

**MINUTES FOR THE WORK SESSION/SPECIAL BUSINESS MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, NOVEMBER 25, 2024 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Edmund Freeborn; Jane Gagliardo; Paul Shemansky; Borough Manager Kelly Lewis; Solicitor John Prevostnik; Director of Finance Layla Richard; Director of Public Works Lee Philips; and Assistant to Borough Manager Danielle Decker.

ABSENT: Erika Huber; Carrie Panepinto; Mayor Victor Brozusky;

Ms. Wolbert called the meeting to order at 7:01 PM and lead in the Pledge of Allegiance.

Public Comments: There were no public comments.

2025 Solid Waste Annual Fee Schedule: A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to approve Resolution 23-2024 amending the Solid Waste Annual Fee Schedule and setting the rates for 2025, with the effective date of January 1, 2025. The motion passed unanimously.

2024-2025 Water Rate Annual Fee Schedule: A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to approve Resolution 24-2024 amending the Water Rate Annual Fee Schedule and setting the rates for 2024-2025, with the effective date of December 1, 2024. The motion passed unanimously.

Holiday Free Parking for Business District: A motion was made by Mr. Freeborn and seconded by Mr. Shemansky to authorize free holiday parking for the Business District Parking Meters, including Crystal Street, Washington Street, South Courtland Street, North Courtland Street, and all municipal parking lots from Friday, December 20, 2024 through Thursday, January 2, 2025. The motion passed unanimously.

Budget Modification Report prepared by the Director of Finance: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve the Budget Modification Report prepared by the Director of Finance. The motion passed unanimously.

Ratification of Bills Payable: A motion was made by Mr. Freeborn and seconded by Mr. Shemansky to approve the Warrant List #241125, as presented. The motion passed unanimously.

Cash Account Transfer Report prepared by the Director of Finance: A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to approve the Cash Account Transfer Report prepared by the Director of Finance. The motion passed unanimously.

A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to approve posting the two newly passed Resolution 23-2024 for the 2025 Solid Waste Annual Fee Schedule and 24-2024 for the 2024-2025 Water Rate Annual Fee Schedule on the website. The motion passed unanimously.

Ms. Wolbert announced she received an email from the Mayor in Stroudsburg regarding the homeless in Stroudsburg and how to address them. Mr. Freeborn asked for an Executive Session. A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to go into an Executive Session at 7:15 PM. The motion passed unanimously. A motion was made by Mr. Shemansky and seconded by Ms.

Gagliardo to resume the Council Meeting at 7:18 PM. The motion passed unanimously. Solicitor Prevoznik explained there was no reason for an Executive Session, so there was no Executive Session.

Adjournment: A motion was made by Ms. Gagliardo and seconded by Mr. Freeborn to adjourn the meeting at 7:20 PM. The motion passed unanimously.

BOROUGH OF EAST STROUDSBURG



COMMONWEALTH OF PENNSYLVANIA
BOROUGH OF EAST STROUDSBURG
MONROE COUNTY

A RESOLUTION OF THE BOROUGH OF EAST STROUDSBURG, MONROE COUNTY, PENNSYLVANIA, AMENDING THE BOROUGH OF EAST STROUDSBURG SOLID WASTE ANNUAL FEE SCHEDULE.

RESOLUTION NO. 23-2024

WHEREAS, the Borough Council of the Borough of East Stroudsburg (the "Municipality"), Monroe County, Pennsylvania, has adopted a Solid Waste Annual Fee Schedule of the Borough of East Stroudsburg, and;

WHEREAS, the Solid Waste Fee Schedule requires Borough Council to set forth fees to be used in administering Solid Waste and Recycling Collection;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of East Stroudsburg, Monroe County, Pennsylvania, has adopted by this Resolution, the following:

- A. The Solid Waste Annual Fee schedule for 2025, with the effective date of January 1st, 2025 shall be:

	<u>2024</u>	<u>2025</u>
Thirty-two Gallon Mobile Refuse Cart:	\$244.00	\$265.96
Sixty-four Gallon Mobile Refuse Cart:	\$369.20	\$402.43
Ninety-six Gallon Mobile Refuse Cart:	\$498.50	\$543.37
Special Disposable Bag:	\$4.84	\$5.28
Extra Bulk Item Tag:	\$35.05	\$38.20
Mobile Refuse Cart Exchange:	\$30.00	\$32.70
Discount Rate:	8%	0%

RESOLVED AND ADOPTED by the Borough Council of the Borough of East Stroudsburg at its meeting on the 25th DAY OF NOVEMBER, 2024.

ATTEST:

(Assistant) Secretary

BOROUGH OF EAST STROUDSBURG

BY:

Borough Council (Vice) President
Mayor Victor Brozusky

(SEAL)

SECRETARY'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution 23-2024 adopted by a majority vote of the Borough Council of the Borough of East Stroudsburg at a meeting of the Borough of East Stroudsburg duly held on November 25, 2024. Present at the meeting were and a record of their vote was as follows:

	Present	Aye	Nay
Sonia Wolbert	<u> X </u>	<u> X </u>	<u> </u>
Erika Huber	<u> </u>	<u> </u>	<u> </u>
Edmund Freeborn	<u> X </u>	<u> X </u>	<u> </u>
Carrie Panepinto	<u> </u>	<u> </u>	<u> </u>
Jane Gagliardo	<u> X </u>	<u> X </u>	<u> </u>
Paul Shemansky	<u> X </u>	<u> X </u>	<u> </u>

Further be it certified that public notice of said meeting was given in the manner provided by law; that said Resolution shall be duly recorded upon the Minutes of the Council and that Council has not been amended or rescinded the Resolution, and same is in full force and effect this 25th day of November, 2024.



