

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, AUGUST 6, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____

2. **Solicitor’s Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on August 6, 2024 beginning at _____, prior to the start of the Council Meeting.

3. **Minutes of July 16, 2024, Council Regular Meeting:**

Motion made by _____, seconded by _____, to approve the July 16, 2024 Council Regular Meeting Minutes.

4. **ESU Sheska Soccer Stadium Drainage Plan Review and any action:** Russ Scott

5. **Public Hearing:**

Public Hearing for Proposed Event Center Ordinance Number 1407:

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and convene the Public Hearing at _____.

Motion made by _____, seconded by _____ to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____ to close the Public Hearing, and reconvene the Regular Council Meeting at _____.

6. **Public Hearing:**

Public Hearing for Proposed Parking Ordinance Number 1406:

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and convene the Public Hearing at _____.

Motion made by _____, seconded by _____ to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____ to close the Public Hearing, and reconvene the Regular Council Meeting at _____.

7. **Public Hearing:**

Public Hearing for Blue Ridge Cable Franchise Renewal:

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and convene the Public Hearing at _____.

Motion made by _____, seconded by _____ to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____ to close the Public Hearing, and reconvene the Regular Council Meeting at _____.

8. Public Comments – Agenda items:

9. **Suburban Ambulance:** Bryan Dunlop

10. Stroud Region Open Space and Recreation Commission (SROSC):

11. Engineer’s Action Items:

A. Brown St. Waterline Replacement Project:

- i. Consideration to approve Payment Application No. 5 – Final in the amount of \$21,033.00, representing the final release of retainage withheld, as recommended by the Borough Engineer.

Motion made by _____, seconded by _____ to approve Payment Application No. 5 – Final in the amount of \$21,033.00, representing the final release of retainage withheld, as recommended by the Borough Engineer.

B. Brewskies As-Built Drawing and Release of Final Escrow:

- i. Consideration to accept the as-built drawing and release the remaining balance of financial security for the Dansbury Properties, LLC – 55/61 N Courtland Street (Brewskies) Land Development Project, as recommended by the Borough Engineer.

Motion made by _____, seconded by _____ to accept the as-built drawing, and release the remaining balance of financial security for the Dansbury Properties, LLC – 55/61 N Courtland Street (Brewskies) Land Development Project, as recommended by the Borough Engineer.

12. Reports:

A. Public Works Report: distributed via email

Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: distributed via email

Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes.

C. Finance Report: distributed via email

Motion made by _____, seconded by _____, to approve the unaudited Finance Report as distributed and attach to the minutes.

13. Committees:

A. Operations Committee:

B. Zoning and Planning Committee: No meeting

C. Community Relations Committee:

- i. Borough Communications to be put on next Work Session Agenda for August 26, 2024 Meeting

14. Correspondence:

15. Mayor Victor Brozusky:

16. Council Members:

A. Carrie Panepinto

B. Paul Shemansky

C. Edmund Freeborn

D. Jane Gagliardo

E. Erika Huber

F. Sonia Wolbert: EPA Community Change Grant partnering with ESU

G. Solicitor's Report

17. Manager's Report:

A. Consideration to approve advertising for a Waste Water Plant Licensed Operator and an additional Water Plant Licensed Operator.

Motion made by _____, seconded by _____, to approve advertising for a Waste Water Plant Licensed Operator and an additional Water Plant Licensed Operator.

B. Consideration to approve payment of RKR Hess invoices #131431 in the amount of \$610.50 and #131783 in the amount of \$5,279.61 for a total of \$5,890.11 for the Middle Dam Project.

Motion made by _____, seconded by _____, to approve payment of RKR Hess invoice #131431 in the amount of \$610.50 and #131783 in the amount of \$5,279.61 for a total of \$5,890.11 for the Middle Dam Project.

C. Consideration to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$5,890.11.

Motion made by _____, seconded by _____, to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$5,890.11.

D. Discussion of position of Zoning Officer and any action.

E. Discussion of Interim Borough Manager and any action.

F. Discussion of Borough Manager Search and any action.

G. Discussion of Trash/Garbage Contract and any action.

- H. Consideration to develop an ordinance for the revision of a C1A setback requirement being added to the C1B Ordinance and then sending it to the Zoning and Planning (ZAP) Committee for review.

Motion made by _____, seconded by _____, to approve developing an ordinance for the revision of the C1A setback requirement being added to the C1B Ordinance and then sending it to the Zoning and Planning (ZAP) Committee for review.

- I. Consideration to approve partnering with Brodhead Creek Regional Authority (BCRA) to accept the proposal from Asterra for flyovers and technical assistance for water leak detection, not to exceed \$34,000.00.

- J. Motion made by _____, seconded by _____, to approve partnering with Brodhead Creek Regional Authority (BCRA) to accept the proposal from Asterra for flyovers and technical assistance for water leak detection, not to exceed \$34,000.00.

- K. Consideration to create an ordinance for the installation of a stop sign at E. Broad Street and Lackawanna Ave (east side).

Motion made by _____, seconded by _____, to approve creating an ordinance for the installation of a stop sign at E. Broad Street and Lackawanna Ave (east side).

- L. Discussion of 2025 Budget items and 2025 Budget Meeting Schedule and any action.

- M. Consideration to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Municipal Building cameras, at CoStars prices, not to exceed \$12,065.44.

Motion made by _____, seconded by _____, to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Municipal Building cameras, at CoStars prices, not to exceed \$12,065.44.

- N. Consideration of approving closing inactive fund accounts from 2024 Approved Budget and transferring remaining balances into the General Fund.

Motion made by _____, seconded by _____, to approve closing inactive fund accounts from 2024 Approved Budget and transferring remaining balances into the General Fund.

18. Public Comments – New Business & Non-Agenda items:

19. Ratification of Bills Payable:

- A. Approval of Warrant List #240806

Motion made by _____, seconded by _____, to approve the Warrant List #240806 as presented.

20. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

NEXT COUNCIL WORK SESSION/SPECIAL MEETING: Monday, August 26, 2024 at 7 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, August 20, 2024 at 7:15 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, August 19, 2024 at 5 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, August 14, 2024 at 5 PM to be held in person at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, August 13, 2024 at 5 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.