

**MINUTES FOR THE REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, MARCH 18, 2025 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto; Edmund Freeborn; Jane Gagliardo; Erika Huber; Paul Shemansky; Mayor Victor Brozusky; Kelly Lewis, Borough Manager; Solicitor John Prevoznik; Nate Oiler, Borough Engineer of RKR Hess; Lee Philips, Director of Public Works; Layla Richard-Rau, Director of Finance; and Danielle Decker, Assistant to Borough Manager.

ABSENT: No one.

Ms. Wolbert called the meeting to order at 7:02 PM and lead in the Pledge of Allegiance.

Report on Executive Session: Solicitor Prevoznik announced there was no Executive Session.

Minutes of March 4, 2025 Council Regular Meeting: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve the March 4, 2025 Council Regular Meeting Minutes. The motion passed unanimously.

Public Comments – Agenda Items: There were no public comments.

Treasurer’s Report:

Cash and Accounts Receivable Report prepared by the Director of Finance: A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to accept the Cash and Accounts Receivable Report prepared by the Director of Finance. The motion passed unanimously.

Budget to Actual Report prepared by the Director of Finance: A motion was made by Ms. Gagliardo and seconded by Ms. Huber to accept the Budget to Actual Report prepared by the Director of Finance. The motion passed unanimously.

Cash Account Transfer Report prepared by the Director of Finance: A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to approve the Cash Account Transfer Report prepared by the Director of Finance. The motion passed unanimously.

Adjusting Journal Entries Report prepared by the Director of Finance: A motion was made by Mr. Freeborn and seconded by Ms. Huber to approve the Adjusting Journal Entries Report prepared by the Director of Finance. The motion passed unanimously.

Finance Report: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to accept the unaudited Finance Report as distributed and attach to the minutes. The motion passed unanimously.

Engineer’s Action Item’s: distributed via email

Sewer System Chapter 94 Wasteload Management Report: A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to authorize RKR Hess to submit the Chapter 94 Wasteload Management Report for 2024 to PADEP on or before March 31, 2025. The motion passed unanimously.

Sewer and Water System Construction Standards and Details: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to advertise Ordinance No. 1414 amending Section 126 with Sewer Construction Standards and Details for a Public Hearing on April 15, 2025 at 7:05 PM during the Regularly scheduled Council Meeting. The motion passed unanimously.

A motion was made by Ms. Gagliardo and seconded by Ms. Huber to advertise Ordinance No. 1415 amending Section 154 with Water Construction Standards and Details for a Public Hearing on April 15, 2025 at 7:20 PM during the Regularly scheduled Council Meeting. The motion passed unanimously.

Lower Dam Removal – Engineering Design: A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to authorize the Borough Engineer, RKR Hess, to prepare the design and permit applications for the removal of Lower Dam, sediment removal and design modifications to the water transmission main on a time and expense basis not to exceed \$150,000.00 per the March 13, 2025 Letter of Understanding. The motion passed unanimously.

U-Haul Land Development Application: A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to grant Applicant, Amerco Real Estate Co.'s request to accept Applicant's waiver of time frames under the Pennsylvania Municipalities Planning Code and the East Stroudsburg Borough code of Ordinances in which to take action on Applicant, U-Haul's Subdivision and Land Development Application by extending the time to April 15, 2025. The motion passed unanimously.

A motion was made by Ms. Gagliardo and seconded by Ms. Huber to grant Applicant Amerco Real Estate Co.'s request for waiver from Chapter 140, Section 140-7.C of the East Stroudsburg Subdivision and Land Development Ordinance requiring a preliminary and final land development plan so as to allow Applicant, Amerco to proceed with a preliminary and final land development plan concurrently. This grant of waiver shall be set forth on the final land development plan with the date of the meeting in which waiver was granted. The motion passed unanimously.

A motion was made by Ms. Gagliardo and seconded by Mr. Freeborn to grant Applicant Amerco Real Estate Co.'s request for waiver from Chapter 140, Section 140-27, and Appendix C(10)g of the East Stroudsburg Subdivision and Land Development Ordinance requiring shade trees to be planted within islands in the parking lot consisting of at least 5% of the pavement area. Applicant shall place shade trees along the edge of the parking area and along the access drive. The grant of waiver shall be set forth on the final land development plan with the date of the meeting in which waiver was granted. The motion passed unanimously.

A motion was made by Ms. Gagliardo and seconded by Ms. Huber to grant Applicant, Amerco Real Estate Co.'s request for waiver from Chapter 140, Appendix A, Section 303.1(5)(b) of the East Stroudsburg Subdivision and Land Development Ordinance for modification of requirements for delineation around wetlands and vernal ponds to allow retaining walls, stormwater management structures, and grading to be conducted with the buffer area as shown on the land development plan. This grant of waiver shall be set forth on the final land development plan with the date of the meeting in which waiver was granted. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Huber to grant Applicant, Amerco Real Estate Co.'s request for waiver from Chapter 140, Appendix A, Section 303.A(1) of the East Stroudsburg Subdivision and Land Development Ordinance from the requirements to reduced proposed runoff from two-year storm event to existing one-year storm runoff levels pursuant to consistent with Applicant's engineer's stormwater calculations which demonstrate that when considered with proposed remaining undeveloped lands, the resulting overage is *de minimis*. This grant of waiver shall be set forth on the final land development plan with the date of the meeting in which waiver was granted. The motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to grant Applicant, Amerco Real Estate Co.'s request for waiver from Chapter 136, Section 136-38B of the East Stroudsburg Subdivision and Land Development Ordinance from the requirements to allow Amerco to install standard combined curb and gutter with a proposed height of 10 inches and reveal of 4 inches inside Applicant's property and along the driveway entrance. This grant of waiver shall be set forth on the final land development plan with the date of the meeting in which waiver was granted. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to grant Applicant, Amerco Real Estate Co.'s request for waiver from Chapter 140, Appendix A 303.1(7) of the East Stroudsburg Subdivision and Land Development Ordinance to waive stream buffer requirements only to the extent necessary to allow the proposed retaining wall, stormwater, conveyance, and grading within the inner buffer and to allow the building and parking lot construction within the outer buffer, both of which are to be designated in the land development plan. This grant of waiver shall be set forth on the final land development plan with the date of the meeting in which waiver was granted. The motion passed unanimously.

East Stroudsburg Community Alliance (ECA): Ms. Wolbert stated ECA is currently working on the Big Bang Festival.

Fire Report: distributed via email

Chief Black announced after the tragic fire that the fire department had a stress debriefing the following day. Chief Black stressed the importance of having working smoke detectors in residences and businesses.

Police Report: Lieutenant Sampere announced he did not have major incidents to report, and the St. Patrick's Day Parade was scheduled for next weekend. Ms. Panepinto asked for the police to look out on Crystal Street and surrounding area for people walking through the planters for last year during the parade people trampled on the planters. Mayor Brozusky announced beginning in April the Police Commission meetings were moved to the third Wednesday of the month.

REPORTS:

Public Works: A motion was made by Ms. Huber and seconded by Ms. Gagliardo to accept the Public Works Report as distributed and attached to the minutes. The motion passed unanimously.

Zoning Report: A motion was made by Ms. Gagliardo and seconded by Ms. Huber to accept the Zoning Report. The motion passed unanimously.

COMMITTEES:

Operations Committee: Ms. Wolbert stated the TextMyGov is set to go live on April 11, 2025.

Zoning and Planning Committee (ZAP): Ms. Wolbert explained the committee was going over the Comprehensive Plan and the Prospect/Ridgeway area.

Community Relations Committee: Ms. Panepinto announced the Beautification Day is set for May 3 2025. Veteran's Banners will be available again, once the number of available poles left in the Borough are determined.

A motion was made by Ms. Huber and seconded by Ms. Gagliardo to approve a Free Fee Yard Sale Weekend for July 11th, 12th, 13th, 2025, with a Rain Date Weekend of July 18th, 19th, and 20th, 2025. All residents who wish to participate in the Free Fee Yard Sale Weekend and have their address publicized must submit their Yard Sale Application no later than end of business day on June 30th, 2025. Otherwise residents may still participate but will not be guaranteed to have their address publicized as a participant. The motion passed unanimously.

Correspondence: Mr. Lewis announced a resident's letter dated 3.9.2025 regarding R-1 Zone from Chris & Tara Caplette was received and given to Council in their packet. Mr. Lewis stated it is a letter going to the Zoning Hearing Board for their meeting on March 20, 2025. Ms. Wolbert asked if anyone in the audience had a response to the letter and Greg & Jacky Kessel of 187 Grand Street stood up. Jacky had a letter dated 3.17.2025 that she read aloud.

Mayor Victor Brozusky: Mayor Brozusky stated the pick-up parking around J.M. Hill School has improved. Mayor Brozusky inquired if perhaps the street sweeper on garbage days could change its schedule for around 6:15 AM both the garbage truck and street sweeper seem to be on North Courtland Street at the same time and it seems to back up.

Carrie Panepinto: Nothing to report.

Jane Gagliardo: Ms. Gagliardo just wanted to check-in on the signs on Maple Ave.

Paul Shemansky: Nothing to report.

Erika Huber: Nothing to report.

Ed Freeborn: Mr. Freeborn encourages Council to walk through Miller Park to see what possibly could be done with the park.

Sonia Wolbert: Ms. Wolbert brought up about traffic patterns changing with the Route 80 project and was wondering if it might be a good idea to make Braeside Ave a one-way street temporarily or not. Ms. Panepinto made a motion, and Mr. Freeborn seconded the motion to bring up for discussion at a Council Work Session about Braeside Ave becoming a one-way street temporarily. The motion passed unanimously.

Solicitor's Report: Nothing to report.

Manager's Report: Mr. Lewis thanked Jacky Kessel who works with the student teachers at East Stroudsburg University (ESU) for the flyers for the Recycling Campaign for the University and the east Stroudsburg Area School District (ESASD). Mr. Lewis announced that North Courtland Street won the recycling participation trophy this week.

Mr. Lewis announced that 41% of Rental Inspections and Resale Inspections fail because of smoke detectors not working. Mr. Lewis would like to see this number decrease. Mr. Lewis continued with his announcements by stating the debt financing closing took place today.

Mr. Lewis explained for the May 3rd, 2025 Beautification Dat that we are looking to get food trucks. Mr. Lewis ended his announcements with that there will be multiple detours happening in the upcoming weeks around the Borough.

A motion was made by Mr. Freeborn and seconded by Mr. Shemansky to ratify the hiring of Jason Getz as a Wastewater Laborer at a probationary period hourly rate of \$21.50, starting on Monday, March 17, 2025. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Huber to advertise Ordinance No. 1413 amendment of Chapter 150. Vehicles and Traffic, Article VIII. Schedules, Section 61, Schedule IX: Stop Intersections to add Stop Sign at East Broad Street westbound at Lackawanna Avenue for a Public Hearing on April 1, 2025 at 7:10 PM during the Regularly scheduled Council Meeting. The motion passed unanimously.

A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to approve the WithumSmith+Brown, PC (Withum) 2024 Audit Engagement Letter for the amount of \$22,500.00 and authorize Borough President and Borough Manager to sign the agreement. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Freeborn to table water meter replacement cost after initial installation for meters damaged by no-fault of the Borough, for costs are already in 2025 Fee Schedule that was adopted by Resolution 1-2025. The motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Freeborn to ratify the submission of the grant application for the Pocono Mountain Visitors Bureau (PMVB) Beautification Grant in the amount of \$9,000.00. The motion passed unanimously.

Salvation Army Land Development Plan: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to waive the application fees for the Land Development Plan to be presented by the Salvation Army to install an elevator and cooler to the rear of their main building. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to adopt the East Stroudsburg Strategic Plan as seen in the packet. The motion passed unanimously.

345 East Brown Street: A motion was made by Ms. Panepinto and seconded by Ms. Huber to accept the letter dated March 3, 2025 from Barry Isett & Associates authorized on behalf of the applicant, Divyakant Patel for an extension/waiver of time frames of the land development plan dated November 18, 2023, last revised December 5, 2024 to be reviewed, considered, and voted upon up through midnight of April 15, 2025. The motion passed unanimously.

Informational Items: Mr. Lewis announced the following informational items were placed in the packets for Council: Waste Management Tonnage report for February 2025, Recycling Flyer/Beautification Flyer, Current Employment Opportunities is for two licensed water plant operators and two parking enforcement people and lastly was a brief update on the Water Meter Project.

Public Comments – New Business & Non-Agenda Items: Anna May Bouchard of Normal Street inquired about a fire escrow being released from a fire that took place on 4.3.2024 for the CO was received on 2.13.2025.

Ratification of Bills Payable: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve the Warrant List #250318. The motion passed unanimously.

Adjournment:

A motion was made by Ms. Panepinto and seconded by Ms. Huber to adjourn the Council meeting at 8:10 PM. The motion passed unanimously.

