

**MINUTES FOR THE WORK SESSION/SPECIAL BUSINESS MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, JUNE 24, 2024 – 7PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Erika Huber; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Solicitor John Prevoznik; Zoning Officer Sam D'Alessandro, and Assistant to Borough Manager, Danielle Decker.

ABSENT: Edmund Freeborn; Carrie Panepinto; Interim Borough Manager Peter Marshall; Director of Public Works Lee Philips; and Director of Finance Layla Richard

Ms. Wolbert called the meeting to order at 7:04 PM and lead in the Pledge of Allegiance.

Minutes of May 21, 2024, Council Regular Meeting: A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to approve the May 21, 2024 Council Regular Meeting Minutes. The motion passed unanimously.

Minutes of June 4, 2024, Council Regular Meeting: A motion was made by Ms. Gagliardo and seconded by Ms. Huber to approve the June 4, 2024 Council Regular Meeting Minutes. The motion passed unanimously.

Public Comments: There were no public comments.

Public Hearing: Proposed Moving and Storage Ordinance Number 1402: A motion was made by Ms. Huber and seconded by Mr. Shemansky to recess the Regular Council Meeting and convene the Public Hearing. The motion passed unanimously.

Sam D'Alessandro, Zoning Officer presented the proposed Moving and Storage Ordinance #1402. A motion was made by Ms. Huber and seconded by Mr. Shemansky to enter exhibits B-1 – a copy of the Public Notice, B-2 – Proof of Publication, B-3 – Proof of submission to the Monroe County Law Library, B-4 – Proof of posting on the East Stroudsburg Borough Website, B-5 – Affidavit of publication in Pocono Record, B-6 – Affidavit of submission to Monroe County Law Library and posting to the East Stroudsburg Borough website, B-7 – A copy of the Draft Ordinance #1402, B-8 – East Stroudsburg Borough's Planning Commission Recommendation dated 2/23/2024, B-9 – Monroe County Planning Commission Review dated 2/6/2024, and B-10 – Sign-in Sheet into evidence. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Shemansky to close the Public Hearing, reconvene the Regular Council Meeting. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Shemansky to put on next Council Meeting's agenda for consideration of passage, Proposed Ordinance #1402. The motion passed unanimously.

Public Hearing: Proposed Amended Table of Use Ordinance Number 1403: A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to recess the Regular Council Meeting and convene the Public Hearing. The motion passed unanimously.

Sam D'Alessandro, Zoning Officer presented the proposed Amended Table of Use Ordinance #1403. A motion was made by Ms. Huber and seconded by Ms. Gagliardo to enter exhibits B-1 – a copy of the Public Notice, B-2 – Proof of Publication, B-3 – Proof of submission to the Monroe County Law Library, B-4 – Proof of posting on the East Stroudsburg Borough Website, B-5 – Affidavit of publication in Pocono Record, B-6 – Affidavit of submission to Monroe County Law Library and posting to the East Stroudsburg Borough website, B-7 – A copy of the Draft Ordinance #1403, B-8 – A copy of the Amended Table of Use Regulations, B-9 – East Stroudsburg Borough's Planning Commission Recommendation, B-10 – Monroe County Planning Commission Review dated 3/26/2024, and B-11 – Sign-In Sheet into evidence. The motion passed unanimously.

A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to close the Public Hearing and reconvene the Regular Council Meeting. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Ms. Gagliardo to put on next Council Meeting's agenda for consideration of passage, Proposed Ordinance #1403, after proposed ordinance #1402.. The motion passed unanimously.

Public Hearing: Proposed Amended Zoning Map Ordinance Number 1404: A motion was made by Mr. Shemansky and seconded by Ms. Huber to recess the Regular Council Meeting and convene the Public Hearing. The motion passed unanimously.

Sam D'Alessandro, Zoning Officer presented the proposed Amended Zoning Map Ordinance #1404. A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to enter exhibits B-1 – a copy of the Public Notice, B-2 – Proof of Publication, B-3 – Proof of submission to the Monroe County Law Library, B-4 – Proof of posting on the East Stroudsburg Borough Website, B-5 – Letters to Adjoiners, B-6 – Proof of Property Postings, B-7 – Affidavit of publication in Pocono Record, B-8 – Affidavit of submission to Monroe County Law Library and posting to the East Stroudsburg Borough Website, B-9 – Affidavit of sending letters to Adjoiners, B-10 – Affidavit of Posting Properties, B-11 – a copy of the Draft Ordinance #1404, B-12 – East Stroudsburg Borough's Planning Commission Recommendation dated 2/12/24, B-13 – Monroe County Planning Commission Review dated 2/6/24, B-14 – Sign-In Sheet, through B-15 – new map into evidence. The motion passed unanimously.

Kevin Hatcher of Oak Leaf Lane asked a question about an area zoning classification that was supposed to be an R2 for the Oaks Development, but map was never updated. Mr. D'Alessandro explained it has now been changed from the previous map. A motion was made by Ms. Gagliardo and seconded by Ms. Huber to close the Public Hearing and to reconvene the Regular Council Meeting. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Ms. Gagliardo to put on next Council Meeting's agenda for consideration of passage, Proposed Ordinance #1404, after proposed ordinances #1402 and #1403. The motion passed unanimously.

Middle Dam: A motion was made by Mr. Shemansky and seconded by Ms. Huber to approve payments to Pietragallo Gordon Alfano Bosick & Raspanti, LLP in the amounts of \$557.50 and \$22,660.92 for the Middle Dam Right-to-Know. The motion passed unanimously.

Any other business brought before Council: A motion was made by Ms. Huber and seconded by Ms. Gagliardo to do a resolution to accept a sewer easement from the Hannig's for property tax id #05.92820 to do an easement. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Shemansky to put on the next Council's agenda to do a resolution to accept a MOU with Americo Real Estate Company for the construction of a dry sewer line. The motion passed unanimously.

Ms. Wolbert explained she received a letter in regard to King Street and there is a storm drain on Willow Street and King Street that gets backed up every time we receive heavier rains.

Ms. Wolbert announced there were three potential Borough Manager candidates interviewed last week. There are two that will be interviewed for a second time. There was discussion on the priorities of what the new manager should concentrate more on in the first 90 days. Some of the items mentioned were open communication, project updates, efficiency improvements, identify deficiencies within the Borough, plan for the Interim Borough Manager – possibly hang on for two weeks, dashboard, possible projections, having first draft of budget by end of August, garbage, grant writing, and a whole transition plan.

Executive Session: A motion was made by Ms. Gagliardo and seconded by Ms. Huber to go into an Executive Session at 8:11 PM. The motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Shemansky to reconvene the Work Session/Special Business Meeting at 8:38 PM. The motion passed unanimously.

Solicitor's Report on Executive Session: The Solicitor reported on the Executive Session that was held at 8:12 PM. Ms. Wolbert, Mr. Shemansky, Ms. Gagliardo, Ms. Huber, Mayor Brozusky, and Solicitor Prevoznik were in attendance. Litigation, Personnel matters, and Contract negotiations were all discussed. No decisions were made during the Executive Session. Executive Session ended at approximately 8:38 PM.

Ratification of Bills Payable: Warrant List #240624: A motion was made by Ms. Huber and seconded by Mr. Shemansky to approve Warrant List #240624 as presented. The motion passed unanimously.

Adjournment: A motion was made by Ms. Huber and seconded by Mr. Shemansky to adjourn the meeting at 8:39 PM. The motion passed unanimously.