

**MINUTES FOR THE WORK SESSION MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, FEBRUARY 24, 2025 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Kelly Lewis, Borough Manager; and Assistant to Borough Manager, Danielle Decker.

ABSENT: Edmund Freeborn; Erika Huber; Solicitor John Prevoznik; RKR Hess Engineer; Lee Philips, Director of Public Works; Layla Richard, Director of Finance;

Ms. Wolbert called the meeting to order at 7:04 PM and lead in the Pledge of Allegiance.

Public Comments: There were no public comments.

Borough Beautification Day Update: May 3, 2025: Mr. Lewis announced he already had 150 volunteers committed for the Beautification Day on May 3, 2025 between the East Stroudsburg University (ESU) Football team, Student Teachers, and the Baptiste Church. Mr. Lewis explained that SROSC would run the fundraiser, and the Shade Tree Commission just signed up today for free gloves, bags, and safety vests. Mr. Lewis went on to explain he was looking into charging a possible flat fee for clean-up day for Borough Residents at the Recycling Center, instead of per item type. The twenty-five (25) properties that have violations would be the ones concentrated on to be cleaned up. Mr. Lewis explained all the proper forms, from volunteer forms to insurance forms, would be filled out for the event.

2025 Capital Budget: Mr. Lewis explained this is currently be worked upon with grants and should have more details soon.

Zoning and Codes: A discussion on the Zoning and Codes Department took place. It was asked on how Municipal Codes Solutions was paid and Mr. Lewis explained for Codes they are paid a monthly flat fee and for the Building Code, it depends upon what actually takes place.

Mr. Lewis explained getting rental inspections completed is a top goal and getting the rental inspections checklist and selling your home checklist out on the website completed. Mr. Lewis announced there are two new buttons out on the website for each of these areas with the updated information. It was asked if samples of these could be placed in the next Council Packet for informational purposes for the March 4, 2025 Council Meeting.

Comprehensive Plan: Mr. Lewis explained this is being worked on and the prospect Street overlay should be completed soon.

Recycling Updates: Mr. Lewis announced we are currently at an 18% participation rate for the Borough in recycling. Mr. Lewis thanked the East Stroudsburg School District teachers who are doing an excellent job with the program and getting the word out through the kids. Mr. Lewis explained another full-time employee would be needed to handle the increase. Mr. Lewis stated he plans on looking at the agreement with Stroudsburg Borough.

2025 Strategic Plan Overview: There were discussions regarding: branding, a possible sidewalk survey, internships for the borough and parks, where residential parking permits are really necessary, and street signs that need to be changed.

Adjournment:

Work Session ended at approximately at 8:30 PM.