

**MINUTES FOR THE REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, MARCH 5, 2024 – 7:15PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Carrie Panepinto; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Solicitor John Prevoznik; Russ Scott, Borough Engineer of RKR Hess, Peter Marshall, Interim Borough Manager, Lee Philips, Director of Public Works, and Assistant to Borough Manager, Danielle Decker.

ABSENT: Edmund Freeborn; Erika Huber

Ms. Wolbert called the meeting to order at 7:22PM and lead in the Pledge of Allegiance.

Report on Executive Session: The Solicitor reported that an Executive Session was held on March 5, 2024, starting at 6PM, prior to the start of the Council Meeting. Ms. Wolbert, Ms. Panepinto, Ms. Gagliardo, Mr. Shemansky, Mayor Brozusky, Mr. Freeborn attended virtually at 6:16PM, Mr. Marshall, and Mr. Philips were all present. Union Matters involving contract negotiations were discussed, along with personnel issues. Mr. Philips left the meeting at 7:06PM. One potential litigation issue involving the Middle Dam was discussed. Executive Session ended at approximately 7:15PM and no decisions were made during Executive Session.

February 20, 2024 Council Regular Meeting Minutes: A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to approve the February 20, 2024 Council Regular Meeting Minutes. The motion passed unanimously.

February 26, 2024 Council Work Session/Special Meeting Minutes: A motion was made by Ms. Gagliardo and seconded by Mr. Shemansky to approve the February 26, 2024 Council Work Session/Special Meeting Minutes. The motion passed unanimously.

Public Comments – Agenda Items: There were no public comments.

Stroud Region Open Space and Recreation Commission (SROSC): A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to table the sponsorship for the Stroud Greenway Soiree, a fundraising dinner that kicks off the Friends campaign to create an endowment for the sustainable future of our park system. The motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to approve the annual Levee Loop Trail Run and Walk on Saturday, June 1, 2024. The motion passed unanimously.

A motion was made by Mr. Shemansky and seconded by Ms. Panepinto to deny approving the Friends of Terra Greens request for assistance to help transport top dressing for the Terra Greens Golf Course for the Borough's vehicles cannot transport from out of state for they are not certified to be able to transport across state lines. The motion passed unanimously.

Engineer's Report:

2023/2024 Joint Municipal Landfills Monitoring: A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to approve and accept the lowest quote from Eurofins Environment Testing Philadelphia, LLC (EETP) in the amount of \$10,376.00, contingent upon the approval of the

Borough of Stroudsburg and the Township of Stroud to share in the cost of this lab sampling and testing (at a 1/3 share each). The motion passed unanimously.

Dunkin Revised Land Development Plan: A motion was made by Mr. Shemansky and seconded by Ms. Panepinto to authorize the RKR Hess to review, and when acceptable, execute and submit a PennDOT Highway Occupancy Permit for a change to the existing crosswalk across S.R. 2012 providing access from the Dunkin site to the East Stroudsburg Area School District Property contingent upon Dunkin being responsible for all costs incurred by the Borough with regard to the PennDOT HOP review, approval, and submission, and thereafter an agreement that Dunkin will reimburse the Borough for line striping the crosswalk as needed but no longer than five-year intervals. The motion passed unanimously.

Waste System Compliance: A motion was made by Mr. Shemansky and seconded by Ms. Panepinto to table the proposal for lab sampling and testing for State and Federal PFAS monitoring requirements for four (4) Quarters commencing April 1, 2024, as recommended by the Borough Engineer. The motion passed unanimously.

PennDOT King Street Bridge Replacement – Utility Impacts: A motion was made by Ms. Gagliardo to execute the Utility Relocation Reimbursement Agreement with PennDOT for the SR 2015 Section PM 6 (King Street) Bridge Superstructure Replacement Project, contingent upon receipt and favorable review of the Agreement by the Borough Engineer, Solicitor and Manager. The motion passed unanimously.

Perry Street and Pearl Street Paving and ADA Improvements Project: A motion was made by Ms. Gagliardo and seconded by Ms. Panepinto to authorize Martha Robbins, CDBG Grants Administrator, to conduct an income survey of the residents within the Perry and Pearl Street Paving and ADA Improvements Project limits to determine eligibility of the project for CDBG funding. The motion passed unanimously.

WTP and WWTP Chemical Bids: A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to table to award the contract for the Water Filtration Plant Chemical Bid Item No. 9 – Polyaluminum Chloride, to the lowest responsive bidder, as recommended by the Borough Engineer. The motion passed unanimously.

East Stroudsburg Dam Annual Inspection: A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to authorize the Borough Engineer, RKR Hess, a Division of UTRS, Inc., to perform the 2024 Annual Inspection of the East Stroudsburg Dam and to submit the inspection report to PADEP, for a fixed fee of \$1,525.00.

REPORTS:

Public Works: A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to accept the Public Works Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Zoning Report: A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to accept the Zoning Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Finance Report: A motion was made by Ms. Gagliardo and seconded by Ms. Panepinto to accept the Finance Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Operations Committee: Ms. Wolbert gave a brief synopsis on the last meeting. Ms. Wolbert items that were discussed during the meeting on February 28th were personnel, equipment, CDL Licensing requirements, and trees to be removed and replaced.

Zoning and Planning Committee (ZAP): Ms. Wolbert gave a brief synopsis on the last meeting that was held on February 29th. Ms. Wolbert stated the Prospect/Ridgeway Project and feral cats were the two main items discussed at the meeting.

Community Relations Committee: Ms. Panepinto gave a brief recap on the last meeting that was held on March 4th. Ms. Panepinto listed some of the items the committee is currently working on are the planters, a free library, working with Kelly Kelley on a third stage of banners, the little league field and dedication to Mr. William Reese, and working with ECA on holiday decorations.

Correspondence:

DEP: Development & Implementation of Municipal Recycling Programs Grants: Ms. Wolbert announced she received an email from DEP and is unsure if this grant would apply to us but asked for it to be placed on the next Operations Committee Agenda.

Mayor Victor Brozusky: Mayor Brozusky inquired about a van parked on East Broad Street near JM Hill School overnight. Mayor Brozusky asked about signage for people coming down the hill from the college and reported the pavement is bad on Brown Street by Burger King.

Carrie Panepinto: Nothing to report.

Paul Shemansky: Nothing to report.

Jane Gagliardo: Nothing to report.

Sonia Wolbert: Nothing to report.

Solicitor's Report: Solicitor Prevoznik asked for an Executive Session after the Regular Meeting.

Manager's Report:

A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to approve the purchase of the budgeted mini excavator at CoStars pricing for \$66,770.00. The motion passed unanimously.

A motion as made by Mr. Shemansky and seconded by Ms. Gagliardo to ratify and execute the Obermayer Engagement Letter for assistance with the right-to-know request at the rate of \$425 an hour and a retainer of \$1,500.00. The motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to approve advertising for the Twin Boroughs Recycling Manager, not to exceed \$500.00. Mr. Freeborn rescinded his motion.