**Statement of Activity - Budget vs Actual
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D 2/28/2025</u>	<u>Y-T-D 2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget 12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
<u>TAXES</u>							
301-1000 Property Tax-Current Year	0.00	0.00	0.00		3,845,129.00	(3,845,129.00)	(1.00)
301-2000 Property Tax-Prior Year	0.00	0.00	0.00	0.00	555.00	(555.00)	(1.00)
301-3000 Property Tax-Interim	38.54	514.63	(476.09)	(0.93)	333.00	(294.46)	(0.88)
301-4000 Property Tax - Delinquent	23,049.42	16,490.07	6,559.35	0.40	143,644.00	(120,594.58)	(0.84)
TOTAL TAXES	23,087.96	17,004.70	6,083.26	0.36	3,989,661.00	(3,966,573.04)	(0.99)
<u>ACT 511 TAXES</u>							
310-1000 Real Estate Transfer Tax	29,120.40	20,539.40	8,581.00				
310-2000 Earned Income Tax	248,215.33	241,695.26	6,520.07	0.03	1,200,000.00	(951,784.67)	(0.79)
310-5000 Municipal Service Tax	84,159.63	78,789.09	5,370.54	0.07	325,000.00	(240,840.37)	(0.74)
TOTAL ACT 511 TAXES	361,495.36	341,023.75	20,471.61	0.06	1,685,000.00	(1,323,504.64)	(0.79)
<u>BUSINESS LICENSES/PERMITS</u>							
321-2000 Health/Restaurant Licenses	6,373.17	1,941.00	4,432.17	2.28	12,900.00	(6,526.83)	(0.51)
321-6100 Rental License	4,957.50	5,025.00	(67.50)	(0.01)	212,850.00	(207,892.50)	(0.98)
321-6110 Short-Term Rental Lic.	0.00	0.00	0.00	0.00	3,225.00	(3,225.00)	(1.00)
321-8000 Cable TV Franchise Tax	19,722.63	20,990.69	(1,268.06)	(0.06)	105,000.00	(85,277.37)	(0.81)
TOTAL LICENSES/PERMITS	31,053.30	27,956.69	3,096.61	0.11	333,975.00	(302,921.70)	(0.91)
<u>NON-BUSINESS PERMITS</u>							
322-8100 Event Permit Fee	0.00	0.00	0.00	0.00	1,935.00	(1,935.00)	(1.00)
322-8200 Street Opening Permits	5,013.00	0.00	5,013.00	0.00	11,610.00	(6,597.00)	(0.57)
322-9400 Misc Permits	102.00	22.50	79.50	3.53	2,580.00	(2,478.00)	(0.96)
TOTAL NON-BUSINESS PERMITS	5,115.00	22.50	5,092.50	226.33	16,125.00	(11,010.00)	(0.68)
<u>FINES</u>							
331-1100 Vehicle Code Violations	14,707.70	32,667.89	(17,960.19)	(0.55)	180,000.00	(165,292.30)	(0.92)
331-1200 Violation of Zoning Ord & Statutes	6,511.59	420.00	6,091.59	14.50	25,000.00	(18,488.41)	(0.74)
TOTAL FINES	21,219.29	33,087.89	(11,868.60)	(0.36)	205,000.00	(183,780.71)	(0.90)
<u>INTEREST</u>							
TOTAL INTEREST	15,655.97	37,541.47	(21,885.50)	(0.58)	145,000.00	(129,344.03)	(0.89)
<u>RENTS</u>							
342-4700 Borough Property Rental	1.00	0.00	1.00	0.00	0.00	1.00	0.00
342-5310 Royalties - Cell Tower	8,801.42	4,958.52	3,842.90	0.78	40,000.00	(31,198.58)	(0.78)
TOTAL RENTS	8,802.42	4,958.52	3,843.90	0.78	40,000.00	(31,197.58)	(0.78)
<u>STATE GRANT PROGRAM</u>							
354-1200 Performance Grant - Twin Boroughs	0.00	0.00	0.00	0.00	22,000.00	(22,000.00)	(1.00)
TOTAL STATE GRANTS	0.00	0.00	0.00	0.00	22,000.00	(22,000.00)	(1.00)
<u>STATE SHARED REVENUE</u>							
355-0020 Liquid Fuels	0.00	0.00	0.00	0.00	240,000.00	(240,000.00)	(1.00)
355-0030 Turnback Allocation	0.00	0.00	0.00	0.00	6,040.00	(6,040.00)	(1.00)
355-0100 Public Utility Realty/Bev Tax	0.00	0.00	0.00	0.00	3,875.00	(3,875.00)	(1.00)
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	0.00	0.00	0.00	135,500.00	(135,500.00)	(1.00)
355-0700 Foreign Fire Ins Premium Tax	0.00	0.00	0.00	0.00	46,750.00	(46,750.00)	(1.00)
TOTAL STATE SHARED REVENUE	0.00	0.00	0.00	0.00	432,165.00	(432,165.00)	(1.00)
0							
<u>PMT IN LIEU OF TAXES</u>							
359-0010 Housing Authority PILOT	851.10	0.00	851.10	0.00	5,500.00	(4,648.90)	(0.85)
TOTAL PILOT	851.10	0.00	851.10	0.00	5,500.00	(4,648.90)	(0.85)
<u>GENERAL GOVERNMENT</u>							
361-1110 Closing Report Fee	757.00	568.00	189.00	0.33	8,000.00	(7,243.00)	(0.91)
361-3300 Permits - Zoning - Gen Government	1,070.50	3,907.50	(2,837.00)	(0.73)	38,700.00	(37,629.50)	(0.97)
361-3310 Building Permits	10,673.69	11,618.99	(945.30)	(0.08)	96,750.00	(86,076.31)	(0.89)

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February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D 2/28/2025</u>	<u>Y-T-D 2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget 12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
361-3320 Resale Inspections	1,490.00	3,279.64	(1,789.64)	(0.55)	6,450.00	(4,960.00)	(0.77)
361-3400 Zoning Plan Review	4,741.01	5,536.96	(795.95)	(0.14)	32,250.00	(27,508.99)	(0.85)
TOTAL GENERAL GOVERNMENT	18,732.20	24,911.09	(6,178.89)	(0.25)	182,150.00	(163,417.80)	(0.90)
<u>PUBLIC SAFETY</u>							
362-4710 Rental Unit Reinspection Fees	0.00	0.00	0.00	0.00	2,000.00	(2,000.00)	(1.00)
TOTAL PUBLIC SAFETY	0.00	0.00	0.00	0.00	2,000.00	(2,000.00)	(1.00)
<u>HIGHWAYS & STREETS</u>							
363-2100 Meter Revenue	6,486.74	12,038.82	(5,552.08)	(0.46)	161,250.00	(154,763.26)	(0.96)
363-2200 Parking Permits	148.00	840.00	(692.00)	(0.82)	25,800.00	(25,652.00)	(0.99)
363-2210 Residential Parking Permit	6,936.04	830.00	6,106.04	7.36	3,870.00	3,066.04	0.79
363-2300 Meter Bags	0.00	0.00	0.00	0.00	1,097.00	(1,097.00)	(1.00)
363-5100 PennDOT Snow Removal	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	(1.00)
363-5200 Borough DPW Services	0.00	0.00	0.00	0.00	750.00	(750.00)	(1.00)
TOTAL HIGHWAYS & STREETS	13,570.78	13,708.82	(138.04)	(0.01)	212,767.00	(199,196.22)	(0.94)
<u>SANITATION</u>							
364-1200 Pretreatment Revenues	0.00	0.00	0.00	0.00	8,000.00	(8,000.00)	(1.00)
364-2010 Sewer Rents	(11,083.58)	(2,694.21)	(8,389.37)	3.11	1,750,000.00	(1,761,083.58)	(1.01)
364-2020 Lien Sewer Rents	0.00	(21.78)	21.78	(1.00)	8,500.00	(8,500.00)	(1.00)
364-3010 Solid Waste User Fees	1,029,109.96	918,623.71	110,486.25	0.12	1,169,956.00	(140,846.04)	(0.12)
364-3020 Solid Waste Fees Penalties	(442.32)	(159.43)	(282.89)	1.77	29,975.00	(30,417.32)	(1.01)
364-3030 Solid Waste Bulk Items and Bags	1,567.22	1,775.10	(207.88)	(0.12)	17,825.00	(16,257.78)	(0.91)
364-3150 Lien Rents Solid Waste	0.00	0.00	0.00	0.00	1,500.00	(1,500.00)	(1.00)
364-3160 Lien Interest & Cost	1,318.72	1,507.92	(189.20)	(0.13)	8,500.00	(7,181.28)	(0.84)
364-6010 Stroud SA Rentals	8,027.48	0.00	8,027.48	0.00	32,500.00	(24,472.52)	(0.75)
364-7010 Smithfield SA Rentals	0.00	0.00	0.00	0.00	145,000.00	(145,000.00)	(1.00)
364-9000 EDU Connection Fees	0.00	0.00	0.00	0.00	63,522.00	(63,522.00)	(1.00)
364-9100 Smithfield EDU Fees	0.00	0.00	0.00	0.00	17,500.00	(17,500.00)	(1.00)
364-9200 Penalties	17,987.97	14,578.30	3,409.67	0.23	45,000.00	(27,012.03)	(0.60)
TOTAL SANITATION	1,046,485.45	933,609.61	112,875.84	0.12	3,297,778.00	(2,251,292.55)	(0.68)
<u>GOLF</u>							
<u>PMT FROM WATER CO</u>							
378-1110 Water Service-Turn on/off	577.50	0.00	577.50	0.00	150.00	427.50	2.85
378-2100 Water Rents	(11,499.54)	(2,688.91)	(8,810.63)	3.28	2,838,000.00	(2,849,499.54)	(1.00)
378-2110 Lien Rents	0.00	(20.28)	20.28	(1.00)	25,000.00	(25,000.00)	(1.00)
378-2120 Lien Costs & Interest	595.34	686.78	(91.44)	(0.13)	2,000.00	(1,404.66)	(0.70)
378-2130 Hydrant Fees	(75.00)	0.00	(75.00)	0.00	0.00	(75.00)	0.00
378-4300 Water Sales Bulk	31,808.48	0.00	31,808.48	0.00	110,000.00	(78,191.52)	(0.71)
378-9000 EDU Connection Fees	0.00	0.00	0.00	0.00	87,991.00	(87,991.00)	(1.00)
378-9200 Penalties	21,113.81	17,801.96	3,311.85	0.19	40,250.00	(19,136.19)	(0.48)
378-9400 Water Dept. Services	0.00	0.00	0.00	0.00	1,850.00	(1,850.00)	(1.00)
TOTAL PMT FROM WATER CO	42,520.59	15,779.55	26,741.04	1.69	3,105,241.00	(3,062,720.41)	(0.99)
<u>MISCELLANEOUS REVENUES</u>							
380-1000 Stroudsburg Share- TB Employee	0.00	0.00	0.00	0.00	9,000.00	(9,000.00)	(1.00)
380-1010 Emp Cont Hlth Insr	9,172.15	5,708.55	3,463.60	0.61	30,251.00	(21,078.85)	(0.70)
380-1070 Miscellaneous Income	957.57	1,123.59	(166.02)	(0.15)	5,000.00	(4,042.43)	(0.81)
380-5100 Shopping Cart Fees	0.00	90.00	(90.00)	(1.00)	2,000.00	(2,000.00)	(1.00)
TOTAL MISC. REVENUES	10,129.72	6,922.14	3,207.58	0.46	46,251.00	(36,121.28)	(0.78)
<u>CONTR. FROM PRIVATE</u>							
<u>SALE OF ASSETS</u>							
391-0020 Damage to Borough Property	302.00	0.00	302.00	0.00	15,000.00	(14,698.00)	(0.98)
TOTAL SALE OF ASSETS	302.00	0.00	302.00	0.00	15,000.00	(14,698.00)	(0.98)
<u>TRANSFERS</u>							

**Statement of Activity - Budget vs Actual
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D 2/28/2025</u>	<u>Y-T-D 2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget 12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
392-0011 Transfer from General Fund Reserves	0.00	0.00	0.00	0.00	17,772.00	(17,772.00)	(1.00)
392-0100 Transfer from Recreation Fund Res.	0.00	0.00	0.00	0.00	35,544.00	(35,544.00)	(1.00)
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	53,316.00	(53,316.00)	(1.00)
<u>CAPITAL PROCEEDS</u>							
393-1200 Subsidy Payments	0.00	202,842.15	(202,842.15)	(1.00)	0.00	0.00	0.00
TOTAL CAPITAL PROCEEDS	0.00	202,842.15	(202,842.15)	(1.00)	0.00	0.00	0.00
<u>DIVIDENDS</u>							
395-2000 Dividends Received - General Liability	0.00	0.00	0.00	0.00	18,000.00	(18,000.00)	(1.00)
395-3000 Dividends Received - Health Insurance	862.72	0.00	862.72	0.00	150,000.00	(149,137.28)	(0.99)
TOTAL DIVIDENDS	862.72	0.00	862.72	0.00	168,000.00	(167,137.28)	(0.99)
Total Revenues	1,599,883.86	1,659,368.88	(59,485.02)	(0.04)	13,956,929.00	(12,357,045.14)	(0.89)
Expenses							
<u>LEGISLATIVE</u>							
400-1100 Council Salary	2,499.96	2,499.96	0.00	0.00	15,000.00	12,500.04	0.83
400-1120 Mayor Salary	833.34	833.34	0.00	0.00	5,000.00	4,166.66	0.83
400-1610 FICA - Legislative	206.66	206.66	0.00	0.00	1,240.00	1,033.34	0.83
400-1630 Medicare - Legislative	48.32	48.32	0.00	0.00	290.00	241.68	0.83
400-3110 Training/Conferences	0.00	125.00	125.00	1.00	2,000.00	2,000.00	1.00
400-3210 Dues/Subscriptions	1,235.00	1,305.00	70.00	0.05	4,500.00	3,265.00	0.73
400-3310 Misc/Travel	0.00	0.00	0.00	0.00	500.00	500.00	1.00
TOTAL LEGISLATIVE	4,823.28	5,018.28	195.00	0.04	28,530.00	23,706.72	0.83
<u>GENERAL GOVERNMENT</u>							
401-1210 Manager Salary	29,615.40	19,000.00	(10,615.40)	(0.56)	157,376.00	127,760.60	0.81
401-1220 DPW Director Salary -Admin	18,817.40	14,615.40	(4,202.00)	(0.29)	99,996.00	81,178.60	0.81
401-1400 Admin Staff Salary	29,165.78	13,110.09	(16,055.69)	(1.22)	159,420.00	130,254.22	0.82
401-1610 FICA - Admin	4,739.85	2,833.94	(1,905.91)	(0.67)	25,935.00	21,195.15	0.82
401-1630 Medicare - Admin	1,125.17	677.50	(447.67)	(0.66)	6,065.00	4,939.83	0.81
401-1830 Admin - Overtime	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
401-2100 Office Supplies - Administration	1,152.47	2,683.47	1,531.00	0.57	15,000.00	13,847.53	0.92
401-2130 Office Equipment/Furniture	488.34	733.41	245.07	0.33	2,500.00	2,011.66	0.80
401-2140 IT Expenses	3,198.50	8,469.00	5,270.50	0.62	30,000.00	26,801.50	0.89
401-2150 Computer Equipment/Supplies-Gen Government	6,090.21	1,279.54	(4,810.67)	(3.76)	10,000.00	3,909.79	0.39
401-2160 Equipment Maintenance	618.75	114.70	(504.05)	(4.39)	3,000.00	2,381.25	0.79
401-2300 Vehicle Expense	0.00	0.00	0.00	0.00	8,500.00	8,500.00	1.00
401-3110 Data Storage software	5,880.00	5,834.00	(46.00)	(0.01)	9,000.00	3,120.00	0.35
401-3210 Telephone - Gen Government	1,347.56	964.39	(383.17)	(0.40)	9,000.00	7,652.44	0.85
401-3250 Postage - Payroll Processing Fee	2,326.80	3,871.32	1,544.52	0.40	20,000.00	17,673.20	0.88
401-3310 Travel- Gen Government	0.00	0.00	0.00	0.00	3,200.00	3,200.00	1.00
401-3400 Advertising/Printing - Gen Government	576.64	1,435.09	858.45	0.60	15,000.00	14,423.36	0.96
401-3450 Contracted Admin Services	200.00	0.00	(200.00)	0.00	0.00	(200.00)	0.00
401-4200 Association Dues/Subscriptions	5,394.12	4,142.23	(1,251.89)	(0.30)	18,000.00	12,605.88	0.70
401-4600 Training/Conference - General Government	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
TOTAL GENERAL GOVT	110,736.99	79,764.08	(30,972.91)	(0.39)	598,492.00	487,755.01	0.81
<u>FINANCIAL ADMINISTRATION</u>							
402-1000 Finance Director	19,230.75	0.00	(19,230.75)	0.00	102,191.00	82,960.25	0.81
402-1400 Finance - Staff Salaries	21,599.98	19,739.76	(1,860.22)	(0.09)	110,531.00	88,931.02	0.80

