

BOROUGH OF EAST STROUDSBURG



BOROUGH OF EAST STROUDSBURG

MONROE COUNTY

COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO. 1-2025

A RESOLUTION OF EAST STROUDSBURG BOROUGH COUNCIL, MONROE COUNTY, PENNSYLVANIA, AMENDING THE EAST STROUDSBURG BOROUGH FEE SCHEDULE

WHEREAS, The East Stroudsburg Borough Council has previously adopted the Fee Schedule in Resolution No. 2-2024, and:

WHEREAS, The Borough of East Stroudsburg is amending the Fee Schedule as listed below;

NOW, THEREFORE, BE RESOLVED AND ADOPTED by the East Stroudsburg Borough Council, and is hereby adopted by the authority of same as follows:

Borough of East Stroudsburg 2025 Fee Schedule		
Type of Permit	2025 Fee Description	2025 Fees
Building Permit Application Fee	Non-Refundable Fee due at time of submittal. Application Fee to be applied towards Building Permit Plan Review Fee.	
Residential	Allows for two (2) plan reviews	\$ 154.00
Commercial	Allows for two (2) plan reviews	\$ 417.50
**** BUILDING PERMIT APPLICATION FEE COVERS TWO (2) PLAN REVIEWS. BUILDING PERMIT APPLICATION WILL BE DENIED AND A NEW APPLICATION ALONG WITH A NEW APPLICATION FEE WILL BE REQUIRED AFTER THE SECOND PLAN REVIEW IF PLANS ARE UNSATISFACTORY ****		
<i>A 20% Administrative fee will be added to each permit. A \$4.50 fee is required to be assessed to each Building Permit issued, in accordance with Pennsylvania Act 36 of 2017. Plan Review Fee is assessed to each Building Permit.</i>		
RESIDENTIAL NEW CONSTRUCTIONS / ADDITIONS		
Building (including accessory structures over 1,000 square feet)	Up to 2,500 gross sq ft, \$14.00 per additional 100 gross sq ft or fraction thereof above 2,500	\$ 694.25

Manufactured Homes (HUD Certified)	\$579.25 One and two family dwellings (Utility connections, decks, porches, garages, or other attachments additional)	\$ 579.25
RESIDENTIAL ALTERATIONS		
Residential Alterations - Building	1.85% of the total cost of construction (signed contract required)' subject to the review and approval of the Building Code Official (BCO) \$154.00 minimum	\$ 154.00
RESIDENTIAL ELECTRIC, PLUMBING, MECHANICAL/HVAC, DEMOLITION		
Residential-Electric		
Residential New Construction	Up to 200 amps and 200 devices: \$170.00	\$ 170.00
Residential New Construction	Over 200 amps up to 200 devices \$210.00	\$ 210.00
Service	200 Amps or less: \$100.00	\$ 100.00
Service	201 Amps - 400 Amps: \$150.00	\$ 150.00
Service	Over 400 Amps: \$37.50 per 100 Amps	\$ 37.50
Feeders and Panel Boards:	1/4 of service fee minimum \$50.00	\$ 50.00
Heating and Air Conditioning:	Indoor Heating Appliance	\$ 50.00
	Outdoor Heating Appliance:	\$ 50.00
	Combination indoor and outdoor appliance:	\$ 100.00
	Water Heater:	\$ 50.00
Plumbing/Mechanical/HVAC		
New Construction:	\$10 per fixture (rough and final)	\$ 10.00
Alterations or Repairs:	\$30 plus \$10 per fixture (rough and final)	\$ 30.00
Utility Service Connection:	\$50 per fixture	\$ 50.00
Re-Inspection Fee for non-ready	a \$50 re-inspection fee will be imposed if the project is not ready for inspection when the inspector arrives	\$ 50.00
Re-Inspection Fee	A \$100 re-inspection fee for each additional visit will be imposed if more than two (2) inspections are required for either permit	\$ 100.00
UNIFORM CONSTRUCTION CODE (UCC) PLAN REVIEW - RESIDENTIAL		
New Construction and Additions	\$.06 per sq ft	\$ 0.06000
Alterations	\$.0013 of the estimated value of project	
Minimum Plan Review Fee	*Amendments to approved plans will require a full plan review fee per above fee schedule, with minimum of \$154.00	\$ 154.00
NON-RESIDENTIAL (COMMERCIAL) NEW CONSTRUCTION / ADDITIONS		
Building	\$60.00 plus \$0.27 per sq ft of the GFA, minimum \$297.50	\$ 297.50
NON-RESIDENTIAL (COMMERCIAL) ALTERATIONS		
Building: Projects up to \$500,000	\$55.00 plus \$0.015 of the total construction cost (signed contract required, subject to the review and approval of the BCO), for projects up to \$500,000	\$ 55.00
Building: Projects between \$500,000 and \$1,000,000	\$7,500 plus \$0.0125 of that portion of the construction cost (signed contract required, subject to the review and approval of the BCO), between \$500,000 and \$1,000,000	\$ 7,500.00