A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to authorize the purchase of a dump truck to replace a 2001 GMC Truck that is no longer serviceable. The Peterbilt Truck cost is \$245,679, which can be funded with eligible Highway Aid Funds and the expected delivery is in late 2024. The motion passed unanimously.

A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to table the lease/purchase of a street sweeper to replace a 2015 International Sweeper. The lease/purchase cost is \$55,370 per year over a seven (7) year period and the expected delivery is in 2025. This approval is subject to the approval of the lease agreement by the Solicitor. The motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to approve the promotion of Justin Downey as Assistant Maintenance Foreman at an annual salary of \$61,936.00 starting on March 11, 2024. The motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to approve advertising for a Public Hearing for the proposed Moving and Storage Ordinance #1402 for the second Council Meeting in May on May 21, 2024. The motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to approve advertising for a Public Hearing for the proposed Amended Table of Use Regulations Ordinance #1403 for the second Council Meeting in May on May 21, 2024. The motion passed unanimously.

Public Comments – New Business & Non-Agenda Items:

Brian Taylor of Bachman Dr. inquired about the bargaining table and the union contract.

Brian Ace, Jr. representing the Borough of Stroudsburg inquired about the splitting of the recycling center employee.

Justin Grabe of Spangenburg Ave inquired about the website stating the 2024 budget, but when clicked upon the 2023 budget still appears. Mr. Grabe commented on residents getting fines for trash cans being left out instead of having unsafe sidewalks.

Tarah Probst of PA House 189 congratulated new Council Members and commented on her stand with the teamsters in receiving prevailing wages.

Maureen Madden of PA House 115 commented on how she is standing with the teamsters and suggested that the Council should have constant dialogue with them during the contract negotiations. Ms. Madden spoke how she is pro-union.

Rick Bachman of Allentown, PA asked for an offer to be made.

Don of Blakeslee, PA commented on how the tax bill went up one million without consideration for teamsters.

Ratification of Bills Payable: A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to approve the Warrant List #240305, as presented. Motion passed unanimously.

Executive Session: A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to go into an Executive Session at 8:15PM. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to reconvene the Regular Council meeting at 9:09PM. Motion passed unanimously.

Report on Executive Session: The Solicitor reported that an Executive Session was held on March 5, 2024, starting at 8:15PM. Ms. Wolbert, Ms. Panepinto, Ms. Gagliardo, Mr. Shemansky, Mayor Brozusky, and Mr. Marshall were all present. Legal issues and a Right-to-Know request was discussed. Mr. Marshall left the meeting at 9:02PM. No decisions were made, and the Executive Session ended at approximately at 9:08PM.

Adjournment:

A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to adjourn the meeting at 9:11PM. Motion passed unanimously.

WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 2/12/24

<p>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,ELECTRICAL CONTRACTOR AT INTAKE TO TAKE EXTRA PARTS BACK,ALEX FROM HESS AT INTAKE GETTING READINGS FOR DAMN SAFTEY,RECEIVED METERS FROM CORE AND MAIN,CUT TREES OUT OF THE DIVERSION DITCHES AT RESERVOIR, CHECKED WELLS LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</p>

DATE: TUESDAY 2/13/24

<p>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,PLOWED AND SHOVELED SNOW, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</p>

DATE: WEDNESDAY 2/14/24

<p>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,FLUSHED ON KING STREET,TOOK T.C. SAMPLES AND TTHMS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</p>

DATE: THURSDAY 2/15/24

<p>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, OPENED CHEMICAL BIDS,WIRED NEW FLOW MONITOR UP FOR PCH -180,SWITCHED CONTROL LINE FOR FILTER INFLUENT LINE ON FILTER #2,WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</p>

DATE: FRIDAY 2/16/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: SATURDAY 2/17/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: SUNDAY 2/18/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

MAINTENANCE DEPARTMENT DAILY REPORT

DATE: 2/12/24 MONDAY

Got trucks and Equipment ready for upcoming Storm-Picked up trash on Crystal Street and Parking Lots
Core Drilled Streets that are going to get Paved this Year

DATE: 2/13/24 TUESDAY

Plowed snow & sidewalks-Loaded snow

DATE: 2/14/24 WEDNESDAY

Loaded snow-Plowed Crosswalks Open-Pushed snow back on alternate parking-Washed some equipment
Got a new crimp fitting for hydraulic hose & hitch pin for cylinder hoist on 2001 GMC dump-Picked up down
Limbs from the storm

DATE: 2/15/24 THURSDAY

Loaded snow in parking lots-cleared snow from crosswalks-Put salt down-Fixed some stuff on trucks-Went to
Northeast Hydraulics to pick up the Peterbilt-Loaded snow out of some cul-de-sacs-Loaded salt back in the trucks
1 One Call

DATE: 2/16/24 FRIDAY

Dropped off and picked up f250 at P&S Garage for tires and Inspection- Dropped off tire and rim from f450 to get
them replaced-Made sure trucks are ready to go for snow this weekend-Pushed up snow at recycling
Picked up trash on Crystal Street and Parking Lots-Empty trash cans at Dansbury and Miller Park
Came in to salt roads, parking lots & sidewalks

DATE: 2/17/24 SATURDAY

Came in to salt roads, parking lots & sidewalks

DATE: 2/18/24 SUNDAY

Public Works Weekly Report 2/12/24 thru 2/18/24

↓ Task Description	JW	JD	JM	CO	BH	GS	ES	RP	EG		Total
Park Maintenance				3			3				6
Parking Lot Maintenance/Clean up				6		3	3				12
Levee Maintenance/Dog Waste											0
Shopping Carts				1			1				2
Sign Maintenance											0
Street/Stop Light Repair											0
Mowing/Weeding											0
Vehicle Repair											0
Shade Tree											0
PA 1 Call											0
Waste Water Treatment Plant											0
Waste Water Collection System											0
Storm Water Maintenance/Repair											0
Equipment Repair & Maintenance	2	17	7	3	8			20			57
Snow/Salt	34	33	31	42	42	32	32	37	33		316
Street Patching/Maintenance/Painting			8	4		4	8				24
Water Plant											0
Water Distribution System											0
Leaf/Brush Collection/Tree Trimming			4	4							8
Pool											0
Parade/Flags/Lights/Wreaths/Events											0
Parking Meters & Parking											0
Street Sweeping & Maintenance											0
Recycling				1	8		1		24		34
Building Maintenance		4	4								8
Golf Course											0
Meetings, Paper Work & Training	9	3									12
Vacation/comp/personal	8						8				16
Holiday											0
Sick / Medical Leave											0
Fire Calls											0
Meter Reading											0
Cumulative Hours→	53	57	54	64	58	47	48	57	57	0	495

