

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, JULY 2, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on July 2, 2024 beginning at _____, prior to the start of the Council Meeting.
3. **Minutes of June 18, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the June 18, 2024 Council Regular Meeting Minutes.
4. **Minutes of June 24, 2024, Council Work Session/Special Business Meeting:**
Motion made by _____, seconded by _____, to approve the June 24, 2024 Council Work Session/Special Business Meeting Minutes.
5. **Public Comments – Agenda items:**
6. **East Stroudsburg Community Alliance (ECA):**
 - A. **Big Bang Event & Fireworks:** Reschedule Dates
7. **Stroud Region Open Space and Recreation Commission (SROSC):** reports distributed via email
8. **Resolutions for Forge Road Land Development Project:**
 - A. Consideration to adopt Resolution 12-2024 to authorize the entering into and acceptance of a Sanitary Sewer, Construction, Equipment and Materials Storage and Access Easement with Right-of-Way Agreement with Charles M. Hannig and Joan L. Hannig on property bearing tax parcel number 05.92820 and to record same in the office of Records in and for Monroe County, PA upon execution by the Borough.

Motion made by _____, seconded by _____ to adopt Resolution 12-2024 to authorize the entering into and acceptance of a Sanitary Sewer, Construction, Equipment and Materials Storage and Access Easement with Right-of-Way Agreement with Charles M. Hannig and Joan L. Hannig on property bearing tax parcel number 05.92820 and to record same in the office of Records in and for Monroe County, PA upon execution by the Borough.
 - B. Consideration to adopt Resolution 13-2024 authorizing the entry into and acceptance of Memorandum of Understanding between the Borough of East Stroudsburg and Americo Real Estate Company for the construction of a dry sewer main and attendant facilities on tax parcel number 05.92820 within the easement provided by Charles M. Hannig and Joan L. Hannig.

Motion made by _____, seconded by _____ to adopt Resolution 13-2024 authorizing the entry into and acceptance of Memorandum of Understanding between the Borough of East Stroudsburg and Americo Real Estate Company for the construction of a dry sewer main and attendant facilities on tax parcel number 05.92820 within the easement provided by Charles M. Hannig and Joan L. Hannig.

9. Ordinances #1402, #1403, and #1404:

- A. Consideration to adopt Moving & Storage Ordinance #1402 after Public Hearing dated June 24, 2024 at the close of which the date of July 2, 2024 during the Borough's Regularly Scheduled Council Meeting was announced and set as the date of determination and action by Council on Proposed Ordinance #1402.

Motion made by _____, seconded by _____, to adopt Moving & Storage Ordinance #1402 after Public Hearing dated June 24, 2024 at the close of which the date of July 2, 2024 during the Borough's Regularly Scheduled Council Meeting was announced and set as the date of determination and action by Council on Proposed Ordinance #1402.

- B. Consideration to adopt Amended Table of Use Ordinance #1403 after Public Hearing dated June 24, 2024 at the close of which the date of July 2, 2024 during the Borough's Regularly Scheduled Council Meeting was announced and set as the date of determination and action by Council on Proposed Ordinance #1403.

Motion made by _____, seconded by _____, to adopt Amended Table of Use Ordinance #1403 after Public Hearing dated June 24, 2024 at the close of which the date of July 2, 2024 during the Borough's Regularly Scheduled Council Meeting was announced and set as the date of determination and action by Council on Proposed Ordinance #1403.

- C. Consideration to adopt Amended Zoning Map Ordinance #1404 after Public Hearing dated June 24, 2024 at the close of which the date of July 2, 2024 during the Borough's Regularly Scheduled Council Meeting was announced and set as the date of determination and action by Council on Proposed Ordinance #1404.

Motion made by _____, seconded by _____, to adopt Amended Zoning Map Ordinance #1404 after Public Hearing dated June 24, 2024 at the close of which the date of July 2, 2024 during the Borough's Regularly Scheduled Council Meeting was announced and set as the date of determination and action by Council on Proposed Ordinance #1404.

10. Engineer's Action Items:

A. Parking Ordinance Amendment:

- i. Consideration to advertise an ordinance amendment of Chapter 150 to restrict parking adjacent to Starbird Street, Hallet Street, and the proposed Access Driveway to the Tymar property to provide sight distance per PennDOT requirements.

