

**MINUTES FOR THE SPECIAL MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, APRIL 28, 2025 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto; Erika Huber; Jane Gagliardo arrived at 7:30 PM; Paul Shemansky; Kelly Lewis, Borough Manager; Solicitor John Prevoznik; Layla Richard, Director of Finance; and Assistant to Borough Manager, Danielle Decker.

ABSENT: Edmund Freeborn; Mayor Victor Brozusky; RKR Hess Engineer; Lee Philips, Director of Public Works;

Ms. Wolbert called the meeting to order at 7:01 PM and lead in the Pledge of Allegiance.

A motion was made by Ms. Huber and seconded by Mr. Shemansky to adjourn to Executive Session at 7:02 PM. The motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to reconvene the Special Business Meeting at 7:34 PM. The motion passed unanimously.

Solicitor's Report on Executive Session: Solicitor Prevoznik reported there was an Executive Session that began at 7:02 PM with Ms. Wolbert, Ms. Panepinto, Ms. Huber, Mr. Shemansky, Mr. Lewis, Ms. Gagliardo joined at 7:30 PM, and himself were present for the session. Solicitor Prevoznik announced a personal matter, a contractual matter and the Middle Dam were discussed and no decisions were made and the session ended at 7:34 PM.

Public Comments: There were no public comments.

Property Maintenance Board of Appeals: A motion was made by Ms. Huber and seconded by Mr. Shemansky to appoint a Property Maintenance Board of Appeals made up of two employees, Lee Philips and Layla Richard-Rau and three residents, Dale Fetterley, Greg Kessel, and David Piatt with the Alternate as Tracy Granger. The motion passed unanimously.

Pennsylvania Small Water & Sewer Program Grant Applications:

Resolution 5-2025: A motion was made by Ms. Panepinto and seconded by Ms. Huber to approve Resolution 5-2025 for Pennsylvania Small Water & Sewer Program Grant Application for security camera systems with remote access at Water and Sewer Operations and designate Borough Manager and Director of Finance to execute and deliver all documents and agreements. The motion passed unanimously.

Resolution 6-2025: A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to approve Resolution 6-2025 for Pennsylvania Small Water & Sewer Program Grant Application for replacement of Water Plant roof and designate Borough Manager and Director of Finance to execute and deliver all documents and agreements. The motion passed unanimously.

Resolution 7-2025: America250PA Spring'25 Semiquincentennial Grant Application: A motion was made to approve Resolution 7-2025 for Spring'25 Semiquincentennial grant application for the United States Semiquincentennial in the amount of \$8,000.00 with a 50% match and designate

Borough Manager and Director of Finance to execute and deliver all documents and agreements. The motion passed unanimously.

National Utilities Refund, LLC: A motion was made by Ms. Huber and seconded by Mr. Shemansky to ratify the execution of documents by Kelly Lewis, Borough Manager with National Utilities Refund, LLC, for a Six-Month Letter of Exclusivity to review certain PPL and Met Ed Electric Invoices. The motion passed unanimously.

Manhole Repairs: A motion was made by Ms. Huber and seconded by Ms. Panepinto to table approving L. Marki & Son Inc. to fix five (5) manholes to help keep PennDOT's North Courtland Paving Project moving along at a cost not to exceed \$4,850.00 per manhole. The motion passed unanimously.

Co-Head Operator of East Stroudsburg Borough Water Plant: A motion was made by Ms. Huber and seconded by Ms. Panepinto to table promoting Elijah Angradi as Co-Head Operator of East Stroudsburg Borough Water Plant with an annual salary of \$92,658.80 starting April 21, 2025, as an exempt employee. The motion passed unanimously.

Ratification of Bills Payable: Approval of Warrant List #250428: A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to approve the Warrant List \$250428 as presented. The motion passed unanimously.

Correspondence: Solicitor Prevoznik announced that he received an email from Attorney Wolfe regarding U-Haul Project that they did sign the Resolution.

Ms. Wolbert read several emails regarding Immigration, deportation, custom policies, and ICE resources without judicial warrants. A motion was made by Ms. Huber and seconded by Mr. Shemansky to share the correspondence with Stroud Area Regional Police Department. The motion passed unanimously.

Adjournment: A motion was made by Ms. Panepinto and seconded by Ms. Huber to adjourn the meeting at 8:00 PM. The motion passed unanimously.