**Statement of Activity - Budget vs Actual
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
402-1610 Fica	2,567.36	1,223.88	(1,343.48)	(1.10)	13,188.00	10,620.64	0.81
402-1630 Medicare	464.55	286.20	(178.35)	(0.62)	3,085.00	2,620.45	0.85
402-1830 Finance Staff Salaries - Overtime	78.01	0.00	(78.01)	0.00	0.00	(78.01)	0.00
402-3100 Trustee Chg Bond Payment	0.00	7,736.00	7,736.00	1.00	5,700.00	5,700.00	1.00
402-3110 Audit Services	0.00	0.00	0.00	0.00	53,000.00	53,000.00	1.00
402-3120 Accounting Services	0.00	0.00	0.00	0.00	6,500.00	6,500.00	1.00
402-3160 Billing Software	3,216.56	3,545.07	328.51	0.09	25,000.00	21,783.44	0.87
402-3170 Accounting Software	0.00	3,336.00	3,336.00	1.00	26,900.00	26,900.00	1.00
402-3210 Credit Card Fees	9,512.36	8,524.34	(988.02)	(0.12)	40,000.00	30,487.64	0.76
TOTAL FINANCIAL ADMIN	56,669.57	44,391.25	(12,278.32)	(0.28)	386,095.00	329,425.43	0.85

Statement of Activity - Budget vs Actual
February 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
<u>TAX COLLECTION</u>							
403-1140 Salary of Tax Collector	1,580.00	1,264.00	(316.00)	(0.25)	8,216.00	6,636.00	0.81
403-1610 FICA	97.95	78.36	(19.59)	(0.25)	509.00	411.05	0.81
403-1630 Medicare	22.90	18.32	(4.58)	(0.25)	119.00	96.10	0.81
403-2100 Materials & Supplies	6.75	250.53	243.78	0.97	3,200.00	3,193.25	1.00
403-3150 Commissions Del. RE Taxes	1,152.55	824.57	(327.98)	(0.40)	3,200.00	2,047.45	0.64
403-3170 Commission Local Ser. Tax	1,209.87	1,204.62	(5.25)	0.00	4,500.00	3,290.13	0.73
403-3180 Commission Earned Income Tax	3,728.12	3,571.49	(156.63)	(0.04)	15,500.00	11,771.88	0.76
403-3190 Commission Deed Transfer Tax	582.41	410.79	(171.62)	(0.42)	1,500.00	917.59	0.61
TOTAL TAX COLLECTION	8,380.55	7,622.68	(757.87)	(0.10)	36,744.00	28,363.45	0.77
<u>LEGAL SERVICES</u>							
404-3140 Solicitor Retainer & Fees	18,876.91	1,329.00	(17,547.91)	(13.20)	125,000.00	106,123.09	0.85
404-3160 Legal Services - WTP	57,043.22	5,155.00	(51,888.22)	(10.07)	135,000.00	77,956.78	0.58
404-3200 Legal Services - WWTP	2,267.67	2,657.00	389.33	0.15	85,000.00	82,732.33	0.97
TOTAL LEGAL SERVICES	78,187.80	9,141.00	(69,046.80)	(7.55)	345,000.00	266,812.20	0.77
<u>ENGINEERING</u>							
408-3130 Engineering	18,211.00	59,758.72	41,547.72	0.70	275,000.00	256,789.00	0.93
TOTAL ENGINEERING	18,211.00	59,758.72	41,547.72	0.70	275,000.00	256,789.00	0.93
<u>MUNICIPAL BUILDINGS (70/15/15)</u>							
409-2360 Materials & Supplies - Mun Bldg	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
409-3610 Electricity-Mun. Bldg.	4,055.27	1,476.88	(2,578.39)	(1.75)	12,000.00	7,944.73	0.66
409-3620 Electric Annex	633.08	272.79	(360.29)	(1.32)	3,000.00	2,366.92	0.79
409-3640 Gas (heat) - Annex	391.33	1,900.21	1,508.88	0.79	3,501.00	3,109.67	0.89
409-3730 Maintenance & Repair Annex	991.46	350.00	(641.46)	(1.83)	0.00	(991.46)	0.00
409-3740 Maintenance & Repairs	2,524.20	4,615.97	2,091.77	0.45	127,501.00	124,976.80	0.98
TOTAL MUNICIPAL BUILDING	8,595.34	8,615.85	20.51	0.00	147,002.00	138,406.66	0.94
<u>POLICE DEPARTMENT</u>							
410-7600 SARP Regional Costs	511,082.16	490,637.00	(20,445.16)	(0.04)	3,066,493.00	2,555,410.84	0.83
TOTAL POLICE	511,082.16	490,637.00	(20,445.16)	(0.04)	3,066,493.00	2,555,410.84	0.83
<u>FIRE DEPARTMENT</u>							
411-2100 Auxiliary Donation - Fire Dept	0.00	0.00	0.00	0.00	15,000.00	15,000.00	1.00
411-2500 Vehicle Maint/Supplies- Fire Dept	619.14	503.99	(115.15)	(0.23)	7,500.00	6,880.86	0.92
411-2600 Small Tools/ Equipment	315.00	0.00	(315.00)	0.00	5,500.00	5,185.00	0.94
411-3210 Telephone - Fire Dept	109.28	324.74	215.46	0.66	2,500.00	2,390.72	0.96
411-3270 Radio Maintenance	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
411-3620 Electricity	2,581.93	875.22	(1,706.71)	(1.95)	11,500.00	8,918.07	0.78
411-3630 Gas (heat)	61.83	57.43	(4.40)	(0.08)	5,000.00	4,938.17	0.99
411-3730 Equipment Testing	2,615.72	1,310.83	(1,304.89)	(1.00)	10,000.00	7,384.28	0.74
411-4200 Building Maintenance- Fire Dept	14,571.50	0.00	(14,571.50)	0.00	10,000.00	(4,571.50)	(0.46)
411-4600 Contracted Services	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
411-5300 Contribution	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
411-7400 Pumper Lease	3,680.54	3,680.54	0.00	0.00	23,924.00	20,243.46	0.85
TOTAL FIRE DEPARTMENT	24,554.94	6,752.75	(17,802.19)	(2.64)	104,424.00	79,869.06	0.76
<u>CODE ENFORCEMENT</u>							
413-1220 Code Enforcement Office Salary	8,325.78	5,429.65	(2,896.13)	(0.53)	51,096.00	42,770.22	0.84
413-1400 Staff Salary	10,751.75	23,772.83	13,021.08	0.55	203,654.00	192,902.25	0.95
413-1610 FICA - Code Enforcement	1,182.82	1,810.56	627.74	0.35	15,888.00	14,705.18	0.93
413-1630 Medicare - Code Enforcement	276.62	423.43	146.81	0.35	3,716.00	3,439.38	0.93
413-1830 Overtime	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
413-2000 Contracted Zoning & Codes	14,583.33	0.00	(14,583.33)	0.00	0.00	(14,583.33)	0.00
413-2100 Materials & Supplies - Codes	0.00	407.00	407.00	1.00	3,000.00	3,000.00	1.00
413-2150 Computer Equipment/Supplies-Code Enforcement	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
413-2160 Uniforms	816.92	0.00	(816.92)	0.00	2,500.00	1,683.08	0.67

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<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
413-2300 Vehicle Operation - Code Enforcement	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00

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<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
413-2500 Vehicle Maintenance	35.37	0.00	(35.37)	0.00	750.00	714.63	0.95
413-3150 Software License	0.00	0.00	0.00	0.00	8,000.00	8,000.00	1.00
413-3400 Advertising Expense	0.00	0.00	0.00	0.00	6,000.00	6,000.00	1.00
413-4200 Assoc. Dues/Subscriptions	0.00	349.02	349.02	1.00	350.00	350.00	1.00
413-4600 Training/Conference Expense	0.00	75.00	75.00	1.00	750.00	750.00	1.00
TOTAL CODE ENFORCEMENT	35,972.59	32,267.49	(3,705.10)	(0.11)	300,704.00	264,731.41	0.88
PLANNING/ZONING							
414-3130 Engineering	0.00	0.00	0.00	0.00	50,000.00	50,000.00	1.00
414-3140 Legal Services - Planning/Zoning	528.85	0.00	(528.85)	0.00	5,500.00	4,971.15	0.90
414-4500 Contracted Permitting	4,875.14	8,709.23	3,834.09	0.44	75,000.00	70,124.86	0.93
TOTAL PLANNING/ZONING	5,403.99	8,709.23	3,305.24	0.38	130,500.00	125,096.01	0.96
EMERGENCY SERVICES							
415-5300 Control Center Payment	13,711.04	12,464.58	(1,246.46)	(0.10)	82,267.00	68,555.96	0.83
TOTAL EMERGENCY SERVICES	13,711.04	12,464.58	(1,246.46)	(0.10)	82,267.00	68,555.96	0.83
COVID 19 EXPENSES							
HEALTH DEPARTMENT							
421-1220 Salaries & Wages-Health	1,887.99	1,652.91	(235.08)	(0.14)	14,231.00	12,343.01	0.87
421-1610 FICA - Health Dept	117.07	102.48	(14.59)	(0.14)	882.00	764.93	0.87
421-1630 Medicare - Health Dept	27.37	23.96	(3.41)	(0.14)	206.00	178.63	0.87
421-2100 Supplies	0.00	0.00	0.00	0.00	100.00	100.00	1.00
TOTAL HEALTH DEPARTMENT	2,032.43	1,779.35	(253.08)	(0.14)	15,419.00	13,386.57	0.87
SANITATION (RECYCLING)							
426-1400 Staff Salaries	27,000.65	15,208.43	(11,792.22)	(0.78)	140,482.00	113,481.35	0.81
426-1610 FICA	1,674.04	942.93	(731.11)	(0.78)	8,710.00	7,035.96	0.81
426-1630 Medicare	391.52	220.53	(170.99)	(0.78)	2,037.00	1,645.48	0.81
426-1830 Overtime	34.50	0.00	(34.50)	0.00	3,000.00	2,965.50	0.99
426-1910 Uniforms	3,605.91	0.00	(3,605.91)	0.00	6,000.00	2,394.09	0.40
426-2270 Supplies	921.11	0.00	(921.11)	0.00	8,500.00	7,578.89	0.89
426-2500 Recycling Grant to Twin Boros	0.00	0.00	0.00	0.00	30,000.00	30,000.00	1.00
TOTAL SANITATION	33,627.73	16,371.89	(17,255.84)	(1.05)	198,729.00	165,101.27	0.83
SOLID WASTE							
427-3130 Landfill Engineering	281.05	116.66	(164.39)	(1.41)	15,000.00	14,718.95	0.98
427-4700 Refuse Coll/Disp Contract	152,182.26	75,031.53	(77,150.73)	(1.03)	989,576.00	837,393.74	0.85
427-4710 WM Extra Bags and Tags	1,309.00	0.00	(1,309.00)	0.00	7,500.00	6,191.00	0.83
TOTAL SOLID WASTE	153,772.31	75,148.19	(78,624.12)	(1.05)	1,012,076.00	858,303.69	0.85
SANITARY SEWER							
429-1400 Sewer Staff Salaries	56,645.00	36,426.56	(20,218.44)	(0.56)	289,679.00	233,034.00	0.80
429-1610 Social Security- Sewer Fund	3,599.88	2,379.65	(1,220.23)	(0.51)	18,146.00	14,546.12	0.80
429-1630 Medicare - Sanitary Sewer	841.91	556.53	(285.38)	(0.51)	4,244.00	3,402.09	0.80
429-1830 Sewer Overtime	1,417.50	1,954.85	537.35	0.27	3,000.00	1,582.50	0.53
429-2100 Office Supplies	1,915.93	198.00	(1,717.93)	(8.68)	4,000.00	2,084.07	0.52
429-2110 Chemicals	6,828.19	4,343.02	(2,485.17)	(0.57)	60,000.00	53,171.81	0.89
429-2120 Safety Supplies	0.00	0.00	0.00	0.00	3,000.00	3,000.00	1.00
429-2150 Computer Equip & Supplies	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
429-2200 Materials & Supplies- WWTP	0.00	0.00	0.00	0.00	9,000.00	9,000.00	1.00
429-2300 Fuel Oil	5,523.61	1,829.56	(3,694.05)	(2.02)	27,000.00	21,476.39	0.80
429-2310 Vehicle Operation	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1.00
429-2380 Uniforms	9,823.71	67.03	(9,756.68)	(145.56)	11,500.00	1,676.29	0.15
429-2600 Small Tools/Minor Equipment	16.18	33.98	17.80	0.52	2,500.00	2,483.82	0.99
429-3160 Laboratory Fees	13,325.00	7,607.50	(5,717.50)	(0.75)	60,000.00	46,675.00	0.78
429-3200 Telephone - Sewer	300.22	290.82	(9.40)	(0.03)	3,000.00	2,699.78	0.90
429-3610 Electric - Sewer	22,787.48	9,769.03	(13,018.45)	(1.33)	86,000.00	63,212.52	0.74
429-3700 Pump Station Maint & Repair	0.00	607.87	607.87	1.00	15,000.00	15,000.00	1.00
429-3710 WWTP Maint & Repairs	12,522.75	24,858.33	12,335.58	0.50	25,000.00	12,477.25	0.50
429-3720 Collection System Maintenance	279.01	1,035.44	756.43	0.73	20,000.00	19,720.99	0.99

