

**MINUTES FOR THE WORK SESSION MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, MARCH 24, 2025 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto arrived at 7:14 PM; Erika Huber; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Kelly Lewis, Borough Manager; and Assistant to Borough Manager, Danielle Decker.

ABSENT: Edmund Freeborn; Solicitor John Prevoznik; RKR Hess Engineer; Lee Philips, Director of Public Works; Layla Richard, Director of Finance;

Ms. Wolbert called the meeting to order at 7:07 PM and lead in the Pledge of Allegiance.

Public Comments: There were no public comments.

Finance & Budget, Operations, Zoning & Codes: Mr. Lewis explained these were placeholders just in case anything came up or if anyone had any questions in regard to these topics during the Work Session.

2025 Capital Budget: Mr. Lewis explained this is currently be worked upon with grants and should have more details soon.

Recycling & Trash Tonnage: 2026 Trash Bid: Mr. Lewis explained the Trash contract was renewed for only one year and that we would need to go out for bid this year. There was a brief discussion about going out for a bid with Stroudsburg Borough.

Mr. Shemansky gave a brief Recycling Report from the quarterly Recycling Committee meeting. Mr. Shemansky announced their finances are ok, but the equipment is aging. Mr. Shemansky explained grants are being worked on and applied for to help fund replacement of the aging equipment. Mr. Shemansky continued to state that a new trailer is needed and extra manpower for East Stroudsburg with a full-time employee is needed. Mr. Shemansky announced additional blue buckets were purchased, so if anyone needs buckets all they have to do is call the Recycling Center to get the buckets.

2025 & 2026 Capital Budgets: Mr. Lewis announced for the April and May 2025 Work Sessions he would like to present and go over the 2025 and 2026 Capital Budgets. Mr. Lewis went through a list of Capital items. Ms. Wolbert explained how it would be good to have a list of equipment, vehicles, etc. and when it was purchased, life-cycle, and when it most likely would be needed to be replaced. Mr. Lewis informed everyone that an inventory list was being created for everything the Borough owns, and it will be shared with Council.

Ordinances: Zoning Map Changes; Mixed Use: Mr. Lewis explained Table of Use Regulations in the packet within the different Zones. Mr. Lewis explained the Zones that currently have Mixed Use and what it would take to have Mixed Use in the IM and OM-1 Zones. Ms. Wolbert went onto to explain density and height. There was a brief discussion regarding interpretations and impacts around the Borough.

Mr. Lewis went onto to explain that he is trying to have the professional's staff give different options for different areas around the Borough for Council to be able to make a more informed decision on Mixed Use. Mr. Shemansky and Ms. Wolbert brought up about parking requirements and that this is something that they have to keep in mind with projects. A discussion took place about parking availability, walking from parking lots that are available, and proper signage for Borough Parking lots.

Ms. Gagliardo inquired where a map showing the Wards of the Borough could be obtained. Ms. Panepinto replied that she asked where she votes, and they informed her that they did not have a map of the Wards.

Adjournment:

Work Session ended at approximately at 8:16 PM.