Bi Weekly Report
2/12/24 to 2/23/24

Rental License - 2

Money owed / rechecks - 2

Updates- 5

Health License - 4

Files made - 13

Rental Registrations filed / other filing – 230

Checking R- Zone rentals by 80 - 117

Print overdue bills - 82

Miscellaneous mailings - 5

Half day collections for parking -

WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 2/19/24

<p>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</p>

DATE: TUESDAY 2/20/24

<p>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,51 LENOX AVE EMAILED ABOUT UNIT 9 HIGH READING TOLD HER WE CHECKED IT ALL OUT AND THE READINGS AND BILL WERE CORRECT ,MEETING WITH VEPO,CORE MAIN ,SENSUS ABOUT METER REPLACEMENT,BOILER STOPPED WORKING CALL LESSIG OIL, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,RECEIVED PCH- 180 CHECKED WATER LEVELS AT RESERVOIRS.</p>

DATE: WEDNESDAY 2/21/24

<p>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,CLEANED CLA-VALVE AT WELL #3 BACK WORKING,LESSIG NOW SUPERIOR IN TO SERVICE BOILER NO HEAT LOW WATER LEVEL OK NOW, CHECKED WATER LEVELS AT RESERVOIRS.</p>

DATE: THURSDAY 2/22/24

<p>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</p>

DATE: FRIDAY 2/23/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS, YEARLY REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: SATURDAY 2/24/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: SUNDAY 2/25/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

MAINTENANCE DEPARTMENT DAILY REPORT

DATE: 2/19/24 MONDAY

Holiday

DATE: 2/20/24 TUESDAY

Emptied salt out of trucks & washed them-Read water meters-Picked trash on Crystal St & parking lots-Picked Tree limbs up at big parking lot and checked the town-Put a sign back up-Looked at two streetlights-Worked on Kubota lights-Got a part for Kubota plow frame

DATE: 2/21/24 WEDNESDAY

Read water meters-Worked on Steiner Tractor-Made Street name signs & watch children-Put the street name Signs up-Replaced the batteries in two of the traffic control boxes-fixed bumper blocks in the Loder parking lot Dropped garbage cans off to residents and took the old ones-Replaced cutting edges on the 11' plows-Picked a Pile of salt up on N. Green-Chris came back in last night to pick up a stop sign & put up a temporary stop sign

DATE: 2/22/24 THURSDAY

Read water meters- Put stop sign back up-Returned old batteries from traffic control boxes for cores-Went to Monarch to pick up storm boxes-Cleaned up around shop-Picked tree limbs up at Dansbury Park-Cold Patched Looked at traffic control box to see if GFCI was tripped at Lincoln & Brown
6 One Calls

DATE: 2/23/24 FRIDAY

Read water meters-Cleaned up around shop-Jetted storm pipe on Spruce St-Cold Patched pothole on Orchard Picked tree limbs up-Gary was trained on how to run the vac truck and how to dump the vac truck Elwood worked down at recycling

DATE: 2/24/24 SATURDAY

DATE: 2/25/24 SUNDAY

Public Works Weekly Report 2/19/19 thru 2/25/24

↓ Task Description	JW	JD	JM	CO	BH	GS	ES	RP	EG		Total
Park Maintenance											0
Parking Lot Maintenance/Clean up						9	9				18
Levee Maintenance/Dog Waste											0
Shopping Carts	1										1
Sign Maintenance	1	2	4	2		2	2		4		17
Street/Stop Light Repair		8	5						4		17
Mowing/Weeding											0
Vehicle Repair						2					2
Shade Tree											0
PA 1 Call											0
Waste Water Treatment Plant											0
Waste Water Collection System											0
Storm Water Maintenance/Repair		7	9			4					20
Equipment Repair & Maintenance		6	8		29		2	16			61
Snow/Salt											0
Street Patching/Maintenance/Painting		4	4			7	3				18
Water Plant											0
Water Distribution System											0
Leaf/Brush Collection/Tree Trimming						8	8				16
Pool											0
Parade/Flags/Lights/Wreaths/Events											0
Parking Meters & Parking											0
Street Sweeping & Maintenance											0
Recycling	1		1				8		16		26
Building Maintenance		2	1								3
Golf Course											0
Meetings, Paper Work & Training	29	3			3						35
Vacation/comp/personal								16	8		24
Holiday	8	8	8	8	8	8	8	8	8		72
Sick / Medical Leave											0
Fire Calls											0
Meter Reading				32							32
Cumulative Hours→	40	40	40	42	40	40	40	40	40	0	362

ZONING OFFICER ACTIVITIES FEB 17 THRU FEB25 2024

PHONE CALLS 15

PERMITS-

NOV- 5

CIVIL CITATIONS-2

NON TRAFFIC CITATIONS-

MEETINGS- 1

NON CONFORMANCE CERTIFICATE S

Emails-35

Public Works Weekly Report 3/4/24 thru 3/10/24

↓ Task Description	JW	JD	JM	CO	BH	GS	ES	RP	EG		Total
Park Maintenance							5				5
Parking Lot Maintenance/Clean up	2					6					8
Levee Maintenance/Dog Waste						3	3				6
Shopping Carts						3	3				6
Sign Maintenance		13	13			2	1				29
Street/Stop Light Repair											0
Mowing/Weeding											0
Vehicle Repair							2				2
Shade Tree		2	2								4
PA 1 Call	1	1	1								3
Waste Water Treatment Plant											0
Waste Water Collection System											0
Storm Water Maintenance/Repair	5	19	19			14	15	1			73
Equipment Repair & Maintenance					36	7		35			78
Snow/Salt											0
Street Patching/Maintenance/Painting						2	11				13
Water Plant											0
Water Distribution System											0
Leaf/Brush Collection/Tree Trimming		2	2			3					7
Pool		1	1								2
Parade/Flags/Lights/Wreaths/Events											0
Parking Meters & Parking											0
Street Sweeping & Maintenance											0
Recycling	1								40		41
Building Maintenance											0
Golf Course											0
Meetings, Paper Work & Training	32	4	4		4			4			48
Vacation/comp/personal											0
Holiday											0
Sick / Medical Leave											0
Fire Calls											0
Meter Reading				40							40
Cumulative Hours→	41	42	42	40	40	40	40	40	40	0	365

MAINTENANCE DEPARTMENT DAILY REPORT

DATE: 2/26/24 MONDAY

Read water meters-Worked around the shop-Put a watch children sign up on Willow-Picked trash up on Crystal St, parking lots & Veterans Memorial-Picked up shopping carts-Put material down on bricks-Plated off a storm Inlet until we can fix it-Ethan worked at Recycling-Stump Grinded-Checked dog poop cans
7 One Calls

DATE: 2/27/24 TUESDAY

Read water meters-Replaced storm inlet on Crystal St behind CVS-Ethan worked at recycling-Worked Around the shop-Put a sign up and took out three signs at the housing authority on Normal St
2 One Calls

DATE: 2/28/24 WEDNESDAY

Read water meters-Checked the town for blocked drains-Went around town and got a list on signs that need to Be replaced-Made signs-Ethan went to recycling-Put salt in dump trucks-Worked on equipment at shop-Checked Chainsaws to make sure they are ready to go-Justin & John had to come back in to get three trees off the roadway due to the wind

