

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, AUGUST 5, 2025 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____

2. **Solicitor's Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on August 5, 2025 beginning at _____, prior to the start of the Council Meeting and ending at _____.

3. **Minutes of July 15, 2025, Regular Council Meeting:**

Motion made by _____, seconded by _____, to approve the July 15, 2025 Regular Council Meeting Minutes.

4. **Public Comments – Agenda items:**

5. **Treasurer's Report:**

A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email

Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.

B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email

Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance.

C. **Review of the Cash Account Transfer Report prepared by the Director of Finance:** distributed via email

Motion made by _____, seconded by _____, to approve the Cash Account Transfer Report prepared by the Director of Finance.

D. **Finance Report:** distributed via email

Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

6. **Police Report:** distributed via email

7. **Stroud Region Open Space and Recreation Commission (SROSRC) Report:** distributed via email

8. **Engineer's Action Items:** distributed via email

A. **Annual MS4 Report due to PA DEP September 30, 2025:**

1. Consideration to authorize the Director of Public Works to sign the MS4 Outfall Field Screening Reports confirming that no illicit discharges were observed at the time of the required culvert cleaning for the two outfall culverts through the levee behind the police station.

Motion made by _____, seconded by _____ to authorize the Director of Public Works to sign the MS4 Outfall Field Screening Reports confirming that no illicit discharges were observed at the time of the required culvert cleaning for the two outfall culverts through the levee behind the police station.

B. **I-80 Sewer Trunk Main Replacement:**

1. Consideration to authorize the Borough Engineer to submit plans, PennDOT 4181 forms and request to amend PennDOT Highway Occupancy Permit #20205792101 to include the replacement sewer trunk main under Interstate 80 to be installed by boring methods.

Motion made by _____, seconded by _____ to authorize the Borough Engineer to submit plans, PennDOT 4181 forms and request to amend PennDOT Highway Occupancy Permit #20205792101 to include the replacement sewer trunk main under Interstate 80 to be installed by boring methods.

9. **Reports:**

A. **Public Works Report:** distributed via email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. **Zoning Report:** distributed via email

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

10. **Committees:**

A. Operations Committee:

B. Zoning and Planning Committee: No meeting

C. Community Relations Committee:

11. **Correspondence:**

12. **Mayor Victor Brozusky:**

13. **Council Members:**

A. Carrie Panepinto

B. Edmund Freeborn

C. Paul Shemansky

D. Jane Gagliardo

E. Erika Huber

F. Sonia Wolbert

G. Solicitor's Report

14. **Manager's Report:**

A. Consideration to approve RKR Hess invoices #142195 in the amount of \$5,866.12 and #141637 in the amount of \$1,962.01 for a total of \$7,828.13 for the Middle Dam Project.

Motion made by _____, seconded by _____, to approve RKR Hess invoices #142195 in the amount of \$5,866.12 and #141637 in the amount of \$1,962.01 for a total of \$7,828.13 for the Middle Dam Project.

B. Consideration to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$7,828.13.

Motion made by _____, seconded by _____, to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$7,828.13.

C. **FirstNet Proposal:**

1. Consideration to authorize the Borough Manager to execute and deliver documents to purchase 8 FirstNet phones and activate one FirstNet Phone and one SIM card from AT&T to integrate Borough Leadership onto the FirstNet emergency communications system. The equipment cost is \$8.91, and the monthly fee not to exceed \$300.63 per month. The SIM card will activate the camera at Zacharias Pond. At no cost to the Borough, AT&T will place a cellular repeater on the roof of the Water Plant to boost cell coverage for our employees and surrounding area.

Motion made by _____, seconded by _____, to authorize the Borough Manager to execute and deliver documents to purchase 8 FirstNet phones and activate one FirstNet Phone and one SIM card from AT&T to integrate Borough leadership on the FirstNet emergency communications system, at a one-time cost of \$8.91, and the monthly fee not to exceed \$300.63 per month.

Motion made by _____, seconded by _____, to ratify the actions of the Borough Manager to approve the installation of an AT&T cell service booster on the roof of the Water Plant to provide cell service to Borough employees and the surrounding area.

D. **H2O PA Grant 12-2025 Resolution:**

1. Consideration to approve Resolution 12-2025 for the H2O PA Grant Application for \$10,000,000 for Borough Infostructure Projects.

2. Motion made by _____, seconded by _____, to approve Resolution 12-2025 for the H2O PA Grant Application for \$10,000,000 for Borough Infostructure Projects.

E. Consideration to approve the renewal of the Pollution Liability Insurance coverage at a cost of \$13,349.00, which includes terrorism coverage through Crum & Forster Specialty Insurance Company.

Motion made by _____, seconded by _____, to approve the renewal of the Pollution Liability Insurance coverage at a cost of \$13,349.00, which includes terrorism coverage through Crum & Forster Specialty Insurance Company.

F. Consideration to approve the salary of Patrick Sherman, Head Operator of the Twin Boroughs Recycling Center, an exempt employee, to a salary of \$77,780.00 effective July 31, 2025.

Motion made by _____, seconded by _____, to approve the salary of Patrick Sherman, Head Operator of the Twin Boroughs Recycling Center, an exempt employee, to a salary of \$77,780.00 effective July 31, 2025.

G. Consideration to approve moving Ethan Grossman from Maintenance Worker B to Maintenance Worker A, as of July 28, 2025 for he has completed all the necessary training and classes.

Motion made by _____, seconded by _____, to approve moving Ethan Grossman from Maintenance Worker B to Maintenance Worker A, as of July 28, 2025 for he has completed all the necessary training and classes.

H. Consideration to approve having a Borough-wide Fall Beautification Day on Saturday, September 20, 2025, partnering with East Stroudsburg University (ESU) and East Stroudsburg Area School District (ESASD) students, along with local residents and businesses.

Motion made by _____, seconded by _____, to approve having a Borough-wide Fall Beautification Day on Saturday, September 20, 2025, partnering with East Stroudsburg University (ESU) and East Stroudsburg Area School District (ESASD) students, along with local residents and businesses.

I. Consideration to authorize the Borough Manager to advertise Solid Waste Bid Specs on PennBid.

Motion made by _____, seconded by _____, to authorize the Borough Manager to advertise Solid Waste Bid Specs on PennBid.

15. **Manager's Follow-up Report:** distributed via email

16. **Manager's 2025 Code Enforcement, Inspections, and Filing System Update:** distributed via email

17. Informational Items:

- A. 2025 June Waste Management Tonnage Report
- B. 2025 July Monroe County Control Center Overdose Statistics
- C. Steamtown Railfest 2025 Labor Day Weekend

18. Public Comments – New Business & Non-Agenda items:

19. Ratification of Bills Payable:

- A. Approval of Warrant List #250805

Motion made by _____, seconded by _____, to approve the Warrant List #250805 as presented.

20. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **August 12, 2025** at **5 PM**

OPERATIONS COMMITTEE MEETING: Wednesday, **August 13, 2025** at **5 PM**

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **August 18, 2025** at **5 PM**

COUNCIL REGULAR MEETING: Tuesday, **August 19, 2025** at **7 PM**

COUNCIL WORK SESSION MEETING: Monday, **August 25, 2025** at **7 PM**