Building: Project's over \$1,000,000	\$13,750 plus \$0.010 of that portion of the construction cost (signed contract required, subject to the review and approval of the BCO), over \$1,000,000	\$ 13,750.00
NON-RESIDENTIAL (COMMERCIAL) ELECTRIC, MECHANICAL, PLUMBING, FIRE SUPPRESSION AND DEMOLITION		
Electric	200 Amps or less	\$ 100.00
	201 Amps - 400 Amps	\$ 150.00
	Over 400 Amps: \$37.50 per 100 Amps	\$ 37.50
Feeders and Panel Boards:	1/4 of service fee minimum \$50.00	\$ 50.00
Heating and Air Conditioning:	Indoor Heating Appliance	\$ 50.00
	Outdoor Heating Appliance:	\$ 50.00
	Combination indoor and outdoor appliance:	\$ 100.00
	Water Heater:	\$ 50.00
Signaling, communication and alarm systems	\$75.00 up to 10 devices; \$2.00 each additional	\$ 75.00
Signs with Utilities:	\$55.00 plus \$2.00 per sq ft	\$ 55.00
Motors and Generators	Up to 49 HP	\$ 35.00
	Up to 100 HP	\$ 40.00
	Over 100 HP must be submitted for review. Additional \$2.00 per HP above 100 HP	
Transformers, Vaults and Enclosures	<500KV:	\$ 125.00
	>500KV and <1000 KV:	\$ 182.50
	>1000KV must be submitted for review	
Swimming Pools/Spas	3-year state certification	\$ 355.00
Mechanical/HVAC		
New Construction & Additions	Per fixture or appliance	\$ 10.00
Alterations or Repairs:	\$30.00 plus \$25.00 for each \$1,000 of construction cost	\$ 30.00
Plumbing		
New Construction and additions:	Per fixture or appliance	\$ 10.00
Alterations or Repairs:	\$30.00 plus \$25.00 for each \$1,000 of construction cost	\$ 30.00
Fire Suppression and Detection Systems		
Fire Suppression & Detection Systems	\$40.00 plus \$0.25 per sprinkler head for sprinkler systems	\$ 40.00
	Each standpipe	\$ 80.00
	Wet/dry/carbon dioxide extinguisher systems up to 100 pounds	\$ 100.00
	\$100.00 plus \$0.75 per pound for wet/dry/carbon dioxide extinguisher systems over 100 pounds	\$ 100.00
	Per system (hood, duct, and suppression) for commercial cooking systems	\$ 150.00
Re-Inspection not ready	a \$50 re-inspection fee will be imposed if the project is not ready for inspection when the inspector arrives	\$ 50.00
Re-Inspection	A \$100 re-inspection fee for each additional visit will be imposed if more than two (2) inspections are required for either permit	\$ 100.00
UNIFORM CONSTRUCTION CODE (UCC) PLAN REVIEW - NON-RESIDENTIAL		

