23,141.00	0.86
402-3210 Credit Card Fees	23,383.98	29,697.23	6,313.25	0.21	40,000.00	16,616.02	0.42
<b>TOTAL FINANCIAL ADMIN</b>	<b>182,056.15</b>	<b>186,240.59</b>	<b>4,184.44</b>	<b>0.02</b>	<b>386,095.00</b>	<b>204,038.85</b>	<b>0.53</b>
<b>TAX COLLECTION</b>							

**East Stroudsburg Borough Consolidated Statement of Activity - Budget vs Actual**  
**Preliminary August 31, 2025**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Y-T-D</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
	<u>8/31/2025</u>	<u>8/31/2024</u>			<u>12/31/2025</u>		
403-1140 Salary of Tax Collector	4,360.80	5,372.00	1,011.20	0.19	8,216.00	3,855.20	0.47
403-1610 FICA	273.48	333.03	59.55	0.18	509.00	235.52	0.46
403-1630 Medicare	63.94	77.86	13.92	0.18	119.00	55.06	0.46
403-2100 Materials & Supplies	6.75	1,731.98	1,725.23	1.00	3,200.00	3,193.25	1.00
403-3150 Commissions Del. RE Taxes	3,978.14	4,661.18	683.04	0.15	3,200.00	(778.14)	(0.24)
403-3170 Commission Local Ser. Tax	2,258.53	4,298.55	2,040.02	0.47	4,500.00	2,241.47	0.50
403-3180 Commission Earned Income Tax	8,671.09	12,744.90	4,073.81	0.32	15,500.00	6,828.91	0.44
403-3190 Commission Deed Transfer Tax	1,421.07	1,922.54	501.47	0.26	1,500.00	78.93	0.05
<b>TOTAL TAX COLLECTION</b>	<b>21,033.80</b>	<b>31,142.04</b>	<b>10,108.24</b>	<b>0.32</b>	<b>36,744.00</b>	<b>15,710.20</b>	<b>0.43</b>
<u>LEGAL SERVICES</u>							
404-3140 Solicitor Retainer & Fees	68,762.92	104,533.71	35,770.79	0.34	125,000.00	56,237.08	0.45
404-3160 Legal Services - WTP	177,655.52	393,940.94	216,285.42	0.55	135,000.00	(42,655.52)	(0.32)
404-3200 Legal Services - WWTP	21,533.86	59,721.96	38,188.10	0.64	85,000.00	63,466.14	0.75
<b>TOTAL LEGAL SERVICES</b>	<b>267,952.30</b>	<b>558,196.61</b>	<b>290,244.31</b>	<b>0.52</b>	<b>345,000.00</b>	<b>77,047.70</b>	<b>0.22</b>
<u>ENGINEERING</u>							
408-3130 Engineering	189,637.30	235,771.08	46,133.78	0.20	275,000.00	85,362.70	0.31
<b>TOTAL ENGINEERING</b>	<b>189,637.30</b>	<b>235,771.08</b>	<b>46,133.78</b>	<b>0.20</b>	<b>275,000.00</b>	<b>85,362.70</b>	<b>0.31</b>
<u>MUNICIPAL BUILDINGS (70/15/15)</u>							
409-2360 Materials & Supplies - Mun Bldg	0.00	329.66	329.66	1.00	1,000.00	1,000.00	1.00
409-3610 Electricity-Mun. Bldg.	7,097.50	7,258.35	160.85	0.02	12,000.00	4,902.50	0.41
409-3620 Electric Annex	1,686.61	1,976.64	290.03	0.15	3,000.00	1,313.39	0.44
409-3640 Gas (heat) - Annex	1,555.45	3,111.47	1,556.02	0.50	3,501.00	1,945.55	0.56
409-3730 Maintenance & Repair Annex	4,092.98	3,357.37	(735.61)	(0.22)	0.00	(4,092.98)	0.00
409-3740 Maintenance & Repairs	12,538.46	12,081.89	(456.57)	(0.04)	127,501.00	114,962.54	0.90
<b>TOTAL MUNICIPAL BUILDING</b>	<b>26,971.00</b>	<b>28,115.38</b>	<b>1,144.38</b>	<b>0.04</b>	<b>147,002.00</b>	<b>120,031.00</b>	<b>0.82</b>
<u>POLICE DEPARTMENT</u>							
410-7600 SARP Regional Costs	2,044,328.64	1,962,548.00	(81,780.64)	(0.04)	3,066,493.00	1,022,164.36	0.33
<b>TOTAL POLICE</b>	<b>2,044,328.64</b>	<b>1,962,548.00</b>	<b>(81,780.64)</b>	<b>(0.04)</b>	<b>3,066,493.00</b>	<b>1,022,164.36</b>	<b>0.33</b>
<u>FIRE DEPARTMENT</u>							
411-2100 Auxiliary Donation - Fire Dept	0.00	0.00	0.00	0.00	15,000.00	15,000.00	1.00
411-2500 Vehicle Maint/Supplies- Fire Dept	6,203.03	14,596.58	8,393.55	0.58	7,500.00	1,296.97	0.17
411-2600 Small Tools/ Equipment	1,319.00	1,255.00	(64.00)	(0.05)	5,500.00	4,181.00	0.76
411-3210 Telephone - Fire Dept	436.31	1,268.42	832.11	0.66	2,500.00	2,063.69	0.83
411-3270 Radio Maintenance	500.00	0.00	(500.00)	0.00	10,000.00	9,500.00	0.95
411-3620 Electricity	6,508.59	7,290.19	781.60	0.11	11,500.00	4,991.41	0.43
411-3630 Gas (heat)	211.76	261.57	49.81	0.19	5,000.00	4,788.24	0.96
411-3730 Equipment Testing	5,381.05	3,807.43	(1,573.62)	(0.41)	10,000.00	4,618.95	0.46
411-4200 Building Maintenance- Fire Dept	18,450.29	10,662.94	(7,787.35)	(0.73)	10,000.00	(8,450.29)	(0.85)
411-4600 Contracted Services	1,737.44	1,030.75	(706.69)	(0.69)	2,500.00	762.56	0.31
411-5300 Contribution	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
411-7400 Pumper Lease	14,722.16	14,722.16	0.00	0.00	23,924.00	9,201.84	0.38
<b>TOTAL FIRE DEPARTMENT</b>	<b>55,469.63</b>	<b>54,895.04</b>	<b>(574.59)</b>	<b>(0.01)</b>	<b>104,424.00</b>	<b>48,954.37</b>	<b>0.47</b>
<u>CODE ENFORCEMENT</u>							
413-1220 Code Enforcement Office Salary	6,018.08	35,558.93	29,540.85	0.83	6,018.00	(0.08)	0.00
413-1400 Staff Salary	28,433.63	86,671.61	58,237.98	0.67	203,654.00	175,220.37	0.86
413-1610 FICA - Code Enforcement	2,185.78	7,891.22	5,705.44	0.72	15,888.00	13,702.22	0.86
413-1630 Medicare - Code Enforcement	511.18	1,845.51	1,334.33	0.72	3,716.00	3,204.82	0.86
413-1830 Overtime	0.00	5,047.04	5,047.04	1.00	1,500.00	1,500.00	1.00
413-2000 Zoning & Codes	87,499.98	0.00	(87,499.98)	0.00	45,078.00	(42,421.98)	(0.94)
413-2100 Materials & Supplies - Codes	93.92	2,744.13	2,650.21	0.97	3,000.00	2,906.08	0.97
413-2150 Computer Equipment/Supplies-Code Enforcement	1,994.85	0.00	(1,994.85)	0.00	2,000.00	5.15	0.00
413-2160 Uniforms	1,155.50	0.00	(1,155.50)	0.00	2,500.00	1,344.50	0.54
413-2300 Vehicle Operation - Code Enforcement	104.29	265.26	160.97	0.61	1,500.00	1,395.71	0.93
413-2500 Vehicle Maintenance	346.25	81.99	(264.26)	(3.22)	750.00	403.75	0.54
413-3150 Software License	1,188.00	1,782.67	594.67	0.33	8,000.00	6,812.00	0.85
413-3400 Advertising Expense	823.81	5,295.28	4,471.47	0.84	6,000.00	5,176.19	0.86
413-4200 Assoc. Dues/Subscriptions	252.00	2,328.26	2,076.26	0.89	350.00	98.00	0.28
413-4600 Training/Conference Expense	150.00	315.00	165.00	0.52	750.00	600.00	0.80

**East Stroudsburg Borough Consolidated Statement of Activity - Budget vs Actual**  
**Preliminary August 31, 2025**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Y-T-D</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
	<u>8/31/2025</u>	<u>8/31/2024</u>			<u>12/31/2025</u>		
<b>TOTAL CODE ENFORCEMENT</b>	<b>130,757.27</b>	<b>149,826.90</b>	<b>19,069.63</b>	<b>0.13</b>	<b>300,704.00</b>	<b>169,946.73</b>	<b>0.57</b>
<u>PLANNING/ZONING</u>							
414-3130 Engineering	1,858.60	7,775.44	5,916.84	0.76	50,000.00	48,141.40	0.96
414-3140 Legal Services - Planning/Zoning	653.85	400.00	(253.85)	(0.63)	5,500.00	4,846.15	0.88
414-4500 Zoning & Codes Permitting	135,881.69	93,570.90	(42,310.79)	(0.45)	75,000.00	(60,881.69)	(0.81)
<b>TOTAL PLANNING/ZONING</b>	<b>138,394.14</b>	<b>101,746.34</b>	<b>(36,647.80)</b>	<b>(0.36)</b>	<b>130,500.00</b>	<b>(7,894.14)</b>	<b>(0.06)</b>
<u>EMERGENCY SERVICES</u>							
415-5300 Control Center Payment	54,844.16	49,858.32	(4,985.84)	(0.10)	82,267.00	27,422.84	0.33
<b>TOTAL EMERGENCY SERVICES</b>	<b>54,844.16</b>	<b>49,858.32</b>	<b>(4,985.84)</b>	<b>(0.10)</b>	<b>82,267.00</b>	<b>27,422.84</b>	<b>0.33</b>
<u>COVID 19 EXPENSES</u>							
<u>HEALTH DEPARTMENT</u>							
421-1220 Salaries & Wages-Health	6,048.89	6,720.82	671.93	0.10	14,231.00	8,182.11	0.57
421-1610 FICA - Health Dept	379.17	416.70	37.53	0.09	882.00	502.83	0.57
421-1630 Medicare - Health Dept	88.68	97.43	8.75	0.09	206.00	117.32	0.57
421-2100 Supplies	0.00	0.00	0.00	0.00	100.00	100.00	1.00
<b>TOTAL HEALTH DEPARTMENT</b>	<b>6,516.74</b>	<b>7,234.95</b>	<b>718.21</b>	<b>0.10</b>	<b>15,419.00</b>	<b>8,902.26</b>	<b>0.58</b>
<u>SANITATION (RECYCLING)</u>							
426-1400 Staff Salaries	74,442.09	66,989.62	(7,452.47)	(0.11)	140,482.00	66,039.91	0.47
426-1610 FICA	4,668.25	4,200.79	(467.46)	(0.11)	8,710.00	4,041.75	0.46
426-1630 Medicare	1,091.77	982.43	(109.34)	(0.11)	2,037.00	945.23	0.46
426-1830 Overtime	224.25	1,068.75	844.50	0.79	3,000.00	2,775.75	0.93
426-1910 Uniforms	4,509.47	99.99	(4,409.48)	(44.10)	6,000.00	1,490.53	0.25
426-2270 Supplies	2,719.11	2,176.96	(542.15)	(0.25)	8,500.00	5,780.89	0.68
426-2500 Recycling Grant to Twin Boros	0.00	0.00	0.00	0.00	30,000.00	30,000.00	1.00
<b>TOTAL SANITATION</b>	<b>87,654.94</b>	<b>75,518.54</b>	<b>(12,136.40)</b>	<b>(0.16)</b>	<b>198,729.00</b>	<b>111,074.06</b>	<b>0.56</b>
<u>SOLID WASTE</u>							
427-3130 Landfill Engineering	11,496.12	9,175.52	(2,320.60)	(0.25)	15,000.00	3,503.88	0.23
427-4700 Refuse Coll/Disp Contract	526,303.36	619,678.30	93,374.94	0.15	989,576.00	463,272.64	0.47
427-4710 WM Extra Bags and Tags	2,548.00	5,120.50	2,572.50	0.50	7,500.00	4,952.00	0.66
<b>TOTAL SOLID WASTE</b>	<b>540,347.48</b>	<b>633,974.32</b>	<b>93,626.84</b>	<b>0.15</b>	<b>1,012,076.00</b>	<b>471,728.52</b>	<b>0.47</b>
<u>SANITARY SEWER</u>							
429-1400 Sewer Staff Salaries	172,981.98	166,430.48	(6,551.50)	(0.04)	289,679.00	116,697.02	0.40
429-1610 Social Security- Sewer Fund	10,764.76	10,542.93	(221.83)	(0.02)	18,146.00	7,381.24	0.41
429-1630 Medicare - Sanitary Sewer	2,565.81	2,465.70	(100.11)	(0.04)	4,244.00	1,678.19	0.40
429-1830 Sewer Overtime	1,863.96	3,607.04	1,743.08	0.48	3,000.00	1,136.04	0.38
429-2100 Office Supplies	2,345.98	2,596.45	250.47	0.10	4,000.00	1,654.02	0.41
429-2110 Chemicals	25,247.07	26,538.35	1,291.28	0.05	60,000.00	34,752.93	0.58
429-2120 Safety Supplies	351.42	0.00	(351.42)	0.00	3,000.00	2,648.58	0.88
429-2150 Computer Equip & Supplies	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
429-2200 Materials & Supplies- WWTP	5,176.83	6,012.22	835.39	0.14	9,000.00	3,823.17	0.42
429-2300 Fuel Oil	13,691.25	10,443.23	(3,248.02)	(0.31)	27,000.00	13,308.75	0.49
429-2310 Vehicle Operation	50.67	0.00	(50.67)	0.00	1,200.00	1,149.33	0.96
429-2380 Uniforms	12,013.90	67.03	(11,946.87)	(178.23)	11,500.00	(513.90)	(0.04)
429-2600 Small Tools/Minor Equipment	173.40	3,347.43	3,174.03	0.95	2,500.00	2,326.60	0.93
429-3160 Laboratory Fees	32,753.19	37,891.50	5,138.31	0.14	60,000.00	27,246.81	0.45
429-3200 Telephone - Sewer	1,150.80	1,364.01	213.21	0.16	3,000.00	1,849.20	0.62
429-3610 Electric - Sewer	55,118.95	56,787.25	1,668.30	0.03	86,000.00	30,881.05	0.36
429-3700 Pump Station Maint & Repair	0.00	684.75	684.75	1.00	15,000.00	15,000.00	1.00
429-3710 WWTP Maint & Repairs	16,142.46	23,902.69	7,760.23	0.32	25,000.00	8,857.54	0.35
429-3720 Collection System Maintenance	12,884.18	10,684.21	(2,199.97)	(0.21)	20,000.00	7,115.82	0.36
429-3730 WWTP Building-Maint & Repair	4,781.05	1,496.40	(3,284.65)	(2.20)	40,000.00	35,218.95	0.88
429-3740 Equipment Maintenance Collections	734.14	6,028.39	5,294.25	0.88	7,500.00	6,765.86	0.90
429-4100 Sewer Backup Expenses	1,828.00	1,756.00	(72.00)	(0.04)	2,500.00	672.00	0.27
429-4200 Dues/Subscriptions-Sewer	4,370.00	7,399.05	3,029.05	0.41	8,000.00	3,630.00	0.45
429-4500 Contracted Line Maintenance	2,054.49	432.00	(1,622.49)	(3.76)	85,500.00	83,445.51	0.98
429-4600 Training - Sanitary Sewer	412.00	30.00	(382.00)	(12.73)	2,000.00	1,588.00	0.79
429-4700 Sludge Disposal	63,900.10	53,053.80	(10,846.30)	(0.20)	100,000.00	36,099.90	0.36
429-7410 Capital Improvements	0.00	24,080.00	24,080.00	1.00	0.00	0.00	0.00