Statement of Activity - Budget vs Actual
February 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
429-3730 WWTP Building-Maint & Repair	4,681.00	966.04	(3,714.96)	(3.85)	40,000.00	35,319.00	0.88

Statement of Activity - Budget vs Actual
February 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
429-3740 Equipment Maintenance Collections	0.00	0.00	0.00	0.00	7,500.00	7,500.00	1.00
429-4100 Sewer Backup Expenses	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
429-4200 Dues/Subscriptions-Sewer	3,750.00	6,850.00	3,100.00	0.45	8,000.00	4,250.00	0.53
429-4500 Contracted Line Maintenance	2,054.49	0.00	(2,054.49)	0.00	85,500.00	83,445.51	0.98
429-4600 Training - Sanitary Sewer	412.00	0.00	(412.00)	0.00	2,000.00	1,588.00	0.79
429-4700 Sludge Disposal	14,810.08	9,890.80	(4,919.28)	(0.50)	100,000.00	85,189.92	0.85
TOTAL COLLECTION SYSTEM	161,533.94	109,665.01	(51,868.93)	(0.47)	888,769.00	727,235.06	0.82
<u>STREET DEPARTMENT (35/30/30/05)</u>							
430-1220 Salary - DPW Foreman	14,800.00	10,963.28	(3,836.72)	(0.35)	85,024.00	70,224.00	0.83
430-1300 Salaries & Wages - DPW	102,339.27	58,277.60	(44,061.67)	(0.76)	521,449.00	419,109.73	0.80
430-1610 FICA - Street Dept	7,994.44	4,568.08	(3,426.36)	(0.75)	37,788.00	29,793.56	0.79
430-1630 Medicare - Street Dept	1,388.32	799.84	(588.48)	(0.74)	8,837.00	7,448.68	0.84
430-1830 Street Department - Overtime	12,378.28	5,151.98	(7,226.30)	(1.40)	3,000.00	(9,378.28)	(3.13)
430-2100 Office Supplies - Street Dept	421.62	654.38	232.76	0.36	2,000.00	1,578.38	0.79
430-2120 Safety Equipment	745.02	101.12	(643.90)	(6.37)	3,000.00	2,254.98	0.75
430-2150 Computer Equipment/Supplies - Street Dept	0.00	0.00	0.00	0.00	251.00	251.00	1.00
430-2160 Office Equip /Furniture - Street Dept	0.00	319.48	319.48	1.00	251.00	251.00	1.00
430-2300 Vehicle Operation (fuel, oil, fluids)	4,046.17	6,810.09	2,763.92	0.41	50,000.00	45,953.83	0.92
430-2380 Uniforms & Clothing	11,348.51	1,592.91	(9,755.60)	(6.12)	29,000.00	17,651.49	0.61
430-2500 Vehicle Maint/Repair- Street Dept	562.44	5,468.80	4,906.36	0.90	20,000.00	19,437.56	0.97
430-2600 Minor Equipment	700.65	725.79	25.14	0.03	4,000.00	3,299.35	0.82
430-3150 Drug Testing	0.00	165.00	165.00	1.00	600.00	600.00	1.00
430-3210 Telephone - Street	108.91	0.00	(108.91)	0.00	1,300.00	1,191.09	0.92
430-3260 Radio Purchase/Maintenance	0.00	0.00	0.00	0.00	1,251.00	1,251.00	1.00
430-3310 Travel	0.00	0.00	0.00	0.00	500.00	500.00	1.00
430-3610 Electricity -DPW Garage	797.29	345.57	(451.72)	(1.31)	4,000.00	3,202.71	0.80
430-3620 Gas Heat -DPW Garage	2,816.70	1,017.14	(1,799.56)	(1.77)	6,000.00	3,183.30	0.53
430-3730 Building Maintenance	1,030.20	335.96	(694.24)	(2.07)	10,000.00	8,969.80	0.90
430-3740 Equipment Maint & Repairs - Street Dept	5,907.80	5,349.69	(558.11)	(0.10)	18,500.00	12,592.20	0.68
430-4600 Training - Street	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
TOTAL STREET DEPARTMENT	167,385.62	102,646.71	(64,738.91)	(0.63)	808,751.00	641,365.38	0.79
<u>STREET CLEANING</u>							
431-3740 Machinery Maintenance/Supplies	3,526.35	403.34	(3,123.01)	(7.74)	5,000.00	1,473.65	0.29
TOTAL STREET CLEANING	3,526.35	403.34	(3,123.01)	(7.74)	5,000.00	1,473.65	0.29
<u>SNOW & ICE REMOVAL</u>							
432-2210 Snow & Ice Removal	65,957.61	31,913.34	(34,044.27)	(1.07)	55,000.00	(10,957.61)	(0.20)
432-4500 Contracted Snow Removal	275.00	1,430.00	1,155.00	0.81	3,000.00	2,725.00	0.91
TOTAL SNOW/ICE REMOVAL	66,232.61	33,343.34	(32,889.27)	(0.99)	58,000.00	(8,232.61)	(0.14)
<u>TRAFFIC SIGNS/SIGNALS</u>							
433-3610 Electricity-Signals	2,228.55	438.77	(1,789.78)	(4.08)	15,000.00	12,771.45	0.85
433-3720 Misc Supplies- Traffic Signals	320.00	1,760.00	1,440.00	0.82	5,500.00	5,180.00	0.94
TOTAL TRAFFIC SIGNALS	2,548.55	2,198.77	(349.78)	(0.16)	20,500.00	17,951.45	0.88
<u>STREET LIGHTING</u>							
434-3610 Electric-St. Lighting	18,900.54	10,067.52	(8,833.02)	(0.88)	110,000.00	91,099.46	0.83
434-3720 Street Light Repair	129.32	91.99	(37.33)	(0.41)	1,000.00	870.68	0.87
434-3730 Operations/Maintenance	0.00	0.00	0.00	0.00	750.00	750.00	1.00
TOTAL STREET LIGHTING	19,029.86	10,159.51	(8,870.35)	(0.87)	111,750.00	92,720.14	0.83
<u>STORM SEWERS & DRAINS</u>							
436-2450 Materials & Supplies	0.00	30.87	30.87	1.00	6,000.00	6,000.00	1.00
436-3710 Storm Water Project MS4	0.00	0.00	0.00	0.00	175,000.00	175,000.00	1.00

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<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
TOTAL STORM SEWER	0.00	30.87	30.87	1.00	181,000.00	181,000.00	1.00
<u>STREET MAINTENANCE</u>							
438-2450 Materials & Supplies St Maintenance	734.28	1,323.86	589.58	0.45	15,000.00	14,265.72	0.95
438-3720 Street Paving	207,456.48	0.00	(207,456.48)	0.00	0.00	(207,456.48)	0.00
TOTAL STREET MAINTENANCE	208,190.76	1,323.86	(206,866.90)	(156.26)	15,000.00	(193,190.76)	(12.88)
<u>PARKING FACILITIES</u>							
445-0315 Software (UP Safety)	2,376.00	2,428.50	52.50	0.02	30,000.00	27,624.00	0.92
445-1300 Parking Enforcement Officer	8,215.00	6,531.98	(1,683.02)	(0.26)	105,217.00	97,002.00	0.92
445-1610 FICA - Parking	509.33	404.99	(104.34)	(0.26)	6,585.00	6,075.67	0.92
445-1630 Medicare - Parking	119.11	0.00	(119.11)	0.00	1,540.00	1,420.89	0.92
445-1830 Overtime	0.00	94.72	94.72	1.00	1,000.00	1,000.00	1.00
445-1910 Uniforms/Drug Test	0.00	116.22	116.22	1.00	3,500.00	3,500.00	1.00
445-2150 Computer equipment	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
445-2410 Vehicle Registration/Maintenance	0.00	248.14	248.14	1.00	1,500.00	1,500.00	1.00
445-2490 Meter Purchase- Parking Facilities	0.00	327.50	327.50	1.00	4,400.00	4,400.00	1.00
445-3150 Software (Up Safety)	25.00	0.00	(25.00)	0.00	0.00	(25.00)	0.00
445-3250 Postage	0.00	0.00	0.00	0.00	500.00	500.00	1.00
445-3260 Radio	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-3400 Advertising/Printing-Parking Facilities	0.00	281.55	281.55	1.00	3,000.00	3,000.00	1.00
445-3710 Parking Lot Maintenance-Parking Facilities	0.00	2,251.81	2,251.81	1.00	250.00	250.00	1.00
445-3720 Meter Repair/Main Supplies	0.00	405.43	405.43	1.00	6,000.00	6,000.00	1.00
TOTAL PARKING FACILITIES	11,244.44	13,090.84	1,846.40	0.14	165,742.00	154,497.56	0.93
<u>FLOOD CONTROL</u>							
446-3130 Engineering Services	0.00	0.00	0.00	0.00	10,500.00	10,500.00	1.00
446-3710 Levee Maintenance	5,000.00	0.00	(5,000.00)	0.00	98,000.00	93,000.00	0.95
446-3730 Equipment Maintenance/Repair	1,943.82	0.00	(1,943.82)	0.00	2,750.00	806.18	0.29
TOTAL FLOOD CONTROL	6,943.82	0.00	(6,943.82)	0.00	111,250.00	104,306.18	0.94
<u>WATER</u>							
448-1300 Water Staff Salaries	92,133.00	52,995.20	(39,137.80)	(0.74)	586,286.00	494,153.00	0.84
448-1610 FICA - Water	5,866.82	1,659.35	(4,207.47)	(2.54)	36,691.00	30,824.18	0.84
448-1630 Medicare - Water	1,372.08	388.07	(984.01)	(2.54)	8,581.00	7,208.92	0.84
448-1830 Water Overtime	1,993.13	266.04	(1,727.09)	(6.49)	5,500.00	3,506.87	0.64
448-2100 Office Supplies	78.44	198.00	119.56	0.60	1,500.00	1,421.56	0.95
448-2110 Chemicals - Water	7,333.33	7,505.00	171.67	0.02	130,000.00	122,666.67	0.94
448-2120 Safety Supplies	1,513.70	0.00	(1,513.70)	0.00	3,000.00	1,486.30	0.50
448-2150 Computer Equipment & Supplies	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
448-2200 Materials & Supplies	11,940.72	1,354.31	(10,586.41)	(7.82)	14,000.00	2,059.28	0.15
448-2300 Fuel Oil	5,078.36	4,930.22	(148.14)	(0.03)	15,000.00	9,921.64	0.66
448-2310 Vehicle Operation	0.00	41.98	41.98	1.00	2,500.00	2,500.00	1.00
448-2380 Uniforms	2,807.60	0.00	(2,807.60)	0.00	17,000.00	14,192.40	0.83
448-2390 Uniforms/Boot Allowance	0.00	1,054.37	1,054.37	1.00	0.00	0.00	0.00
448-2400 Meter M&R Supplies (Radio Reads)	18,823.88	294,538.29	275,714.41	0.94	25,000.00	6,176.12	0.25
448-2600 Small Tools/Minor Equipment - Water	1,243.39	581.45	(661.94)	(1.14)	12,000.00	10,756.61	0.90
448-3110 Meter Replacement Contractor	19,474.00	0.00	(19,474.00)	0.00	0.00	(19,474.00)	0.00
448-3160 Laboratory Fees - Water	4,013.05	2,349.90	(1,663.15)	(0.71)	45,000.00	40,986.95	0.91
448-3200 Telephone- Water	136.91	344.52	207.61	0.60	3,500.00	3,363.09	0.96
448-3610 Electric- WTP, Wells, Dist.	11,177.97	3,663.41	(7,514.56)	(2.05)	60,000.00	48,822.03	0.81
448-3700 Well Maint & Repair	800.43	336.27	(464.16)	(1.38)	40,000.00	39,199.57	0.98
448-3720 Distribution System- Maint. & Repairs	6,440.91	8,749.03	2,308.12	0.26	100,000.00	93,559.09	0.94
448-3730 Building Maintenance	261.76	5,762.76	5,501.00	0.95	15,000.00	14,738.24	0.98
448-3740 WTP Maintenance & Repair	2,600.87	8,050.31	5,449.44	0.68	15,000.00	12,399.13	0.83

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<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
448-3750 Dist Contracted Services	0.00	0.00	0.00	0.00	45,000.00	45,000.00	1.00
448-4200 Dues/Subscriptions - Water	60.00	1,498.02	1,438.02	0.96	2,500.00	2,440.00	0.98
448-4500 Contracted Line Maint - Water	0.00	182.41	182.41	1.00	15,000.00	15,000.00	1.00
448-4600 Training/conferences - Water	620.00	0.00	(620.00)	0.00	2,000.00	1,380.00	0.69
448-4700 Sludge Removal	0.00	0.00	0.00	0.00	65,000.00	65,000.00	1.00
448-4910 Permits	20,000.00	20,000.00	0.00	0.00	21,000.00	1,000.00	0.05
424-1610 Social Security- Water Fund	0.00	1,642.86	1,642.86	1.00	0.00	0.00	0.00
424-1620 Medicare- Water Fund	0.00	384.22	384.22	1.00	0.00	0.00	0.00
TOTAL WATER FACILITIES	215,770.35	418,475.99	202,705.64	0.48	1,288,558.00	1,072,787.65	0.83
<u>RECREATION</u>							