(Assistant) Secretary

(SEAL)

BOROUGH OF EAST STROUDSBURG



COMMONWEALTH OF PENNSYLVANIA
BOROUGH OF EAST STROUDSBURG
MONROE COUNTY

A RESOLUTION OF THE BOROUGH OF EAST STROUDSBURG, MONROE COUNTY, PENNSYLVANIA, AMENDING THE BOROUGH OF EAST STROUDSBURG CHAPTER 154, WATER RATE SCHEDULE "A".

RESOLUTION NO. 24-2024

WHEREAS, the Borough Council of the Borough of East Stroudsburg (the "Municipality"), Monroe County, Pennsylvania, has adopted a Water Rate Fee Schedule, Chapter 154, Schedule "A" of the Borough of East Stroudsburg, and;

WHEREAS, the Chapter 154, Water of the East Stroudsburg Borough Code, Water Rate Fee Schedule "A" requires Borough Council to set forth fees to be used in administering Water Services;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of East Stroudsburg, Monroe County, Pennsylvania, has adopted by this Resolution, the following:

A. The Rate Schedule below shall apply to Section 154-8 "Charges for Water Service", B. of Chapter 154 of the Borough Codes:

(1) EBU Fee:

- 1 EBU = \$47.00 per Quarter for the period 12/01/2020 through 11/30/2021.
- 1 EBU = \$52.00 per Quarter for the period 12/01/2021 through 11/30/2022.
- 1 EBU = \$57.00 per Quarter for the period 12/01/2022 through 11/30/2023.
- 1 EBU = \$57.00 per Quarter for the period 12/01/2023 through 11/30/2024.
- 1 EBU = \$65.00 per Quarter for the period 12/01/2024 through 11/30/2025.

(2) Consumption or Usage Fee:

Effective December 1, 2020	2021	0.3333 per 100 gallons for all usage
Effective December 1, 2021	2022	0.3333 per 100 gallons for all usage
Effective December 1, 2022	2023	0.3333 per 100 gallons for all usage
Effective December 1, 2023	2024	0.3333 per 100 gallons for all usage
Effective December 1, 2024	2025	0.4972 per 100 gallons for all usage

B. The following rates shall apply to other fees as stated elsewhere in Chapter 154 of the Borough Codes:

(3) **Minimum Connection Fee (including Customer Facilities Fee):**

<u>Meter Size (inches)</u>	<u>Furnishing and Installation of Water Service Lateral up to and including the Curb Stop and Water Meter by Borough</u>	<u>Furnishing and Installation of Water Meter by Borough</u>
5/8 Meter	\$709.50	\$393.45
3/4 Meter	\$774.00	\$457.95
1 Meter	\$838.50	\$535.35

(4) **Annual Private Fire Hydrant Fee:** \$193.50 per year.

(5) **Annual Sprinkler System Connection Fee:**

<u>Line Size (inches)</u>	<u>Annual Fee</u>
3 (and smaller)	\$193.50
4	\$232.50
6	\$516.00
8	\$774.00
10 (and larger)	\$1,032.00

(6) **Shut Off Fee:** \$64.50 per shut off event.

(7) **Water Service Restoration Fee:** \$64.50 per restoration of service event.

(8) **Bulk Water Usage Charge:** \$3.10 per 1000 gallons of Bulk Water Usage.

(9) **Temporary Water Service Fee:** \$387.00 per Applicant.

(10) **Temporary Water Service Deposit:** \$500.00 per Applicant.

Meter Test Deposit: \$50.00 per meter

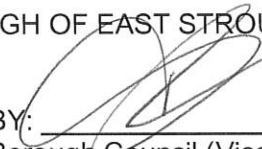
RESOLVED AND ADOPTED by the Borough Council of the Borough of East Stroudsburg at its meeting on 25th DAY OF NOVEMBER, 2024.

ATTEST:



(Assistant) Secretary

BOROUGH OF EAST STROUDSBURG

BY: 

Borough Council (Vice) President

(SEAL)




Mayor Victor Brozusky

SECRETARY'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution 24-2024 adopted by a majority vote of the Borough Council of the Borough of East Stroudsburg at a meeting of the Borough of East Stroudsburg duly held on November 25, 2024. Present at the meeting were and a record of their vote was as follows:

	Present	Aye	Nay
Sonia Wolbert	<u> X </u>	<u> X </u>	<u> </u>
Erika Huber	<u> </u>	<u> </u>	<u> </u>
Edmund Freeborn	<u> X </u>	<u> X </u>	<u> </u>
Carrie Panepinto	<u> </u>	<u> </u>	<u> </u>
Jane Gagliardo	<u> X </u>	<u> X </u>	<u> </u>
Paul Shemansky	<u> X </u>	<u> X </u>	<u> </u>

Further be it certified that public notice of said meeting was given in the manner provided by law; that said Resolution shall be duly recorded upon the Minutes of the Council and that Council has not been amended or rescinded the Resolution, and same is in full force and effect this 25th day of November, 2024.



(Assistant) Secretary

(SEAL)