New Construction Renovation/Alteration/Change of Use	\$0.0013 of the estimated value for structures up to \$3,000,000	\$ 0.00013
Estimated value over between \$3,000,000 and \$6,000,000	\$3,900.00 plus \$0.0005 of the estimated values for structures	\$ 3,900.00
Estimated value over \$6,000,000	\$5,400 plus \$0.0004 of the estimated value for structures over \$6,000,000	\$ 5,400.00
Electrical, Mechanical, and Plumbing	34.75% of the building plan review fee for each discipline	
Minimum Plan Review Fee	*Amendments to approved plans will require a full plan review fee per above fee schedule, with minimum of \$417.50	\$ 417.50
BUILDING (Miscellaneous)		
DEMOLITION	\$0.01 per sq ft ; \$100.00 minimum	\$ 100.00
Swimming Pool Above Ground: more than 24 inches of water	Above ground	\$ 200.00
Swimming Pool In Ground: more than 24 inches of water	In-Ground: All applicable sub-codes plus 1% of total constructions cost (signed contract required); subject to the review and approval of the Building Code Official (BCO); Minimum \$400.00	\$ 400.00
Hot Tub / Spa / Sauna	Per unit	\$ 200.00
Decks	up to 200 sq ft above 200 sq ft: \$150.00 + \$0.25 per additional square ft	\$ 150.00
Fuel Storage Tanks (over 550 gal. capacity)	Each 1,000 gallon capacity or fraction thereof	\$ 500.00
Joint UCC Appeals Board	\$1,000, \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed), plus 50% of actual cost for stenographic record	\$ 1,000.00
<i>In accordance with 401.2a of the PA UCC, any owner, contractor, or agent who commences construction activities regulated by the UCC without first obtaining a Building Permit from the Building Code Official will be subject to an increase in permit fees of 100% of the required fee.</i>		
Building Permits and Non-Transferrable and Non-Refundable		
ZONING PERMITS		
Plan Review (New Construction)	per 100 gross sq ft, \$500 minimum	\$ 12.00
Renovation/Alteration/Change of Use Plan Review	per 100 gross sq ft, \$300 minimum	\$ 12.00
Plan Review Estimated Value over \$6,000,000	\$6,127.50 plus \$0.00046 of the estimated value over \$6,000,000	\$ 6,128.00
Sheds: under 500 gross square feet	per shed	\$ 123.00
Sheds: over 500 gross square feet but less than 1,000 gross square feet	per shed	\$ 194.00
Temporary Trailer/Bldg.	per unit	\$ 187.00
Fence		\$ 129.00
Joinder Deed (Lot Consolidation)		\$ 645.00
Certificate of Nonconformance	\$516.00, plus \$700 deposit for advertising (any unused	\$ 516.00
Home Occupation	\$129.00 plus Zoning Hearing Board Fee	\$ 129.00

Certificate of Resale (Resale Certificate of Occupancy):	Single Family Home per inspection	\$ 129.00
	Multi-Family Home/Structure: \$129.00 per Building, dwelling unit and common area, \$129.00 re-inspection per unit	\$ 129.00
	Commercial Building/Structure: \$129.00 for first 1,200 square feet, \$8 per 100 gross sq ft or fraction thereof above 1,200 sq ft, \$129.00 per reinspection per unit	\$ 129.00
Zoning (Land Use/Change of Use)		\$ 129.00
Curb Cut		\$ 258.00
Driveway/Sidewalk Permit		\$ 355.00
Dumpster/Roll-Off Box	Residential or Commercial on street	\$ 71.00
Dumpster/Roll-Off Box Deposit	Residential or Commercial	\$ 97.00
Dumpster/Roll-Off Box Parking/service fee per day	Per utilized space in a Borough parking lot or metered space	\$ 29.00
Signs (Permanent)		\$ 129.00
Signs (Permanent re-face)	Per side	\$ 97.00
Signs (Temporary)	Per sign; (double sided \$129.00)	\$ 65.00
Signs (Sandwich Board)	Flat rate for permit; annual license renewal	\$ 65.00
Application for Zoning Permit		\$ 129.00
Zoning Compliance Inspection and/or letter		\$ 323.00
Conditional Use Application	\$5,160.00, plus any additional costs	\$ 5,160.00
Time Extension Request		\$ 129.00
SOLICITOR AND ENGINEER		
Solicitor review of documents and negotiations	\$235 per hour plus costs; paralegal \$125 per hour	\$ 235.00
Solicitor litigation	\$265 per hour plus costs; paralegal \$140 per hour	\$ 265.00
Borough Consulting Engineer	RKR Hess, a division of UTRS; As per attached Fee Schedule	\$ -
UCC Board of Appeals	Weitzmann, Weitzmann & Huffman, LLC: \$205 per hour, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed)	\$ 205.00
ZONING HEARING BOARD		
Commercial/Residential Use	\$1,161.00, plus \$700 for advertising (any unused deposit will be returned, any overages will be billed). Any expenses above the application fee and advertising deposit shall be billed to the applicant, except for the ZHB Solicitor's fees	\$ 1,161.00
Appeal	\$1,161.00, plus \$700 for advertising (any unused deposit will be returned, any overages will be billed). Any expenses above the application fee and advertising deposit shall be billed to the applicant, except for the ZHB Solicitor's fees	\$ 1,161.00
REGULATED RENTAL & SHORT-TERM RENTAL PROPERTIES		