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Revenues							
452-2602 Building Maintenance/Repair (Pool) 67/33	6.36	460.00	453.64	0.99	1,250.00	1,243.64	0.99
452-2610 Pool Maintenance/Repair	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
452-2622 Small Tools & Equipment (Pool)	0.00	0.00	0.00	0.00	500.00	500.00	1.00
452-2630 Materials & Supplies- Recreation	0.00	0.00	0.00	0.00	500.00	500.00	1.00
452-3612 Electricity (Pool)	744.52	229.93	(514.59)	(2.24)	10,000.00	9,255.48	0.93
452-3622 Gas (Pool)	28.71	59.03	30.32	0.51	1,250.00	1,221.29	0.98
452-3742 Maintenance & Repairs (Pool)	0.00	0.00	0.00	0.00	600.00	600.00	1.00
452-4540 Stewardship Contribution	9,000.90	6,199.76	(2,801.14)	(0.45)	185,200.00	176,199.10	0.95
TOTAL RECREATION	9,780.49	6,948.72	(2,831.77)	(0.41)	201,800.00	192,019.51	0.95
<u>DONATIONS</u>							
<u>PARKS</u>							
454-2600 Recreation Equipment	0.00	0.00	0.00	0.00	500.00	500.00	1.00
454-2700 Parks M & R Supplies	0.00	110.36	110.36	1.00	100.00	100.00	1.00
454-3200 Telephone Expense	359.92	117.79	(242.13)	(2.06)	1,850.00	1,490.08	0.81
454-3610 Electricity	266.84	80.89	(185.95)	(2.30)	1,500.00	1,233.16	0.82
454-3710 Land Maintenance	0.00	0.00	0.00	0.00	20,000.00	20,000.00	1.00
454-3720 Equipment Maintenance	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
454-3730 Building Maintenance & Repairs	0.00	0.00	0.00	0.00	20,000.00	20,000.00	1.00
454-4700 Portable Toilets Rental Service	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
TOTAL PARKS	626.76	309.04	(317.72)	(1.03)	50,950.00	50,323.24	0.99
<u>SHADE TREES</u>							
455-2460 Materials & Supplies	53.98	0.00	(53.98)	0.00	1,000.00	946.02	0.95
455-3720 Maintenance	0.00	0.00	0.00	0.00	23,550.00	23,550.00	1.00
455-7200 Shade Tree - New Planting	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
TOTAL SHADE TREES	53.98	0.00	(53.98)	0.00	27,050.00	26,996.02	1.00
<u>ECONOMIC DEVELOPMENT</u>							
463-3020 IBW Remediation	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
463-3100 Comprehensive Plan Implementation	0.00	147.00	147.00	1.00	5,000.00	5,000.00	1.00
TOTAL ECONOMIC DEVELOPMENT	0.00	147.00	147.00	1.00	6,500.00	6,500.00	1.00
<u>DOWNTOWN DISTRICT</u>							
465-3740 Maintenance/Repair (Decorations)	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
465-5400 Contribution - ECA	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
TOTAL DOWNTOWN DISTRICT	0.00	0.00	0.00	0.00	15,000.00	15,000.00	1.00
<u>DEBT SERVICE</u>							
471-1000 Principal - GF Loans	0.00	0.00	0.00	0.00	136,500.00	136,500.00	1.00
471-1100 Principal- 2016 Loan	0.00	0.00	0.00	0.00	470,151.00	470,151.00	1.00
471-1110 Penn Vest Waterline	8,052.10	7,849.82	(202.28)	(0.03)	48,829.00	40,776.90	0.84
471-1120 Penn Vest Dam	6,690.36	6,491.13	(199.23)	(0.03)	40,651.00	33,960.64	0.84
471-1130 ESSA GO 2021	0.00	0.00	0.00	0.00	33,800.00	33,800.00	1.00
TOTAL DEBT SERVICE	14,742.46	14,340.95	(401.51)	(0.03)	729,931.00	715,188.54	0.98
<u>DEBT INTEREST</u>							
472-1000 Interest - GF Loans	0.00	0.00	0.00	0.00	20,000.00	20,000.00	1.00
472-1100 Interest- 2016 Loan	0.00	0.00	0.00	0.00	106,000.00	106,000.00	1.00
472-1110 Penn Vest Water Line	1,140.76	1,343.24	202.48	0.15	6,330.00	5,189.24	0.82
472-1120 Penn Vest Dam	1,711.34	1,910.37	199.03	0.10	9,758.00	8,046.66	0.82
472-1130 Interest - 2021 Loan	0.00	0.00	0.00	0.00	76,000.00	76,000.00	1.00
TOTAL DEBT INTEREST	2,852.10	3,253.61	401.51	0.12	218,088.00	215,235.90	0.99
<u>INTER-GOVNMTAL EXPENSES</u>							
481-5200 Firemans Relief Fund	0.00	0.00	0.00	0.00	46,750.00	46,750.00	1.00
TOTAL INTER-GOVNMTAL EXPENSES	0.00	0.00	0.00	0.00	46,750.00	46,750.00	1.00
<u>INSURANCE</u>							

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<u>Account # & Title</u>	<u>Y-T-D</u> <u>2/28/2025</u>	<u>Y-T-D</u> <u>2/29/2024</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>%</u>
Revenues							
486-3510 Property-Liability Insurance	139,329.06	136,902.00	(2,427.06)	(0.02)	155,000.00	15,670.94	0.10
486-3530 Workers Comp Insurance	31,048.00	14,291.00	(16,757.00)	(1.17)	48,501.00	17,453.00	0.36
486-3531 Workers Comp - Fire Department	5,136.00	13,527.00	8,391.00	0.62	30,000.00	24,864.00	0.83
486-3550 Deductible	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
486-4010 Public Officials Liability	15,165.00	16,375.00	1,210.00	0.07	20,000.00	4,835.00	0.24
TOTAL INSURANCE	190,678.06	181,095.00	(9,583.06)	(0.05)	263,501.00	72,822.94	0.28
EMPLOYEE BENEFITS/INS							
487-1580 Life/Disability Insurance	4,889.26	3,270.56	(1,618.70)	(0.49)	32,090.00	27,200.74	0.85
487-1590 Major Medical (BC/BS)	146,162.47	135,508.40	(10,654.07)	(0.08)	966,848.00	820,685.53	0.85
487-1591 Health Ins Buyout/HRA	1,377.52	7,500.00	6,122.48	0.82	9,000.00	7,622.48	0.85
487-5310 N/U Pension MMO	19,348.79	13,921.75	(5,427.04)	(0.39)	316,687.00	297,338.21	0.94
TOTAL EMPLOYEE BENEFITS	171,778.04	160,200.71	(11,577.33)	(0.07)	1,324,625.00	1,152,846.96	0.87
EMPLOYER FICA EXPENSES							
488-1620 Unemployment Compensation	17,144.82	14,278.08	(2,866.74)	(0.20)	25,000.00	7,855.18	0.31
TOTAL EMPLOYER FICA EXPENSES	17,144.82	14,278.08	(2,866.74)	(0.20)	25,000.00	7,855.18	0.31
TRANSFERS							
Total Expenses	2,335,824.73	1,930,353.69	(405,471.04)	(0.21)	13,290,990.00	10,955,165.27	0.82
Excess Revenue Over(Under) Expenditures	(735,940.87)	(270,984.81)	(464,956.06)	(1.72)	665,939.00	(1,401,879.87)	2.11

Borough of East Strousburg

Budget February 28, 2025

Lines Over

<u>Account # & Title</u>	<u>Y-T-D</u> <u>02/28/25</u>	<u>Y-T-D</u> <u>02/28/25</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>12/31/2025</u>	<u>Variance</u>	<u>% Notes</u>
411-4200 Building Maintenance- Fire Dept	14,571.50	0.00	(14,571.50)	0.00	10,000.00	(4,571.50)	(0.46) Emergency repairs to heating system
430-1830 Street Department - Overtime	5,230.76	5,151.98	(78.78)	(0.02)	3,000.00	(2,230.76)	(0.74) Over budget due to increase seasonal whether conditions
432-2210 Snow & Ice Removal	55,746.17	31,913.34	(23,832.83)	(0.75)	55,000.00	(746.17)	(0.01) Over budget due to increase seasonal whether conditions
430-1830 Street Department - Overtime	12,378.28	5,151.98	(7,226.30)	(1.40)	3,000.00	(9,378.28)	(3.13) Over budget due to increase seasonal whether conditions
432-2210 Snow & Ice Removal	65,957.61	31,913.34	(34,044.27)	(1.07)	55,000.00	(10,957.61)	(0.20) Over budget due to increase seasonal whether conditions

Borough of East Stroudsburg

General

Fund Stmt of Activity - Budget vs Actual

February, 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u> 12/31/2025	<u>Variance</u>
Revenues			
TAXES			
301-1000 Real Estate Tax- Current Year	0.00	2,918,261.00	(2,918,261.00)
301-2000 Real Estate Tax- Prior Year	0.00	346.00	(346.00)
301-3000 Real Estate Tax - Interim	38.54	207.00	(168.46)
301-4000 Real Estate Tax - Delinquent	23,049.42	91,577.00	(68,527.58)
<u>TOTAL TAXES</u>	23,087.96	3,010,391.00	(2,987,303.04)
ACT 511 TAXES			
310-1000 Real Estate Transfer Tax	29,120.40	160,000.00	(130,879.60)
310-2000 Earned Income Tax	248,215.33	1,200,000.00	(951,784.67)
310-5000 Municipal Service Tax	84,159.63	325,000.00	(240,840.37)
<u>TOTAL ACT 511 TAXES</u>	361,495.36	1,685,000.00	(1,323,504.64)
<u>BUSINESS LICENSES/PERMITS</u>			
321-2000 Health/Restaurant Licenses	6,373.17	12,900.00	(6,526.83)
321-6100 Rental License	1,402.50	212,850.00	(211,447.50)
321-6110 Short-Term Rental Lic.		3,225.00	
321-8000 Cable TV Franchise Tax	19,722.63	105,000.00	(85,277.37)
<u>TOTAL LICENSES/PERMITS</u>	27,498.30	333,975.00	(306,476.70)
<u>NON-BUSINESS PERMITS</u>			
322-8100 Event Permit Fee	0.00	1,935.00	(1,935.00)
322-8200 Street Opening Permits	5,013.00	11,610.00	(6,597.00)
322-9400 Misc Permits	102.00	2,580.00	(2,478.00)
<u>TOTAL NON-BUSINESS PERMITS</u>	5,115.00	16,125.00	(11,010.00)
<u>FINES</u>			
331-1100 Vehicle Code Violations	14,707.70	180,000.00	(165,292.30)
331-1200 Violation of Zoning Ord & Statutes	6,511.59	25,000.00	(18,488.41)
331-1210 Vehicle Boot Fines	0.00	0.00	0.00
<u>TOTAL FINES</u>	21,219.29	205,000.00	(183,780.71)

Borough of East Stroudsburg**General****Fund Stmt of Activity - Budget vs Actual****February, 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>INTEREST</u>			
341-0000 Interest Income	0.00	50,000.00	(50,000.00)
341-0110 Interest-Savings & C.D.	154.17	0.00	154.17
341-0210 Interest -P.L.G.I.T.	105.94	0.00	105.94
341-0211 Interest PLGIT Plus	15.11	0.00	15.11
TOTAL INTEREST	309.14	50,000.00	(49,690.86)
 <u>RENTS</u>			
342-4700 Borough Property Rental	1.00	0.00	1.00
342-5310 Royalties - Cell Tower	8,801.42	40,000.00	(31,198.58)
TOTAL RENTS	8,802.42	40,000.00	(31,197.58)
 <u>STATE GRANT PROGRAM</u>			
354-1200 Performance Grant - Twin Boroughs		22,000.00	(22,000.00)
354-1260 American Recovery Funds			0.00
TOTAL STATE GRANTS	0.00	22,000.00	(22,000.00)
 <u>STATE SHARED REVENUE</u>			
355-0100 Public Utility Realty/Bev Tax	0.00	3,875.00	(3,875.00)
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	46,070.00	(46,070.00)
355-0700 Foreign Fire Ins Premium Tax	0.00	46,750.00	(46,750.00)
TOTAL STATE SHARED REVENUE	0.00	96,695.00	(96,695.00)
 <u>PMT IN LIEU OF TAXES</u>			
359-0010 Housing Authority PILOT	851.10	5,500.00	(4,648.90)
TOTAL PILOT	851.10	5,500.00	(4,648.90)
 <u>GENERAL GOVERNMENT</u>			
361-1110 Closing Report Fee	757.00	8,000.00	(7,243.00)
361-3300 Permits - Zoning - Gen Government	1,070.50	38,700.00	(37,629.50)
361-3310 Building Permits	10,673.69	96,750.00	(86,076.31)
361-3320 Resale Inspections	1,490.00	6,450.00	(4,960.00)
361-3400 Zoning Plan Review	4,741.01	32,250.00	(27,508.99)
TOTAL GENERAL GOVERNMENT	18,732.20	182,150.00	(163,417.80)

