

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, APRIL 15, 2025 – 7 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____

2. **Solicitor's Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on April 15, 2025 starting at _____, prior to the start of the Council Meeting.

3. **Minutes of March 18, 2025, Council Regular Meeting:**

Motion made by _____, seconded by _____, to approve the March 18, 2025 Council Regular Meeting Minutes.

4. **Minutes of April 1, 2025 Council Regular Meeting:**

Motion made by _____, seconded by _____, to approve the April 1, 2025 Council Regular Meeting Minutes.

5. **Public Comments – Agenda items:**

6. **Resolution 3-2025: Modification to the FFY 2023 CDBG Application**

A. Consideration of Resolution 3-2025 authorizing the Board of Monroe County Commissioners of Monroe County, Pennsylvania to submit the modification to the FFY 2023 application to the Department of Community and Economic Development for Community Block Grant funds to reallocate all of the Housing Rehabilitation Line Item Funds amount of \$129,302.00 to Line Items established for Street Improvements eligible under the Grant for ADA Ramps and Curb Cuts at various locations throughout the Borough of East Stroudsburg.

Motion made by _____, seconded by _____, to approve Resolution 3-2025 authorizing the Board of Monroe County Commissioners of Monroe County, Pennsylvania to submit the modification to the FFY 2023 application to the Department of Community and Economic Development for Community Block Grant funds to reallocate all of the Housing Rehabilitation Line Item Funds amount of \$129,302.00 to Line Items established for Street Improvements eligible under the Grant for ADA Ramps and Curb Cuts at various locations throughout the Borough of East Stroudsburg.

7. **Amerco Real Estate Co.:** Conditional Use Decision and Order and Resolution 4-2025: Application for Preliminary/Final Land Development to Construct a U-Haul Moving and Storage Center and Facilities, Water, and Sewer Connections:

- A. Consideration to ratify the approval of the Conditional Use Decision and Order for Amerco Real Estate Co. to construct U-Haul Moving and Storage Center and Facilities, and water and sewer connections, all constituting land development over an acre and authorizing Council President, Secretary, and Mayor to sign the document.

Motion made by _____, seconded by _____, to ratify the approval of the Conditional Use Decision and Order for Amerco Real Estate Co. to construct U-Haul Moving and Storage Center and Facilities, and water and sewer connections, all constituting land development over an acre and authorizing Council President, Secretary, and Mayor to sign the document.

- B. Consideration of Resolution 4-2025 approving Preliminary/Final Land Development Plan for Amerco Real Estate Co., for a U-Haul Moving and Storage Center and Facilities, water, and Sewer Connections with six (6) waivers approved on March 18, 2025 and Conditional Use approved and adopted on April 15, 2025.

Motion made by _____, seconded by _____, to approve Resolution 4-2025 approving Preliminary/Final Land Development Plan for Amerco Real Estate Co., for a U-Haul Moving and Storage Center and Facilities, water, and Sewer Connections with six (6) waivers approved on March 18, 2025 and Conditional Use approved and adopted on April 15, 2025.

8. Public Hearings:

- A. **Ordinance No. 1413 – Add a Stop Sign at East Broad Street Westbound at Lackawanna Avenue**

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and convene the Public Hearing on Ordinance No. 1413, Chapter 150 – Vehicles and Traffic, Article VIII: Schedules, Section 61, Schedule IX: Stop Intersections; of the East Stroudsburg Borough Code of Ordinances to add a Stop Sign at East Broad Street Westbound at Lackawanna Avenue. Note time: _____

Motion made by _____, seconded by _____, to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: _____

Motion made by _____, seconded by _____ to _____ Ordinance No. 1413, Add a Stop Sign at East Broad Street Westbound at Lackawanna Avenue as presented and advertised.

9. Treasurer’s Report:

- A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email

Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.

B. Review of the Budget to Actual Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance and attach to the minutes.

C. Review of the Cash Account Transfer Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to approve the Cash Account Transfer Report prepared by the Director of Finance.

D. Review of the December 31, 2024 Adjusting Journal Entries Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to approve the December 31, 2024 Adjusting Journal Entries Report prepared by the Director of Finance.

E. Finance Report: distributed via email

Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

10. Engineer's Action Items: distributed via email

A. 2025 Street Paving and Bidding – Update:

1. Consideration to authorize RKR Hess to provide Construction Observation/Administration Services for the 2025 Paving Contract for an amount not to exceed \$15,000.00 on a time and materials basis.

Motion made by _____, seconded by _____, to approve to authorize RKR Hess to provide Construction Observation/Administration Services for the 2025 Paving Contract for an amount not to exceed \$15,000.00 on a time and materials basis.

B. Curb Cut/ADA Ramp CDBG Funding: See Item #6

C. Levee Culvert Lining:

1. Consideration to authorize the Borough Engineer to assist the Borough Department of Public Works (DPW) with a Pennsylvania National Diversity Inventory (PNDI) search and for engineering assistance on an as needed basis not to exceed the amount of \$1,500.00.