Annual License	Per regulated rental unit.	\$ 116.00
Late Fee	Per regulated rental unit, \$30.00 per each additional month thereafter	\$ 30.00
Inspection fee 3rd and subsequent inspections	Per inspection	\$ 129.00
Reinstatement Fee (revoked/suspended License)	Per unit per reinstatement	\$ 194.00
Appeal to Property Maintenance Board of Appeals	\$1,032.00, plus \$700 deposit for advertising (any unused deposit will be returned, any overages will be billed), plus 50% of actual cost of stenographic record	\$ 1,032.00
No show or no access to unit	Per unit in addition to rescheduled inspection fee	\$ 103.00
PLANNING COMMISSION		
Subdivision	\$1,290.00 + \$129.00 per each additional lot. Note, In addition the applicant shall pay any engineering costs incurred by the Borough prior to approval of the final plan in the event said costs exceed the initial fee paid	\$ 1,290.00
Land Development	Note: in addition the applicant shall pay any engineering costs incurred by the Borough prior to approval of the final plan in the event said costs exceed the initial fee paid	\$ 6,450.00
Zoning Map Change, Amendment/Rezoning	\$3,870.00 Deposit. Applicant shall pay any engineering costs incurred by the Borough prior to approval of the Ordinance change, in the event the said costs exceed the deposit	\$ 3,870.00
HEALTH LICENSE		
Take-out/No Seating	Annually	\$ 226.00
Coffee License, establishments serving only coffee and prepackaged goods	Annually	\$ 98.00
Renewals: Seating capacity - up to 25	Annually	\$ 265.00
Renewals: Seating capacity - 26 to 50	Annually	\$ 329.00
Renewals: Seating Capacity - greater than 50	Annually	\$ 394.00
Mobile Eating and Drinking License	Annually	\$ 225.00
Retail Food Establishment	Annually	\$ 165.00
Food Warehousing only	Annually	\$ 61.00
Duplicate Food License		\$ 23.00
Re-inspection fees	\$194.00 First re-inspection, \$265.00 2nd and subsequent re-inspections	\$ 194.00
Non-Profit Establishments	Per year	\$ 110.00
Temporary Health License	\$97.00 per day for day 1; \$45.00 each day for days 2-5 (must be consecutive)	\$ 97.00
Temporary Food License (Special event, non-profit sponsored 1 - 5 vendors)	Per day per event	\$ 97.00
Temporary Food License (Special event, non-profit sponsored 6 - 10 vendors)	Per day per event	\$ 194.00
Temporary Food License (Special event, non-profit sponsored 11 or more vendors)	Per day per event	\$ 323.00
Farmers Market/Farm Stand Health License	Per location, per year	\$ 39.00
Late Payment Fees	20% of license fee	20%