**East Stroudsburg Borough Consolidated Statement of Activity - Budget vs Actual**  
**Preliminary August 31, 2025**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Y-T-D</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
	<u>8/31/2025</u>	<u>8/31/2024</u>			<u>12/31/2025</u>		
429-7420 Capital Improvement Collection System	0.00	14,352.00	14,352.00	1.00	0.00	0.00	0.00
429-7430 Vehicle Purchase	0.00	22,257.00	22,257.00	1.00	0.00	0.00	0.00
<b>TOTAL COLLECTION SYSTEM</b>	<b>443,356.39</b>	<b>494,249.91</b>	<b>50,893.52</b>	<b>0.10</b>	<b>888,769.00</b>	<b>445,412.61</b>	<b>0.50</b>
<u>STREET DEPARTMENT (35/30/30/05)</u>							
430-1220 Salary - DPW Foreman	67,619.50	47,470.66	(20,148.84)	(0.42)	85,024.00	17,404.50	0.20
430-1300 Salaries & Wages - DPW	281,363.92	277,523.86	(3,840.06)	(0.01)	521,449.00	240,085.08	0.46
430-1610 FICA - Street Dept	22,474.05	20,567.23	(1,906.82)	(0.09)	37,788.00	15,313.95	0.41
430-1630 Medicare - Street Dept	3,983.35	3,489.86	(493.49)	(0.14)	8,837.00	4,853.65	0.55
430-1830 Street Department - Overtime	15,811.90	7,270.00	(8,541.90)	(1.17)	3,000.00	(12,811.90)	(4.27)
430-2100 Office Supplies - Street Dept	1,523.94	1,519.66	(4.28)	0.00	2,000.00	476.06	0.24
430-2120 Safety Equipment	1,417.96	2,354.41	936.45	0.40	3,000.00	1,582.04	0.53
430-2150 Computer Equipment/Supplies - Street Dept	189.00	1,370.00	1,181.00	0.86	251.00	62.00	0.25
430-2160 Office Equip /Furniture - Street Dept	0.00	319.48	319.48	1.00	251.00	251.00	1.00
430-2300 Vehicle Operation (fuel, oil, fluids)	22,272.52	24,890.98	2,618.46	0.11	50,000.00	27,727.48	0.55
430-2380 Uniforms & Clothing	17,772.34	3,178.03	(14,594.31)	(4.59)	29,000.00	11,227.66	0.39
430-2500 Vehicle Maint/Repair- Street Dept	3,414.12	18,801.71	15,387.59	0.82	20,000.00	16,585.88	0.83
430-2600 Minor Equipment	2,661.11	5,457.54	2,796.43	0.51	4,000.00	1,338.89	0.33
430-3150 Drug Testing	440.00	570.00	130.00	0.23	600.00	160.00	0.27
430-3210 Telephone - Street	860.73	434.41	(426.32)	(0.98)	1,300.00	439.27	0.34
430-3260 Radio Purchase/Maintenance	0.00	0.00	0.00	0.00	1,251.00	1,251.00	1.00
430-3310 Travel	0.00	0.00	0.00	0.00	500.00	500.00	1.00
430-3610 Electricity -DPW Garage	2,075.01	2,357.39	282.38	0.12	4,000.00	1,924.99	0.48
430-3620 Gas Heat -DPW Garage	4,530.02	2,586.60	(1,943.42)	(0.75)	6,000.00	1,469.98	0.24
430-3730 Building Maintenance	1,664.18	2,259.35	595.17	0.26	10,000.00	8,335.82	0.83
430-3740 Equipment Maint & Repairs - Street Dept	11,327.97	10,920.36	(407.61)	(0.04)	18,500.00	7,172.03	0.39
430-4600 Training - Street	815.00	440.00	(375.00)	(0.85)	2,000.00	1,185.00	0.59
430-7400 Capital Improvements	6,223.65	105,313.00	99,089.35	0.94	0.00	(6,223.65)	0.00
<b>TOTAL STREET DEPARTMENT</b>	<b>468,440.27</b>	<b>539,094.53</b>	<b>70,654.26</b>	<b>0.13</b>	<b>808,751.00</b>	<b>340,310.73</b>	<b>0.42</b>
<u>STREET CLEANING</u>							
431-3740 Machinery Maintenance/Supplies	4,114.36	21,862.16	17,747.80	0.81	5,000.00	885.64	0.18
<b>TOTAL STREET CLEANING</b>	<b>4,114.36</b>	<b>21,862.16</b>	<b>17,747.80</b>	<b>0.81</b>	<b>5,000.00</b>	<b>885.64</b>	<b>0.18</b>
<u>SNOW &amp; ICE REMOVAL</u>							
432-2210 Snow & Ice Removal	65,957.61	33,472.48	(32,485.13)	(0.97)	55,000.00	(10,957.61)	(0.20)
432-4500 Contracted Snow Removal	275.00	1,430.00	1,155.00	0.81	3,000.00	2,725.00	0.91
<b>TOTAL SNOW/ICE REMOVAL</b>	<b>66,232.61</b>	<b>34,902.48</b>	<b>(31,330.13)</b>	<b>(0.90)</b>	<b>58,000.00</b>	<b>(8,232.61)</b>	<b>(0.14)</b>
<u>TRAFFIC SIGNS/SIGNALS</u>							
433-3610 Electricity-Signals	3,678.20	2,898.86	(779.34)	(0.27)	15,000.00	11,321.80	0.75
433-3720 Misc Supplies- Traffic Signals	14,170.75	35,634.50	21,463.75	0.60	5,500.00	(8,670.75)	(1.58)
<b>TOTAL TRAFFIC SIGNALS</b>	<b>17,848.95</b>	<b>38,533.36</b>	<b>20,684.41</b>	<b>0.54</b>	<b>20,500.00</b>	<b>2,651.05</b>	<b>0.13</b>
<u>STREET LIGHTING</u>							
434-3610 Electric-St. Lighting	58,562.89	75,976.07	17,413.18	0.23	110,000.00	51,437.11	0.47
434-3720 Street Light Repair	129.32	408.63	279.31	0.68	1,000.00	870.68	0.87
434-3730 Operations/Maintenance	0.00	112.13	112.13	1.00	750.00	750.00	1.00
<b>TOTAL STREET LIGHTING</b>	<b>58,692.21</b>	<b>76,496.83</b>	<b>17,804.62</b>	<b>0.23</b>	<b>111,750.00</b>	<b>53,057.79</b>	<b>0.47</b>
<u>STORM SEWERS &amp; DRAINS</u>							
436-2450 Materials & Supplies	10,134.06	3,479.73	(6,654.33)	(1.91)	7,000.00	(3,134.06)	(0.45)
436-3710 Storm Water Project MS4	0.00	0.00	0.00	0.00	175,000.00	175,000.00	1.00
436-7500 Equipment Rental	4,600.00	0.00	(4,600.00)	0.00	4,600.00	0.00	0.00
<b>TOTAL STORM SEWER</b>	<b>14,734.06</b>	<b>3,479.73</b>	<b>(11,254.33)</b>	<b>(3.23)</b>	<b>186,600.00</b>	<b>171,865.94</b>	<b>0.92</b>
<u>STREET MAINTENANCE</u>							
438-2450 Materials & Supplies St Maintenance	3,868.40	1,343.85	(2,524.55)	(1.88)	15,000.00	11,131.60	0.74
438-3720 Street Paving	207,456.48	13,678.04	(193,778.44)	(14.17)	0.00	(207,456.48)	0.00
<b>TOTAL STREET MAINTENANCE</b>	<b>211,324.88</b>	<b>15,021.89</b>	<b>(196,302.99)</b>	<b>(13.07)</b>	<b>15,000.00</b>	<b>(196,324.88)</b>	<b>(13.09)</b>

**East Stroudsburg Borough Consolidated Statement of Activity - Budget vs Actual**  
**Preliminary August 31, 2025**

<u>Account # &amp; Title</u>	<u>Y-T-D</u> <u>8/31/2025</u>	<u>Y-T-D</u> <u>8/31/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
<b>PARKING FACILITIES</b>							
445-1300 Parking Enforcement Officer	23,403.53	47,338.47	23,934.94	0.51	104,217.00	80,813.47	0.78
445-1610 FICA - Parking	1,466.91	2,986.78	1,519.87	0.51	6,585.00	5,118.09	0.78
445-1630 Medicare - Parking	343.08	686.44	343.36	0.50	1,540.00	1,196.92	0.78
445-1830 Overtime	0.00	835.08	835.08	1.00	1,000.00	1,000.00	1.00
445-1910 Uniforms/Drug Test	962.99	504.19	(458.80)	(0.91)	3,500.00	2,537.01	0.72
445-2150 Computer equipment	249.73	0.00	(249.73)	0.00	1,500.00	1,250.27	0.83
445-2410 Vehicle Registration/Maintenance	583.52	1,290.76	707.24	0.55	1,500.00	916.48	0.61
445-2490 Meter Purchase- Parking Facilities	0.00	557.85	557.85	1.00	4,400.00	4,400.00	1.00
445-3150 Software (Up Safety)	2,718.50	14,515.90	11,797.40	0.81	30,000.00	27,281.50	0.91
445-3250 Postage	0.00	27.44	27.44	1.00	500.00	500.00	1.00
445-3260 Radio	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-3400 Advertising/Printing-Parking Facilities	0.00	2,618.36	2,618.36	1.00	3,000.00	3,000.00	1.00
445-3710 Parking Lot Maintenance-Parking Facilities	50.87	0.00	(50.87)	0.00	250.00	199.13	0.80
445-3720 Meter Repair/Main Supplies	396.99	1,332.57	935.58	0.70	6,000.00	5,603.01	0.93
<b>TOTAL PARKING FACILITIES</b>	<b>30,176.12</b>	<b>72,693.84</b>	<b>42,517.72</b>	<b>0.58</b>	<b>164,742.00</b>	<b>134,565.88</b>	<b>0.82</b>
<b>FLOOD CONTROL</b>							
446-3130 Engineering Services	0.00	0.00	0.00	0.00	10,500.00	10,500.00	1.00
446-3710 Levee Maintenance	18,447.06	0.00	(18,447.06)	0.00	75,300.00	56,852.94	0.76
446-3730 Equipment Maintenance/Repair	28,893.10	1,936.37	(26,956.73)	(13.92)	20,850.00	(8,043.10)	(0.39)
<b>TOTAL FLOOD CONTROL</b>	<b>47,340.16</b>	<b>1,936.37</b>	<b>(45,403.79)</b>	<b>(23.45)</b>	<b>106,650.00</b>	<b>59,309.84</b>	<b>0.56</b>
<b>WATER</b>							
448-1300 Water Staff Salaries	254,845.82	240,230.32	(14,615.50)	(0.06)	586,286.00	331,440.18	0.57
448-1610 FICA - Water	16,052.64	1,659.35	(14,393.29)	(8.67)	36,691.00	20,638.36	0.56
448-1630 Medicare - Water	3,799.02	388.07	(3,410.95)	(8.79)	8,581.00	4,781.98	0.56
448-1830 Water Overtime	3,816.93	2,583.17	(1,233.76)	(0.48)	5,500.00	1,683.07	0.31
448-2100 Office Supplies	1,470.70	851.96	(618.74)	(0.73)	1,500.00	29.30	0.02
448-2110 Chemicals - Water	55,554.21	58,885.72	3,331.51	0.06	130,000.00	74,445.79	0.57
448-2120 Safety Supplies	1,823.04	0.00	(1,823.04)	0.00	3,000.00	1,176.96	0.39
448-2150 Computer Equipment & Supplies	0.00	1,294.99	1,294.99	1.00	2,500.00	2,500.00	1.00
448-2200 Materials & Supplies	3,197.65	16,358.94	13,161.29	0.80	14,000.00	10,802.35	0.77
448-2300 Fuel Oil	10,618.34	15,320.76	4,702.42	0.31	15,000.00	4,381.66	0.29
448-2310 Vehicle Operation	1,535.34	1,640.23	104.89	0.06	2,500.00	964.66	0.39
448-2380 Uniforms	5,577.91	0.00	(5,577.91)	0.00	17,000.00	11,422.09	0.67
448-2390 Uniforms/Boot Allowance	0.00	1,743.87	1,743.87	1.00	0.00	0.00	0.00
448-2400 Meter M&R Supplies (Radio Reads)	21,181.40	868,037.42	846,856.02	0.98	25,000.00	3,818.60	0.15
448-2600 Small Tools/Minor Equipment - Water	2,149.72	14,588.64	12,438.92	0.85	12,000.00	9,850.28	0.82
448-3110 Meter Replacement Contractor	19,716.95	0.00	(19,716.95)	0.00	0.00	(19,716.95)	0.00
448-3160 Laboratory Fees - Water	17,991.22	23,117.45	5,126.23	0.22	45,000.00	27,008.78	0.60
448-3200 Telephone- Water	765.34	1,478.07	712.73	0.48	3,500.00	2,734.66	0.78
448-3400 Printing & Advertising	165.80	0.00	(165.80)	0.00	0.00	(165.80)	0.00
448-3610 Electric- WTP, Wells,Dist.	28,835.17	31,622.37	2,787.20	0.09	60,000.00	31,164.83	0.52
448-3700 Well Maint & Repair	6,543.96	4,284.55	(2,259.41)	(0.53)	40,000.00	33,456.04	0.84
448-3720 Distribution System- Maint. & Repairs	46,333.97	68,064.31	21,730.34	0.32	100,000.00	53,666.03	0.54
448-3730 Building Maintenance	2,122.44	8,784.35	6,661.91	0.76	15,000.00	12,877.56	0.86
448-3740 WTP Maintenance & Repair	9,202.65	30,372.44	21,169.79	0.70	15,000.00	5,797.35	0.39
448-3750 Dist Contracted Services	38,619.85	40,676.66	2,056.81	0.05	45,000.00	6,380.15	0.14
448-4200 Dues/Subscriptions - Water	2,581.00	8,131.02	5,550.02	0.68	2,500.00	(81.00)	(0.03)
448-4500 Contracted Line Maint - Water	35.47	714.89	679.42	0.95	15,000.00	14,964.53	1.00
448-4600 Training/conferences - Water	620.00	625.00	5.00	0.01	2,000.00	1,380.00	0.69
448-4700 Sludge Removal	27,002.10	17,236.80	(9,765.30)	(0.57)	65,000.00	37,997.90	0.58
448-4910 Permits	20,000.00	20,000.00	0.00	0.00	21,000.00	1,000.00	0.05
448-7400 Capital Improvements	3,686.04	(261,849.86)	(265,535.90)	1.01	0.00	(3,686.04)	0.00
424-1610 Social Security- Water Fund	0.00	13,395.10	13,395.10	1.00	0.00	0.00	0.00
424-1620 Medicare- Water Fund	0.00	3,132.73	3,132.73	1.00	0.00	0.00	0.00
<b>TOTAL WATER FACILITIES</b>	<b>605,844.68</b>	<b>1,233,369.32</b>	<b>627,524.64</b>	<b>0.51</b>	<b>1,288,558.00</b>	<b>682,713.32</b>	<b>0.53</b>