Borough of East Stroudsburg**General****Fund Stmt of Activity - Budget vs Actual****February, 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>PUBLIC SAFETY</u>			
362-3320 Rental Unit Reinspection Fee	0.00	2,000.00	(2,000.00)
<u>TOTAL GENERAL GOVERNMENT</u>			
<u>HIGHWAYS & STREETS</u>			
363-2100 Meter Revenue	6,486.74	161,250.00	(154,763.26)
363-2200 Parking Permits	148.00	25,800.00	(25,652.00)
363-2210 Residential Parking Permit	6,936.04	3,870.00	3,066.04
363-2300 Meter Bags	0.00	1,097.00	(1,097.00)
363-5100 PennDOT Snow Removal	0.00	20,000.00	(20,000.00)
363-5200 Borough DPW Services	0.00	750.00	(750.00)
<u>TOTAL HIGHWAYS & STREETS</u>	<u>13,570.78</u>	<u>212,767.00</u>	<u>(199,196.22)</u>
<u>MISCELLANEOUS REVENUES</u>			
380-1000 Stroudsburg Share- TB Employee	0.00	9,000.00	(9,000.00)
380-1010 Emp Cont Hlth Insr	3,026.81	9,983.00	(6,956.19)
380-1070 Miscellaneous Income	957.57	5,000.00	(4,042.43)
380-5100 Shopping Cart Fees	0.00	2,000.00	(2,000.00)
<u>TOTAL MISC. REVENUES</u>	<u>3,984.38</u>	<u>25,983.00</u>	<u>(21,998.62)</u>
<u>CONTR. FROM PRIVATE</u>			
387-0140 Shade Tree Contributions	-	0	1,200.00
<u>TOTAL CONTR. FROM PRIVATE</u>	<u>-</u>	<u>-</u>	<u>1,200.00</u>
<u>SALE OF ASSETS</u>			
391-0020 Damage to Borough Property	302.00	15,000.00	(14,698.00)
<u>TOTAL SALE OF ASSETS</u>	<u>302.00</u>	<u>15,000.00</u>	<u>(14,698.00)</u>
<u>TRANSFERS</u>			
<u>DIVIDENDS</u>			
395-2000 Dividends Received - General Liability		18,000.00	(18,000.00)
395-3000 Dividends Received - Health Insurance	862.72	150,000.00	(149,137.28)
<u>TOTAL DIVIDENDS</u>	<u>862.72</u>	<u>168,000.00</u>	<u>(167,137.28)</u>
Total Revenues	485,830.65	6,070,586.00	(5,581,555.35)

Borough of East Stroudsburg

General

Fund Stmt of Activity - Budget vs Actual

February, 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Expenses			
<u>LEGISLATIVE</u>			
400-1100 Council Salary	2,499.96	15,000.00	12,500.04
400-1120 Mayor Salary	833.34	5,000.00	4,166.66
400-1610 FICA - Legislative	206.66	1,240.00	1,033.34
400-1630 Medicare - Legislative	48.32	290.00	241.68
400-3110 Training/Conferences	0.00	2,000.00	2,000.00
400-3210 Dues/Subscriptions	1,235.00	4,500.00	3,265.00
400-3310 Misc/Travel	0.00	500.00	500.00
TOTAL LEGISLATIVE	4,823.28	28,530.00	23,706.72
<u>GENERAL GOVERNMENT</u>			
401-1210 Manager Salary	14,807.70	78,688.00	63,880.30
401-1220 Director-Public Works	9,408.70	49,998.00	40,589.30
401-1400 Admin Staff Salary	14,582.90	79,710.00	65,127.10
401-1610 FICA - Admin	2,405.55	12,967.00	10,561.45
401-1630 Medicare - Admin	562.59	3,033.00	2,470.41
401-1830 Admin - Overtime	0.00	750.00	750.00
401-2100 Office Supplies - Administration	671.19	7,500.00	6,828.81
401-2130 Office Equipment/Furniture	244.14	1,250.00	1,005.86
401-2140 IT Expenses	1,598.50	15,000.00	13,401.50
401-2150 Computer Equipment/Supplies-Gen Government	3,045.07	5,000.00	1,954.93
401-2160 Equipment Maintenance	309.37	1,500.00	1,190.63
401-2300 Vehicle Expense	0.00	4,250.00	4,250.00
401-3110 Data Storage software	2,940.00	4,500.00	1,560.00
401-3210 Telephone - Gen Government	668.28	4,500.00	3,831.72
401-3250 Postage - Payroll Processing Fee	1,037.49	10,000.00	8,962.51
401-3310 Travel- Gen Government	0.00	1,600.00	1,600.00
401-3400 Advertising/Printing - Gen Government	0.00	7,500.00	7,500.00
401-4200 Association Dues/Subscriptions	100.00	9,000.00	8,900.00
401-4600 Training/Conference - General Government	2,696.10	2,500.00	(196.10)
401-7200 CIP - New Car	0.00		0.00
TOTAL GENERAL GOVT	55,077.58	299,246.00	244,168.42

Borough of East Stroudsburg

General

Fund Stmt of Activity - Budget vs Actual

February, 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>FINANCIAL ADMINISTRATION</u>			
402-1000 Finance Director	6,538.45	34,745.00	28,206.55
402-1400 Finance - Staff Salaries	7,343.98	37,581.00	30,237.02
402-1400 Fica	872.90	4,484.00	872.90
402-1400 Medicare	227.75	1,049.00	227.75
402-1400 Finance - Staff Salaries- Overtime	26.53	0.00	26.53
402-3100 Trustee Chg Bond Payment	0.00	1,938.00	1,938.00
402-3110 Auditing Services - General Fund	0.00	18,020.00	18,020.00
402-3120 Accounting Services	0.00	2,210.00	2,210.00
402-3160 Billing Software	930.80	8,500.00	7,569.20
402-3170 Accounting Software	0.00	9,146.00	9,146.00
402-3210 Credit Card Fees	9,512.36	13,600.00	4,087.64
TOTAL FINANCIAL ADMIN	25,452.77	131,273.00	105,820.23
<u>TAX COLLECTION</u>			
403-1140 Tax Collector Salary	1,580.00	8,216.00	6,636.00
403-1610 FICA - Tax Collector	97.95	509.00	411.05
403-1630 Medicare - Tax Collector	22.90	119.00	96.10
403-2100 Materials & Supplies	6.75	3,200.00	3,193.25
403-3150 Commission Del. Real Estate Tax	1,152.55	3,200.00	2,047.45
403-3170 Commission Local Ser. Tax	1,209.87	4,500.00	3,290.13
403-3180 Commission Earned Income Tax	3,728.12	15,500.00	11,771.88
403-3190 Commission Deed Transfer Tax	582.41	1,500.00	917.59
TOTAL TAX COLLECTION	8,380.55	36,744.00	28,363.45
<u>LEGAL SERVICES</u>			
404-3140 Solicitor Retainer & Fees	18,876.91	125,000.00	106,123.09
TOTAL LEGAL SERVICES	18,876.91	125,000.00	106,123.09
<u>ENGINEERING</u>			
408-3130 Engineering Services - Gen Prof Services	5,413.28	38,500.00	33,086.72
TOTAL ENGINEERING	5,413.28	38,500.00	33,086.72

Borough of East Stroudsburg**General****Fund Stmt of Activity - Budget vs Actual****February, 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
MUNICIPAL BUILDINGS (70/15/15)			
409-2360 Materials & Supplies - Mun Bldg	0.00	450.00	450.00
409-3610 Electricity-Mun. Bldg.	2,026.59	5,400.00	3,373.41
409-3620 Electric Annex	311.64	1,350.00	1,038.36
409-3640 Gas (heat) - Annex	195.33	1,575.00	1,379.67
409-3730 Maintenance & Repair Annex	496.52	0.00	(496.52)
409-3740 Maintenance & Repairs	1,540.38	57,375.00	55,834.62
TOTAL MUNICIPAL BUILDING	4,570.46	66,150.00	61,579.54
 <u>POLICE DEPARTMENT</u>			
410-7600 SARP Regional Costs	511,082.16	3,066,493.00	2,555,410.84
TOTAL POLICE	511,082.16	3,066,493.00	2,555,410.84
 <u>FIRE DEPARTMENT</u>			
411-2100 Auxiliary Donation - Fire Dept	0.00	15,000.00	15,000.00
411-2500 Vehicle Maint/Supplies- Fire Dept	619.14	7,500.00	6,880.86
411-2600 Small Tools/ Equipment	315.00	5,500.00	5,185.00
411-3210 Telephone - Fire Dept	109.28	2,500.00	2,390.72
411-3270 Radio Maintenance	0.00	10,000.00	10,000.00
411-3620 Electricity	2,581.93	11,500.00	8,918.07
411-3630 Gas (heat)	61.83	5,000.00	4,938.17
411-3730 Equipment Testing	2,615.72	10,000.00	7,384.28
411-4200 Building Maintenance- Fire Dept	14,571.50	10,000.00	(4,571.50)
411-4600 Contracted Services	0.00	2,500.00	2,500.00
411-5300 Contribution	0.00	1,000.00	1,000.00
TOTAL FIRE DEPARTMENT	20,874.40	80,500.00	59,625.60

Borough of East Stroudsburg**General****Fund Stmt of Activity - Budget vs Actual****February, 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>CODE ENFORCEMENT</u>			
413-1220 Code Enforcement Office Salary	8,325.78	51,096.00	42,770.22
413-1400 Staff Salary	10,751.75	203,654.00	192,902.25
413-1610 FICA - Code Enforcement	1,182.82	15,888.00	14,705.18
413-1630 Medicare - Code Enforcement	276.62	3,716.00	3,439.38
413-1830 Overtime	0.00	1,500.00	1,500.00
413-2100 Materials & Supplies - Codes	14,583.33	3,000.00	(11,583.33)
413-2150 Computer Equipment/Supplies-Code Enforcement	0.00	2,000.00	2,000.00
413-2160 Uniforms	0.00	2,500.00	2,500.00
413-2300 Vehicle Operation	816.92	1,500.00	683.08
413-2500 Vehicle Maintenance	0.00	750.00	750.00
413-3150 Software License	35.37	8,000.00	7,964.63
413-3400 Advertising Expense	0.00	6,000.00	6,000.00
413-4200 Assoc. Dues/Subscriptions	0.00	350.00	350.00
413-4600 Training/Conference Expense	0.00	750.00	750.00
413-7400 CAP Purchase	0.00		0.00
<u>TOTAL CODE ENFORCEMENT</u>	<u>35,972.59</u>	<u>300,704.00</u>	<u>264,731.41</u>
<u>PLANNING/ZONING</u>			
414-3130 Legal Services -Engineering	0.00	50,000.00	50,000.00
414-3140 Legal Services - Planning/Zoning	528.85	5,500.00	4,971.15
414-4500 Contracted Permitting	4,875.14	75,000.00	70,124.86
<u>TOTAL PLANNING/ZONING</u>	<u>5,403.99</u>	<u>130,500.00</u>	<u>125,096.01</u>
<u>EMERGENCY SERVICES</u>			
415-5300 Control Center Payment	13,711.04	82,267.00	68,555.96
<u>TOTAL EMERGENCY SERVICES</u>	<u>13,711.04</u>	<u>82,267.00</u>	<u>68,555.96</u>
<u>HEALTH DEPARTMENT</u>			
421-1220 Salaries & Wages-Health	1,887.99	14,231.00	12,343.01
421-1610 FICA - Health Dept	117.07	882.00	764.93
421-1630 Medicare - Health Dept	27.37	206.00	178.63
421-2100 Supplies	0.00	100.00	100.00
421-2150 Computer Equipment/Supplies (70/30)		0.00	0.00
<u>TOTAL HEALTH DEPARTMENT</u>	<u>2,032.43</u>	<u>15,419.00</u>	<u>13,386.57</u>

Borough of East Stroudsburg

General

Fund Stmt of Activity - Budget vs Actual

February, 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>STREET DEPARTMENT (35/30/30/05)</u>			
430-1220 Salary - DPW Foreman	5,032.00	28,908.00	23,876.00
430-1300 Salaries & Wages - DPW	34,795.35	177,293.00	142,497.65
430-1610 FICA - Street Dept	2,694.60	12,848.00	10,153.40
430-1630 Medicare - Street Dept	638.53	3,005.00	2,366.47
430-1830 Street Department - Overtime	4,208.62	1,020.00	(3,188.62)
430-2100 Office Supplies - Street Dept	119.42	680.00	560.58
430-2130 Safety Equipment - Street Dept	253.30	1,020.00	766.70
430-2150 Computer Equipment/Supplies - Street Dept	0.00	85.00	85.00
430-2160 Office Equip Maint/Repair - Street Dept	0.00	85.00	85.00
430-2300 Vehicle Operation (fuel, oil, fluids)	1,315.73	17,000.00	15,684.27
430-2380 Uniforms & Clothing	3,852.19	9,860.00	6,007.81
430-2500 Vehicle Maint/Repair- Street Dept	188.20	6,800.00	6,611.80
430-2600 Minor Equipment	236.21	1,360.00	1,123.79
430-3150 Drug Testing	0.00	204.00	204.00
430-3210 Telephone - Street	37.03	442.00	404.97
430-3310 Travel	0.00	170.00	170.00
430-3610 Electricity -DPW Garage	0.00	1,360.00	1,360.00
430-3620 Gas Heat -DPW Garage	271.09	2,040.00	1,768.91
430-3730 Building Maintenance	944.74	3,400.00	2,455.26
430-3740 Equipment Maint & Repairs - Street Dept	347.42	6,290.00	6,290.00
430-3260 Radio Purchase	2,002.58	425.00	
430-4600 Training - Street	0.00	680.00	680.00
430-7400 Capital Improvements	0.00	0.00	0.00
430-7410 Equipment Lease Loader 50/25/25		0.00	
TOTAL STREET DEPARTMENT	56,937.01	274,975.00	218,037.99
<u>STREET CLEANING</u>			
431-3740 Machinery Maintenance/Supplies	3,526.35	5,000.00	1,473.65
TOTAL STREET CLEANING	3,526.35	5,000.00	1,473.65
<u>SNOW & ICE REMOVAL</u>			
432-2210 Snow & Ice Removal	2,536.10	2,750.00	213.90
TOTAL SNOW/ICE REMOVAL	2,536.10	2,750.00	213.90