DATE: 2/29/24 THURSDAY

Justin,John,Bill & Ryan went to a PA-1 Call class-Read water meters-Dropped four tires off at Steve Shannons Went around town checking for storm damage-Went to Grainger to exchange a chiseled bit that wasn't the right Size-Worked on equipment-Put a speed limit sign back up-Cut a tree up at Gregory's Pond-Ethan worked at Recycling
7 One Calls

DATE: 3/1/24 FRIDAY

Read water meters-Picked trash up on Crystal & Veterans Memorial-Went up to Northeast hydraulics to pick up plow hoist cylinder that was repaired-Saw cut around storm inlet to get it ready for replacement on Monday Took 2 tires off the landscape trailer to be replaced with new tires-Ethan worked at Recycling-Put new motor on Tailgate spreader-Cold Patched-Picked up sticks & fixed bumper blocks in big parking lot
1 One Call

DATE: 3/2/24 SATURDAY

DATE: 3/3/24 SUNDAY

EAST STROUDSBURG WATER FILTRATION PLANT
MONTHLY REPORT

February-24			
Total Water Filtered	31.489 MG		
Wash water used	1.271 MG		
Total Filtered plant effluent	35.494 MG		
Average plant effluent per day	1.224 MG		
Total water #1 well	3.582 MG	DAYS RUN	29
Total water #2 well	2.288 MG	DAYS RUN	29
Total water #3 well	0.949 MG	DAYS RUN	7
Total water #4 well	0.176 MG	DAYS RUN	2
Combined total well water used	6.995 MG		
Average well water used per day	0.239 MG		
Average total (plant and wells) water used per day	1.465 MG		
Total water used (water plant and wells) per month	42.489 MG		
<u>Chemicals Used per Month</u>			
PC-H180	986 GALS	Average per day	34 GPD
Caustic Soda	348 GALS	Average per day	12 GPD
Water Plant Chlorine	865 LBS	Average per day	30 LBS/DAY
S.Z.P.	363 LBS	Average per day	12.5 LBS/DAY
Aqua Nuchar	960 LBS	Average per day	33 LBS/DAY
#1 Well Chlorine	36 GALS	Average per day	1.25 GALS
#2 Well Chlorine	23 GALS	Average per day	0.8 GALS
#3 Well Chlorine	1 GAL	Average per day	0.15 GALS
#4 Well Chlorine	0.5 GAL	Average per day	0.25 GALS
Total Well Chlorine		Average per day	
<u>Chemicals in Stock</u>			
PCH-180	1,800 GALS	S.Z.P	500 LBS
Caustic Soda	700 GALS	Aqua Nuchar	3,120 LBS
Chlorine	1,500 LBS	Sodium Hypochlorite	150 GALS
High Rate MGD	1.645 MGD	2/29/2024	
Low Rate MGD	1.388 MGD	2/10/2024	
Total Rainfall for the Month	1.3"		
MICHAELS CREEK	0		
Remarks:			
EAGLE VALLEY PUMP STATION			

Consolidated Statement of Activity - Budget vs Actual
Preliminary February 29, 2024

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Revenues			
<u>TAXES</u>			
301-1000 Property Tax-Current Year	0.00	2,845,727.87	(2,845,727.87)
301-2000 Property Tax-Prior Year	0.00	490.32	(490.32)
301-3000 Property Tax-Interim	502.33	294.70	207.63
301-4000 Property Tax - Delinquent	12,636.01	124,371.44	(111,735.43)
TOTAL TAXES	13,138.34	2,970,884.33	(2,957,745.99)
<u>ACT 511 TAXES</u>			
310-1000 Real Estate Transfer Tax	12,590.99	160,000.00	(147,409.01)
310-2000 Earned Income Tax	39,615.28	1,200,000.00	(1,160,384.72)
310-5000 Municipal Service Tax	14,793.21	350,000.00	(335,206.79)
TOTAL ACT 511 TAXES	66,999.48	1,710,000.00	(1,643,000.52)
<u>BUSINESS LICENSES/PERMITS</u>			
321-2000 Health/Restaurant Licenses	1,941.00	10,000.00	(8,059.00)
321-6100 Rental License	5,025.00	165,000.00	(159,975.00)
321-6110 Short-Term Rental Lic.	0.00	2,500.00	(2,500.00)
321-8000 Cable TV Franchise Tax	20,990.69	105,000.00	(84,009.31)
TOTAL LICENSES/PERMITS	27,956.69	282,500.00	(254,543.31)
<u>NON-BUSINESS PERMITS</u>			
322-8100 Event Permit Fee	0.00	1,500.00	(1,500.00)
322-8200 Street Opening Permits	0.00	9,000.00	(9,000.00)
322-9400 Misc Permits	22.50	2,000.00	(1,977.50)
TOTAL NON-BUSINESS PERMITS	22.50	12,500.00	(12,477.50)
<u>FINES</u>			
331-1100 Vehicle Code Violations	23,435.89	180,000.00	(156,564.11)
331-1200 Violation of Zoning Ord & Statutes	220.00	25,000.00	(24,780.00)
TOTAL FINES	23,655.89	205,000.00	(181,344.11)
<u>INTEREST</u>			
TOTAL INTEREST	18,738.61	150,765.00	(132,026.39)
<u>RENTS</u>			
342-5310 Royalties - Cell Tower	3,598.99	40,000.00	(36,401.01)
TOTAL RENTS	3,598.99	40,000.00	(36,401.01)
<u>STATE GRANT PROGRAM</u>			
354-1200 Performance Grant - Twin Boroughs	0.00	22,000.00	(22,000.00)

