

Return this form to:

East Stroudsburg Borough
Public Works Department
24 Analomink Street
East Stroudsburg, PA 18301
Fax: (570) 421-5575
Phone: (570) 421-8300

CURB & SIDEWALK PERMIT APPLICATION

**PERMIT SHALL BE POSTED ON THE DOOR OR FRONT WINDOW OF THE PROPERTY
UNDER CONSTRUCTION FOR PUBLIC WORKS INSPECTION AT ALL TIMES**

***** THIS SECTION FOR EAST STROUDSBURG BOROUGH OFFICE USE ONLY *****

PERMIT NUMBER:	_____	DATE ISSUED:	_____
		<i>PERMIT EXPIRES IN 1 YEAR UNLESS NOTED</i>	
PERMIT FEE:	<u> \$355.00 </u> (2 INSP.)	ISSUED BY:	_____
INSPECTION FEES:	_____ (\$75/EA)	BONDING:	ACTIVE N/A
PERMIT TOTAL	_____	INSURANCE:	ACTIVE N/A
		PA HIC ACTIVE:	ACTIVE N/A
NOTES:	_____		

***** ALL INFORMATION BELOW IS REQUIRED TO OBTAIN A PERMIT *****

WORK ADDRESS _____

SCOPE OF WORK CURB _____ LF SIDEWALK _____ SF

	OWNER	CONTRACTOR
NAME		
ADDRESS		
ADDRESS		
PHONE		
EMAIL		
PA HIC #		
BONDED?		YES NO

APPLICANT SIGNATURE

DATE

By applying for this permit, I acknowledge that all information provided in this application is complete and accurate, that the work performed will be in conformance with any applicable ordinances of the municipality in which the work is to be performed as well as in accordance with the approved plan after a plan review has been completed. I understand that this is not a permit to begin work, but only an application for a permit and that work is not to start without a permit and that the fees for the permit may be doubled if work starts without a permit. I understand that if I give false information regarding this permit application that any permits issued based on this information will be invalid and the municipality could initiate legal proceedings against me, which could result in my being fined or imprisoned, or in the improvement being removed at my expense or any other legal remedy appropriate under the circumstances.

***** INSPECTION NOTES-- FOR BOROUGH USE ONLY *****

WORK ACCEPTED/PERMIT CLOSED: INITIALED: DATE

THE FOLLOWING GUIDELINES SHALL APPLY AT ALL TIMES.

FAILURE TO ADHERE TO ANY CONDITIONS OF THE PERMIT MAY RESULT IN PERMIT REVOCATION:

1. ZONING AND CONSTRUCTION REQUIREMENTS ARE AS FOLLOWS:
§ 157-64 OFF-STREET PARKING.
CHAPTER 136, ARTICLE XI, MAINTENANCE AND CONSTRUCTION.
§ 140-15 DRIVEWAYS IN NEW SUBDIVISIONS
2. ALL WORK SHALL ADHERE TO BOROUGH SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO ITEMS REGARDING ADA, TRENCH DRAINS, TREE WELLS, STORMWATER, CONSTRUCTION DEBRIS, MAINTENANCE AND PROTECTION OF TRAFFIC, AND OTHER CONSTRUCTION AND USES OF THE RIGHT-OF-WAY. MATERIAL SUPPLIER TICKETS MUST BE PRODUCED UPON REQUEST.
3. ALL PERMITTEES ARE RESPONSIBLE FOR CALLING PA ONE CALL PER PA ACT 287.
4. THE BOROUGH MAY, AT ITS DISCRETION, REQUIRE THE PERMITTEE TO PURCHASE ADDITIONAL INSPECTIONS RESULTING FROM FAILED INSPECTIONS, COLD WEATHER WORK, FAILURE TO NOTIFY THE BOROUGH, EXCESS QUANTITIES, OR ANY REASON OUTSIDE OF THE CONTROL OF THE BOROUGH.
5. ANY WORK INSTALLED WITHOUT PROPER INSPECTIONS IS SUBJECT TO REMOVAL AND REPLACEMENT AT PERMITTEE'S EXPENSE.
6. INSPECTIONS ARE REQUIRED, AND INCLUDED, AS FOLLOWS:
 STONE AND SUBGRADE (FIRST INSPECTION)
 FINAL COMPLETION INSPECTION (SECOND/FINAL INSPECTION)
 ALL OTHER SITE VISITS REQUIRE ADDITIONAL INSPECTION FEES
7. PATA 128 APPLIES TO ALL SIDEWALK CLOSURES AND REQUIRES PEDESTRIAN DETOURS. SIGNAGE MUST BE PRESENTED IN ENGLISH AND SPANISH (4 SIGNS PER CLOSURE)
8. ANY ROAD RESTRICTION OR CLOSURE REQUIRES A TRAFFIC CONTROL PERMIT THIS IS A SEPARATE PERMIT FROM THE BOROUGH AND WILL REQUIRE TRAFFIC CONTROL DIAGRAMS, SITE SKETCHES, ETC. THE BOROUGH REQUIRES AND ADHERES TO PENNDOT PUBLICATION 213. THE BOROUGH MAY REQUIRE MODIFIED OR ADDED TRAFFIC CONTROL PATTERNS OR SITE CONTROLS AT ITS DISCRETION AT ANY TIME BEFORE OR DURING WORK.
9. PERMITTEE IS RESPONSIBLE FOR ENSURING 48 HOURS IS PROVIDED FOR SCHEDULING OF ALL REQUIRED INSPECTIONS. FAILURE TO DO SO MAY RESULT IN REJECTION OF WORK.
10. PERMITTEE IS RESPONSIBLE FOR PARKING METER COSTS ASSOCIATED WITH ANY WORK WITHIN A METERED PARKING AREA MANAGED BY THE BOROUGH.
11. THE BOROUGH OF EAST STROUDSBURG MAY REJECT CURB PERMITS ON ANY STREETS THAT HAVE BEEN RESURFACED WITHIN THE LAST 36 MONTHS.
12. PERMITTEE IS ADVISED THAT DEICING AND SNOW MELT PRODUCTS WILL HARM CONCRETE AND WILL ADVISE CLIENT(S) OR CUSTOMER(S) OF POTENTIAL DAMAGE AND POSSIBLE REDUCTIONS OR ELIMINATIONS IN WARRANTY.

13. UTILITY ADJUSTMENTS SHALL BE MADE TO ENSURE A FLUSH CONDITION AND WILL REQUIRE REWORK IF NOT FLUSH.