Borough of East Stroudsburg

General

Fund Stmt of Activity - Budget vs Actual

February, 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>TRAFFIC SIGNS/SIGNALS</u>			
433-3720 Misc Supplies- Traffic Signals	300.00	2,750.00	2,450.00
TOTAL TRAFFIC SIGNALS	300.00	2,750.00	2,450.00
<u>STREET LIGHTING</u>			
434-3610 Electric	6,776.93	37,400.00	30,623.07
434-3720 Street Light Repair	129.32	250.00	120.68
434-3730 Operations/Maintenance	0.00	750.00	750.00
TOTAL STREET LIGHTING	6,906.25	38,400.00	31,493.75
<u>STORM SEWERS & DRAINS</u>			
436-2450 Materials & Supplies	0.00	0.00	0.00
436-3710 Storm Water Project MS4	0.00	175,000.00	175,000.00
TOTAL STORM SEWER	0.00	175,000.00	175,000.00
<u>STREET MAINTENANCE</u>			
438-2450 Materials & Supplies St Maintenance	0.00	15,000.00	15,000.00
438-3720 Street Paving		0.00	
TOTAL STREET MAINTENANCE	0.00	15,000.00	15,000.00
<u>PARKING FACILITIES</u>			
445-1300 Parking Enforcement Officer	2,376.00	105,217.00	102,841.00
445-1610 FICA - Parking	8,215.00	6,585.00	(1,630.00)
445-1630 Medicare - Parking	509.33	1,540.00	1,030.67
445-1830 Overtime	119.11	1,000.00	880.89
445-1910 Uniforms/Drug Test	0.00	3,500.00	3,500.00
445-2410 Vehicle Registration/Maintenance	0.00	1,500.00	1,500.00
445-2410 Computer Equipment	0.00	1,500.00	(1,500.00)
445-2150 Meter Purchase- Parking Facilities	0.00	4,400.00	4,400.00
445-3150 Software (UP Safety)	0.00	30,000.00	30,000.00
445-3130 Parking Permits Ect..	25.00	0.00	(25.00)
445-3250 Postage	0.00	500.00	500.00
445-3260 Radio	0.00	750.00	750.00
445-3400 Advertising/Printing-Parking Facilities	0.00	3,000.00	3,000.00
445-3710 Parking Lot Maintenance-Parking Facilities	0.00	250.00	250.00
445-3720 Meter Repair/Main Supplies	0.00	6,000.00	(6,000.00)
445-7400 Cap Purchase (New Car)	0.00		0.00

Borough of East Stroudsburg**General****Fund Stmt of Activity - Budget vs Actual****February, 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
TOTAL PARKING FACILITIES	11,244.44	165,742.00	154,497.56
<u>FLOOD CONTROL</u>			
446-3130 Engineering Services		10,500.00	10,500.00
446-3710 Levee Maintenance	5,000.00	100,000.00	95,000.00
446-3730 Equipment Maintenance/Repair	1,943.82	2,750.00	806.18
TOTAL FLOOD CONTROL	6,943.82	113,250.00	106,306.18
<u>SHADE TREES</u>			
455-2460 Materials & Supplies	53.98	1,000.00	946.02
455-3720 Maintenance	0.00	23,550.00	23,550.00
455-7200 Shade Tree - New Planting	0.00	2,500.00	2,500.00
TOTAL SHADE TREES	53.98	27,050.00	26,996.02
<u>ECONOMIC DEVELOPMENT</u>			
463-3020 IBW Remediation	0.00	1,500.00	1,500.00
463-3100 Comprehensive Plan Implementation	0.00	5,000.00	5,000.00
TOTAL ECONOMIC DEVELOPMENT	0.00	6,500.00	6,500.00
<u>DOWNTOWN DISTRICT</u>			
465-3740 Maintenance/Repair (Decorations)	0.00	5,000.00	5,000.00
465-5400 Contribution - ECA	0.00	10,000.00	10,000.00
TOTAL DOWNTOWN DISTRICT	0.00	15,000.00	15,000.00
<u>INTER-GOVNMTAL EXPENSES</u>			
481-5200 Firemans Relief Fund	0.00	46,750.00	41,500.00
TOTAL INTER-GOVNMTAL EXPENSES	0.00	46,750.00	41,500.00
<u>INSURANCE</u>			
486-3510 Property-Liability Insurance	46,007.46	51,150.00	5,142.54
486-3530 Workers Comp Insurance	10,350.00	16,005.00	5,655.00
486-3531 Workers Comp - Fire Department	1,708.66	9,900.00	8,191.34
486-3550 Deductible	0.00	3,300.00	3,300.00
486-4010 Public Officials Liability	5,055.00	6,600.00	1,545.00
TOTAL INSURANCE	63,121.12	86,955.00	23,833.88

Borough of East Stroudsburg**General****Fund Stmt of Activity - Budget vs Actual****February, 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>EMPLOYEE BENEFITS/INS</u>			
487-1580 Life/Disability Insurance	1,351.14	10,590.00	9,238.86
487-1590 Major Medical (BC/BS)	26,614.73	319,060.00	292,445.27
487-1591 Health Ins Buyout/HRA	412.02	2,970.00	2,557.98
487-5310 N/U Pension MMO	5,804.27	95,006.00	89,201.73
TOTAL EMPLOYEE BENEFITS	34,182.16	427,626.00	393,443.84
<u>EMPLOYER FICA EXPENSES</u>			
488-1620 Unemployment Compensation	5,657.80	8,250.00	2,592.20
TOTAL EMPLOYER FICA EXPENSES	5,657.80	8,250.00	2,592.20
<u>TRANSFERS</u>	0.00	0.00	(25,200.00)
Total Expenses	903,080.47	5,812,324.00	3,026,012.90
Excess Revenue Over(Under) Expenditures	(417,249.82)	258,262.00	(675,511.82)

**Borough of East Stroudsburg
Fund Stmt of Activity - Budget vs Actual**

**Sewer by
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u> 12/31/2025	<u>Variance</u>
Revenues			
INTEREST			
341-0000 Interest Income	0.00	50,000.00	(50,000.00)
341-0110 Interest-Savings & C D	419.46	0.00	419.46
341-0210 Interest Sewer PLGIT	0.01	0.00	0.01
341-0211 Int.-Sewer P Plus	8,733.70	0.00	8,733.70
<u>TOTAL INTEREST</u>	<u>9,153.17</u>	<u>50,000.00</u>	<u>(40,846.83)</u>
STATE SHARED REVENUE			
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>0.00</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
SANITATION			
364-1200 Pretreatment Revenues	0.00	8,000.00	(8,000.00)
364-2010 Sewer Rents	325,512.51	1,750,000.00	(1,424,487.49)
364-2020 Lien Sewer Rents	0.00	8,500.00	317,012.51
364-3160 Lien Interest & Cost	512.06	0.00	0.00
364-6010 Stroud SA Rentals	8,027.48	32,500.00	(31,987.94)
364-7010 Smithfield SA Rentals	0.00	145,000.00	(136,972.52)
364-9000 EDU Connection Fees	0.00	63,522.00	(63,522.00)
364-9100 Smithfield EDU Fees	0.00	17,500.00	(17,500.00)
364-9200 Penalties	17,987.97	45,000.00	(45,000.00)
<u>TOTAL SANITATION</u>	<u>352,040.02</u>	<u>2,070,022.00</u>	<u>(1,717,981.98)</u>
MISCELLANEOUS REVENUES			
380-1010 Emp Cont Hlth Insr	3,072.67	10,134.00	(7,061.33)
<u>TOTAL MISC. REVENUES</u>	<u>3,072.67</u>	<u>10,134.00</u>	<u>(7,061.33)</u>
<u>Total Revenues</u>	364,265.86	2,174,871.00	(3,047,769.48)

**Borough of East Stroudsburg
Fund Stmt of Activity - Budget vs Actual**

**Sewer by
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>Expenses</u>			
<u>GENERAL GOVERNMENT</u>			
401-1210 Manager Salary	7,403.85	39,344.00	31,940.15
401-1220 DPW Director Salary-Sewer	4,704.35	24,999.00	20,294.65
401-1400 Admin Staff Salary	7,291.44	39,855.00	32,563.56
401-1610 FICA - Admin	1,167.16	6,484.00	5,316.84
401-1630 Medicare - Admin	281.29	1,516.00	1,234.71
401-1830 Admin Overtime	0.00	375.00	375.00
401-2100 Office Supplies - Admin	240.65	3,750.00	3,509.35
401-2130 Office Equipment/Furniture - Admin	122.10	625.00	502.90
401-2140 IT Expenses	800.00	7,500.00	6,700.00
401-2150 Computer Equipment/Supplies - Admin	2,856.00	2,500.00	(356.00)
401-2160 Equipment Repair/Maintenance - Admin	154.69	750.00	595.31
401-2300 Vehicle Expense - Admin	0.00	2,125.00	2,125.00
401-3110 Data Storage software	2,940.00	2,250.00	(690.00)
401-3210 Telephone - Admin	339.64	2,250.00	1,910.36
401-3250 Postage - Payroll Processing Fee	1,289.31	5,000.00	3,710.69
401-3310 Travel - Admin	0.00	800.00	800.00
401-3400 Advertising/Printing - Admin	0.00	3,750.00	3,750.00
401-4200 Dues Subscriptions/Memberships - Admin	50.00	4,500.00	4,450.00
401-4600 Training/Conferences - General Government	1,349.01	1,250.00	(99.01)
<u>TOTAL GENERAL GOVT</u>	<u>30,989.49</u>	<u>149,623.00</u>	<u>118,633.51</u>
<u>FINANCIAL ADMINISTRATION</u>			
402-1000 Finance Director	6,346.15	33,723.00	27,376.85
402-1000 Finance - Staff Salaries	7,128.00	36,475.00	
402-1610 Fica	847.23	4,352.00	847.23
402-1630 Medicare	118.40	1,018.00	118.40
402-1830 Finance - Staff Salaries Overtime	25.74	0.00	25.74
402-3100 Trustee Chg Bond Payment	0.00	1,881.00	1,881.00
402-3110 Auditing Services - Sewer	0.00	17,490.00	17,490.00
402-3120 Accounting Services	0.00	2,145.00	2,145.00
402-3160 Billing Software	1,142.88	8,250.00	7,107.12
402-3170 Accounting Software	0.00	8,877.00	8,877.00
402-3210 Credit Card Fees	0.00	13,200.00	13,200.00
<u>TOTAL FINANCIAL ADMIN</u>	<u>15,608.40</u>	<u>127,411.00</u>	<u>111,802.60</u>

**Borough of East Stroudsburg
Fund Stmt of Activity - Budget vs Actual**

**Sewer by
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
TAX COLLECTION			
LEGAL SERVICES			
404-3200 Legal Services - WWTP	2,267.67	85,000.00	82,732.33
TOTAL LEGAL SERVICES	2,267.67	85,000.00	82,732.33
ENGINEERING			
408-3130 Engineering	4,886.24	79,750.00	74,863.76
TOTAL ENGINEERING	4,886.24	79,750.00	74,863.76
MUNICIPAL BUILDINGS (70/15/15)			
409-2360 Materials & Supplies - Mun Bldg	0.00	275.00	275.00
409-3610 Electricity-Mun. Bldg.	1,014.34	3,300.00	2,285.66
409-3620 Electricity-Annex	160.72	825.00	664.28
409-3640 Gas - Annex	98.00	963.00	865.00
409-3730 Maintenance & Repair Annex	247.47	0.00	(247.47)
409-3740 Maintenance & Repairs	491.91	35,063.00	34,571.09
TOTAL MUNICIPAL BUILDING	2,012.44	40,426.00	38,413.56

**Borough of East Stroudsburg
Fund Stmt of Activity - Budget vs Actual**

**Sewer by
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>SANITARY SEWER</u>			
429-1400 Sewer Staff Salaries	56,645.00	289,679.00	233,034.00
429-1610 Social Security- Sewer Fund	3,599.88	18,146.00	14,546.12
429-1630 Medicare - Sanitary Sewer	841.91	4,244.00	3,402.09
429-1830 Sewer Overtime	1,417.50	3,000.00	1,582.50
429-2100 Office Supplies	1,915.93	4,000.00	2,084.07
429-2110 Chemicals	6,828.19	60,000.00	53,171.81
429-2120 Safety Supplies	0.00	3,000.00	3,000.00
429-2150 Computer Equip & Supplies	0.00	1,000.00	1,000.00
429-2200 Materials & Supplies- WWTP	0.00	9,000.00	9,000.00
429-2300 Fuel Oil	5,523.61	27,000.00	21,476.39
429-2310 Vehicle Operation	0.00	1,200.00	1,200.00
429-2380 Uniforms	9,823.71	11,500.00	1,676.29
429-2600 Small Tools/Minor Equipment	16.18	2,500.00	2,483.82
429-3160 Laboratory Fees	13,325.00	60,000.00	46,675.00
429-3200 Telephone - Sewer	300.22	3,000.00	2,699.78
429-3610 Electric - Sewer	22,787.48	86,000.00	63,212.52
429-3700 Pump Station Maint & Repair	0.00	15,000.00	15,000.00
429-3710 WWTP Maint & Repairs	12,522.75	25,000.00	12,477.25
429-3720 Collection System Maintenance	279.01	20,000.00	19,720.99
429-3730 WWTP Building & Repair	4,681.00	40,000.00	35,319.00
429-3740 Equipment Maintenance Collections	0.00	7,500.00	7,500.00
429-4100 Sewer Backup Expenses	0.00	2,500.00	2,500.00
429-4200 Dues/Subscriptions-Sewer	3,750.00	8,000.00	4,250.00
429-4500 Contracted Line Maintenance	2,054.49	85,500.00	83,445.51
429-4600 Training - Sanitary Sewer	412.00	2,000.00	1,588.00
429-4700 Sludge Disposal	14,810.08	100,000.00	85,189.92
429-7400 Equipment Lease/Purchase	0.00		0.00
429-7410 Capital Improvements equipment (Skid Steer)	0.00	0.00	0.00
429-7420 Capital Improvement Collection System	0.00	0.00	0.00
429-7430 Vehicle Purchase	0.00		0.00
<u>TOTAL COLLECTION SYSTEM</u>	161,533.94	888,769.00	727,235.06
<u>STREET DEPARTMENT (35/30/30/05)</u>			
430-1220 Street Superindendent Salary	4,884.00	28,058.00	23,174.00
430-1300 Salaries & Wages - DPW - Sewer	33,771.96	172,078.00	138,306.04
430-1610 FICA - Street Dept	2,649.92	12,470.00	9,820.08
430-1630 Medicare - Street Dept	130.03	2,916.00	2,785.97
430-1830 Overtime - Street Dept	4,084.83	990.00	(3,094.83)
430-2100 Office Supplies - Street Dept	118.93	660.00	541.07