354-1260 American Recovery Funds	0.00	1,880,000.00	(1,880,000.00)
TOTAL STATE GRANTS	0.00	1,902,000.00	(1,902,000.00)
<u>STATE SHARED REVENUE</u>			
355-0020 Liquid Fuels	0.00	240,000.00	(240,000.00)
355-0030 Turnback Allocation	0.00	6,040.00	(6,040.00)
355-0100 Public Utility Realty/Bev Tax	0.00	3,875.00	(3,875.00)
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	135,500.00	(135,500.00)
355-0700 Foreign Fire Ins Premium Tax	0.00	46,750.00	(46,750.00)
TOTAL STATE SHARED REVENUE	0.00	432,165.00	(432,165.00)
<u>PMT IN LIEU OF TAXES</u>			
359-0010 Housing Authority PILOT	0.00	5,500.00	(5,500.00)
TOTAL PILOT	0.00	5,500.00	(5,500.00)
<u>GENERAL GOVERNMENT</u>			
361-1110 Closing Report Fee	568.00	8,000.00	(7,432.00)
361-3300 Permits - Zoning - Gen Government	4,807.50	50,000.00	(45,192.50)
361-3310 Building Permits	11,618.99	75,000.00	(63,381.01)
361-3320 Resale Inspections	3,279.64	5,000.00	(1,720.36)
361-3400 Zoning Plan Review	5,536.96	25,000.00	(19,463.04)
TOTAL GENERAL GOVERNMENT	25,811.09	163,000.00	(137,188.91)
<u>PUBLIC SAFETY</u>			
<u>HIGHWAYS & STREETS</u>			
363-2100 Meter Revenue	4,591.25	125,000.00	(120,408.75)
363-2200 Parking Permits	840.00	20,000.00	(19,160.00)
363-2210 Residential Parking Permit	820.00	525.00	295.00
363-2300 Meter Bags	0.00	850.00	(850.00)
363-5100 PennDOT Snow Removal	24,584.68	20,582.00	4,002.68
363-5200 Borough DPW Services	0.00	750.00	(750.00)
TOTAL HIGHWAYS & STREETS	30,835.93	167,707.00	(136,871.07)
<u>SANITATION</u>			
364-1200 Pretreatment Revenues	0.00	8,000.00	(8,000.00)
364-2010 Sewer Rents	759.42	1,750,000.00	(1,749,240.58)
364-2020 Lien Sewer Rents		8,500.00	(8,521.78)
364-3010 Solid Waste User Fees	924,182.06	930,000.00	(5,817.94)
364-3020 Solid Waste Fees Penalties		27,500.00	(27,659.43)
364-3030 Solid Waste Bulk Items and Bags	1,775.10	7,500.00	(5,724.90)
364-3150 Lien Rents Solid Waste	0.00	1,500.00	(1,500.00)
364-3160 Lien Interest & Cost	1,507.92	8,500.00	(6,992.08)
364-6010 Stroud SA Rentals	0.00	32,500.00	(32,500.00)
364-7010 Smithfield SA Rentals	0.00	145,000.00	(145,000.00)
364-9000 EDU Connection Fees	0.00	63,522.00	(63,522.00)
364-9100 Smithfield EDU Fees	0.00	17,500.00	(17,500.00)

364-9200 Penalties	14,578.30	45,000.00	(30,421.70)
TOTAL SANITATION	942,802.80	3,045,022.00	(2,102,400.41)
<u>GOLF</u>			
<u>PMT FROM WATER CO</u>			
378-1110 Water Service-Turn on/off	0.00	250.00	(250.00)
378-2100 Water Rents	755.24	2,200,000.00	(2,199,244.76)
378-2110 Lien Rents		200,000.00	(200,020.28)
378-2120 Lien Costs & Interest	686.78	2,000.00	(1,313.22)
378-4300 Water Sales Bulk	0.00	110,000.00	(110,000.00)
378-9000 EDU Connection Fees	0.00	68,210.00	(68,210.00)
378-9200 Penalties	17,801.96	35,000.00	(17,198.04)
378-9300 Sale of Meters & Supplies	0.00	5,000.00	(5,000.00)
378-9400 Water Dept. Services	0.00	1,850.00	(1,850.00)
TOTAL PMT FROM WATER CO	19,243.98	2,622,310.00	(2,603,086.30)
<u>MISCELLANEOUS REVENUES</u>			
380-1000 Stroudsburg Share- TB Employee	0.00	9,000.00	(9,000.00)
380-1010 Emp Cont Hlth Insr	3,393.93	27,573.01	(24,179.08)
380-1070 Miscellaneous Income	1,123.59	5,000.00	(3,876.41)
380-5100 Shopping Cart Fees	90.00	4,000.00	(3,910.00)
TOTAL MISC. REVENUES	4,607.52	45,573.01	(40,965.49)
<u>CONTR. FROM PRIVATE</u>			
<u>SALE OF ASSETS</u>			
391-0020 Damage to Borough Property	0.00	15,000.00	(15,000.00)
TOTAL SALE OF ASSETS	0.00	15,000.00	(15,000.00)
<u>TRANSFERS</u>			
392-0350 Transfer from Highway Aid Fund Res	0.00	400,000.00	(400,000.00)
TOTAL TRANSFERS	0.00	400,000.00	(400,000.00)
<u>CAPITAL PROCEEDS</u>			
393-1200 Subsidy Payments	185,797.09	0.00	185,797.09
TOTAL CAPITAL PROCEEDS	185,797.09	0.00	185,797.09
<u>DIVIDENDS</u>			
395-2000 Dividends Received - General Liability	0.00	18,000.00	(18,000.00)
395-3000 Dividends Received - Health Insurance	0.00	73,000.00	(73,000.00)
TOTAL DIVIDENDS	0.00	91,000.00	(91,000.00)
Total Revenues	1,363,007.42	14,260,926.34	(12,897,918.92)

Expenses

LEGISLATIVE

400-1100 Council Salary	1,249.98	15,000.00	13,750.02
400-1120 Mayor Salary	416.67	5,000.00	4,583.33
400-1610 FICA - Legislative	103.33	1,240.00	1,136.67
400-1630 Medicare - Legislative	24.16	290.00	265.84
400-3110 Training/Conferences	125.00	2,000.00	1,875.00
400-3210 Dues/Subscriptions	1,305.00	4,500.00	3,195.00
400-3310 Misc/Travel	0.00	500.00	500.00
TOTAL LEGISLATIVE	3,224.14	28,530.00	25,305.86

GENERAL GOVERNMENT

401-1210 Manager Salary	9,500.00	127,216.00	117,716.00
401-1220 DPW Director Salary -Admin	7,307.70	97,850.00	90,542.30
401-1400 Admin Staff Salary	6,848.51	144,418.00	137,569.49
401-1610 FICA - Admin	714.15	23,001.00	22,286.85
401-1630 Medicare - Admin	132.21	5,379.27	5,247.06
401-1830 Admin - Overtime	0.00	1,500.00	1,500.00
401-2100 Office Supplies - Administration	2,083.59	8,000.00	5,916.41
401-2130 Office Equipment/Furniture	733.41	1,000.00	266.59
401-2140 IT Expenses	8,469.00	16,500.00	8,031.00
401-2150 Computer Equipment/Supplies-Gen Government	1,279.54	10,000.00	8,720.46
401-2160 Equipment Maintenance	114.70	2,750.00	2,635.30
401-2300 Vehicle Expense	0.00	1,500.00	1,500.00
401-3110 Data Storage software	5,834.00	8,500.00	2,666.00
401-3210 Telephone - Gen Government	964.39	8,650.00	7,685.61
401-3250 Postage - Payroll Processing Fee	2,978.07	18,500.00	15,521.93
401-3310 Travel- Gen Government	0.00	3,200.00	3,200.00
401-3400 Advertising/Printing - Gen Government	901.83	5,500.00	4,598.17
401-4200 Association Dues/Subscriptions	4,142.23	12,500.00	8,357.77
401-4600 Training/Conference - General Government	0.00	2,500.00	2,500.00
TOTAL GENERAL GOVT	52,003.33	498,464.27	446,460.94

