

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, NOVEMBER 19, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____

2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on November 19, 2024 starting at _____, prior to the start of the Council Meeting.

3. **Minutes of November 5, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the November 5, 2024 Council Regular Meeting Minutes.

4. **Minutes of November 12, 2024 Council Special Business Meeting:**
Motion made by _____, seconded by _____, to approve the November 12, 2024 Council Special Business Meeting Minutes.

5. **Public Comments – Agenda items:**

6. **Treasurer’s Report:**
 - A. **Review of Cash and Accounts Receivable Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Cash and Accounts Receivable Report prepared by the Director of Finance.

 - B. **Review of the Budget to Actual Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to accept the Budget to Actual Report prepared by the Director of Finance.

 - C. **Review of the Budget Modification Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to approve the Budget Modification Report prepared by the Director of Finance.

 - D. **Review of the Cash Account Transfer Report prepared by the Director of Finance:** distributed via email
Motion made by _____, seconded by _____, to approve the Cash Account Transfer Report prepared by the Director of Finance.

E. **Finance Report:** distributed via email
Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

7. **2023 Audit Presentation:** Auditor Carl Hogan

8. **East Stroudsburg Community Alliance (ECA):**

9. **Fire Report:** distributed via email

10. **Police Report:**

11. **Engineer's Action Items:** distributed via email

A. **Lower Dam National Fish and Wildlife Foundation (NFWF) Delaware Watershed Conservation Fund (DWCF) Grant**

1. The Borough was notified of being awarded the \$75,000 grant toward the cost of planning and design for removal of the Lower Dam and relocation of the water transmission main at the dam. NFWF requested a number of items to be addressed in their second round of comments prior to the award. NFWF also requested some additional information for the online application in order for them to send the Borough the Grant Award agreement.

Motion made by _____, seconded by _____, to authorize RKR Hess to address the additional grant application comments from NFWF and to provide additional information for the online grant award in order for NFWF to send the Borough the Grant Award Agreement for a cost not to exceed \$2,500.00.

Motion made by _____, seconded by _____, to authorize RKR Hess to assist the Borough get the Grant Award Agreement in place for a cost not to exceed \$2,000.00.

12. **Reports:**

A. **Public Works Report:** distributed via email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. **Zoning Report:** distributed via email

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

13. **Committees:**

A. **Operations Committee:** No Meeting

B. **Zoning and Planning Committee:** No Meeting

C. **Community Relations Committee:**

14. **Correspondence:**

15. **Mayor Victor Brozusky:**

16. Council Members:

- A. Carrie Panepinto
- B. Jane Gagliardo
- C. Paul Shemansky
- D. Erika Huber
- E. Ed Freeborn
- F. Sonia Wolbert

17. Solicitor’s Report:

18. Manager’s Report:

A. Annual St. Patrick’s Day Parade for 2025

- 1. Consideration to approve Pocono Irish-American Club’s request to have no parking on Crystal Street from 6 AM on Sunday, March 23, 2025 for the Annual St. Patrick’s Day Parade.

Motion made by _____, seconded by _____, to approve Pocono Irish-American Club’s request to have no parking on Crystal Street from 6 AM on Sunday, March 23, 2025 for the Annual St. Patrick’s Day Parade.

B. LSA Grant Applications:

- 1. Consideration to approve Resolution 22-2024 for LSA Grant Application for the Borough of East Stroudsburg, County of Monroe, Commonwealth of Pennsylvania authorizing the submission of the \$900,000 22-2024 Grant Application to the Pennsylvania Department of Community and Economic Development for the planning, removal, and other required work at the Lower Dam, Middle Dam, and surrounding area of the East Stroudsburg Water System in order to safely breach the Lower Dam through the local shared account program for Monroe County.

Motion made by _____, seconded by _____, to approve Resolution 22-2024 for the LSA Grant Application for funds to breach the Lower Dam of the East Stroudsburg Water System.

