

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, DECEMBER 3, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on December 3, 2024 beginning at _____, prior to the start of the Council Meeting.
3. **Minutes of November 19, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the November 19, 2024 Council Regular Meeting Minutes.
4. **Minutes of November 25, 2024 Council Special Business Meeting:**
Motion made by _____, seconded by _____, to approve the November 25, 2024 Council Special Business Meeting Minutes.
5. **Public Comments – Agenda items:**
6. **Treasurer’s Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.
 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance.
 - C. **Review of the Cash Account Transfer Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to approve the Cash Account Transfer Report prepared by the Director of Finance.
 - D. **Finance Report:** distributed via email
Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.
7. **2023 Audit Presentation:** Auditor Carl Hogan

8. **Stroud Region Open Space and Recreation Commission (SROSC) Reports:**

9. **Engineer's Action Items:**

10. **Reports:**

A. **Public Works Report:** distributed via email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. **Zoning Report:** distributed via email

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

11. **Committees:**

A. Operations Committee: No meeting

B. Zoning and Planning Committee: No meeting

C. Community Relations Committee:

12. **Correspondence:**

13. **Mayor Victor Brozusky:**

14. **Council Members:**

A. Carrie Panepinto

B. Edmund Freeborn

C. Paul Shemansky

D. Jane Gagliardo

E. Erika Huber

F. Sonia Wolbert

G. Solicitor's Report

15. **Manager's Report:**

A. Consideration to approve payment of RKR Hess invoice #134984 in the amount of \$1,120.00 for the Middle Dam Project.

Motion made by _____, seconded by _____, to approve payment of RKR Hess invoice #134984 in the amount of \$1,120.00 for the Middle Dam Project.

B. Consideration to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$1,120.00.

Motion made by _____, seconded by _____, to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$1,120.00.

16. Public Comments – New Business & Non-Agenda items:

17. Ratification of Bills Payable:

A. Approval of Warrant List #241203

Motion made by _____, seconded by _____, to approve the Warrant List #241203 as presented.

18. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, December 10, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, December 11, 2024 at 5 PM to be held in person at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, December 16, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, December 17, 2024 at 7:15 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL WORK SESSION MEETING: Monday, December 23, 2024 at 7 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.