

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, JUNE 3, 2025 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor's Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on June 3, 2025 beginning at _____, prior to the start of the Council Meeting.
3. **Minutes of May 20, 2025, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the May 20, 2025 Council Regular Meeting Minutes.
4. **Public Comments – Agenda items:**
5. **Public Hearing:**
 - A. **Modification #2 Hearing FFY 2023 CDBG Program**
Motion made by _____, seconded by _____, to recess the Regular Council Meeting, and convene the Public Hearing for Modification #2 for FFY 2023 CDBG Program. Note time: _____

Motion made by _____, seconded by _____, to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: _____
6. **Public Meeting:**
 - A. **Consider East Stroudsburg University (ESU) Sketch Plan to Construct a Soccer Field Located Partially in a Wellhead Protection Zone**
7. **Treasurer's Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.
 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email

Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance.

C. Review of the Budget Modification Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to approve the Budget Modification Report prepared by the Director of Finance.

D. Review of the 2024 Adjusting Journal Entries Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to approve the 2024 Adjusting Journal Entries Report prepared by the Director of Finance.

E. Review of the Cash Account Transfer Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to approve the Cash Account Transfer Report prepared by the Director of Finance.

F. Finance Report: distributed via email

Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

8. Stroud Region Open Space and Recreation Commission (SROSC) Reports: distributed via email

9. Engineer's Action Items: distributed via email

A. Monitoring Wells Access Agreement for W. Sixth St.

1. Consideration to approve to execute the Access Agreement with Mobile Environmental Analytical, Inc. and 631 A&B, LLC for access to install and monitor two groundwater monitoring wells in the Borough right-of-way of West Sixth St.

Motion made by _____, seconded by _____, to approve to execute the Access Agreement with Mobile Environmental Analytical, Inc. and 631 A&B, LLC for access to install and monitor two groundwater monitoring wells in the Borough right-of-way of West Sixth St.

10. Reports:

A. Public Works Report: distributed via email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

11. Committees:

A. Operations Committee:

B. Zoning and Planning Committee: No meeting

C. Community Relations Committee:

12. Correspondence:

13. **Mayor Victor Brozusky:**

14. **Council Members:**

- A. Carrie Panepinto
- B. Edmund Freeborn
- C. Paul Shemansky
- D. Jane Gagliardo
- E. Erika Huber
- F. Sonia Wolbert
- G. Solicitor’s Report

15. **Manager’s Report:**

A. **2025 Veteran’s Day Parade:**

- 1. Consideration to approve the Monroe County’s Veterans Association Annual Veteran’s Day Parade on Sunday, November 2, 2025, with a rain date of Sunday, November 9, 2025, beginning at 1 PM, contingent upon all fees and insurance documents being received and coordination of police.

Motion made by _____, seconded by _____, to approve the Monroe County’s Veterans Association Annual Veteran’s Day Parade on Sunday, November 2, 2025, with a rain date of Sunday, November 9, 2025, beginning at 1 PM, contingent upon all fees and insurance documents being received and coordination of police.

B. **2025 Housing Authority of Monroe County (HAMC) Discounted Pool Passes**

- 1. Consideration to approve a request from the Housing Authority of Monroe County (HAMC) for 30 discounted Family Pool Passes for the Dansbury Pool at the discounted rate of \$125.00 vs. the regular rate of \$250.00.

Motion made by _____, seconded by _____, to approve the request from the Housing Authority of Monroe County (HAMC) for 30 discounted Family Pool Passes for the Dansbury Pool at the discounted rate of \$125.00 vs. the regular rate of \$250.00.

C. **Local Share Account (LSA) Grants:**

- 1. Consideration to ratify the execution and delivery of Local Share Account (LSA) (Gaming Funds) Grant Documents (contract number C000094047) by Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance for the purchase of a \$390,000.00 Street Sweeper with the \$100,000.00 LSA Grant proceeds and the Borough’s \$290,000.00 match contribution.

Motion made by _____, seconded by _____, to ratify the execution and delivery of Local Share Account (LSA) (Gaming Funds)

Grant Documents (contract number C000094047) by Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance for the purchase of a \$390,000.00 Street Sweeper with the \$100,000.00 LSA Grant proceeds and the Borough's \$290,000.00 match contribution.

2. Consideration to ratify the execution and delivery of Local Share Account (LSA) (Gaming Funds) Grant Documents (contract number C000094106) by Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance for the purchase of a \$73,952.00 new Vac Trailer with the \$37,000.00 LSA Grant proceeds and the Borough's \$36,952.00 match contribution.

Motion made by _____, seconded by _____, to ratify the execution and delivery of Local Share Account (LSA) (Gaming Funds) Grant Documents (contract number C000094106) by Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance for the purchase of a \$73,952.00 new Vac Trailer with the \$37,000.00 LSA Grant proceeds and the Borough's \$36,952.00 match contribution.

3. Consideration to ratify the execution and delivery of Local Share Account (LSA) (Gaming Funds) Grant Documents (contract number C000094122) by Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance for the purchase of a \$62,000.00 new Ventrac Mower/Snow Blower with the \$30,000.00 LSA Grant proceeds and the Borough's \$32,000.00 match contribution.

Motion made by _____, seconded by _____, to ratify the execution and delivery of Local Share Account (LSA) (Gaming Funds) Grant Documents (contract number C000094122) by Kelly Lewis, Borough Manager and Layla Richard-Rau, Director of Finance for the purchase of a \$62,000.00 new Ventrac Mower/Snow Blower with the \$30,000.00 LSA Grant proceeds and the Borough's \$32,000.00 match contribution.

D. Liquor License:

1. Consideration to authorize the Borough Manager and Borough Staff to advertise and publish a public hearing to be held on June 17, 2025 for the transfer of PLCB License No. R-R12631 for licensee TEPEDINO, INC from Borough of Stroudsburg to Borough of East Stroudsburg, Monroe County, Pennsylvania.

Motion made by _____, seconded by _____, to authorize the Borough Manager and Borough Staff to advertise and publish a public hearing to be held on June 17, 2025 for the transfer of PLCB License No. R-R12631 for licensee TEPEDINO, INC from Borough of Stroudsburg to Borough of East Stroudsburg, Monroe County, Pennsylvania.

16. Informational Items:

- A. 2024 Annual PEMA Report Summary from Monroe County Control Center

17. Public Comments – New Business & Non-Agenda items:

18. Ratification of Bills Payable:

A. Approval of Warrant List #250603

Motion made by _____, seconded by _____, to approve the Warrant List #250603 as presented.

19. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **June 10, 2025** at **5 PM**

OPERATIONS COMMITTEE MEETING: Wednesday, **June 11, 2025** at **5 PM**

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **June 16, 2025** at **5 PM**

COUNCIL REGULAR MEETING: Tuesday, **June 17, 2025** at **7 PM**

COUNCIL WORK SESSION MEETING: Monday, **June 23, 2025** at **7 PM**