

**MINUTES FOR THE SPECIAL BUSINESS MEETING
EAST STROUDSBURG BOROUGH COUNCIL
WEDNESDAY, APRIL 24, 2024 – 6PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Edmund Freeborn; Erika Huber; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Solicitor John Prevoznik; Interim Borough Manager Peter Marshall, Director of Public Works, Lee Philips, and Assistant to Borough Manager, Danielle Decker.

ABSENT: Carrie Panepinto;

Ms. Wolbert called the meeting to order at 6:05PM and lead in the Pledge of Allegiance.

ARPA Funds Discussion: Tim Mirra from Zelenkofske Axelrod, LLC and Carl Hogan, Auditor from Withum (formerly BBD) via WebEx

Accounts to be transferred: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to transfer \$1.8 ARPA funds to the Water Fund to cover the contractual funds with Core & Main for the Water Meter Replacement Project. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to transfer the balance of the ARPA funds to the General Government Services Fund, per Section 6.1. The motion passed unanimously.

Assignment of access of funds: A motion was made by Ms. Huber and seconded by Ms. Gagliardo to authorize Mr. Freeborn access to ARPA funds to complete the transfers. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to amend changing the name of the auditor from BBD to Withum with the same fee schedule, for the firms merged together as of April 1, 2024. The motion passed unanimously.

Public Comments: There were no public comments.

Pedestrian Crosswalks Grant Application: A motion was made by Ms. Huber and seconded by Mr. Freeborn to apply for the TPD Grant Application at the cost of \$3,500.00. The motion passed unanimously.

Advertising for a Codes Enforcement Officer Open Position: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to advertise for the open Codes Enforcement Officer position. The motion passed unanimously.

Any other business brought before Council: Ms. Decker reminded everyone the next Work Session would not be until the end of June, due to the Memorial Day Holiday in May.

Ratification of Bills Payable: Warrant List #240422: A motion was made by Mr. Freeborn and seconded by Ms. Huber to approve Warrant List #240422 as presented. The motion passed unanimously.

Executive Session: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to go into an Executive Session at 6:36PM. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to reconvene the Special Business Meeting at 7:15PM. The motion passed unanimously.

Solicitor's Report on Executive Session: The Solicitor reported on the Executive Session that was held at 6:36PM. Ms. Wolbert, Mr. Freeborn, Mr. Shemansky, Ms. Gagliardo, Ms. Huber, Mayor Brozusky, Solicitor Prevoznik, and Interim Borough Manager Peter Marshall were in attendance. Contract disputes, labor negotiations and Right-to-Know legal strategies were all discussed. No decisions were made during the Executive Session. Executive Session ended at approximately 7:15PM.

Adjournment: A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to adjourn the meeting at 7:18PM. The motion passed unanimously.