

**MINUTES FOR THE WORK SESSION/SPECIAL MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, AUGUST 26, 2024 – 7 PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto; Jane Gagliardo; Paul Shemansky; Erika Huber; Lee Philips, Director of Public Works; Layla Richard, Director of Finance, and Assistant to Borough Manager, Danielle Decker.

ABSENT: Edmund Freeborn; Mayor Victor Brozusky; Peter Marshall, Interim Borough Manager; Solicitor John Prevoznik;

Ms. Wolbert called the meeting to order at 7:04 PM and lead in the Pledge of Allegiance.

Public Comments: There were no public comments.

Garbage Contract:

There was a short discussion on whether to renew or go out to bid for our garbage contract for next year.

Discussion of Borough Communications:

Ms. Panepinto brought up about what was discussed at Community Relations Committee and the Social Media Policy. Ms. Panepinto added who was responsible for posting to Code Red alerts and to Facebook, etc. Mr. Shemansky added the website needs to be updated and become more user friendly. Ms. Gagliardo and Ms. Huber brought up about Cyber Security and protecting the Borough. There was a discussion of updating our meeting platform too, example like Zoom. Ms. Wolbert asked for the Committee Policy to be looked at the next Work Session.

Discussion of Interfund Transfer Policy:

After some discussion, Ms. Richard suggested we adopt a policy similar to one like they adopted at the County.

Discussion of 2025 Budget Schedule and 2025 Budget Items:

There was a lengthy discussion involving the 2025 Budget Schedule and Budget Items. Some of the main topics that were discussed included were applying for grants for many areas and items and capital items wish lists from department managers. A meeting schedule that seemed to work for everyone was Tuesday nights at 7 PM and the dates that were thrown out were September 10th, October 8th, and November 12th, 2024. Ms. Wolbert asked for Council to come up with their own budget items, if they had anything too.

Adjournment:

Work Session ended at approximately at 8:30 PM.