Motion made by _____, seconded by _____ to advertise an ordinance amendment of Chapter 150 to restrict parking adjacent to Starbird Street, Hallet Street, and the proposed Access Driveway to the Tymar property to provide sight distance per PennDOT requirements.

B. Multimodal Grant Application for Pedestrian Safety Improvements:

- i. Consideration to adopt Resolution 15-2024 formally requesting Multimodal Transportation Fund Grant funds for the proposed pedestrian safety improvements, and to provide the following: a Matching Funds commitment with a letter from Director of Finance which sets forth the commitment of Borough Funds necessary to meet the 30% matching funds requirement under the Multimodal Grant Program, required documentation in support of the grant application, and to authorize to work with Borough Engineer and Solicitor, as necessary to submit the application.

Motion made by _____, seconded by _____ to adopt Resolution 15-2024 formally requesting Multimodal Transportation Fund Grant funds for the proposed pedestrian safety improvements and to provide the following: a Matching Funds commitment with a letter from Director of Finance which sets forth the commitment of Borough Funds necessary to meet the 30% matching funds requirement under the Multimodal Grant Program, required documentation in support of the grant application, and to authorize to work with Borough Engineer and Solicitor, as necessary to submit the application..

C. MS4 Stormwater Improvements for Streambank Stabilization on the lands of ESASD:

- i. Consider a motion to authorize the Borough Engineer and Solicitor to coordinate site access, permanent easement agreements, permit plans and applications, and riparian buffers with School District officials as necessary for the Streambank Stabilization Project to be maintained by the Borough.

Motion made by _____, seconded by _____ to authorize the Borough Engineer and Solicitor to coordinate site access, permanent easement agreements, permit plans and applications, and riparian buffers with School District officials as necessary for the Streambank Stabilization Project to be maintained by the Borough.

11. Reports:

A. Public Works Report: distributed via email

Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: distributed via email

Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes.

C. Finance Report: distributed via email

Motion made by _____, seconded by _____, to approve the unaudited Finance Report as distributed and attach to the minutes.

12. Committees:

A. Operations Committee: No Meeting

B. Zoning and Planning Committee: No Meeting

C. Community Relations Committee:

13. Correspondence:

14. Mayor Victor Brozusky:

15. Council Members:

A. Carrie Panepinto

B. Paul Shemansky

C. Edmund Freeborn

D. Jane Gagliardo

E. Erika Huber

F. Sonia Wolbert

G. Solicitor's Report

16. Manager's Report:

A. Consideration to approve Resolution 14-2024 to adopt an amendment to the Intergovernmental Cooperation Agreement (ICA) for the UCC Joint Board of Appeals to add the Borough of Delaware Water Gap as a participating Municipality with Borough of Stroudsburg and Borough of East Stroudsburg.

Motion made by _____, seconded by _____, to approve Resolution 14-2024 to adopt an amendment to the Intergovernmental Cooperation Agreement (ICA) for the UCC Joint Board of Appeals to add the Borough of Delaware Water Gap as a participating Municipality with Borough of Stroudsburg and Borough of East Stroudsburg.

B. Consideration to approve the Director of Finance to have authorization to use Positive Pay.

Motion made by _____, seconded by _____, to approve the Director of Finance to have authorization to use Positive Pay.

C. Consideration to approve payment of RKR Hess invoice #130538 in the amount of \$7,899.40 for the Middle Dam Project.

Motion made by _____, seconded by _____, to approve payment of RKR Hess invoice #130538 in the amount of \$7,899.40 for the Middle Dam Project.

D. Consideration to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$7,899.40.

Motion made by _____, seconded by _____, to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$7,899.40.

17. Public Comments – New Business & Non-Agenda items:

18. Ratification of Bills Payable:

A. Approval of Warrant List #240702

Motion made by _____, seconded by _____, to approve the Warrant List #240702 as presented.

19. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

NEXT COUNCIL WORK SESSION/SPECIAL MEETING: Monday, July 22, 2024 at 7PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, July 16, 2024 at 7:15PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, July 15, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, July 10, 2024 at 5PM to be held in person at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, July 9, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.