**East Stroudsburg Borough Consolidated Statement of Activity - Budget vs Actual**  
**Preliminary August 31, 2025**

<u>Account # &amp; Title</u>	<u>Y-T-D</u> <u>8/31/2025</u>	<u>Y-T-D</u> <u>8/31/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
<u>RECREATION</u>							
452-2200 Operating Expenses	0.00	(30.00)	(30.00)	1.00	0.00	0.00	0.00
452-2602 Building Maintenance/Repair (Pool) 67/33	932.65	2,519.59	1,586.94	0.63	1,250.00	317.35	0.25
452-2610 Pool Maintenance/Repair	276.38	146.58	(129.80)	(0.89)	2,500.00	2,223.62	0.89
452-2622 Small Tools & Equipment (Pool)	9.16	8.59	(0.57)	(0.07)	500.00	490.84	0.98
452-2630 Materials & Supplies- Recreation	219.43	151.42	(68.01)	(0.45)	500.00	280.57	0.56
452-3612 Electricity (Pool)	2,529.77	6,361.31	3,831.54	0.60	10,000.00	7,470.23	0.75
452-3622 Gas (Pool)	175.34	234.45	59.11	0.25	1,250.00	1,074.66	0.86
452-3742 Maintenance & Repairs (Pool)	0.00	436.49	436.49	1.00	600.00	600.00	1.00
452-4540 Stewardship Contribution	129,866.55	137,880.27	8,013.72	0.06	185,200.00	55,333.45	0.30
<b>TOTAL RECREATION</b>	<b>134,009.28</b>	<b>147,708.70</b>	<b>13,699.42</b>	<b>0.09</b>	<b>201,800.00</b>	<b>67,790.72</b>	<b>0.34</b>
<u>DONATIONS</u>							
<u>PARKS</u>							
454-2600 Recreation Equipment	0.00	0.00	0.00	0.00	500.00	500.00	1.00
454-2700 Parks M & R Supplies	0.00	145.82	145.82	1.00	100.00	100.00	1.00
454-3200 Telephone Expense	1,263.53	1,414.48	150.95	0.11	1,850.00	586.47	0.32
454-3610 Electricity	947.30	1,322.64	375.34	0.28	1,500.00	552.70	0.37
454-3710 Land Maintenance	6,387.65	1,622.55	(4,765.10)	(2.94)	20,000.00	13,612.35	0.68
454-3720 Equipment Maintenance	478.62	2,756.23	2,277.61	0.83	5,000.00	4,521.38	0.90
454-3730 Building Maintenance & Repairs	4,279.50	18,682.31	14,402.81	0.77	20,000.00	15,720.50	0.79
454-4700 Portable Toilets Rental Service	1,160.00	580.00	(580.00)	(1.00)	2,000.00	840.00	0.42
454-7400 CAP Purchase/Machinery	6,921.48	8,870.00	1,948.52	0.22	7,008.00	86.52	0.01
<b>TOTAL PARKS</b>	<b>21,438.08</b>	<b>35,394.03</b>	<b>13,955.95</b>	<b>0.39</b>	<b>57,958.00</b>	<b>36,519.92</b>	<b>0.63</b>
<u>SHADE TREES</u>							
455-2460 Materials & Supplies	372.78	518.00	145.22	0.28	1,000.00	627.22	0.63
455-3720 Maintenance	16,850.00	7,300.00	(9,550.00)	(1.31)	23,550.00	6,700.00	0.28
455-7200 Shade Tree - New Planting	996.50	0.00	(996.50)	0.00	2,500.00	1,503.50	0.60
<b>TOTAL SHADE TREES</b>	<b>18,219.28</b>	<b>7,818.00</b>	<b>(10,401.28)</b>	<b>(1.33)</b>	<b>27,050.00</b>	<b>8,830.72</b>	<b>0.33</b>
<u>ECONOMIC DEVELOPMENT</u>							
463-3020 IBW Remediation	800.00	381.00	(419.00)	(1.10)	1,500.00	700.00	0.47
463-3100 Comprehensive Plan Implementation	0.00	784.00	784.00	1.00	5,000.00	5,000.00	1.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>800.00</b>	<b>1,165.00</b>	<b>365.00</b>	<b>0.31</b>	<b>6,500.00</b>	<b>5,700.00</b>	<b>0.88</b>
<u>DOWNTOWN DISTRICT</u>							
465-3740 Maintenance/Repair (Decorations)	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
465-5400 Contribution - ECA	5,000.00	5,000.00	0.00	0.00	10,000.00	5,000.00	0.50
<b>TOTAL DOWNTOWN DISTRICT</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>10,000.00</b>	<b>0.67</b>
<u>DEBT SERVICE</u>							
471-1000 Principal - GF Loans	0.00	0.00	0.00	0.00	136,500.00	136,500.00	1.00
471-1100 Principal- 2016 Loan	0.00	0.00	0.00	0.00	470,151.00	470,151.00	1.00
471-1110 Penn Vest Waterline	24,816.77	31,599.98	6,783.21	0.21	48,829.00	24,012.23	0.49
471-1120 Penn Vest Dam	20,171.93	26,161.72	5,989.79	0.23	40,651.00	20,479.07	0.50
471-1130 ESSA GO 2021	0.00	0.00	0.00	0.00	33,800.00	33,800.00	1.00
<b>TOTAL DEBT SERVICE</b>	<b>44,988.70</b>	<b>57,761.70</b>	<b>12,773.00</b>	<b>0.22</b>	<b>729,931.00</b>	<b>684,942.30</b>	<b>0.94</b>
<u>DEBT INTEREST</u>							
472-1000 Interest - GF Loans	9,363.05	11,300.11	1,937.06	0.17	20,000.00	10,636.95	0.53
472-1100 Interest- 2016 Loan	52,426.80	58,156.47	5,729.67	0.10	106,000.00	53,573.20	0.51
472-1110 Penn Vest Water Line	2,762.41	5,172.26	2,409.85	0.47	6,330.00	3,567.59	0.56
472-1120 Penn Vest Dam	5,032.57	7,444.28	2,411.71	0.32	9,758.00	4,725.43	0.48
472-1130 Interest - 2021 Loan	36,074.17	34,153.97	(1,920.20)	(0.06)	76,000.00	39,925.83	0.53
<b>TOTAL DEBT INTEREST</b>	<b>105,659.00</b>	<b>116,227.09</b>	<b>10,568.09</b>	<b>0.09</b>	<b>218,088.00</b>	<b>112,429.00</b>	<b>0.52</b>
<u>INTER-GOVNMTAL EXPENSES</u>							
481-5200 Firemans Relief Fund	0.00	0.00	0.00	0.00	46,750.00	46,750.00	1.00
<b>TOTAL INTER-GOVNMTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,750.00</b>	<b>46,750.00</b>	<b>1.00</b>
<u>INSURANCE</u>							
486-3510 Property-Liability Insurance	139,829.06	150,458.00	10,628.94	0.07	155,000.00	15,170.94	0.10

**East Stroudsburg Borough Consolidated Statement of Activity - Budget vs Actual**  
**Preliminary August 31, 2025**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>		<u>Variance</u>	<u>%</u>	<u>Budget</u>		
	<u>8/31/2025</u>	<u>8/31/2024</u>			<u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
486-3530 Workers Comp Insurance	93,148.00	54,337.00	(38,811.00)	(0.71)	48,501.00	(44,647.00)	(0.92)
486-3531 Workers Comp - Fire Department	9,952.00	28,743.00	18,791.00	0.65	30,000.00	20,048.00	0.67
486-3550 Deductible	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
486-4010 Public Officials Liability	15,165.00	16,375.00	1,210.00	0.07	20,000.00	4,835.00	0.24
<b>TOTAL INSURANCE</b>	<b>258,094.06</b>	<b>249,913.00</b>	<b>(8,181.06)</b>	<b>(0.03)</b>	<b>263,501.00</b>	<b>5,406.94</b>	<b>0.02</b>
<u>EMPLOYEE BENEFITS/INS</u>							
487-1580 Life/Disability Insurance	19,559.97	15,595.23	(3,964.74)	(0.25)	32,090.00	12,530.03	0.39
487-1590 Major Medical (BC/BS)	561,444.42	576,720.00	15,275.58	0.03	966,848.00	405,403.58	0.42
487-1591 Health Ins Buyout/HRA	6,127.52	9,500.00	3,372.48	0.35	9,000.00	2,872.48	0.32
487-5310 N/U Pension MMO	58,356.77	49,493.04	(8,863.73)	(0.18)	316,687.00	258,330.23	0.82
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>645,488.68</b>	<b>651,308.27</b>	<b>5,819.59</b>	<b>0.01</b>	<b>1,324,625.00</b>	<b>679,136.32</b>	<b>0.51</b>
<u>EMPLOYER FICA EXPENSES</u>							
488-1620 Unemployment Compensation	12,706.48	21,693.73	8,987.25	0.41	25,000.00	12,293.52	0.49
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>12,706.48</b>	<b>21,693.73</b>	<b>8,987.25</b>	<b>0.41</b>	<b>25,000.00</b>	<b>12,293.52</b>	<b>0.49</b>
<u>TRANSFERS</u>							
<b>Total Expenses</b>	<b>7,304,392.98</b>	<b>8,276,734.60</b>	<b>972,341.62</b>	<b>0.12</b>	<b>13,297,998.00</b>	<b>5,993,605.02</b>	<b>0.45</b>
<b>Excess Revenue Over(Under) Expenditures</b>	<b>744,781.91</b>	<b>254,062.73</b>	<b>490,719.18</b>	<b>(1.93)</b>	<b>665,939.00</b>	<b>78,842.91</b>	<b>(0.12)</b>

**Lines Over Budget August 2025**

<u>Account # &amp; Title</u>	<u>6/30/2025</u>	<u>6/30/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget 12/31/2025</u>	<u>Variance</u>	<u>%</u>
401-2140 IT Expenses	31,931.60	29,025.51	(2,906.09)	(0.10)	30,000.00	(1,931.60)	(0.06)
401-2150 Computer Equipment/Supplies-Gen Government	16,234.30	5,199.49	(11,034.81)	(2.12)	10,000.00	(6,234.30)	(0.62)
401-3450 Contracted Admin Services	1,500.00	0.00	(1,500.00)	0.00	0.00	(1,500.00)	0.00
403-3150 Commissions Del. RE Taxes	3,978.14	4,661.18	683.04	0.15	3,200.00	(778.14)	(0.24)
404-3160 Legal Services - WTP	177,655.52	393,940.94	216,285.42	0.55	135,000.00	(42,655.52)	(0.32)
409-3730 Maintenance & Repair Annex	4,092.98	3,357.37	(735.61)	(0.22)	0.00	(4,092.98)	0.00
413-2000 Zoning & Codes	87,499.98	0.00	(87,499.98)	0.00	45,078.00	(42,421.98)	(0.94)
414-4500 Zoning & Codes Permitting	135,881.69	93,570.90	(42,310.79)	(0.45)	75,000.00	(60,881.69)	(0.81)
429-2380 Uniforms	12,013.90	67.03	(11,946.87)	(178.23)	11,500.00	(513.90)	(0.04)
430-1830 Street Department - Overtime	15,811.90	7,270.00	(8,541.90)	(1.17)	3,000.00	(12,811.90)	(4.27)
430-7400 Capital Improvements	6,223.65	105,313.00	99,089.35	0.94	0.00	(6,223.65)	0.00
432-2210 Snow & Ice Removal	65,957.61	33,472.48	(32,485.13)	(0.97)	55,000.00	(10,957.61)	(0.20)
433-3720 Misc Supplies- Traffic Signals	14,170.75	35,634.50	21,463.75	0.60	5,500.00	(8,670.75)	(1.58)
436-2450 Materials & Supplies	10,134.06	3,479.73	(6,654.33)	(1.91)	7,000.00	(3,134.06)	(0.45)
438-3720 Street Paving	207,456.48	738.92	(206,717.56)	(279.76)	0.00	(207,456.48)	0.00
446-3730 Equipment Maintenance/Repair	28,893.10	1,936.37	(26,956.73)	(13.92)	20,850.00	(8,043.10)	(0.39)
448-3110 Meter Replacement Contractor	19,716.95	0.00	(19,716.95)	0.00	0.00	(19,716.95)	0.00
448-7400 Capital Improvements	3,686.04	(261,849.86)	(265,535.90)	1.01	0.00	(3,686.04)	0.00
486-3530 Workers Comp Insurance	93,148.00	54,337.00	(38,811.00)	(0.71)	48,501.00	(44,647.00)	(0.92)