FINANCIAL ADMINISTRATION

402-1000 Finance Director	0.00	100,000.00	100,000.00
402-1400 Finance - Staff Salaries	9,869.88	100,610.00	90,740.12
402-1610 Fica	611.94	0.00	(611.94)
402-1630 Medicare	143.10	0.00	(143.10)
402-3100 Trustee Chg Bond Payment	7,736.00	10,000.00	2,264.00
402-3110 Audit Services	0.00	48,800.00	48,800.00
402-3120 Accounting Services	0.00	6,500.00	6,500.00
402-3160 Billing Software	3,545.07	22,500.00	18,954.93

402-3170 Accounting Software	3,336.00	11,500.00	8,164.00
402-3210 Credit Card Fees	1,303.58	28,500.00	27,196.42
TOTAL FINANCIAL ADMIN	26,545.57	328,410.00	301,864.43

TAX COLLECTION

403-1140 Salary of Tax Collector	632.00	8,500.00	7,868.00
403-1610 FICA	39.18	527.00	487.82
403-1630 Medicare	9.16	123.25	114.09
403-2100 Materials & Supplies	250.53	3,200.00	2,949.47
403-3150 Commissions Del. RE Taxes	631.80	3,200.00	2,568.20
403-3170 Commission Local Ser. Tax	215.07	4,500.00	4,284.93
403-3180 Commission Earned Income Tax	531.75	15,500.00	14,968.25
403-3190 Commission Deed Transfer Tax	251.82	1,500.00	1,248.18
TOTAL TAX COLLECTION	2,561.31	37,050.25	34,488.94

LEGAL SERVICES

404-3140 Solicitor Retainer & Fees	2,220.00	125,000.00	122,780.00
404-3160 Legal Services - WTP	5,155.00	25,500.00	20,345.00
404-3200 Legal Services - WWTP	2,657.00	32,500.00	29,843.00
TOTAL LEGAL SERVICES	10,032.00	183,000.00	172,968.00

ENGINEERING

408-3130 Engineering	9,169.80	175,625.00	166,455.20
TOTAL ENGINEERING	9,169.80	175,625.00	166,455.20

MUNICIPAL BUILDINGS (70/15/15)

409-2360 Materials & Supplies - Mun Bldg	0.00	1,000.00	1,000.00
409-3610 Electricity-Mun. Bldg.	1,476.88	10,150.00	8,673.12
409-3620 Electric Annex	272.79	2,500.00	2,227.21
409-3640 Gas (heat) - Annex	1,900.21	2,250.00	349.79
409-3730 Maintenance & Repair Annex	175.00	3,500.00	3,325.00
409-3740 Maintenance & Repairs	3,890.97	2,500.00	(1,390.97)
TOTAL MUNICIPAL BUILDING	7,715.85	21,900.00	14,184.15

POLICE DEPARTMENT

410-7600 SARP Regional Costs	490,637.00	2,943,822.00	2,453,185.00
TOTAL POLICE	490,637.00	2,943,822.00	2,453,185.00

FIRE DEPARTMENT

411-2100 Auxiliary Donation - Fire Dept	0.00	15,000.00	15,000.00
411-2500 Vehicle Maint/Supplies- Fire Dept	260.75	7,500.00	7,239.25
411-2600 Small Tools/ Equipment	0.00	5,500.00	5,500.00
411-3210 Telephone - Fire Dept	324.74	2,500.00	2,175.26
411-3270 Radio Maintenance	0.00	10,000.00	10,000.00
411-3620 Electricity	875.22	11,500.00	10,624.78
411-3630 Gas (heat)	57.43	5,000.00	4,942.57
411-3730 Equipment Testing	1,310.83	10,000.00	8,689.17
411-4200 Building Maintenance- Fire Dept	0.00	10,000.00	10,000.00

411-4600 Contracted Services	0.00	2,500.00	2,500.00
411-5300 Contribution	0.00	1,000.00	1,000.00
411-7400 Pumper Lease	3,680.54	23,924.00	20,243.46
TOTAL FIRE DEPARTMENT	6,509.51	104,424.00	97,914.49

CODE ENFORCEMENT

413-1220 Code Enforcement Office Salary	2,048.67	30,240.00	28,191.33
413-1400 Staff Salary	10,772.90	194,594.00	183,821.10
413-1610 FICA - Code Enforcement	794.94	14,032.71	13,237.77
413-1630 Medicare - Code Enforcement	185.91	3,281.84	3,095.93
413-1830 Overtime	0.00	1,500.00	1,500.00
413-2100 Materials & Supplies - Codes	407.00	4,000.00	3,593.00
413-2150 Computer Equipment/Supplies-Code Enforcement	0.00	2,000.00	2,000.00
413-2160 Uniforms	0.00	3,000.00	3,000.00
413-2300 Vehicle Operation - Code Enforcement	0.00	1,500.00	1,500.00
413-2500 Vehicle Maintenance	0.00	750.00	750.00
413-3150 Software License	0.00	8,000.00	8,000.00
413-3400 Advertising Expense	0.00	4,000.00	4,000.00
413-4200 Assoc. Dues/Subscriptions	349.02	300.00	(49.02)
413-4600 Training/Conference Expense	75.00	750.00	675.00
TOTAL CODE ENFORCEMENT	14,633.44	267,948.55	253,315.11

PLANNING/ZONING

414-3130 Engineering	0.00	50,000.00	50,000.00
414-3140 Legal Services - Planning/Zoning	0.00	5,500.00	5,500.00
414-4500 Contracted Permitting	8,709.23	75,000.00	66,290.77
TOTAL PLANNING/ZONING	8,709.23	130,500.00	121,790.77

EMERGENCY SERVICES

415-5300 Control Center Payment	12,464.58	74,788.00	62,323.42
TOTAL EMERGENCY SERVICES	12,464.58	74,788.00	62,323.42

COVID 19 EXPENSES

HEALTH DEPARTMENT

421-1220 Salaries & Wages-Health	842.81	14,559.00	13,716.19
421-1610 FICA - Health Dept	52.25	902.66	850.41
421-1630 Medicare - Health Dept	12.22	211.11	198.89
TOTAL HEALTH DEPARTMENT	907.28	15,672.77	14,765.49

SANITATION (RECYCLING)

426-1400 Staff Salaries	7,527.72	117,415.00	109,887.28
426-1610 FICA	466.72	7,279.73	6,813.01
426-1630 Medicare	109.16	1,702.52	1,593.36
426-1830 Overtime	0.00	500.00	500.00
426-1910 Uniforms	0.00	1,500.00	1,500.00
426-2270 Supplies	0.00	400.00	400.00