INTERMUNICIPAL LIQUOR LICENSE TRANSFER		
Initial Application		\$ 1,613.00
Additional Hearings	Each hearing	\$ 742.00
Official Transcript	Actual Cost	\$ -
WATER SERVICE		
EBU Fee		\$ 65.00
Tapping Fees EDU		\$ 1,795.00
Consumption Fee		\$ 0.49720
Minimum Connection Fee		\$ -
Meter Size		
5/8"	Service lateral, meter and curb stop installation	\$ 709.50
	Furnishing and Installation of Water Meter by Borough	\$ 393.45
3/4"	Service lateral, meter and curb stop installation	\$ 774.00
	Furnishing and Installation of Water Meter by Borough	\$ 457.95
1"	Service lateral, meter and curb stop installation	\$ 838.50
	Furnishing and Installation of Water Meter by Borough	\$ 535.35
1.25' or larger	Fee based on size, \$1,161.00 minimum	\$ 1,161.00
Private Fire Hydrant	Per year	\$ 193.50
Fire Suppression /Sprinkler System Connection		
Line Size: Annual Fee	< 3"	\$ 193.50
	4"	\$ 232.50
	6"	\$ 516.00
	8"	\$ 774.00
	10+"	\$ 1,032.00
Shut Off Fee	Per shut off event	\$ 75.00
Water Service Restoration Fee	Per restoration of service event	\$ 75.00
Bulk Water Usage Fee	\$3.10 per 1,000 gallons	\$ 3.10
Temporary Water Service	Per applicant	\$ 387.00
Temporary Water Service Deposit	Per applicant	\$ 500.00
Meter Test	Per meter	\$ 75.00
Meter Test Deposit	Per meter	\$ 50.00
Flow Test	Per test	\$ 350.00
Utility Dispute Resolution Committee	\$710.00 plus 50% of actual cost of stenographic record	\$ 710.00
SEWER/STORMWATER		
Sewer Allocation (EDU)	\$3,529.00 per EDU (for use of our sewer) \$200 for connection to main (street department does hook-up)	\$ 3,529.00
Basic Sewer Rate EBU	Per quarter	\$ 45.00
Consumption or Usage Fee	\$0.3220 per 100 gallons for all usage	\$ 0.3220
Sewer Shut Off Fee	Per shut off event	\$ 75.00
Sewer Service Restoration Fee	Per restoration event	\$ 75.00
Bulk Sewer Usage Charge	\$2.40 per 1,000 gallons of bulk sewer usage	\$ 2.40
Temporary Sewer Service Fee	Per application	\$ 380.00
Temporary Sewer Service Deposit	Per application	\$ 550.00
Sewer Line Survey Fee	Per service line, per survey	\$ 300.00

Stormwater Drainage Plan (Resolution #12-89)	\$1,500.00, plus \$500 per acre, or fraction thereof, up to and including 10 acres, and \$100 per acre, or fraction thereof, for more than 10 acres, plus the amount for engineering and other consultants review	\$ 1,500.00
All Other Drainage Plans	\$1,500.00 up to 800 SF or drainage area; or \$2,000.00 for more than 800 SF of drainage plus \$9.00 per 1,000 SF or fraction thereof; plus the actual cost of engineering and other consultant review costs	\$ 1,500.00
Industrial Pre-treatment Application Renewal		\$ 600.00
Industrial Pre-treatment modification of permits		\$ 185.00
Sewer Permit Fee		\$ 250.00
Water Lateral Permit Fee		\$ 250.00
STREET OPENINGS		
Street Opening Application		\$ 323.00
Deposit	\$97.00 per sq ft of pavement disturbance not to exceed a total of \$6,450.00	\$ 97.00
Inspection fee 3rd and subsequent inspections	Per inspection	\$ 355.00
Emergency Street Opening Fee	Per opening	\$ 194.00
Degradation Fee	See Appendix "A"	\$ -
PARKING		
Handicap Parking Space Application/Installation	\$52.00 refund if space is denied	\$ 96.00
Long-term Lease Borough Parking Lot Fee Annual Fee	Annual per space: Lot 1: Day Street	\$ 290.00
	Annual per space: Lot 2: Harlacher	\$ 452.00
	Annual per space: Lot 3: S Courtland	\$ 516.00
	Annual per space: Lot 4: S Kistler	\$ 484.00
Long-term Lease Borough Parking Lot Fee Semiannual Fee	Semiannual per space: Lot 1: Day Street	\$ 161.00
	Semiannual per space: Lot 2: Harlacher	\$ 245.00
	Semiannual per space: Lot 3: S Courtland	\$ 290.00
	Semiannual per space: Lot 4: S Kistler	\$ 277.00
Long-term Lease Borough Parking Lot Fee Quarterly Fee	Quarterly per space: Lot 1: Day Street	\$ 84.00
	Quarterly per space: Lot 2: Harlacher	\$ 129.00
	Quarterly per space: Lot 3: S Courtland	\$ 161.00
	Quarterly per space: Lot 4: S Kistler	\$ 148.00
Long-term Lease Replacement Sticker	Replacement Sticker	\$ 24.00
Long-term Lease Borough Parking Overnight Visitor	Overnight Visitor: 1 to 5 nights	\$ 10.00
	Overnight Visitor: 6 to 30 nights	\$ 45.00
Residential Parking Permit	Bi-Annually; Per permit, Maximum of 3 permits per household	\$ 13.00
Residential Parking Replacement Permit	Replacement Permit	\$ 10.00
Residential Parking Visitor Pass	Visitor Pass	\$ 7.00
Meter Bags-Institutional District	Institutional District: per day	\$ 9.00
Meter Bags-Commercial District	Commercial District: per day	\$ 7.00
PARADES AND EVENTS		
Application Fee		\$ 65.00
Deposit for Parade/Event	up to 50 participants	\$ 65.00
	51 to 250 participants	\$ 194.00
	251+ participants	\$ 645.00