- 2. Consideration to approve Resolution 19A-2024 for LSA Grant Application for a new Street Sweeper for \$390,000. Resolution 19A-2024 updates Resolution 19-2024, by adjusting the grant amount from \$310,000 to \$390,000 to cover the updated CoStars cost of the street sweeper.

Motion made by _____, seconded by _____, to approve Resolution 19A-2024 for the LSA Grant Application for a new Street Sweeper.

C. Water Meter Replacement Project Update

D. Our Lady of Guadalupe Parade

1. Consideration to approve the Our Lady of Guadalupe Procession for Saint Matthew's Catholic Church on Sunday, December 8, 2024, starting at 12:30 PM, contingent upon all fees and insurance documents being received and coordination of police.

Motion made by _____, seconded by _____, to approve the Our Lady of Guadalupe Procession for Saint Matthew's Catholic Church on Sunday, December 8, 2024, starting at 12:30 PM, contingent upon all fees and insurance documents being received and coordination of police.

E. Our Lady of the Cloud Parade

1. Consideration to approve the Our Lady of the Cloud Procession for Saint Matthew's Catholic Church on Wednesday, January 1, 2025, starting at 10:30 AM, contingent upon all fees and insurance documents being received and coordination of police.

Motion made by _____, seconded by _____, to approve the Our Lady of the Cloud Procession for Saint Matthew's Catholic Church on Wednesday, January 1, 2025, starting at 10:30 AM, contingent upon all fees and insurance documents being received and coordination of police.

F. Informational Items:

1. **Recycling Update:** Reminder Recycling is MANDATORY in East Stroudsburg Borough. Stroudsburg Borough is far ahead of East Stroudsburg in recycling. Increasing recycling can reduce our garbage costs, so every resident benefits by recycling. The Recycling pick-up Schedule can be found at: <https://eaststroudsburgboro.org/wp-content/uploads/2024/01/2024-Recycling-Brochure.pdf>
2. **FREE MULCH:** East Stroudsburg Borough Residents can get FREE MULCH at the Twin Borough's Recycling Center, 336 Lincoln Avenue, East Stroudsburg, 18301, 570.424.5170
3. **2024 Leaf Collection Schedule:** The Borough of East Stroudsburg began Leaf Collection on Tuesday, October 15 and it will continue through Friday, December 13, 2024. Residents should rake leaves to the edge/curbside of their properties without blocking sidewalks, roadways, or storm drains. Please ensure the collection piles **only** contain leaves with no other debris such as limbs, sticks, stumps, or grass clippings. For questions or to coordinate your collection contact Borough at 570.421.8300. Road schedule: <https://eaststroudsburgboro.org/leaf-collection-schedule/>
4. **2025 Budget:** After years of little or no increases in taxes, rates, and fees, against global inflation impacting all costs, to balance the 2025 budget our tax millage is proposed to increase from 6.1747 to 7.9654 Mills, a 29% increase. At 7.9654 Mills we are still below the 2024 tax millage of Stroudsburg Borough (9.824 Mills) even though East Stroudsburg Borough has 3,448 more residents, 9 more miles of roads to maintain, \$1 million greater cost-share for SARPD, more non-taxable properties, plus we host ESU and Pocono Medical Center. Trash rates will increase 9% and water rates will increase 29%. To review the 2025 budget visit: <https://eaststroudsburgboro.org/2025-budget/>

19. Public Comments – New Business & Non-Agenda items:

20. Ratification of Bills Payable:

A. Approval of Warrant List #241119

Motion made by _____, seconded by _____, to approve the Warrant List #241119 as presented.

21. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; note time _____.

NEXT WORK SESSION MEETING: Tuesday, November 25, 2024 at 7 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, December 2, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, December 3, 2024 at 7:15 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, December 10, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, December 11, 2024 at 5 PM to be held in person at the East Stroudsburg Borough Municipal Building.