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u> 12/31/2025	<u>Variance</u>
<b>Revenues</b>			
<b>TAXES</b>			
301-1000 Real Estate Tax- Current Year	2,274,417.98	2,918,261.00	(643,843.02)
301-2000 Real Estate Tax- Prior Year	0.00	346.00	(346.00)
301-3000 Real Estate Tax - Interim	466.01	207.00	259.01
301-4000 Real Estate Tax - Delinquent	62,730.54	91,577.00	(28,846.46)
<u>TOTAL TAXES</u>	<u>2,337,614.53</u>	<u>3,010,391.00</u>	<u>(672,776.47)</u>
<b>ACT 511 TAXES</b>			
310-1000 Real Estate Transfer Tax	71,053.47	160,000.00	(88,946.53)
310-2000 Earned Income Tax	591,243.54	1,200,000.00	(608,756.46)
310-5000 Municipal Service Tax	158,315.06	325,000.00	(166,684.94)
<u>TOTAL ACT 511 TAXES</u>	<u>820,612.07</u>	<u>1,685,000.00</u>	<u>(864,387.93)</u>
<b><u>BUSINESS LICENSES/PERMITS</u></b>			
321-2000 Health/Restaurant Licenses	12,310.37	12,900.00	(589.63)
321-6100 Rental License	15,852.50	212,850.00	(196,997.50)
321-6110 Short-Term Rental Lic.	0.00	3,225.00	
321-8000 Cable TV Franchise Tax	18,756.92	105,000.00	(86,243.08)
<u>TOTAL LICENSES/PERMITS</u>	<u>46,919.79</u>	<u>333,975.00</u>	<u>(287,055.21)</u>
<b><u>NON-BUSINESS PERMITS</u></b>			
322-8100 Event Permit Fee	1,124.00	1,935.00	(811.00)
322-8200 Street Opening Permits	16,650.99	11,610.00	5,040.99
322-9400 Misc Permits	1,627.00	2,580.00	(953.00)
<u>TOTAL NON-BUSINESS PERMITS</u>	<u>19,401.99</u>	<u>16,125.00</u>	<u>3,276.99</u>
<b><u>FINES</u></b>			
331-1100 Vehicle Code Violations	66,734.11	180,000.00	(113,265.89)
331-1200 Violation of Zoning Ord & Statutes	18,091.94	25,000.00	(6,908.06)
331-1210 Vehicle Boot Fines	0.00	0.00	0.00
<u>TOTAL FINES</u>	<u>84,826.05</u>	<u>205,000.00</u>	<u>(120,173.95)</u>
<b><u>INTEREST</u></b>			
341-0000 Interest Income	0.00	50,000.00	(50,000.00)
341-0110 Interest-Savings & C.D.	3,780.87	0.00	3,780.87
341-0210 Interest -P.L.G.I.T.	3,069.42	0.00	3,069.42
341-0211 Interest PLGIT Plus	9,819.85	0.00	9,819.85
<u>TOTAL INTEREST</u>	<u>16,670.14</u>	<u>50,000.00</u>	<u>(33,329.86)</u>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>RENTS</b>			
342-4700 Borough Property Rental	1.00	0.00	1.00
342-5310 Royalties - Cell Tower	20,429.12	40,000.00	(19,570.88)
<u>TOTAL RENTS</u>	<u>20,430.12</u>	<u>40,000.00</u>	<u>(19,569.88)</u>
 <u>STATE GRANT PROGRAM</u>			
354-1200 Performance Grant - Twin Boroughs		22,000.00	(22,000.00)
354-1260 American Recovery Funds			0.00
<u>TOTAL STATE GRANTS</u>	<u>0.00</u>	<u>22,000.00</u>	<u>(22,000.00)</u>
 <u>STATE SHARED REVENUE</u>			
355-0100 Public Utility Realty/Bev Tax	1,200.00	3,875.00	(2,675.00)
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	46,070.00	(46,070.00)
355-0700 Foreign Fire Ins Premium Tax	0.00	46,750.00	(46,750.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>1,200.00</u>	<u>96,695.00</u>	<u>(95,495.00)</u>
 <u>PMT IN LIEU OF TAXES</u>			
359-0010 Housing Authority PILOT	8,888.10	5,500.00	3,388.10
<u>TOTAL PILOT</u>	<u>8,888.10</u>	<u>5,500.00</u>	<u>3,388.10</u>
 <u>GENERAL GOVERNMENT</u>			
361-1110 Closing Report Fee	6,177.00	8,000.00	(1,823.00)
361-3300 Permits - Zoning - Gen Government	21,914.06	38,700.00	(16,785.94)
361-3310 Building Permits	174,906.25	96,750.00	78,156.25
361-3320 Resale Inspections	11,701.00	6,450.00	5,251.00
361-3400 Zoning Plan Review	91,471.46	32,250.00	59,221.46
<u>TOTAL GENERAL GOVERNMENT</u>	<u>306,169.77</u>	<u>182,150.00</u>	<u>124,019.77</u>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>PUBLIC SAFETY</u>			
362-3320 Rental Unit Reinspection Fee	0.00	2,000.00	(2,000.00)
<u>HIGHWAYS &amp; STREETS</u>			
363-2100 Meter Revenue	42,073.45	161,250.00	(119,176.55)
363-2200 Parking Permits	18,327.54	25,800.00	(7,472.46)
363-2210 Residential Parking Permit	263.50	3,870.00	(3,606.50)
363-2300 Meter Bags	0.00	1,097.00	(1,097.00)
363-5100 PennDOT Snow Removal	0.00	20,000.00	(20,000.00)
363-5200 Borough DPW Services	0.00	750.00	(750.00)
<u>TOTAL HIGHWAYS &amp; STREETS</u>	<u>60,664.49</u>	<u>212,767.00</u>	<u>(152,102.51)</u>
<u>MISCELLANEOUS REVENUES</u>			
380-1000 Stroudsburg Share- TB Employee	0.00	9,000.00	(9,000.00)
380-1010 Emp Cont Hlth Insr	10,005.56	9,983.00	22.56
380-1070 Miscellaneous Income	5,545.83	5,000.00	545.83
380-5100 Shopping Cart Fees	3,822.00	2,000.00	1,822.00
<u>TOTAL MISC. REVENUES</u>	<u>19,373.39</u>	<u>25,983.00</u>	<u>(6,609.61)</u>
<u>CONTR. FROM PRIVATE</u>			
387-0140 Shade Tree Contributions	-	0	1,200.00
<u>TOTAL CONTR. FROM PRIVATE</u>	<u>-</u>	<u>-</u>	<u>1,200.00</u>
<u>SALE OF ASSETS</u>			
391-0020 Damage to Borough Property	8,499.13	15,000.00	(6,500.87)
<u>TOTAL SALE OF ASSETS</u>	<u>8,499.13</u>	<u>15,000.00</u>	<u>(6,500.87)</u>
<u>TRANSFERS</u>			
<u>DIVIDENDS</u>			
395-2000 Dividends Received - General Liability	0.00	18,000.00	(18,000.00)
395-3000 Dividends Received - Health Insurance	49,685.72	150,000.00	(100,314.28)
<u>TOTAL DIVIDENDS</u>	<u>49,685.72</u>	<u>168,000.00</u>	<u>(118,314.28)</u>
<b>Total Revenues</b>	<b>3,800,955.29</b>	<b>6,070,586.00</b>	<b>(2,266,430.71)</b>
<b>Expenses</b>			
<u>LEGISLATIVE</u>			
400-1100 Council Salary	8,662.09	15,000.00	6,337.91
400-1120 Mayor Salary	2,833.36	5,000.00	2,166.64

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
400-1610 FICA - Legislative	729.24	1,240.00	510.76
400-1630 Medicare - Legislative	170.51	290.00	119.49
400-3110 Training/Conferences	0.00	2,000.00	2,000.00
400-3210 Dues/Subscriptions	3,449.61	4,500.00	1,050.39
400-3310 Misc/Travel	0.00	500.00	500.00
<b>TOTAL LEGISLATIVE</b>	<b>15,844.81</b>	<b>28,530.00</b>	12,685.19
 <u>GENERAL GOVERNMENT</u>			
401-1210 Manager Salary	40,869.25	78,688.00	37,818.75
401-1220 Director-Public Works	26,419.55	49,998.00	23,578.45
401-1400 Admin Staff Salary	31,922.51	79,710.00	47,787.49
401-1610 FICA - Admin	6,212.73	12,967.00	6,754.27
401-1630 Medicare - Admin	1,456.39	3,033.00	1,576.61
401-1830 Admin - Overtime	0.00	750.00	750.00
401-2100 Office Supplies - Administration	6,196.79	7,500.00	1,303.21
401-2130 Office Equipment/Furniture	1,047.05	1,250.00	202.95
401-2140 IT Expenses	15,965.00	15,000.00	(965.00)
401-2150 Computer Equipment/Supplies-Gen Government	8,117.12	5,000.00	(3,117.12)
401-2160 Equipment Maintenance	346.87	1,500.00	1,153.13
401-2300 Vehicle Expense	0.00	4,250.00	4,250.00
401-3110 Data Storage software	2,940.00	4,500.00	1,560.00
401-3210 Telephone - Gen Government	3,171.13	4,500.00	1,328.87
401-3250 Postage - Payroll Processing Fee	6,634.77	10,000.00	3,365.23
401-3310 Travel- Gen Government	0.00	1,600.00	1,600.00
401-3400 Advertising/Printing - Gen Government	578.03	7,500.00	6,921.97
4013450 Contracted Admin Services	750.00	0.00	(750.00)
401-4200 Association Dues/Subscriptions	8,630.38	9,000.00	369.62
401-4600 Training/Conference - General Government	174.50	2,500.00	2,325.50
401-7200 CIP - New Car			0.00
<b>TOTAL GENERAL GOVT</b>	<b>161,432.07</b>	<b>299,246.00</b>	137,813.93
 <u>FINANCIAL ADMINISTRATION</u>			
402-1000 Finance Director	18,320.72	34,745.00	16,424.28
402-1400 Finance - Staff Salaries	26,136.24	37,581.00	11,444.76
402-1400 Fica	2,764.44	4,484.00	2,764.44
402-1400 Medicare	694.20	1,049.00	694.20
402-1400 Finance - Staff Salaries- Overtime	7.96	0.00	7.96
402-3100 Trustee Chg Bond Payment	585.14	1,938.00	1,352.86

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
402-3110 Auditing Services - General Fund	0.00	18,020.00	18,020.00
402-3120 Accounting Services	0.00	2,210.00	2,210.00
402-3160 Billing Software	4,424.20	8,500.00	4,075.80
402-3170 Accounting Software	1,265.52	9,146.00	7,880.48
402-3210 Credit Card Fees	14,490.02	13,600.00	(890.02)
<b>TOTAL FINANCIAL ADMIN</b>	<b>68,688.44</b>	<b>131,273.00</b>	62,584.56
<u>TAX COLLECTION</u>			
403-1140 Tax Collector Salary	4,360.80	8,216.00	3,855.20
403-1610 FICA - Tax Collector	273.48	509.00	235.52
403-1630 Medicare - Tax Collector	63.94	119.00	55.06
403-2100 Materials & Supplies	6.75	3,200.00	3,193.25
403-3150 Commission Del. Real Estate Tax	3,978.14	3,200.00	(778.14)
403-3170 Commission Local Ser. Tax	2,258.53	4,500.00	2,241.47
403-3180 Commission Earned Income Tax	8,671.09	15,500.00	6,828.91
403-3190 Commission Deed Transfer Tax	1,421.07	1,500.00	78.93
<b>TOTAL TAX COLLECTION</b>	<b>21,033.80</b>	<b>36,744.00</b>	15,710.20
<u>LEGAL SERVICES</u>			
404-3140 Solicitor Retainer & Fees	68,762.92	125,000.00	56,237.08
<b>TOTAL LEGAL SERVICES</b>	<b>68,762.92</b>	<b>125,000.00</b>	56,237.08
<u>ENGINEERING</u>			
408-3130 Engineering Services - Gen Prof Services	88,895.60	38,500.00	(50,395.60)
<b>TOTAL ENGINEERING</b>	<b>88,895.60</b>	<b>38,500.00</b>	(50,395.60)
<b>MUNICIPAL BUILDINGS (70/15/15)</b>			
409-2360 Materials & Supplies - Mun Bldg	0.00	450.00	450.00
409-3610 Electricity-Mun. Bldg.	3,564.38	5,400.00	1,835.62
409-3620 Electric Annex	837.91	1,350.00	512.09
409-3640 Gas (heat) - Annex	777.35	1,575.00	797.65
409-3730 Maintenance & Repair Annex	2,047.26	0.00	(2,047.26)
409-3740 Maintenance & Repairs	6,571.08	57,375.00	50,803.92
<b>TOTAL MUNICIPAL BUILDING</b>	<b>13,797.98</b>	<b>66,150.00</b>	52,352.02
<u>POLICE DEPARTMENT</u>			
410-7600 SARP Regional Costs	2,044,328.64	3,066,493.00	1,022,164.36
<b>TOTAL POLICE</b>	<b>2,044,328.64</b>	<b>3,066,493.00</b>	1,022,164.36