Parade/Event Fee	No Borough Staff support prior or during event	\$ 65.00
	Borough staff support prior or during event	\$ 742.00
Special Event Open Container Application Fee (non-refundable)		\$ 65.00
Special Event Open Container Permit Fee		\$ 645.00
PUBLIC WORKS		
Personnel	Employee's current hourly rate plus direct cost of employment	\$ -
Equipment	Current FEMA Rates	\$ -
Material	Actual replacement cost	\$ -
Removal and storage of shopping carts	Per cart	\$ 26.00
Flag Installation	Per flag for installation and removal	\$ 8.00
PEDDLERS LICENSES (Non-Food)		
Peddlers/Solicitors License (mobile)	Per day	\$ 45.00
	Per week	\$ 124.00
	Per month	\$ 239.00
Temporary Retail Business	Per day	\$ 97.00
	Per week	\$ 387.00
	Per month	\$ 720.00
Vendor License Non-profit Sponsored event 1 to 10 vendors	Per day, Per event	\$ 71.00
Vendor License Non-profit Sponsored event 11 to 20 vendors	Per day, Per event	\$ 142.00
Vendor License Non-profit Sponsored event 21 or more vendors	Per day, Per event	\$ 290.00
Late Payment Fees	22.5% of license fee	\$ -
ADMINISTRATIVE FEES		
Mailing Fees	Actual Postage plus \$4.00	\$ 4.00
Photocopy Fee	\$0.45 per page (black and white only), \$0.58 per page color	\$ 0.45
Search of Borough Records	\$87.00 per hour; 1/2 hour minimum charge	\$ 87.00
Return Check Fee	\$45.00 per item, plus bank service charges, if any	\$ 45.00
Real Estate Closing Final Figures Request	Per request/update, per property	\$ 74.00
ALARMS		
Newly Installed Alarm		\$ 32.00
Transfer of Ownership		\$ 13.00
Annual Renewal		\$ 7.00
3rd and Subsequent False Alarm Residential Property	\$19.00 Police, \$32.00 Fire	\$ 19.00
3rd and Subsequent False Alarm Commercial Property	\$65.00 Police \$129.00 Fire	\$ 65.00
BOOKS/MATERIALS		
Code of Ordinance		\$ 354.00
Zoning Ordinance		\$ 114.00
Subdivision and Land Development Code (SALDO)		\$ 97.00
Stormwater Ordinance		\$ 58.00
Zoning Map (Large)		\$ 19.00

LAWN/YARD/GARAGE SALE		
One to three families (one location)		\$ 6.00
Multi-family Permit (multiple locations (4 to 8 families)		\$ 26.00
Organizational Permit		\$ 58.00

B. SEVERABILITY. In case any one (1) or more of the provisions contained in this Resolution shall, for any reason, be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of This Resolution and this Resolution shall be construed and enforced as if such invalid, illegal, or unenforceable provision had never been contained herein.

