

**AGENDA FOR THE REGULAR  
EAST STROUDSBURG BOROUGH COUNCIL MEETING  
TUESDAY, AUGUST 20, 2024– 7:15 PM**

**SPECIAL NOTE:** To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: \_\_\_\_\_

1. **Call to Order at:** \_\_\_\_\_ **Pledge of Allegiance led by:** \_\_\_\_\_

2. **Solicitor’s Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on August 20, 2024 starting at \_\_\_\_\_, prior to the start of the Council Meeting.

3. **Minutes of August 6, 2024, Council Regular Meeting:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the August 6, 2024 Council Regular Meeting Minutes.

4. **Public Comments – Agenda items:**

5. **East Stroudsburg Community Alliance (ECA):**

6. **Fire Report:** distributed via email

7. **Police Report:**

8. **Engineer’s Action Items:** distributed via email

A. **East Broad Street Paving and ADA Ramp Project:**

- i. Consideration to approve Change Order No. 2, as submitted by M&J Excavation, Inc. for the East Broad Street Project, representing a reduction to the contract in the amount of \$40,067.15, as recommended by the Engineer. Upon approval of this Change Order, the final Contract amount will be \$164,416.35.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Change Order No. 2, as submitted by M&J Excavation, Inc. for the East Broad Street Project, representing a reduction to the contract in the amount of \$40,067.15, as recommended by the Engineer. Upon approval of this Change Order, the final Contract amount will be \$164,416.35.

- ii. Consideration to approve Payment Application No. 2, as submitted by M&J Excavation, Inc. for the East Broad Street Paving Project in the amount of \$124,142.33, as recommended by the Engineer. Upon approval, the only amount remaining to be paid under the Contract is the 5% Retainage.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Payment Application No. 2, as submitted by M&J Excavation, Inc. for the East Broad Street Paving Project in the amount of \$124,142.33, as recommended by the Engineer. Upon

approval, the only amount remaining to be paid under the Contract is the 5% Retainage.

**9. Reports:**

**A. Public Works Report:** distributed via email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Public Works Report as distributed and attach to the minutes.

**B. Zoning Report:** distributed via email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Zoning Report as distributed and attach to the minutes.

**C. Finance Report:** distributed via email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the unaudited Finance Report as distributed and attach to the minutes.

**10. Committees:**

**A. Operations Committee:** No meeting

**B. Zoning and Planning Committee:** No meeting

**C. Community Relations Committee:**

i. Council of Governments: A Council Member

ii. America250PA Resolution 16-2024 for Semi-quincentennial for Borough

**11. Correspondence:**

**12. Mayor Victor Brozusky:**

**13. Council Members:**

A. Carrie Panepinto

B. Jane Gagliardo

C. Paul Shemansky

D. Erika Huber

E. Ed Freeborn

F. Sonia Wolbert

**14. Solicitor's Report:**

**15. Manager's Report:**

A. Consideration to approve to submit a request to PennDOT for partial reimbursement of the Borough's expenses to date related to the approved waterline relocation as part of

the PennDOT King Street (SR 2015) Bridge Superstructure Replacement Project, pursuant to the executed Utility Relocation Reimbursement Agreement – Contract No. 05U460.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve to submit a request to PennDOT for partial reimbursement of the Borough's expenses to date related to the approved waterline relocation as part of the PennDOT King Street (SR 2015) Bridge Superstructure Replacement Project, pursuant to the executed Utility Relocation Reimbursement Agreement – Contract No. 05U460.

- B. Consideration to approve the East Stroudsburg Youth Association (ESYA) Football & Cheer Kickoff Parade on Sunday, September 1, 2024 starting at 9 AM, contingent upon all fees and insurance documents being received. The parade route is from Dansbury Park to Day Street to Lenox Avenue, to Elizabeth Street, to entrance of Stadium and ends on South High School's Football Field. The walking parade will be with police and fire department escorts, along with parents, volunteers, and participants.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the East Stroudsburg Youth Association (ESYA) Football & Cheer Kickoff Parade on Sunday, September 1, 2024 starting at 9 AM, contingent upon all fees and insurance documents being received. The parade route is from Dansbury Park to Day Street to Lenox Avenue, to Elizabeth Street, to entrance of Stadium and ends on South High School's Football Field. The walking parade will be with police and fire department escorts, along with parents, volunteers, and participants.

- C. Consideration to approve East Stroudsburg United Methodist Church's request for ticketing parking violations in the Harlacher Lot be suspended on Mondays between the hours of 1:30 PM to 4 PM for the open food pantry and community meals being served from 2 PM to 4 PM with an average of 300 persons per week attending, due to limited parking in their own parking lot to accommodate such event.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve East Stroudsburg United Methodist Church's request for ticketing parking violations in the Harlacher Lot be suspended on Mondays between the hours of 1:30 PM to 4PM for the open food pantry and community meals being served from 2 PM to 4 PM with an average of 300 persons per week attending, due to limited parking in their own parking lot to accommodate such event.

- D. Consideration to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Upper Dam cameras, at CoStars prices, not to exceed \$4,951.50.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Upper Dam cameras, at CoStars prices, not to exceed \$4,951.50.

- E. Consideration to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Lower Dam cameras, at CoStars prices, not to exceed \$5,416.90.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for

the purchase and installation of the Borough's Lower Dam cameras, at CoStars prices, not to exceed \$5,416.90.

- F. Consideration to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Wastewater Plant cameras, at CoStars prices, not to exceed \$9,664.89.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Wastewater Plant cameras, at CoStars prices, not to exceed \$9,664.89.

- G. Consideration to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Maintenance Building and Yard cameras, at CoStars prices, not to exceed \$13,786.80.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the proposal from ARGS Technology (the Borough's Professional IT Service provider) for the purchase and installation of the Borough's Maintenance Building and Yard cameras, at CoStars prices, not to exceed \$13,786.80.

- H. Discussion of Trash/Garbage Contract and any action.
- I. Discussion of Interim Borough Manager and any action.
- J. Discussion of Borough Manager Search and any action.
- K. Discussion of 2025 Budget items and 2025 Budget Meeting Schedule and any action.

**16. Public Comments – New Business & Non-Agenda items:**

**17. Ratification of Bills Payable:**

**A. Approval of Warrant List #240820**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Warrant List #240820 as presented.

**18. Adjournment:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_.

**NEXT COUNCIL WORK SESSION/SPECIAL MEETING:** Monday, August 26, 2024 at 7 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

**NEXT COUNCIL REGULAR MEETING:** Tuesday, September 3, 2024 at 7:15 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

**NEXT COMMUNITY RELATIONS COMMITTEE MEETING:** Monday, September 16, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

**NEXT OPERATIONS COMMITTEE MEETING:** Wednesday, September 11, 2024 at 5 PM to be held in person at the East Stroudsburg Borough Municipal Building.

**NEXT ZONING AND PLANNING COMMITTEE MEETING:** Tuesday, September 10, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.