**Borough of East Stroudsburg
Fund Stmt of Activity - Budget vs Actual**

**Sewer by
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
430-2120 Safety Equipment - Street Dept	245.86	990.00	744.14
430-2150 Computer Equipment/Supplies - Street Dept	0.00	83.00	83.00
430-2160 Office Equipment Maint/Repair- Street Dept	0.00	83.00	83.00
430-2300 Vehicle Operation (fuel, oil, fluids)	1,365.22	16,500.00	15,134.78
430-2380 Uniforms - Street Dept	3,748.16	9,570.00	5,821.84
430-2500 Vehicle Manintenance/Repair- Street Dept	187.12	6,600.00	6,412.88
430-2600 Small Tools/Minor Equip - Street Dept	232.22	1,320.00	1,087.78
430-3150 Drug Testing	0.00	198.00	198.00
430-3210 Telephone - Street Dept	35.94	429.00	393.06
430-3210 Radio Purchase	0.00	413.00	413.00
430-3310 Travel - Street Dept	0.00	165.00	165.00
430-3610 Electricity - Street Dept	263.10	1,320.00	1,056.90
430-3620 Gas - Street Dept	935.98	1,980.00	1,044.02
430-3730 Building Maintenance - Street Dept	381.44	3,300.00	2,918.56
430-3740 Equipment Maint & Repair - Street Dept	2,034.04	6,105.00	4,070.96
430-4600 Conferences/Training - Street Dept	0.00	660.00	660.00
430-7400 CAP Improvements		0.00	0.00
430-7410 Equipment Lease Loader 50/25/25		0.00	0.00
TOTAL STREET DEPARTMENT	55,068.75	266,888.00	211,819.25
<u>INSURANCE</u>			
486-3510 Property-Liability Insurance	46,660.80	51,925.00	5,264.20
486-3530 Workers Comp Insurance	10,349.00	16,248.00	5,899.00
486-3531 Workers Comp - Fire Department	1,713.67	10,050.00	8,336.33
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability	5,055.00	6,700.00	1,645.00
TOTAL INSURANCE	63,778.47	88,273.00	24,494.53

**Borough of East Stroudsburg
Fund Stmt of Activity - Budget vs Actual**

**Sewer by
February 28, 2025**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
EMPLOYEE BENEFITS/INS			
487-1580 Life/Disability Insurance	1,606.00	10,750.00	9,144.00
487-1590 Major Medical (BC/BS)	56,860.61	323,894.00	267,033.39
487-1591 Health Ins. Buy-out/HRA Cont	482.75	3,015.00	2,532.25
487-5310 N/U Pension MMO	5,804.27	95,006.00	89,201.73
TOTAL EMPLOYEE BENEFITS	64,753.63	432,665.00	367,911.37
EMPLOYER FICA EXPENSES			
488-1620 Unemployment Comp PSAB	5,743.51	8,375.00	2,631.49
TOTAL EMPLOYER FICA EXPENSES	5,743.51	8,375.00	2,631.49
TRANSFERS			
Total Expenses	406,642.54	2,167,180.00	1,760,537.46
Excess Revenue Over(Under) Expenditures	(42,376.68)	7,691.00	(50,067.68)

Borough of East Stroudsburg

Trash

Fund Stmt of Activity - Budget vs Actual

February 28, 2025

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u> 12/31/2025	<u>Variance</u>
Revenues			
<u>SANITATION</u>			
354-1200 Performance Grant To Twin Boroughs	0.00	0.00	0.00
364-3010 Solid Waste User Fees	784,991.77	1,169,956.00	(384,964.23)
364-3020 Solid Waste Fees Penalties	0.00	29,975.00	(29,975.00)
364-3030 Solid Waste Bulk Items and Bags	1,567.22	17,825.00	(16,257.78)
364-3150 Lien Rents Solid Waste	0.00	1,500.00	1,500.00
364-3160 Lien Interest & Cost	806.66	8,500.00	7,693.34
<u>TOTAL SANITATION</u>	787,365.65	1,227,756.00	(440,390.35)
<u>STATE GRANT PROGRAMS</u>	0.00	0.00	0.00
Total Revenues	787,365.65	1,227,756.00	(440,390.35)
<u>SANITATION (RECYCLING)</u>			
426-1400 Staff Salaries	27,000.65	140,482.00	(113,481.35)
426-1610 FICA	1,674.04	8,710.00	(7,035.96)
426-1630 Medicare	391.52	2,037.00	(1,645.48)
426-1830 Overtime	34.50	3,000.00	(2,965.50)
426-1910 Uniforms	3,605.91	6,000.00	(2,394.09)
426-2270 Supplies	921.11	8,500.00	(7,578.89)
426-2500 Recycling Grant to Twin Boros	0.00	30,000.00	(30,000.00)
<u>TOTAL SANITATION</u>	33,627.73	198,729.00	(165,101.27)
<u>SOLID WASTE</u>			
427-3130 Landfill Engineering	281.05	15,000.00	(14,718.95)
427-4700 Refuse Coll/Disp Contract	152,182.26	989,576.00	(837,393.74)
427-4710 WM Extra Bags and Tags	1,309.00	7,500.00	(6,191.00)
<u>TOTAL SOLID WASTE</u>	153,772.31	1,012,076.00	(858,303.69)
Total Expenses	187,400.04	1,210,805.00	(1,023,404.96)
<u>Excess Revenue Over(Under) Expenditures</u>	599,965.61	16,951.00	583,014.61

DPW
Active and Future Projects
As of 3.17.2025

A. Paving Schedule

1. Looking at putting in ADA Ramps through CDBG and Paving with Liquid Fuels and Debt Restructure
2. Paving Bids: Gap View Heights area, Exchange area, part of Eagle Valley Lane, Starbird Street and Emerson Road area
3. Drag Box: Burson, Harris, Braeside, West 6th, East 2nd, East 3rd, East 5th, Spruce, Hallet and Teeter

B. Utility work to be done on roads to be paved.

1. Clean and camera storm water and sanitary sewer lines

C. Levee Inspection: July 18th DEP **COMPLETED 7/18/24 - \$0** – No date set for 2025

D. 214 Washington Street: Demo bldg. and repair culvert pipe - **WAITING ON AGREEMENT**

E. PennDOT: King Street Bridge Replacement - ON HOLD \$44,096.06 Engineer Cost/ \$33,072.05 Back

F. PennDOT: Rt. 209 Paving Project: Paving to be completed by August 2025

1. Hydrant and Water Valve to be replaced in front of Blue Ridge Lumber **\$?**
2. Sanitary and Storm Sewer Inspections and Repairs - **ACTIVELY WORKING ON \$?**
3. ADA ramps – **COMPLETED by PennDOT**

G. PennDOT: I-80 Project \$Engineer Costs after minus a Percentage \$27,033.61

1. Water – **COMPLETED by PennDOT**
2. Sanitary Sewer – **COMPLETED by PennDOT**
3. Storm Sewer – **COMPLETED by PennDOT**
4. Sanitary Sewer – Main replacement around U-Haul

H. PennDOT: King Street Railing \$0

I. Water Meter Replacement - ACTIVELY WORKING ON \$1,299,592.03 to Date/ \$2,343,784.09 Total

1. Total Meter: 3,154
2. Completed: 3,123
3. Need To Be Scheduled: 31

J. Veterans Memorial

1. Round Washed Stone 1” to 3” Completion Date 3/28/25 **\$400**

K. Elk Street Embankment Repair - Plans are being constructed

L. Hydrant Repairs

1. North Courtland Street at Blue Ridge Lumber, Milford Road at Sterling Lane, 89 Henry Street.

M. Astrerra Leak Detection

1. 5 Leaks found – 2 minor on hydrants **COMPLETED**, King Street Bridge **COMPLETED** and 2 Customer
2. Next scan will be late April 2025

ZONING AND CODES REPORT

APPLICATIONS		JANUARY	FEBRUARY	NOTES
BUILDING PERMITS				
	Backlog	2	1	Received prior to Jan 1, 2025 and still pending
	Received	16	25	After 01/01/2025
	Issued	9	11	
	Denied/Cancelled	0	0	
	Pending	9	15	
	YTD Received	16	41	
ZONING PERMITS				
	Backlog*	35	18	* Received prior to 01/01/2025, but not processed/reviewed. The numbers reflect only the projects that have physical applications and associated documents and fees.
	Received	6	17	After 01/01/2025
	Issued	0	3	
	Denied/Cancelled	0	1	
	Pending	41	31	
	YTD Received	6	23	
RENTAL LICENSES				
	Backlog	-	-	Pending, as not all files have been processed
	Received	-	-	Pending, as not all files have been processed
	Issued	28	21	
	Denied/Cancelled	-	-	
	Pending	-	-	Pending, as not all files have been processed
	YTD Received	-	-	Pending, as not all files have been processed
LAND DEVELOPMENT				
	Backlog	1	2	Received before 01/01/2025
	Received	1	0	After 01/01/2025
	Accepted	0	1	
	Denied/Cancelled	0	0	
	Recorded	0	0	
	Pending	2	2	
	YTD Received	1	1	
CERTIFICATE OF NONCONFORMANCE				
	Backlog	3	0	Received before 01/01/2025
	Received	0	0	After 01/01/2025
	Issued	0	1	
	Denied/Cancelled	0	1	
	Pending	3	1	
	YTD Received	0	0	

ZONING AND CODES REPORT				
ZONING HEARING BOARD				
	Backlog	2	1	Received before 01/01/2025
	Received	1	0	After 01/01/2025
	Accepted	1	0	
	Denied/Cancelled	0	0	
	Pending	2	1	
	YTD Received	1	1	
VIOLATIONS				
		JANUARY	FEBRUARY	NOTES
BUILDING CODE VIOLATIONS				
	Backlog	3	3	Issued Before 01/01/2025 and have an open status
	Issued	4	5	
	Open	3	4	
	Closed	1	0	
	YTD Processed	4	9	
ZONING VIOLATIONS				
	Backlog	-	-	Not all violations were processed. Some were sent as letters and not marked as violation. A total number of open violations is not available at this time.
	Issued	0	1	
	Open	0	1	
	Closed	0	0	
	YTD Processed	0	1	
RENTAL VIOLATIONS				
	Backlog	-	-	Not all violations were processed. Some were sent as letters and not marked as violation. A total number of open violations is not available at this time.
	Issued	-	2	Letters were sent to owners if inspections failed. Will be marked as violation if not complying within the time required timeframe.
	Open	-	2	Not an accurate number at this time as multiple individuals sent letters out, but did not mark them as violations.
	Closed	0	0	
	YTD Processed	-	-	
CODE ENFORCEMENT VIOLATIONS				
	Backlog			
	Issued	1	18	
	Open	1	19	
	Closed	0	0	
	YTD Processed	1	19	
NON-TRAFFIC CITATIONS				
	Backlog	-	-	* Pending files consolidation. Accurate number is not available at this time.
	Issued	1	2	
	Open	1	3	
	Closed	0	0	
	YTD Processed	1	3	

ZONING AND CODES REPORT				
CIVIL COMPLAINTS				
	Backlog	6*	6*	* Pending files consolidation. Accurate number is not available at this time.
	Issued	0	0	
	Open	0	0	
	Closed	0	0	
	YTD Processed	0	0	
OFFICE		JANUARY	FEBRUARY	NOTES
WALK-INS				
	Total	16	35	
	YTD	16	51	
OFFICE PHONE CALLS				
	Total	75	147	
	YTD	75	222	
APPOINTMENTS (In-person/Virtual/Calls)				
	Total	5	17	
	YTD	5	22	
EMAILS				
	Sent / Received	385 / 440	387/589	
	Total	825	976	
	YTD	825	1801	
MISC (DETERMINATION LETTERS, PROPERTY RESEARCH, WEBSITE, FORMS, REPORTS, etc.)				
	Total (in hours)	35	60	
	YTD (in hours)	35	95	
MEETINGS		JANUARY	FEBRUARY	NOTES
PROFESSIONALS MEETINGS				
	Prep (in hrs.)	-	-	
	Meeting (hrs.)	1.5	3.75	
	Post (Minutes, Agenda, etc.)	-	-	
PLANNING COMMISSION				
	Prep (in hrs.)	3	6	
	Meeting (hrs.)	1.5	2	
	Post (Minutes, Agenda, etc.)	1	3	
ZONING HEARING BOARD				
	Prep (in hrs.)	-	4.5	
	Meeting (hrs.)	-	1.5	
	Post (Minutes, Agenda, etc.)	-	1	
COUNCIL (CONDITIONAL USE)				
	Prep (in hrs.)	-	9.5	
	Meeting (hrs.)	-	0.5	
	Post (Minutes, Agenda, etc.)	-	1	

ZONING AND CODES REPORT			
INTERNAL MEETINGS			
	Prep (in hrs.)	2	0.5
	Meeting (hrs.)	2	4
	Post (Minutes, Agenda, etc.)	-	-
INSPECTIONS	JANUARY	FEBRUARY	NOTES
CODE ENFORCEMENT	9	33	
ZONING INSPECTIONS	1	0	
RENTAL INSPECTIONS*	127	110	
RESALE INSPECTIONS	7	9	
UCC INSPECTIONS	16	17	
ADDITIONAL	JANUARY	FEBRUARY	NOTES
PROPERTY FILE CONSOLIDATION BY MAP #	0	96	
HEALTH DEPARTMENT (ADMIN WORK IN HOURS)	29	27	
HEALTH LICENSES	23*	45	*Some of the licenses had to be reprocessed due to incorrect data input.
HEALTH LETTERS	0	19	
MCS TOTAL HOURS WORKED	320	437	