C. REPEALER. All Resolutions and parts of Resolutions heretofore adopted, to the extent that the same are inconsistent in any manner herewith, and hereby repealed.

D. FURTHER AMENDMENT OR SUPPLEMENT. The Borough's schedule of rates as it exists may be supplemented or amended hereafter by majority vote of the East Stroudsburg Borough Council.

E. EFFECTIVE DATE. This amended Resolution shall take effect immediately upon enactment and ratifies the Schedule of Rates commencing immediately for the year 2024, and all other established rates and charges not listed herein but established pursuant to previously adopted Schedule of Rates adopted by the Borough shall remain in full force and effect to the extent nor inconsistent with this Resolution.

RESOLVED AND ADOPTED THIS 6th DAY OF JANUARY 2025

BOROUGH OF EAST STROUDSBURG

ATTEST:

By:



 (Assistant) Secretary



 Borough Council (Vice) President

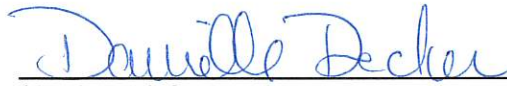
Seal

SECRETARY'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution 1-2025 adopted by a majority vote of the Borough Council of the Borough of East Stroudsburg at a meeting of the Borough of East Stroudsburg duly held on January 6, 2025. Present at the meeting were and a record of their vote was, as follows:

	Present	Aye	Nay
Sonia Wolbert	<u> X </u>	<u> X </u>	<u> </u>
Erika Huber	<u> </u>	<u> </u>	<u> </u>
Edmund Freeborn	<u> </u>	<u> </u>	<u> </u>
Carrie Panepinto	<u> X </u>	<u> X </u>	<u> </u>
Jane Gagliardo	<u> X </u>	<u> X </u>	<u> </u>
Paul Shemansky	<u> X </u>	<u> X </u>	<u> </u>

Further be it certified that public notice of said meeting was given in the manner provided by law; that said Resolution shall be duly recorded upon the Minutes of the Council and that Council has not been amended or rescinded the Resolution, and same is in full force and effect this 6th day of January 2025.



(Assistant) Secretary

(SEAL)

APPENDIX "A"
PENALTY/DEGRADATION FEE SCHEDULE
PRIVATE CONTRACTORS AND UTILITY COMPANIES
DEGRADATION FEE SCHEDULE
(New Road Surface)

	Less Than 1 Year	1 to 5 Years	6 to 10 Years
Bituminous Concrete	300%	200%	100%
	(3)	(2)	(1)

$$F = p(x + [s * f])$$

P = Percent from table above

expressed as whole number X = Base

Fee set by Council (\$500)

S = Square Yard of street surface disturbed including final restoration

f = fee per square yard (based on industry standard) = \$500 per square yard

EXAMPLE: Utility opens road that was paved 8 months prior. Trench is 9 Square Yards

$$F = p(x + [s * f]) \qquad F = 3(500 + [9 * 500]) \qquad F = 3(500 + 4500) \qquad F = 3(5000)$$

$$F = 15,000$$

F is based on the price of personnel, equipment, and materials for one hour laying a square yard of material and to cover depreciation of the street (loss of road life due to intrusion into the road surface and increased cost of base repair associated with utility openings) and maintaining utility cut s. This price may change yearly based on labor and material costs.

**RATE SCHEDULE
 FOR
 BOROUGH OF EAST STROUDSBURG
 EFFECTIVE JANUARY 1, 2025**

PERSONNEL

Director/Senior Engineer.....			\$ 145.00 /hour
Engineer.....	\$ 75.00 -		\$ 145.00 /hour
Licensed Surveyor.....	\$ 120.00 -		\$ 145.00 /hour
Construction Observer.....	\$ 85.00 -		\$ 145.00 /hour
Project Designer.....	\$ 80.00 -		\$ 140.00 /hour
CAD Technician.....	\$ 65.00 -		\$ 105.00 /hour
Survey Field Technician.....	\$ 60.00 -		\$ 100.00 /hour
Water/Wastewater Operator.....	\$ 70.00 -		\$ 95.00 /hour
Technician.....	\$ 65.00 -		\$ 85.00 /hour
Word Processing/Administrative.....	\$ 60.00 -		\$ 70.00 /hour

NOTE: The time charged for services performed, is the actual number of hours worked, plus point-to-point travel time.

