

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, FEBRUARY 18, 2025 – 6 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____

2. **Solicitor's Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on February 18, 2025 starting at _____, prior to the start of the Council Meeting.

3. **Minutes of February 4, 2025 Council Regular Meeting:**

Motion made by _____, seconded by _____, to approve the February 4, 2025 Council Regular Meeting Minutes.

4. **Public Comments – Agenda items:**

5. **Public Hearings:**

A. **Conditional- Use to Establish U-Haul Moving and Storage Center for Amerco Real Estate Co.**

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and convene the Public Hearing for the Conditional-Use to Establish U-Haul Moving and Storage Center for Amerco Real Estate Co. Note time: _____

Motion made by _____, seconded by _____, to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: _____

Motion made by _____, seconded by _____ to _____ the Conditional-Use establishing U-Haul Moving and Storage Center for Amerco Real Estate as presented and advertised.

B. **Ordinance 1411 – Debt Restructure**

Motion made by _____, seconded by _____, to recess the Regular Council Meeting, and convene the Public Hearing on Ordinance 1411, Debt Restructure. Note time: _____

Motion made by _____, seconded by _____, to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____, to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: _____

Motion made by _____, seconded by _____, to approve Ordinance 1411, Debt Restructure as presented and advertised.

6. Treasurer's Report:

A. Review of Cash and Accounts Receivable Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.

B. Review of the Budget to Actual Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance and attach to the minutes.

C. Review of the Cash Account Transfer Report prepared by the Director of Finance: distributed via email

Motion made by _____, seconded by _____, to approve the Cash Account Transfer Report prepared by the Director of Finance.

D. Finance Report: distributed via email

Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

7. East Stroudsburg Community Alliance (ECA):

8. Fire Report:

9. Police Report:

10. Engineer's Action Items: distributed via email

A. U-Haul Moving and Storage Center Sewage Facilities Planning Mailer:

1. Consideration to authorize the Borough Manager to sign Section 8.d.- Request for Planning Exemption of the Sewage Facilities Planning Mailer certifying that the existing Borough Sewer Facilities have the capacity to serve the proposed use on the property and that no overload exists or is projected within the next 5 years, as recommended by the Borough Engineer.

Motion made by _____, seconded by _____, to authorize the Borough Manager to sign Section 8.d.- Request for Planning Exemption of the Sewage Facilities Planning Mailer certifying that the existing Borough Sewer Facilities have the capacity to serve the proposed use on the property and that no overload exists or is projected within the next 5 years, as recommended by the Borough Engineer.

11. Reports:

A. Public Works Report: distributed via email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report:

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

12. Committees:

A. Operations Committee:

B. Zoning and Planning Committee:

C. Community Relations Committee: No Meeting

13. Correspondence:

14. Mayor Victor Brozusky:

15. Council Members:

A. Carrie Panepinto

B. Jane Gagliardo

C. Paul Shemansky

D. Erika Huber

E. Ed Freeborn

F. Sonia Wolbert

16. Solicitor's Report:

17. Manager's Report:

A. Amended Stipulation for 91 Analomink Street (MAK-GAK Properties, LLC):

1. Consideration to approve the Amended Stipulation for 91 Analomink Street (MAK-GAK Properties, LLC) based upon the Planning Commission's recommendation from their February 11, 2025 meeting and the Second Corrective Deed that was approved by Borough Council on November 12, 2024 and authorize Borough Council President and Secretary to sign the Amended Stipulation.

Motion made by _____, seconded by _____, to approve the Amended Stipulation for 91 Analomink Street (MAK-GAK Properties, LLC) based upon the Planning Commission's recommendation from their February 11, 2025 meeting and the Second Corrective Deed that was approved by Borough Council on November 12, 2024 and authorize Borough Council President and Secretary to sign the Amended Stipulation.

B. United States Fish and Wildlife Service (USFWS) Grant:

1. Consideration to ratify the Borough Manager signing the Memorandum from the Fish and Wildlife Service pertaining to Programmatic Categorical Exclusion regarding the United States Fish and Wildlife Service (USFWS) Grant for the Lower Dam Removal Planning and Design.

Motion made by _____, seconded by _____, to ratify the Borough Manager signing the Memorandum from the Fish and Wildlife Service pertaining to Programmatic Categorical Exclusion regarding the United States Fish and Wildlife Service (USFWS) Grant for the Lower Dam Removal Planning and Design.

- C. Consideration to approve advertising for a Public Hearing to begin at 7 PM for March 4, 2025 during the Regularly scheduled Borough Council Meeting for Ordinance #1410 – Amending the Handicap Parking Zone Ordinance 1130.

Motion made by _____, seconded by _____, to approve advertising for a Public Hearing to begin at 7 PM for March 4, 2025 during the Regularly scheduled Borough Council Meeting for Ordinance #1410 – Amending the Handicap Parking Zone Ordinance 1130.

- D. Consideration to approve Stroud Region Open Space Commission (SROSC) request to host the Annual Levee Loop Trail Run and Walk on Saturday, June 7, 2025 with proper insurance and for the Borough to freshly mow the lawn on the East Stroudsburg side of the Levee within days before the event.

Motion made by _____, seconded by _____, to approve Stroud Region Open Space Commission's (SROSC) request to host the Annual Levee Loop Trail Run and Walk on Saturday, June 7, 2025 with proper insurance and for the Borough to freshly mow the lawn on the East Stroudsburg side of the Levee within days before the event.

- E. Consideration to approve the release of the remaining fire escrow for 212 Smith Street minus any outstanding fees in the amount of \$3,311.20.

Motion made by _____, seconded by _____, to approve the release of the remaining fire escrow for 212 Smith Street minus any outstanding fees in the amount of \$3,311.20.

18. Informational Items:

- A. Letter from RKR Hess for re-appointment
- B. Waste Management Tonnage Report for January 2025
- C. Current Employment Opportunities: Licensed Water Plant Operator, Licensed Sewer Plant Operator, Parking

19. Public Comments – New Business & Non-Agenda items:

20. Ratification of Bills Payable:

A. Approval of Warrant List #250218

Motion made by _____, seconded by _____, to approve the Warrant List #250218 as presented.

21. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; Note time _____.

UPCOMING BOROUGH COUNCIL & COMMITTEE MEETINGS:

COUNCIL WORK SESSION MEETING: Monday, **February 24, 2025** at 7 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

OPERATIONS COMMITTEE MEETING: Wednesday, **February 26, 2025** at 5 PM to be held in person at the East Stroudsburg Borough Municipal Building.

COMMUNITY RELATIONS COMMITTEE MEETING: Monday, **March 3, 2025** at 5 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and at the East Stroudsburg Borough Municipal Building.

COUNCIL REGULAR MEETING: Tuesday, **March 4, 2025** at 7 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

ZONING AND PLANNING COMMITTEE MEETING: Tuesday, **March 11, 2025** at 5 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and at the East Stroudsburg Borough Municipal Building.