426-2500 Recycling Grant to Twin Boros	0.00	30,000.00	30,000.00
TOTAL SANITATION	8,103.60	158,797.25	150,693.65
<u>SOLID WASTE</u>			
427-3130 Landfill Engineering	0.00	8,500.00	8,500.00
427-4700 Refuse Coll/Disp Contract	75,031.53	800,000.00	724,968.47
427-4710 WM Extra Bags and Tags	0.00	7,500.00	7,500.00
TOTAL SOLID WASTE	75,031.53	816,000.00	740,968.47
<u>SANITARY SEWER</u>			
429-1400 Sewer Staff Salaries	20,071.36	253,172.00	233,100.64
429-1610 Social Security- Sewer Fund	2,351.92	15,774.16	13,422.24
429-1620 Medicare- Sewer Fund	531.18	0.00	(531.18)
429-1630 Medicare - Sanitary Sewer	0.00	3,689.12	3,689.12
429-1830 Sewer Overtime	1,016.70	1,250.00	233.30
429-2100 Office Supplies	198.00	3,000.00	2,802.00
429-2110 Chemicals	4,343.02	55,000.00	50,656.98
429-2150 Computer Equip & Supplies	0.00	1,000.00	1,000.00
429-2200 Materials & Supplies- WWTP	0.00	9,000.00	9,000.00
429-2300 Fuel Oil	1,601.51	27,000.00	25,398.49
429-2310 Vehicle Operation	0.00	1,200.00	1,200.00
429-2380 Uniforms	67.03	2,000.00	1,932.97
429-2600 Small Tools/Minor Equipment	33.98	2,500.00	2,466.02
429-3160 Laboratory Fees	7,607.50	58,500.00	50,892.50
429-3200 Telephone - Sewer	290.82	1,700.00	1,409.18
429-3610 Electric - Sewer	9,769.03	78,500.00	68,730.97
429-3700 Pump Station Maint & Repair	607.87	12,500.00	11,892.13
429-3710 WWTP Maint & Repairs	24,858.33	20,000.00	(4,858.33)
429-3720 Collection System Maintenance	320.04	20,000.00	19,679.96
429-3730 WWTP Building-Maint & Repair	966.04	10,000.00	9,033.96
429-3740 Equipment Maintenance Collections	0.00	5,000.00	5,000.00
429-4100 Sewer Backup Expenses	0.00	2,500.00	2,500.00
429-4200 Dues/Subscriptions-Sewer	6,850.00	5,000.00	(1,850.00)
429-4500 Contracted Line Maintenance	0.00	85,500.00	85,500.00
429-4600 Training - Sanitary Sewer	0.00	2,000.00	2,000.00
429-4700 Sludge Disposal	9,890.80	75,000.00	65,109.20
429-7410 Capital Improvements	0.00	297,000.00	297,000.00
429-7420 Capital Improvement Collection System	0.00	139,000.00	139,000.00
TOTAL COLLECTION SYSTEM	91,375.13	1,186,785.28	1,095,410.15
<u>STREET DEPARTMENT (35/30/30/05)</u>			
430-1220 Salary - DPW Foreman	5,481.64	73,398.00	67,916.36
430-1300 Salaries & Wages - DPW	29,237.60	431,136.00	401,898.40
430-1610 FICA - Street Dept	0.00	32,521.12	32,521.12
430-1630 Medicare - Street Dept	781.89	7,605.75	6,823.86
430-1830 Street Department - Overtime	2,550.36	20,000.00	17,449.64

430-2100 Office Supplies - Street Dept	650.40	1,000.00	349.60
430-2120 Safety Equipment	101.12	2,000.00	1,898.88
430-2150 Computer Equipment/Supplies - Street Dept	0.00	1,500.00	1,500.00
430-2160 Office Equip /Furniture - Street Dept	319.48	250.00	(69.48)
430-2300 Vehicle Operation (fuel, oil, fluids)	3,930.96	38,000.00	34,069.04
430-2380 Uniforms & Clothing	1,592.91	8,000.00	6,407.09
430-2500 Vehicle Maint/Repair- Street Dept	6,402.25	15,500.00	9,097.75
430-2600 Minor Equipment	445.59	4,000.00	3,554.41
430-3150 Drug Testing	165.00	0.00	(165.00)
430-3210 Telephone - Street	0.00	1,250.00	1,250.00
430-3310 Travel	0.00	850.00	850.00
430-3610 Electricity -DPW Garage	345.57	4,000.00	3,654.43
430-3620 Gas Heat -DPW Garage	1,017.14	6,000.00	4,982.86
430-3730 Building Maintenance	335.96	10,000.00	9,664.04
430-3740 Equipment Maint & Repairs - Street Dept	5,166.79	18,500.00	13,333.21
430-4600 Training - Street	0.00	1,000.00	1,000.00
430-7400 Capital Improvements	0.00	150,000.00	150,000.00
430-7410 Equipment Lease Loader 50/25/25	0.00	7,800.00	7,800.00
TOTAL STREET DEPARTMENT	58,524.66	834,310.87	775,786.21
<u>STREET CLEANING</u>			
431-3740 Machinery Maintenance/Supplies	403.34	10,000.00	9,596.66
TOTAL STREET CLEANING	403.34	10,000.00	9,596.66
<u>SNOW & ICE REMOVAL</u>			
432-2210 Snow & Ice Removal	31,913.34	55,000.00	23,086.66
432-4500 Contracted Snow Removal	1,430.00	2,000.00	570.00
TOTAL SNOW/ICE REMOVAL	33,343.34	57,000.00	23,656.66
<u>TRAFFIC SIGNS/SIGNALS</u>			
433-3610 Electricity-Signals	438.77	15,000.00	14,561.23
433-3720 Misc Supplies- Traffic Signals	1,760.00	5,500.00	3,740.00
TOTAL TRAFFIC SIGNALS	2,198.77	20,500.00	18,301.23
<u>STREET LIGHTING</u>			
434-3610 Electric-St. Lighting	10,067.52	95,000.00	84,932.48
434-3720 Street Light Repair	0.00	750.00	750.00
434-3730 Operations/Maintenance	0.00	750.00	750.00
TOTAL STREET LIGHTING	10,067.52	96,500.00	86,432.48
<u>STORM SEWERS & DRAINS</u>			
436-2450 Materials & Supplies	0.00	6,000.00	6,000.00
436-3710 Storm Water Project MS4	0.00	175,000.00	175,000.00
TOTAL STORM SEWER	0.00	181,000.00	181,000.00

STREET MAINTENANCE

438-2450 Materials & Supplies St Maintenance	1,323.86	0.00	(1,323.86)
438-3720 Street Paving	0.00	500,000.00	500,000.00
TOTAL STREET MAINTENANCE	1,323.86	500,000.00	498,676.14

PARKING FACILITIES

445-0315 Software (UP Safety)	2,428.50	10,500.00	8,071.50
445-1300 Parking Enforcement Officer	3,352.88	84,240.00	80,887.12
445-1610 FICA - Parking	207.88	5,269.38	5,061.50
445-1630 Medicare - Parking	0.00	1,232.36	1,232.36
445-1830 Overtime	48.62	750.00	701.38
445-1910 Uniforms/Drug Test	185.82	1,500.00	1,314.18
445-2410 Vehicle Registration/Maintenance	131.39	1,500.00	1,368.61
445-2490 Meter Purchase- Parking Facilities	0.00	3,500.00	3,500.00
445-3250 Postage	0.00	500.00	500.00
445-3260 Radio	0.00	750.00	750.00
445-3400 Advertising/Printing-Parking Facilities	0.00	2,250.00	2,250.00
445-3710 Parking Lot Maintenance-Parking Facilities	2,251.81	250.00	(2,001.81)
445-3720 Meter Repair/Main Supplies	378.27	2,000.00	1,621.73
TOTAL PARKING FACILITIES	8,985.17	114,241.74	105,256.57