TRAVEL COSTS

Travel costsAt cost plus 10%
 Mileage.....As published per the IRS guidelines

**HANOVER ENGINEERING ASSOCIATES, INC
2025 MUNICIPAL PROFESSIONAL FEE SCHEDULE**

<u>DESCRIPTION</u>	<u>HOURLY RATE</u>
<u>ENGINEER</u>	
Senior Engineer	\$ 143.50
Registered	135.50
Graduate Engineer (Nonregistered)	116.50
<u>CERTIFIED PLANNER</u>	134.00
<u>REGISTERED GEOLOGIST / SENIOR SCIENTIST</u>	134.00
<u>REGISTERED LANDSCAPE ARCHITECT</u>	134.00
<u>TRAFFIC SPECIALIST</u>	134.00
<u>REGISTERED SURVEYOR</u>	126.50
<u>SENIOR PROJECT MANAGER</u>	135.00
<u>ENVIRONMENTAL</u>	
Environmental Specialist	118.50
Environmental Technician	104.00
<u>GIS (GEOGRAPHIC INFORMATION SYSTEMS) WORK</u>	
GIS Specialist	110.00
GIS Technician	93.50
<u>DESIGN / DRAFTING / TECHNICAL WORK</u>	
Senior Designer/Senior Technician	117.50
Design/Calculations/Technician	103.50
Draftsperson 1 (CAD Drafting)	94.50
Draftsperson 3/Technician 3	67.50
<u>GROUND PENETRATING RADAR / GLOBAL POSITIONING SERVICE FIELD PERSON</u>	130.00
<u>ZONING OFFICER / CODES ENFORCEMENT</u>	104.00
<u>SURVEY CREW</u>	
One-Person Field Crew	118.50
Two-Person Survey Crew (2 @ \$90.00 each)	180.00
Three-Person Survey Crew (3 @ \$76.00 each)	228.00
One-Person Crew w/Survey Equipment	150.00
3D Scanning w/One-Person Crew	220.00
<u>CONSTRUCTION OBSERVER / SEWAGE OFFICER</u>	
Highway, Heavy, Commercial, or Residential Construction	94.00
Highway, Heavy, Commercial, or Residential Construction (Senior)	104.00
Certified Sewage Enforcement Officer	99.00
Onlot Sewer Percolation Test (Pass or Fail)	Lump Sum 520.00
Observe Percolation Test	Lump Sum 440.00
<u>SECRETARIAL / WORD PROCESSOR</u>	55.00

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1. Travel to and from the job site is chargeable time, with project mileage charged at current IRS rate for region.
 2. Overtime is charged at 1.5 times base rate.
 3. Ordinary overhead expenses are included in the above rates.
 4. Extraordinary expenses required specifically for a particular project will be billed at direct cost plus 5%. Examples of these expenses include special consultants, soil borings costs or testing laboratory charges. All such additional expenses are to be specifically approved by the client prior to their use.
 5. A special rate of \$225.00 per hour is established for formal hearings and court appearances as an expert witness for a Professional Engineer, Geologist, Surveyor, or other professional.
 6. Cost for plan copies is \$0.55 per square foot (black & white); \$2.00 per square foot (color).
 7. Cost for Mylars is \$1.65 per square foot (black & white); \$6.00 per square foot (color).
 8. Cost for photocopies is \$0.25 per page (black & white); \$0.55 per page (color).
 9. Field equipment usage will be charged as follows: Sewage Flow Meter - \$17.00/day, Traffic Counter - \$65.00/day, GPS Locator - \$28.00/day, RTKGPS - \$246.00/day, SUB-RTKGPS - \$61.00/day.
 10. Push Camera - \$17.00/hour for Televising; \$20.00/hour for Televising and Locating Services.