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>FIRE DEPARTMENT</u>			
411-2100 Auxiliary Donation - Fire Dept	0.00	15,000.00	15,000.00
411-2500 Vehicle Maint/Supplies- Fire Dept	6,203.03	7,500.00	1,296.97
411-2600 Small Tools/ Equipment	1,319.00	5,500.00	4,181.00
411-3210 Telephone - Fire Dept	436.31	2,500.00	2,063.69
411-3270 Radio Maintenance	500.00	10,000.00	9,500.00
411-3620 Electricity	6,508.59	11,500.00	4,991.41
411-3630 Gas (heat)	211.76	5,000.00	4,788.24
411-3730 Equipment Testing	5,381.05	10,000.00	4,618.95
411-4200 Building Maintenance- Fire Dept	18,450.29	10,000.00	(8,450.29)
411-4600 Contracted Services	1,737.44	2,500.00	762.56
411-5300 Contribution	0.00	1,000.00	1,000.00
<u>TOTAL FIRE DEPARTMENT</u>	<u>40,747.47</u>	<u>80,500.00</u>	<u>39,752.53</u>
<u>CODE ENFORCEMENT</u>			
413-1220 Code Enforcement Office Salary	6,018.08	51,096.00	45,077.92
413-1400 Staff Salary	28,433.63	203,654.00	175,220.37
413-1610 FICA - Code Enforcement	2,185.78	15,888.00	13,702.22
413-1630 Medicare - Code Enforcement	511.18	3,716.00	3,204.82
413-1830 Overtime	0.00	1,500.00	1,500.00
413-2000 Zoning & Codes	87,499.98	45,078.00	(42,421.98)
413-2100 Materials & Supplies - Codes	93.92	3,000.00	2,906.08
413-2150 Computer Equipment/Supplies-Code Enforcement	1,994.85	2,000.00	5.15
413-2160 Uniforms	1,155.50	2,500.00	1,344.50
413-2300 Vehicle Operation	104.29	1,500.00	1,395.71
413-2500 Vehicle Maintenance	346.25	750.00	403.75
413-3150 Software License	1,188.00	8,000.00	6,812.00
413-3400 Advertising Expense	823.81	6,000.00	5,176.19
413-4200 Assoc. Dues/Subscriptions	252.00	350.00	98.00
413-4600 Training/Conference Expense	150.00	750.00	600.00
413-7400 CAP Purchase			0.00
<u>TOTAL CODE ENFORCEMENT</u>	<u>130,757.27</u>	<u>345,782.00</u>	<u>215,024.73</u>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>PLANNING/ZONING</u>			
414-3130 Legal Services -Engineering	1,858.60	50,000.00	48,141.40
414-3140 Legal Services - Planning/Zoning	653.85	5,500.00	4,846.15
414-4500 Contracted Permitting	135,881.69	75,000.00	(60,881.69)
<b>TOTAL PLANNING/ZONING</b>	<b>138,394.14</b>	<b>130,500.00</b>	<b>(7,894.14)</b>
<u>EMERGENCY SERVICES</u>			
415-5300 Control Center Payment	54,844.16	82,267.00	27,422.84
<b>TOTAL EMERGENCY SERVICES</b>	<b>54,844.16</b>	<b>82,267.00</b>	<b>27,422.84</b>
<u>HEALTH DEPARTMENT</u>			
421-1220 Salaries & Wages-Health	6,048.89	14,231.00	8,182.11
421-1610 FICA - Health Dept	379.17	882.00	502.83
421-1630 Medicare - Health Dept	88.68	206.00	117.32
421-2100 Supplies	0.00	100.00	100.00
421-2150 Computer Equipment/Supplies (70/30)		0.00	0.00
<b>TOTAL HEALTH DEPARTMENT</b>	<b>6,516.74</b>	<b>15,419.00</b>	<b>8,902.26</b>
<u>STREET DEPARTMENT (35/30/30/05)</u>			
430-1220 Salary - DPW Foreman	14,438.30	28,908.00	14,469.70
430-1300 Salaries & Wages - DPW	95,663.74	177,293.00	81,629.26
430-1610 FICA - Street Dept	7,013.15	12,848.00	5,834.85
430-1630 Medicare - Street Dept	1,693.58	3,005.00	1,311.42
430-1830 Street Department - Overtime	5,376.04	1,020.00	(4,356.04)
430-2100 Office Supplies - Street Dept	786.34	680.00	(106.34)
430-2130 Safety Equipment - Street Dept	482.10	1,020.00	537.90
430-2150 Computer Equipment/Supplies - Street Dept	189.00	85.00	(104.00)
430-2160 Office Equip Maint/Repair - Street Dept	0.00	85.00	85.00
430-2300 Vehicle Operation (fuel, oil, fluids)	7,488.32	17,000.00	9,511.68
430-2380 Uniforms & Clothing	6,035.56	9,860.00	3,824.44
430-2500 Vehicle Maint/Repair- Street Dept	1,110.20	6,800.00	5,689.80
430-2600 Minor Equipment	901.49	1,360.00	458.51
430-3150 Drug Testing	149.60	204.00	54.40
430-3210 Telephone - Street	292.65	442.00	149.35
430-3310 Travel	0.00	170.00	170.00
430-3610 Electricity -DPW Garage	0.00	1,360.00	1,360.00

**Borough of East Stroudsburg**  
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**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
430-3620 Gas Heat -DPW Garage	705.53	2,040.00	1,334.47
430-3730 Building Maintenance	1,527.26	3,400.00	1,872.74
430-3740 Equipment Maint & Repairs - Street Dept	562.96	6,290.00	6,012.90
430-3260 Radio Purchase	3,808.29	425.00	
430-4600 Training - Street	277.10	680.00	(5,543.65)
430-7400 Capital Improvements	6,223.65	0.00	0.00
430-7410 Equipment Lease Loader 50/25/25		0.00	
<b>TOTAL STREET DEPARTMENT</b>	<b>154,724.86</b>	<b>274,975.00</b>	<b>120,250.14</b>
<u>STREET CLEANING</u>			
431-3740 Machinery Maintenance/Supplies	4,114.36	5,000.00	885.64
<b>TOTAL STREET CLEANING</b>	<b>4,114.36</b>	<b>5,000.00</b>	<b>885.64</b>
<u>SNOW &amp; ICE REMOVAL</u>			
432-2210 Snow & Ice Removal	2,536.10	2,750.00	213.90
<b>TOTAL SNOW/ICE REMOVAL</b>	<b>2,536.10</b>	<b>2,750.00</b>	<b>213.90</b>
<u>TRAFFIC SIGNS/SIGNALS</u>			
433-3720 Misc Supplies- Traffic Signals	5,554.43	2,750.00	(2,804.43)
<b>TOTAL TRAFFIC SIGNALS</b>	<b>5,554.43</b>	<b>2,750.00</b>	<b>(2,804.43)</b>
<u>STREET LIGHTING</u>			
434-3610 Electric	20,670.12	37,400.00	16,729.88
434-3720 Street Light Repair	129.32	250.00	120.68
434-3730 Operations/Maintenance	0.00	750.00	750.00
<b>TOTAL STREET LIGHTING</b>	<b>20,799.44</b>	<b>38,400.00</b>	<b>17,600.56</b>
<u>STORM SEWERS &amp; DRAINS</u>			
436-2450 Materials & Supplies	10,134.06	7,000.00	(3,134.06)
436-3710 Storm Water Project MS4	0.00	175,000.00	175,000.00
436-7500 Equipment Rental	4,600.00	4,600.00	0.00
<b>TOTAL STORM SEWER</b>	<b>14,734.06</b>	<b>186,600.00</b>	<b>171,865.94</b>
<u>STREET MAINTENANCE</u>			
438-2450 Materials & Supplies St Maintenance	3,134.12	15,000.00	11,865.88
438-3720 Street Paving		0.00	
<b>TOTAL STREET MAINTENANCE</b>	<b>3,134.12</b>	<b>15,000.00</b>	<b>11,865.88</b>

**Borough of East Stroudsburg**  
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**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>PARKING FACILITIES</u>			
445-1300 Parking Enforcement Officer	23,403.53	105,217.00	81,813.47
445-1610 FICA - Parking	1,466.91	6,585.00	5,118.09
445-1630 Medicare - Parking	343.08	1,540.00	1,196.92
445-1830 Overtime	0.00	1,000.00	1,000.00
445-1910 Uniforms/Drug Test	962.99	3,500.00	2,537.01
445-2410 Vehicle Registration/Maintenance	60.73	1,500.00	537.01
445-2410 Computer Equipment	583.52	1,500.00	(1,439.27)
445-2150 Meter Purchase- Parking Facilities	0.00	4,400.00	3,816.48
445-3150 Software (UP Safety)	189.00	30,000.00	30,000.00
445-3130 Parking Permits Ect..	2,718.50	0.00	(189.00)
445-3250 Postage	0.00	500.00	(2,218.50)
445-3260 Radio	0.00	750.00	750.00
445-3400 Advertising/Printing-Parking Facilities	0.00	3,000.00	3,000.00
445-3710 Parking Lot Maintenance-Parking Facilities	50.87	250.00	199.13
445-3720 Meter Repair/Main Supplies	396.99	6,000.00	(5,949.13)
445-7400 Cap Purchase (New Car)			(396.99)
<b>TOTAL PARKING FACILITIES</b>	<b>30,176.12</b>	<b>165,742.00</b>	<b>135,565.88</b>
<u>FLOOD CONTROL</u>			
446-3130 Engineering Services		10,500.00	10,500.00
446-3710 Levee Maintenance	18,447.06	77,300.00	58,852.94
446-3730 Equipment Maintenance/Repair	28,893.10	18,850.00	(10,043.10)
<b>TOTAL FLOOD CONTROL</b>	<b>47,340.16</b>	<b>106,650.00</b>	<b>59,309.84</b>
<u>SHADE TREES</u>			
455-2460 Materials & Supplies	372.78	1,000.00	627.22
455-3720 Maintenance	16,850.00	23,550.00	6,700.00
455-7200 Shade Tree - New Planting	996.50	2,500.00	1,503.50
<b>TOTAL SHADE TREES</b>	<b>18,219.28</b>	<b>27,050.00</b>	<b>8,830.72</b>
<u>Grant - Special Projects</u>			
456-4700 Refuse			
<b>Total Grant - Special Projects</b>	<b>2,702.85</b>	<b>0.00</b>	<b>(2,702.85)</b>
	<b>2,702.85</b>	<b>(2,702.85)</b>	<b>(2,702.85)</b>

**Borough of East Stroudsburg**  
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**Preliminary July 31, 2025 - General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>ECONOMIC DEVELOPMENT</u>			
463-3020 IBW Remediation	800.00	1,500.00	700.00
463-3100 Comprehensive Plan Implementation	0.00	5,000.00	5,000.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>800.00</b>	<b>6,500.00</b>	<b>5,700.00</b>
<u>DOWNTOWN DISTRICT</u>			
465-3740 Maintenance/Repair (Decorations)	0.00	5,000.00	5,000.00
465-5400 Contribution - ECA	5,000.00	10,000.00	5,000.00
<b>TOTAL DOWNTOWN DISTRICT</b>	<b>5,000.00</b>	<b>15,000.00</b>	<b>10,000.00</b>
<u>INTER-GOVNMTAL EXPENSES</u>			
481-5200 Firemans Relief Fund	0.00	46,750.00	41,500.00
<b>TOTAL INTER-GOVNMTAL EXPENSES</b>	<b>0.00</b>	<b>46,750.00</b>	<b>41,500.00</b>
<u>INSURANCE</u>			
486-3510 Property-Liability Insurance	46,507.46	51,150.00	4,642.54
486-3530 Workers Comp Insurance	30,842.96	16,005.00	(14,837.96)
486-3531 Workers Comp - Fire Department	3,297.94	9,900.00	6,602.06
486-3550 Deductible	0.00	3,300.00	3,300.00
486-4010 Public Officials Liability	5,055.00	6,600.00	1,545.00
<b>TOTAL INSURANCE</b>	<b>85,703.36</b>	<b>86,955.00</b>	<b>1,251.64</b>
<u>EMPLOYEE BENEFITS/INS</u>			
487-1580 Life/Disability Insurance	6,192.45	10,590.00	4,397.55
487-1590 Major Medical (BC/BS)	163,529.34	319,060.00	155,530.66
487-1591 Health Ins Buyout/HRA	1,979.52	2,970.00	990.48
487-5310 N/U Pension MMO	17,506.66	95,006.00	77,499.34
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>189,207.97</b>	<b>427,626.00</b>	<b>238,418.03</b>
<u>EMPLOYER FICA EXPENSES</u>			
488-1620 Unemployment Compensation	3,914.95	8,250.00	4,335.05
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>3,914.95</b>	<b>8,250.00</b>	<b>4,335.05</b>
<u>TRANSFERS</u>	<b>0.00</b>	<b>0.00</b>	<b>(25,200.00)</b>
<b>Total Expenses</b>	<b>3,442,706.10</b>	<b>5,862,402.00</b>	<b>3,026,012.90</b>
<b>Excess Revenue Over(Under) Expenditures</b>	<b>358,249.19</b>	<b>208,184.00</b>	<b>150,065.19</b>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Sewer**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u> 12/31/2025	<u>Variance</u>
<b>Revenues</b>			
<b>INTEREST</b>			
341-0000 Interest Income	0.00	50,000.00	(50,000.00)
341-0110 Interest-Savings & C D	1,490.57	0.00	1,490.57
341-0210 Interest Sewer PLGIT	0.06	0.00	0.06
341-0211 Int.-Sewer P Plus	55,162.60	0.00	55,162.60
<u>TOTAL INTEREST</u>	<u>56,653.23</u>	<u>50,000.00</u>	<u>6,653.23</u>
<b>STATE SHARED REVENUE</b>			
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>0.00</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
<b>SANITATION</b>			
364-1200 Pretreatment Revenues	0.00	8,000.00	(8,000.00)
364-2010 Sewer Rents	1,607,998.47	1,750,000.00	(142,001.53)
364-2020 Lien Sewer Rents	1,603.75	8,500.00	1,599,498.47
364-3160 Lien Interest & Cost	2,058.74	0.00	1,603.75
364-6010 Stroud SA Rentals	8,027.48	32,500.00	(30,441.26)
364-7010 Smithfield SA Rentals	0.00	145,000.00	(136,972.52)
364-9000 EDU Connection Fees	0.00	63,522.00	(63,522.00)
364-9100 Smithfield EDU Fees	0.00	17,500.00	(17,500.00)
364-9200 Penalties	42,228.16	45,000.00	(45,000.00)
<u>TOTAL SANITATION</u>	<u>1,661,916.60</u>	<u>2,070,022.00</u>	<u>(408,105.40)</u>
<b>MISCELLANEOUS REVENUES</b>			
380-1010 Emp Cont Hlth Insr	10,157.17	10,134.00	23.17
<u>TOTAL MISC. REVENUES</u>	<u>10,157.17</u>	<u>10,134.00</u>	<u>23.17</u>
<b><u>Total Revenues</u></b>	<b><u>1,728,727.00</u></b>	<b><u>2,174,871.00</u></b>	<b><u>(3,047,769.48)</u></b>
<b>Expenses</b>			
<b>GENERAL GOVERNMENT</b>			
401-1210 Manager Salary	20,434.63	39,344.00	18,909.37
401-1220 DPW Director Salary-Sewer	13,209.77	24,999.00	11,789.23
401-1400 Admin Staff Salary	15,961.21	39,855.00	23,893.79
401-1610 FICA - Admin	3,065.53	6,484.00	3,418.47
401-1630 Medicare - Admin	728.23	1,516.00	787.77
401-1830 Admin Overtime	0.00	375.00	375.00
401-2100 Office Supplies - Admin	2,890.22	3,750.00	859.78