Motion made by _____, seconded by _____, to approve to authorize the Borough Engineer to assist the Borough Department of Public Works (DPW) with a Pennsylvania National Diversity Inventory (PNDI) search and for engineering assistance on an as needed basis not to exceed the amount of \$1,500.00.

D. 2024 Public Water System Consumer Confidence Report (CCR):

1. Consideration to authorize Borough Staff to print and distribute the 2024 Public Water System Consumer Confidence Report (CCR), as prepared by the Borough Engineer in consultation with the Borough Water Department in the most cost-effective way to comply with the DEP requirement to distribute the CCR Report by June 28, 2025.

Motion made by _____, seconded by _____, to authorize Borough Staff to print and distribute the 2024 Public Water System Consumer Confidence Report (CCR), as prepared by the Borough Engineer in consultation with the Borough Water Department in the most cost-effective way to comply with the DEP requirement to distribute the CCR Report by June 28, 2025.

11. East Stroudsburg Community Alliance (ECA):

12. **Fire Report:** distributed via email

13. **Police Report:**

14. Reports:

A. **Public Works Report:** distributed via email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. **Zoning Report:** distributed via email

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

15. Committees:

A. **Operations Committee:**

B. **Zoning and Planning Committee:** No meeting

C. **Community Relations Committee:**

16. Correspondence:

17. Mayor Victor Brozusky:

18. Council Members:

A. Carrie Panepinto

B. Jane Gagliardo

C. Paul Shemansky

D. Erika Huber

E. Ed Freeborn

F. Sonia Wolbert

19. Solicitor's Report:

20. Manager's Report:

- A. Consideration to approve Twin Boroughs Recycling Center purchasing a Toyota Model 50-8FGU25 Forklift from CoStars Vendor ToyotaLift Northeast for \$34,886.00 with Twin Borough funds. Borough of Stroudsburg passed similar motion at their last Council Meeting.

Motion made by _____, seconded by _____, to approve Twin Boroughs Recycling purchasing a Toyota Model 50-8FGU25 Forklift from CoStars Vendor ToyotaLift Northeast for \$34,886.00 with Twin Borough funds.

- B. Consideration to approve the release of the balance of the escrow account for 256 North Courtland Street to the previous owner Mohamed E. Mohamad, in the amount of \$24,433.70.

Motion made by _____, seconded by _____, to approve the release of the balance of the escrow account for 256 North Courtland Street to the previous owner Mohamed E. Mohamad, in the amount of \$24,433.70.

- C. Consideration to ratify the approval of the bagging of parking meters on South Courtland Street beginning on 4.14.2025 and continuing as needed, for the PennDOT Paving Project.

Motion made by _____, seconded by _____, to ratify the approval of the bagging of parking meters on South Courtland Street beginning on 4.14.2025 and continuing as needed, for the PennDOT Paving Project.

- D. Consideration to ratify the approval of the East Stroudsburg Little League Opening Day Parade on Sunday, April 13, 2025 starting at 1 PM with all fees paid, insurance documents being received, coordination of police, and coordination of fire.

Motion made by _____, seconded by _____, to ratify the approval of the East Stroudsburg Little League Opening Day Parade on Sunday, April 13, 2025 starting at 1 PM with all fees paid, insurance documents being received, coordination of police, and coordination of fire.

- E. Consideration to approve Elijah Angradi as a Water Operator A employee retroactive to December 11, 2024, at an hourly rate of \$38.25 for Mr. Angradi received his PA DEP Operator A license and Distribution E License on December 11, 2024.

Motion made by _____, seconded by _____, to approve Elijah Angradi as a Water Operator A employee retroactive to December 11, 2024, at

an hourly rate of \$38.25 for Mr. Angradi received his PA DEP Operator A license and Distribution E License on December 11, 2024.

- F. Consideration to approve Jonathan Walker, Maintenance/Roads Foreman at a salary of \$83,200.00 retroactive to April 1, 2025, according to a 2024 Borough Compensation Schedule,

Motion made by _____, seconded by _____, to approve Jonathan Walker, Maintenance/Roads Foreman at a salary of \$83,200.00 retroactive to April 1, 2025, according to a 2024 Borough Compensation Schedule.

- G. Consideration to approve Justin Downey, Assistant Maintenance/Roads Foreman at a salary of \$74,880.00 retroactive to April 1, 2025, according to a 2024 Compensation Schedule.

Motion made by _____, seconded by _____, to approve Justin Downey, Assistant Maintenance/Roads Foreman at a salary of \$74,880.00 retroactive to April 1, 2025, according to a 2024 Compensation Schedule.

21. Informational Items:

- A. March Overdose Statistics from Control Center

22. Public Comments – New Business & Non-Agenda items:

23. Ratification of Bills Payable:

- A. **Approval of Warrant List #250415**

Motion made by _____, seconded by _____, to approve the Warrant List #250415 as presented.

24. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

OPERATIONS COMMITTEE MEETING: Wednesday, **April 23, 2025** at 5 PM

COUNCIL WORK SESSION MEETING: Monday, **April 28, 2025** at 7 PM

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **May 5, 2025** at 5 PM

COUNCIL REGULAR MEETING: Tuesday, **May 6, 2025** at 7 PM

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **May 13, 2025**