**Borough of East Stroudsburg**  
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**Preliminary July 31, 2025 - Sewer**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
401-2130 Office Equipment/Furniture - Admin	482.91	625.00	142.09
401-2140 IT Expenses	7,321.09	7,500.00	178.91
401-2150 Computer Equipment/Supplies - Admin	5,392.02	2,500.00	(2,892.02)
401-2160 Equipment Repair/Maintenance - Admin	167.19	750.00	582.81
401-2300 Vehicle Expense - Admin	0.00	2,125.00	2,125.00
401-3110 Data Storage software	2,940.00	2,250.00	(690.00)
401-3210 Telephone - Admin	1,926.02	2,250.00	323.98
401-3250 Postage - Payroll Processing Fee	4,579.40	5,000.00	420.60
401-3310 Travel - Admin	0.00	800.00	800.00
401-3400 Advertising/Printing - Admin	789.87	3,750.00	2,960.13
401-3450 Contracted Admin Services	375.00	0.00	(375.00)
401-4200 Dues Subscriptions/Memberships - Admin	3,243.67	4,500.00	1,256.33
401-4600 Training/Conferences - General Government	87.25	1,250.00	1,162.75
<b><u>TOTAL GENERAL GOVT</u></b>	<b>83,594.01</b>	<b>149,623.00</b>	<b>66,028.99</b>
<b><u>FINANCIAL ADMINISTRATION</u></b>			
402-1000 Finance Director	17,781.93	33,723.00	15,941.07
402-1000 Finance - Staff Salaries	25,367.59	36,475.00	
402-1610 Fica	2,682.20	4,352.00	2,682.20
402-1630 Medicare	507.22	1,018.00	507.22
402-1830 Finance - Staff Salaries Overtime	7.72	0.00	7.72
402-3100 Trustee Chg Bond Payment	412.50	1,881.00	1,468.50
402-3110 Auditing Services - Sewer	0.00	17,490.00	17,490.00
402-3120 Accounting Services	0.00	2,145.00	2,145.00
402-3160 Billing Software	4,071.76	8,250.00	4,178.24
402-3170 Accounting Software	1,246.74	8,877.00	7,630.26
402-3210 Credit Card Fees	4,446.98	13,200.00	8,753.02
<b><u>TOTAL FINANCIAL ADMIN</u></b>	<b>56,524.64</b>	<b>127,411.00</b>	<b>70,886.36</b>
<b><u>TAX COLLECTION</u></b>			
<b><u>LEGAL SERVICES</u></b>			
404-3200 Legal Services - WWTP	21,533.86	85,000.00	63,466.14
<b><u>TOTAL LEGAL SERVICES</u></b>	<b>21,533.86</b>	<b>85,000.00</b>	<b>63,466.14</b>
<b><u>ENGINEERING</u></b>			
408-3130 Engineering	38,173.68	79,750.00	41,576.32
<b><u>TOTAL ENGINEERING</u></b>	<b>38,173.68</b>	<b>79,750.00</b>	<b>41,576.32</b>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Sewer**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>MUNICIPAL BUILDINGS (70/15/15)</b>			
409-2360 Materials & Supplies - Mun Bldg	0.00	275.00	275.00
409-3610 Electricity-Mun. Bldg.	1,766.56	3,300.00	1,533.44
409-3620 Electricity-Annex	424.35	825.00	400.65
409-3640 Gas - Annex	389.05	963.00	573.95
409-3730 Maintenance & Repair Annex	1,022.86	0.00	(1,022.86)
409-3740 Maintenance & Repairs	3,008.00	35,063.00	32,055.00
<b>TOTAL MUNICIPAL BUILDING</b>	<b>6,610.82</b>	<b>40,426.00</b>	<b>33,815.18</b>
<b>SANITARY SEWER</b>			
429-1400 Sewer Staff Salaries	172,981.98	289,679.00	116,697.02
429-1610 Social Security- Sewer Fund	10,764.76	18,146.00	7,381.24
429-1630 Medicare - Sanitary Sewer	2,565.81	4,244.00	1,678.19
429-1830 Sewer Overtime	1,863.96	3,000.00	1,136.04
429-2100 Office Supplies	2,345.98	4,000.00	1,654.02
429-2110 Chemicals	25,247.07	60,000.00	34,752.93
429-2120 Safety Supplies	351.42	3,000.00	2,648.58
429-2150 Computer Equip & Supplies	0.00	1,000.00	1,000.00
429-2200 Materials & Supplies- WWTP	5,176.83	9,000.00	3,823.17
429-2300 Fuel Oil	13,691.25	27,000.00	13,308.75
429-2310 Vehicle Operation	50.67	1,200.00	1,149.33
429-2380 Uniforms	12,013.90	11,500.00	(513.90)
429-2600 Small Tools/Minor Equipment	173.40	2,500.00	2,326.60
429-3160 Laboratory Fees	32,753.19	60,000.00	27,246.81
429-3200 Telephone - Sewer	1,150.80	3,000.00	1,849.20
429-3610 Electric - Sewer	55,118.95	86,000.00	30,881.05
429-3700 Pump Station Maint & Repair	0.00	15,000.00	15,000.00
429-3710 WWTP Maint & Repairs	16,142.46	25,000.00	8,857.54
429-3720 Collection System Maintenance	12,884.18	20,000.00	7,115.82
429-3730 WWTP Building & Repair	4,781.05	40,000.00	35,218.95
429-3740 Equipment Maintenance Collections	734.14	7,500.00	6,765.86
429-4100 Sewer Backup Expenses	1,828.00	2,500.00	672.00
429-4200 Dues/Subscriptions-Sewer	4,370.00	8,000.00	3,630.00
429-4500 Contracted Line Maintenance	2,054.49	85,500.00	83,445.51
429-4600 Training - Sanitary Sewer	412.00	2,000.00	1,588.00
429-4700 Sludge Disposal	63,900.10	100,000.00	36,099.90
429-7400 Equipment Lease/Purchase	0.00		0.00
429-7410 Capital Improvements equipment (Skid Steer)	0.00	0.00	0.00

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Sewer**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
429-7420 Capital Improvement Collection System	0.00	0.00	0.00
<b><u>TOTAL COLLECTION SYSTEM</u></b>	<b>443,356.39</b>	<b>888,769.00</b>	<b>445,412.61</b>
<b><u>STREET DEPARTMENT (35/30/30/05)</u></b>			
430-1220 Street Superintendent Salary	39,167.56	28,058.00	(11,109.56)
430-1300 Salaries & Wages - DPW - Sewer	92,850.09	172,078.00	79,227.91
430-1610 FICA - Street Dept	8,488.08	12,470.00	3,981.92
430-1630 Medicare - Street Dept	646.02	2,916.00	2,269.98
430-1830 Overtime - Street Dept	5,217.93	990.00	(4,227.93)
430-2100 Office Supplies - Street Dept	336.63	660.00	323.37
430-2120 Safety Equipment - Street Dept	441.10	990.00	548.90
430-2150 Computer Equipment/Supplies - Street Dept	0.00	83.00	83.00
430-2160 Office Equipment Maint/Repair- Street Dept	0.00	83.00	83.00
430-2300 Vehicle Operation (fuel, oil, fluids)	7,384.86	16,500.00	9,115.14
430-2380 Uniforms - Street Dept	5,754.09	9,570.00	3,815.91
430-2500 Vehicle Manintenance/Repair- Street Dept	1,146.69	6,600.00	5,453.31
430-2600 Small Tools/Minor Equip - Street Dept	887.99	1,320.00	432.01
430-3150 Drug Testing	145.20	198.00	52.80
430-3210 Telephone - Street Dept	284.04	429.00	144.96
430-3210 Radio Purchase	0.00	413.00	413.00
430-3310 Travel - Street Dept	0.00	165.00	165.00
430-3610 Electricity - Street Dept	684.74	1,320.00	635.26
430-3620 Gas - Street Dept	1,501.38	1,980.00	478.62
430-3730 Building Maintenance - Street Dept	590.66	3,300.00	2,709.34
430-3740 Equipment Maint & Repair - Street	3,776.93	6,105.00	2,328.07
430-4600 Conferences/Training - Street Dept	268.95	660.00	391.05
430-7400 CAP Improvements		0.00	0.00
430-7410 Equipment Lease Loader 50/25/25		0.00	0.00
<b>TOTAL STREET DEPARTMENT</b>	<b>169,572.94</b>	<b>266,888.00</b>	<b>97,315.06</b>
<b><u>INSURANCE</u></b>			
486-3510 Property-Liability Insurance	46,660.80	51,925.00	5,264.20
486-3530 Workers Comp Insurance	31,152.52	16,248.00	(14,904.52)
486-3531 Workers Comp - Fire Department	3,327.03	10,050.00	6,722.97
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability	5,055.00	6,700.00	1,645.00
<b>TOTAL INSURANCE</b>	<b>86,195.35</b>	<b>88,273.00</b>	<b>2,077.65</b>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Sewer**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b><u>EMPLOYEE BENEFITS/INS</u></b>			
487-1580 Life/Disability Insurance	6,520.70	10,750.00	4,229.30
487-1590 Major Medical (BC/BS)	196,044.28	323,894.00	127,849.72
487-1591 Health Ins. Buy-out/HRA Cont	2,074.00	3,015.00	941.00
487-5310 N/U Pension MMO	16,235.89	95,006.00	78,770.11
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>220,874.87</b>	<b>432,665.00</b>	<b>211,790.13</b>
<b><u>EMPLOYER FICA EXPENSES</u></b>			
488-1620 Unemployment Comp PSAB	3,674.77	8,375.00	4,700.23
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>3,674.77</b>	<b>8,375.00</b>	<b>4,700.23</b>
<b>TRANSFERS</b>			
<b><u>Total Expenses</u></b>	<b>1,130,111.33</b>	<b>2,167,180.00</b>	<b>1,037,068.67</b>
<b>Excess Revenue Over(Under) Expenditures</b>	<b>598,615.67</b>	<b>7,691.00</b>	<b>590,924.67</b>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Water**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u> 12/31/2025	<u>Variance</u>
<b>Revenues</b>			
<b>INTEREST</b>			
341-0000 Interest Income	0.00	45,000.00	(45,000.00)
341-0110 Interest-Savings	1,258.37	0.00	1,258.37
341-0210 Interest-Water-PLGIT	0.53	0.00	0.53
341-0211 Interest-Water-P Plus	8,278.81	0.00	8,278.81
341-0212 Interest-Water-P 2025	42,064.23	0.00	42,064.23
<u>TOTAL INTEREST</u>	<u>51,601.94</u>	<u>45,000.00</u>	<u>6,601.94</u>
<b>STATE GRANT PROGRAM</b>			
354-1260 American Recovery Funds	0.00	0.00	0.00
<u>TOTAL STATE GRANTS</u>	<u>-</u>	<u>-</u>	<u>-</u>
354-1230- PA Small H2o Grant Waterline	0.00	0.00	0.00
<u>TOTAL STATE SHARED REVENUE</u>	<u>0.00</u>	<u>-</u>	<u>0.00</u>
<u>STATE SHARED REVENUE</u>			
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>-</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
<b>PMT FROM WATER CO</b>			
378-1110 Water Service-Turn on/off	1,729.50	150.00	1,579.50
378-2100 Water Rents	1,607,998.47	2,838,000.00	(1,230,001.53)
378-2110 Lien Rents	5,666.39	25,000.00	(19,333.61)
378-2120 Lien Costs & Interest	2,339.43	2,000.00	339.43
378-4300 Hydrant Fees	515.00	0.00	515.00
378-4300 Water Sales Bulk	0.00	110,000.00	(110,000.00)
378-9000 EDU Connection Fees	0.00	87,991.00	(87,991.00)
378-9200 Penalties	59,136.06	40,250.00	18,886.06
378-9300 Sale of Meters & Supplies	3,395.00	0.00	3,395.00
378-9400 Water Dept. Services	0.00	1,850.00	(1,850.00)
<u>TOTAL PMT FROM WATER CO</u>	<u>1,680,779.85</u>	<u>3,105,241.00</u>	<u>(1,424,461.15)</u>
<b>MISCELLANEOUS REVENUES</b>			
380-1010 Emp Cont Hlth Insr	10,157.17	10,134.00	23.17
380-1070 Misc Income	0		
<u>TOTAL MISC. REVENUES</u>	<u>10,157.17</u>	<u>10,134.00</u>	<u>23.17</u>
<b>SALE OF ASSETS</b>			
391-0020 Damage to Borough Property	0.00	0.00	0.00
<u>TOTAL SALE OF ASSETS</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Water**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>Total Revenues</u>	<u>1,742,538.96</u>	<u>3,205,090.00</u>	<u>(1,462,551.04)</u>
<b><u>Expenses</u></b>			
<b><u>GENERAL GOVERNMENT</u></b>			
401-1210 Manager Salary	20,434.63	39,344.00	18,909.37
401-1220 DPW Director Salary - Water	13,209.77	24,999.00	11,789.23
401-1400 Admin Staff Salary - Water	15,961.21	39,855.00	23,893.79
401-1610 FICA - Admin	3,062.70	6,484.00	3,421.30
401-1630 Medicare - Admin	728.23	1,516.00	787.77
401-1830 Admin Overtime	0.00	375.00	375.00
401-2100 Office Supplies - Admin	2,653.89	3,750.00	1,096.11
401-2130 Office Equipment/Furniture - Admin	482.91	625.00	142.09
401-2140 IT Expenses	7,003.13	7,500.00	496.87
401-2150 Computer Equipment/Supplies	2,725.16	2,500.00	(225.16)
401-2160 Equipment Repair/ Maintenance	167.19	750.00	582.81
401-2300 Vehicle Expense - Admin	0.00	2,125.00	2,125.00
401-3110 Data Storage software	0.00	2,250.00	2,250.00
401-3210 Telephone - Admin	1,926.02	2,250.00	323.98
401-3250 Postage - Payroll Processing Fee	4,141.28	5,000.00	858.72
401-3310 Travel - Admin	0.00	800.00	800.00
401-3400 Advertising/Printing - Admin	5,048.99	3,750.00	(1,298.99)
401-4200 Dues Subscriptions/Memberships - Admin	375.00	4,500.00	4,125.00
401-4600 Training/Conferences - General Government	3,243.67	1,250.00	(1,993.67)
401-7200 CIP - New Car	87.25		(87.25)
<b><u>TOTAL GENERAL GOVT</u></b>	<b><u>81,251.03</u></b>	<b><u>149,623.00</u></b>	<b><u>68,371.97</u></b>
<b><u>FINANCIAL ADMINISTRATION</u></b>			
402-1000 Finance Director	17,781.93	33,723.00	15,941.07
402-1400 Finance - Staff salaries	25,367.54	36,475.00	11,107.46
402-1610 Finance - Fica	2,693.60	4,352.00	2693.6
402-1610 Finance -Medicare	503.44	1,018.00	503.44
402-1830 Finance - Staff salaries Overtime	7.72	0.00	7.72
402-3100 Trustee Chg Bond Payment	412.50	1,881.00	1,468.50
402-3110 Auditing Services - Water	0.00	17,490.00	17,490.00
402-3120 Accounting Services	0.00	2,145.00	2,145.00
402-3160 Billing Software	4,071.76	8,250.00	4,178.24
402-3170 Accounting Software	1,246.74	8,877.00	7,630.26

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Water**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
402-3210 Credit Card Fees	4,446.98	13,200.00	8,753.02
<b>TOTAL FINANCIAL ADMIN</b>	<b>56,532.21</b>	<b>127,411.00</b>	<b>70,878.79</b>
 <b><u>LEGAL SERVICES</u></b>			
404-3160 Legal Services - WTP	177,655.52	135,000.00	(42,655.52)
<b>TOTAL LEGAL SERVICES</b>	<b>177,655.52</b>	<b>135,000.00</b>	<b>(42,655.52)</b>
 <b><u>ENGINEERING</u></b>			
408-3130 Engineering	62,568.02	156,750.00	94,181.98
<b>TOTAL ENGINEERING</b>	<b>62,568.02</b>	<b>156,750.00</b>	<b>94,181.98</b>
 <b><u>MUNICIPAL BUILDINGS (70/15/15)</u></b>			
409-2360 Materials & Supplies - Mun Bldg	0.00	275.00	275.00
409-3610 Electricity-Mun. Bldg.	1,766.56	3,300.00	1,533.44
409-3620 Electricity-Annex	424.35	825.00	400.65
409-3640 Gas - Annex	389.05	963.00	573.95
409-3730 Maintenance & Repair Annex	1,022.86	0.00	(1,022.86)
409-3740 Maintenance & Repairs	2,959.38	35,063.00	32,103.62
<b>TOTAL MUNICIPAL BUILDING</b>	<b>6,562.20</b>	<b>40,426.00</b>	<b>33,863.80</b>
 <b><u>STREET DEPARTMENT (35/30/30/05)</u></b>			
430-1220 Street Superintendent Salary	14,013.64	28,058.00	14,044.36
430-1300 Salaries & Wages - DPW - Water	92,850.09	172,078.00	79,227.91
430-1610 FICA - Street Dept	6,972.82	12,470.00	5,497.18
430-1630 Medicare - Street Dept	1,643.75	2,916.00	1,272.25
430-1830 Overtime - Street Department	5,217.93	990.00	(4,227.93)
430-2100 Office Supplies - Street Dept	400.97	660.00	259.03
430-2120 Safety Equipment	441.10	990.00	548.90
430-2150 Computer Equipment/Supplies	0.00	83.00	83.00
430-2160 Office Equipment Maint/Repair	0.00	83.00	83.00
430-2300 Vehicle Operation (fuel, oil, fluids)	7,399.34	16,500.00	9,100.66
430-2380 Uniforms - Street Dept	5,754.09	9,570.00	3,815.91
430-2500 Vehicle Manintenance/Repair- Street	1,146.69	6,600.00	5,453.31
430-2600 Small Tools/Minor Equip - Street Dept	871.63	1,320.00	448.37
430-3150 Drug Testing	145.20	198.00	52.80
430-3210 Telephone - Street Dept	284.04	429.00	144.96
430-3260 Radio Purchase	0.00	413.00	
430-3310 Travel - Street Dept	0.00	165.00	165.00
430-3610 Electricity - Street Dept	684.74	1,320.00	635.26
430-3620 Gas - Street Dept	1,501.38	1,980.00	478.62
430-3730 Building Maintenance- Street Dept	510.56	3,300.00	2,789.44
430-3740 Equipment Maint & Repair - Street Dept	3,614.07	6,105.00	2,490.93

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Water**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
430-4600 Conferences/Training - Street Dept	268.95	660.00	391.05
430-7410 Equipment Lease Loader 50/25/25	0.00	0.00	0.00
<b>TOTAL STREET DEPARTMENT</b>	<b>143,720.99</b>	<b>266,888.00</b>	<b>123,167.01</b>
<b><u>WATER</u></b>			
448-1300 Water Staff Salaries	254,845.82	586,286.00	331,440.18
448-1610 FICA - Water	16,052.64	36,691.00	20,638.36
448-1630 Medicare - Water	3,799.02	8,581.00	4,781.98
448-1830 Water Overtime	3,816.93	5,500.00	1,683.07
448-2100 Office Supplies	1,470.70	1,500.00	29.30
448-2110 Chemicals - Water	55,554.21	130,000.00	74,445.79
448-2120 Safety Supplies	1,823.04	3,000.00	
448-2150 Computer Equipt & Supplies	0.00	2,500.00	2,500.00
448-2200 Materials & Supplies	3,197.65	14,000.00	10,802.35
448-2300 Fuel Oil	10,618.34	15,000.00	4,381.66
448-2310 Vehicle Operation	1,535.34	2,500.00	964.66
448-2380 Uniforms/Boot Allowance	5,577.91	17,000.00	11,422.09
448-2400 Meter M&R Supplies (New Radio Read)	21,181.40	25,000.00	3,818.60
448-2600 Small Tools/Minor Equipment - Water	2,149.72	12,000.00	9,850.28
448-3110 Meter Replacement Contractor	19,716.95	0.00	(19,716.95)
448-3160 Laboratory Fees - Water	17,991.22	45,000.00	27,008.78
448-3200 Telephone- Water	765.34	3,500.00	2,734.66
448-3610 Electric- WTP, Wells, Dist	165.80	60,000.00	59,834.20
448-3700 Well Maint & Repair	28,835.17	40,000.00	11,164.83
448-3720 Distribution System- Maint. & Repairs	6,543.96	100,000.00	93,456.04
448-3730 Building Maintenance	46,333.97	15,000.00	(31,333.97)
448-3740 WTP Maint & Repairs	2,122.44	15,000.00	12,877.56
448-3750 Dist Contracted Services	9,202.65	45,000.00	35,797.35
448-4200 Dues/Subscriptions - Water	38,619.85	2,500.00	(36,119.85)
448-4500 Contracted Line Maint - Water	2,581.00	15,000.00	12,419.00
448-4600 Training/conferences - Water	35.47	2,000.00	1,964.53
448-4700 Sludge Removal	620.00	65,000.00	64,380.00
448-4910 Permits	27,002.10	21,000.00	(6,002.10)
448-7400 Capital Improvements	20,000.00	0.00	(20,000.00)
448-7410 Capital purchase (UTV)	794.36		(794.36)
<b>TOTAL WATER FACILITIES</b>	<b>602,953.00</b>	<b>1,288,558.00</b>	<b>685,605.00</b>
<b><u>DEBT SERVICE</u></b>			
471-1100 Principal 2016 Loan	0.00	164,553.00	164,553.00
471-1110 Penn Vest Water Line	24,816.77	48,829.00	24,012.23
471-1120 Penn Vest Dam	20,171.93	40,651.00	20,479.07
471-1130 Penn Vest Dam	0.00	33,800.00	33,800.00

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Water**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>TOTAL DEBT SERVICE</b>	<b>44,988.70</b>	<b>287,833.00</b>	<b>242,844.30</b>
<b><u>DEBT INTEREST</u></b>			
472-1100 Interest - 2016 Loan	52,426.80	106,000.00	53,573.20
472-1110 Penn Vest Water Line - Interest	2,762.41	6,330.00	3,567.59
472-1130 interest -2021 Loan	5,032.57	9,758.00	4,725.43
472-1120 Penn Vest Dam - Interest	36,074.17	76,000.00	39,925.83
<b>TOTAL DEBT INTEREST</b>	<b>96,295.95</b>	<b>198,088.00</b>	<b>101,792.05</b>
<b><u>INSURANCE</u></b>			
			0.00
486-3510 Property-Liability Insurance	46,660.80	51,925.00	5,264.20
486-3530 Workers Comp Insurance	31,152.52	16,248.00	(14,904.52)
486-3531 Workers Comp - Fire Department	3,327.03	10,050.00	6,722.97
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability	5,055.00	6,700.00	1,645.00
<b>TOTAL INSURANCE</b>	<b>86,195.35</b>	<b>88,273.00</b>	<b>2,077.65</b>
<b><u>EMPLOYEE BENEFITS/INS</u></b>			
487-1580 Life/Disability Insurance	6,846.82	10,750.00	3,903.18
487-1590 Major Medical (BC/BS)	201,870.80	323,894.00	122,023.20
487-1591 Health Ins. Buy-out/HRA Cont	2,074.00	3,015.00	941.00
487-5310 N/U Pension MMO	16,235.89	95,006.00	78,770.11
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>227,027.51</b>	<b>432,665.00</b>	<b>205,637.49</b>
<b><u>EMPLOYER FICA EXPENSES</u></b>			
488-1620 Unemployment Comp PSAB	4,261.76	8,375.00	4,113.24
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>4,261.76</b>	<b>8,375.00</b>	<b>4,113.24</b>
<b>Total Expenses</b>	<b>1,590,012.24</b>	<b>3,179,890.00</b>	<b>1,589,877.76</b>
<b>Excess Revenue Over(Under) Expenditures</b>	<b>152,526.72</b>	<b>25,200.00</b>	<b>177,726.72</b>

**Borough of East Stroudsburg**  
**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary July 31, 2025 - Trash**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u> 12/31/2025	<u>Variance</u>
<b>Revenues</b>			
<u>SANITATION</u>			
354-1200 Performance Grant To Twin Boroughs	0.00	0.00	0.00
364-3010 Solid Waste User Fees	978,087.74	1,169,956.00	(191,868.26)
364-3020 Solid Waste Fees Penalties	25,452.02	29,975.00	(4,522.98)
364-3030 Solid Waste Bulk Items and Bags	7,322.42	17,825.00	(10,502.58)
364-3150 Lien Rents Solid Waste	3,921.94	1,500.00	(2,421.94)
364-3160 Lien Interest & Cost	3,209.99	8,500.00	5,290.01
<b><u>TOTAL SANITATION</u></b>	<b>1,017,994.11</b>	<b>1,227,756.00</b>	<b>(209,761.89)</b>
<u>STATE GRANT PROGRAMS</u>	0.00	0.00	0.00
<b>Total Revenues</b>	<b>1,017,994.11</b>	<b>1,227,756.00</b>	<b>(209,761.89)</b>
<u>SANITATION (RECYCLING)</u>			
426-1400 Staff Salaries	74,442.09	140,482.00	(66,039.91)
426-1610 FICA	4,668.25	8,710.00	(4,041.75)
426-1630 Medicare	1,091.77	2,037.00	(945.23)
426-1830 Overtime	224.25	3,000.00	(2,775.75)
426-1910 Uniforms	4,509.47	6,000.00	(1,490.53)
426-2270 Supplies	2,719.11	8,500.00	(5,780.89)
426-2500 Recycling Grant to Twin Boros	0.00	30,000.00	(30,000.00)
<b><u>TOTAL SANITATION</u></b>	<b>87,654.94</b>	<b>198,729.00</b>	<b>(111,074.06)</b>
<u>SOLID WASTE</u>			
427-3130 Landfill Engineering	11,496.12	15,000.00	(3,503.88)
427-4700 Refuse Coll/Disp Contract	526,303.36	989,576.00	(463,272.64)
427-4710 WM Extra Bags and Tags	2,548.00	7,500.00	(4,952.00)
<b><u>TOTAL SOLID WASTE</u></b>	<b>540,347.48</b>	<b>1,012,076.00</b>	<b>(471,728.52)</b>
<b>Total Expenses</b>	<b>628,002.42</b>	<b>1,210,805.00</b>	<b>(582,802.58)</b>
<u>Excess Revenue Over(Under) Expenditures</u>	<b>389,991.69</b>	<b>16,951.00</b>	<b>373,040.69</b>

**DPW**  
**Active and Future Projects**  
**As of 8.4.2025**

- A. **2025 Paving Schedule: Starting Aug 11th**
  - 1. **Funding: Paving Bid:** Gap View Heights, Teak, Laurel, Ashburn, Exchange, Lions, Kiwanis, Hazen, Emerson, Marguerite, Longfellow, East Broad, part of Eagle Valley Lane, Starbird, Hallet and Teeter
  - 2. **Liquid Fuels: In House:** Burson, Harris, Braeside, West 6<sup>th</sup>, East 5<sup>th</sup>, Spruce, Race, Monroe, Oakland, and Gold
  - 3. **CDBG: Paving Bid:** Maple and Berwick Heights
  
- B. **Utility work is to be done on roads to be paved.**
  - 1. Clean and camera storm water and sanitary sewer lines to make sure no repairs are needed.
  - 2. Repair the storm pipe under Gap View Heights Rd. **Waiting on Permit**
  - 3. Replacing Water Valves at corner of Kiwanis Street and Exchange Street.
  
- C. **Levee Inspection:** April 10, 2025 - **COMPLETED AND PASSED**
  
- D. **214 Washington Street:** Demo bldg. and repair culvert pipe - **WAITING ON AGREEMENT**
  
- E. **PennDOT: King Street Bridge Replacement - ON HOLD \$44,096.06 Engineer Cost/ \$33,072.05 Back**
  
- F. **PennDOT: Rt. 209 Paving Project:** Paving started April 14<sup>th</sup> - **COMPLETED**
  - 1. 7PM to 6AM - Starting at Veterans Memorial Bridge going to Wendy's.
  - 2. Sanitary and Storm Sewer Inspections and Repairs - **COMPLETED \$?**
  - 3. ADA ramps along 209 – **COMPLETED by PennDOT**
  - 4. Line painting, directional markings and parking T's - **COMPLETED**
  
- G. **PennDOT: I-80 Project \$Engineer Costs after minus a Percentage \$27,033.61**
  - 1. Water – **COMPLETED by PennDOT**
  - 2. Sanitary Sewer – **COMPLETED by PennDOT**
  - 3. Storm Sewer – **COMPLETED by PennDOT**
  - 4. Sanitary Sewer – Main replacement around U-Haul
  - 5. Orchard Street Water Main Replacement and Sewer Main Lining before paving.
  
- H. **PennDOT: King Street Railing \$0**
  
- I. **Water Meter Replacement - ACTIVELY WORKING ON \$2,188,912.28**
  - 1. Total Meter: 3,154
  - 2. Completed: 3,126
  - 3. Incomplete: 28
  - 4. **Expenses:**
    - a. 2023 Year **\$635,732** (Audited Financial Statement)
    - b. 2024 Year **\$1,474,164.36**
    - c. 2025 Year **\$79,015.92** (without labor)
    - d. **Total to Date** (without labor for 2025) **\$2,188,912.28**
  
- J. **Veterans Memorial:**
  - 1. Round Washed Stone 1” to 3” **\$800.00** – Stone was placed by the wall
  - 2. Tops and pulleys for flag poles – **COMPLETED \$884.16**
  
- K. **Elk Street Embankment Repair – Dirt is completed, needs Blacktop at the top \$19,280.24**

- L. **Reclaiming the Sewer Main between the Railroad and Braeside Avenue**
  - 1. Removing the trees, bushes, and weeds from above the Sewer Main
  
- M. **Asterra: Leak Detection \$**
  - 1. First scan September 2024, 5 Leaks found – All repaired
  - 2. Second scan April 13, 2025, two hydrants leaking and 2 customer's side service line.
  
- N. **Utility Poles:**
  - 1. Emails were sent to Met-Ed, PP&L, Verizon, and Blue Ridge Communications
  - 2. Emailed list included poor locations of poles, double poles, and damaged/dangerous poles.
  
- O. **Pool:**
  - 1. The pool was acid washed and painted prior to the opening date of June 7th. The pool opening was delayed due to rain. **The pool is open.**
  
- P. **Street Cleaning:**
  - 1. The Street Sweeper is behind due to all the work being done in town. He is trying to get to Main streets every week, Minor streets with curbs every two weeks and Minor streets without curbs every three weeks.
  
- Q. **Mowing:**
  - 1. Mowing Borough owned properties is done weekly.
  - 2. Levee is mowed every three weeks or so depending on the weather.
  
- R. **Dredge Waterways:**
  - 1. Reclaiming the stream through Miller Park holding pond
  - 2. Reclaiming the stream through Flory Pond
  
- S. **Stream Embankments Repairs:**
  - 1. Adding riprap along Sambo Creek around the Sewer Main by the High School.
  
- T. **Salt Shed Relocation:**
  - 1. Looking for a centralized location to build a new Salt Shed outside of the Aquafer Protection Zone
  
- U. **Wells 3 & 4 Filters:**
  - 1. Upgrade the filtration system at the Wells for Manganese.
  
- V. **Replacing Utilities:**
  - 1. State Street, Spring Street and Neola Street need water, sewer, and storm line replacement.
  - 2. Orchard Street water and sewer line replacement.
  
- W. **Replacing the Roofs at three facilities:**
  - 1. Replacing the roofs on five buildings at the Wastewater Treatment Plant
  - 2. Replacing one roof at the Water Treatment Plant
  - 3. Replacing one roof at the Maintenance Building
  
- X. **Fencing: Total \$74,000.00**
  - 1. Maintenance Yard: extending the fencing to be able to secure the equipment. **\$22,900.00**
  - 2. Water: to repair and replace fencing around Wells 3 and 4 and to extend the fencing and put a gate at the Water Treatment Plant. **\$39,200.00**
  - 3. Wastewater: Repair fencing and replace the gate at the wastewater Treatment Plant. **\$9,800.00**
  - 4. Twin Boroughs Recycling: repair the gate. **\$600.00**
  - 5. State Street and Spring Street fence repairs from tree removal. **\$1,500.00**

**ZONING AND CODES REPORT**

		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	NOTES
<b>BUILDING PERMITS</b>								
Backlog		2	1	0	0	0	0	Received prior to Jan 1, 2025 and still pending
Received		16	25	14	18	21	13	
Issued		9	11	11	13	17	10	
Denied/Cancelled		0	0	1	1	0	1	
Pending		9	15	23	7	4	7	
YTD Received		16	41	55	73	94	107	
<b>ZONING PERMITS</b>								
Backlog*		35	18	4	2	6	6	* Received prior to 01/01/2025, but not processed/reviewed. Status for May only: We have been in communications with the owners of 3 out of 6 properties and we are working towards a resolution (pending status is for our tracking purposes). The other 3 properties with pending status: we do not have the physical files.
Received		6	17	11	10	14	12	
Issued		0	3	14	9	5	9	
Denied/Cancelled		0	1	1	1	0	0	
Pending		41	31	6	7	2	6	
YTD Received		6	23	34	44	58	70	
<b>RENTAL LICENSES</b>								
Backlog		-	-	-	-	-	-	Pending, as not all files have been processed
Received		-	-	-	-	-	-	Pending, as not all files have been processed
Issued		28	21	12	24	21	95	
Denied/Cancelled		-	-	-	-	-	-	
Pending		-	-	-	-	-	-	Pending, as not all files have been processed
YTD Received		-	-	-	-	-	-	Pending, as not all files have been processed
<b>SALDO</b>								
Backlog		1	2	2	3	3	2	Received before 01/01/2025.
Received		1	0	0	0	1	2	After 01/01/2025
Accepted		0	1	0	0	0	1	
Denied/Cancelled		0	0	0	0	1	1	
Recorded / Finalized		0	0	0	0	0	1	
Pending		2	2	2	4	4	4	
YTD Received		1	1	1	1	1	3	
<b>CERTIFICATE OF NONCONFORMANCE</b>								
Backlog		3	0	0	1	0	0	Received before 01/01/2025
Received		0	0	0	0	0	0	After 01/01/2025
Issued		0	1	0	0	0	0	
Denied/Cancelled		0	1	0	0	0	0	
Pending		3	1	0	1	0	0	
YTD Received		0	0	0	0	0	0	
<b>ZONING HEARING BOARD</b>								
Backlog		2	1	0	1	0	1	Received before 01/01/2025
Received		1	0	0	0	1	0	After 01/01/2025
Accepted		1	0	0	0	0	0	
Finalized		0	1	1	0	0	1	
Denied/Cancelled		0	0	0	0	0	0	
Pending		2	1	0	1	1	0	
YTD Received		1	1	1	1	2	2	
<b>VIOLATIONS</b>								
<b>BUILDING CODE VIOLATIONS</b>								
Backlog		3	3	2	2	2	1	Issued Before 01/01/2025 and have an open status. Judgement received for both properties. Applications received for both properties, open status is for our records until we have a final resolution.
Issued		4	5	4	4	2	1	
Open		3	4	2	3	1	1	
Closed		1	0	2	1	1	2	
Non-Traffic Citations		0	0	1	3	0	1	
YTD Processed		4	9	13	17	19	20	

**ZONING AND CODES REPORT**

ZONING VIOLATIONS								
Backlog	-	-	48	45	36	29	Not all violations were processed. Some were sent as letters and not marked as violation. A total number of open violations is not available at this time. 36 physical files were accounted for and are being reviewed and finalized.	
Issued	0	1	1	0	0	0		
Open	0	1	346	87	-	-	346 Violations are opened in Permit Manager. Reviewing and finalizing each case is in progress.	
Closed	0	0	7	4	-	-		
Civil Complaints	0	0	0	0	-	-		
YTD Processed	0	1	8	8	8	8		
RENTAL VIOLATIONS								
Backlog	-	-	-	-	-	-	Not all violations were processed. Some were sent as letters and not marked as violation. A total number of open violations is not available at this time.	
Issued	-	2	4	4	3	2	Letters were sent to owners if inspections failed. Will be marked as violation if not complying within the time required timeframe.	
Open (in 2025)	-	2	4	8	11	13		
Closed (2025)	0	0	2	2	10	10		
YTD Processed	-	2	6	10	13	15		
CODE ENFORCEMENT VIOLATIONS								
Backlog	-	-	48	45	-	-	Not all violations were processed. Some were sent as letters and not marked as violation. A total number of open violations is not available at this time. 48 physical files were accounted for and are being reviewed and finalized.	
Issued	1	18	6	16	4	4		
Open	1	19	346	165	124	113	346 Violations are opened in Permit Manager. Reviewing and finalizing each case is in progress.	
Closed	0	0	3	94	19	11		
Non-Traffic Citations	0	0	3	2	0	2		
YTD Processed	1	19	41	57	61	65		
NON-TRAFFIC CITATIONS								
Backlog	-	-	-	-	-	-	* Pending files consolidation. Accurate number is not available at this time.	
Issued	1	2	5	2	2	3		
Open	1	3	4	5	3	2		
Closed	0	0	1	1	4	2		
YTD Processed	1	3	5	7	9	14		
CIVIL COMPLAINTS								
Backlog	6*	6*	*	*	*	*	* Pending files consolidation. Accurate number is not available at this time.	
Issued	0	0	0	0	0	0		
Open	0	0	*	0	0	0		
Closed	0	0	0	0	0	0		
YTD Processed	0	0	0	0	0	0		
OFFICE		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	NOTES
WALK-INS								
Total	16	35	73	103	67	43		
YTD	16	51	124	119	186	229		
OFFICE PHONE CALLS								
Total	75	147	184	274	95	74		
YTD	75	222	406	349	444	518		
APPOINTMENTS (In-person/Virtual/Calls)								
Total	5	17	9	8	7	5	These appointments are not related to specific permits	
YTD	5	22	31	13	20	25		
EMAILS								
Sent / Received	385 / 440	387/589	196/291	155/352	150/320	143/189	Please note that some emails don't require written answers as some of the answers are given via phone, or in person.	
Total	825	976	487	507	470	332		
YTD	825	1801	2288	1332	1802	2134		
MISC (DETERMINATION LETTERS, PROPERTY RESEARCH, WEBSITE, FORMS, REPORTS, etc.)								
Total (in hours)	35	60	19	28	15	18		
YTD (in hours)	35	95	114	63	78	96		
MEETINGS		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	NOTES
PROFESSIONALS MEETINGS								

**ZONING AND CODES REPORT**

	Prep (in hrs.)	-	-	-	-	-	-	
	Meeting (hrs.)	1.5	3.75	4.5	4	3	3	
	Post (Minutes, Agenda, etc.)	-	-	-	-	-	-	
<b>PLANNING COMMISSION</b>								
	Prep (in hrs.)	3	6	4	3	2	2	
	Meeting (in hrs.)	1.5	2	1.5	2	1	1	
	Post (Minutes, Agenda, etc.)	1	3	1	5	1	1	
<b>ZONING HEARING BOARD</b>								
	Prep (in hrs.)	-	4.45	-	-	-	3	
	Meeting (hrs.)	-	1.5	-	-	-	1	
	Post (Minutes, Agenda, etc.)	-	1	-	-	-	0	
<b>COUNCIL (CONDITIONAL USE)</b>								
	Prep (in hrs.)	-	9.5	-	-	-	-	
	Meeting (hrs.)	-	0.5	-	-	1	1	
	Post (Minutes, Agenda, etc.)	-	1	-	-	-	-	
<b>INTERNAL MEETINGS</b>								
	Prep (in hrs.)	2	0.5	0.5	0.5	0.5	0.5	
	Meeting (hrs.)	2	4	4	3	3	5	
	Post (Minutes, Agenda, etc.)	-	-	-	-	-	-	
<b>INSPECTIONS</b>		<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>	<b>NOTES</b>
CODE ENFORCEMENT		9	33	20	62	29	43	Some of these inspections were drive by the verify compliance. The numbers are combined between Sue Balmoos, Michael Manter and Rocky Streck.
ZONING INSPECTIONS		1	0	3	5	3	8	
RENTAL INSPECTIONS*		127	110	121	128	77	118	
RESALE INSPECTIONS		7	9	18	14	11	15	
UCC INSPECTIONS		16	17	19	20	24	21	
<b>ADDITIONAL</b>		<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>	<b>NOTES</b>
PROPERTY FILE CONSOLIDATION BY MAP #		0	96	-	40	45	580	
HEALTH DEPARTMENT (ADMIN WORK IN HOURS)		29	27	-	-	-	-	
HEALTH LICENSES		23*	45	-	-	-	-	*Some of the licenses had to be reprocessed due to incorrect data input.
HEALTH LETTERS		0	19	-	-	-	-	
<b>MCS TOTAL HOURS WORKED</b>		<b>320</b>	<b>437</b>	<b>429</b>	<b>398.5</b>	<b>524</b>	<b>483</b>	