FLOOD CONTROL

446-3130 Engineering Services	0.00	10,500.00	10,500.00
446-3730 Equipment Maintenance/Repair	0.00	750.00	750.00
TOTAL FLOOD CONTROL	0.00	11,250.00	11,250.00

WATER

448-1300 Water Staff Salaries	26,497.60	396,848.00	370,350.40
448-1610 FICA - Water	0.00	24,945.58	24,945.58
448-1630 Medicare - Water	0.00	5,834.05	5,834.05
448-1830 Water Overtime	266.04	5,500.00	5,233.96
448-2100 Office Supplies	198.00	1,500.00	1,302.00
448-2110 Chemicals - Water	7,505.00	130,000.00	122,495.00
448-2150 Computer Equipment & Supplies	0.00	2,500.00	2,500.00
448-2200 Materials & Supplies	1,354.31	14,000.00	12,645.69
448-2300 Fuel Oil	4,626.19	15,000.00	10,373.81
448-2310 Vehicle Operation	41.98	2,500.00	2,458.02
448-2390 Uniforms/Boot Allowance	1,054.37	3,000.00	1,945.63
448-2400 Meter M&R Supplies (Radio Reads)	98,650.21	1,000,000.00	901,349.79
448-2600 Small Tools/Minor Equipment - Water	581.45	10,000.00	9,418.55
448-3160 Laboratory Fees - Water	2,349.90	45,000.00	42,650.10
448-3200 Telephone- Water	344.52	3,500.00	3,155.48

448-3610 Electric- WTP, Wells,Dist.	3,663.41	60,000.00	56,336.59
448-3700 Well Maint & Repair	336.27	20,000.00	19,663.73
448-3720 Distribution System- Maint. & Repairs	8,749.03	100,000.00	91,250.97
448-3730 Building Maintenance	5,762.76	15,000.00	9,237.24
448-3740 WTP Maintenance & Repair	8,050.31	15,000.00	6,949.69
448-3750 Dist Contracted Services	0.00	34,850.00	34,850.00
448-4200 Dues/Subscriptions - Water	1,498.02	2,500.00	1,001.98
448-4500 Contracted Line Maint - Water	182.41	15,000.00	14,817.59
448-4600 Training/conferences - Water	0.00	2,000.00	2,000.00
448-4700 Sludge Removal	0.00	65,000.00	65,000.00
448-4910 Permits	20,000.00	21,000.00	1,000.00
448-7400 Capital Improvements	0.00	165,000.00	165,000.00
TOTAL WATER FACILITIES	191,711.78	2,175,477.63	1,983,765.85

RECREATION

452-2602 Building Maintenance/Repair (Pool) 67/33	460.00	0.00	(460.00)
452-2610 Pool Maintenance/Repair	0.00	3,750.00	3,750.00
452-2622 Small Tools & Equipment (Pool)	0.00	500.00	500.00
452-2630 Materials & Supplies- Recreation	0.00	500.00	500.00
452-3612 Electricity (Pool)	229.93	10,000.00	9,770.07
452-3622 Gas (Pool)	59.03	1,000.00	940.97
452-3742 Maintenance & Repairs (Pool)	0.00	550.00	550.00
452-4540 Stewardship Contribution	6,199.76	167,990.00	161,790.24
TOTAL RECREATION	6,948.72	184,290.00	177,341.28

DONATIONS

453-5440 MCCD Stream Gage	0.00	500.00	500.00
TOTAL DONATIONS	0.00	500.00	500.00

PARKS

454-2600 Recreation Equipment	0.00	500.00	500.00
454-2700 Parks M & R Supplies	110.36	100.00	(10.36)
454-3200 Telephone Expense	117.79	1,850.00	1,732.21
454-3610 Electricity	80.89	1,500.00	1,419.11
454-3710 Land Maintenance	0.00	20,000.00	20,000.00
454-3720 Equipment Maintenance	0.00	5,000.00	5,000.00
454-3730 Building Maintenance & Repairs	0.00	20,000.00	20,000.00
454-4700 Portable Toilets Rental Service	0.00	2,000.00	2,000.00
TOTAL PARKS	309.04	50,950.00	50,640.96

SHADE TREES

455-2460 Materials & Supplies	0.00	1,000.00	1,000.00
455-3720 Maintenance	0.00	7,500.00	7,500.00
TOTAL SHADE TREES	0.00	8,500.00	8,500.00

ECONOMIC DEVELOPMENT

463-3020 IBW Remediation	0.00	1,500.00	1,500.00
463-3100 Comprehensive Plan Implementation	147.00	5,000.00	4,853.00
TOTAL ECONOMIC DEVELOPMENT	147.00	6,500.00	6,353.00
<u>DOWNTOWN DISTRICT</u>			
465-5400 Contribution - ECA	0.00	10,000.00	10,000.00
TOTAL DOWNTOWN DISTRICT	0.00	10,000.00	10,000.00
<u>DEBT SERVICE</u>			
471-1000 Principal - GF Loans	0.00	129,000.00	129,000.00
471-1100 Principal- 2016 Loan	0.00	462,370.00	462,370.00
471-1110 Penn Vest Waterline	3,920.75	47,603.00	43,682.25
471-1120 Penn Vest Dam	3,241.48	39,442.00	36,200.52
471-1130 ESSA GO 2021	0.00	32,970.00	32,970.00
TOTAL DEBT SERVICE	7,162.23	711,385.00	704,222.77
<u>DEBT INTEREST</u>			
472-1000 Interest - GF Loans	0.00	22,000.00	22,000.00
472-1100 Interest- 2016 Loan	0.00	116,000.00	116,000.00
472-1110 Penn Vest Water Line	675.78	7,557.00	6,881.22
472-1120 Penn Vest Dam	959.27	10,968.00	10,008.73
472-1130 Interest - 2021 Loan	0.00	77,000.00	77,000.00
TOTAL DEBT INTEREST	1,635.05	233,525.00	231,889.95
<u>INTER-GOVNMTAL EXPENSES</u>			
481-5200 Firemans Relief Fund	0.00	46,750.00	46,750.00
TOTAL INTER-GOVNMTAL EXPENSES	0.00	46,750.00	46,750.00
<u>INSURANCE</u>			
486-3510 Property-Liability Insurance	136,902.00	155,000.00	18,098.00
486-3530 Workers Comp Insurance	14,291.00	48,500.00	34,209.00
486-3531 Workers Comp - Fire Department	13,527.00	24,500.00	10,973.00
486-3550 Deductible	0.00	10,000.00	10,000.00
486-4010 Public Officials Liability	16,375.00	16,000.00	(375.00)
TOTAL INSURANCE	181,095.00	254,000.00	72,905.00
<u>EMPLOYEE BENEFITS/INS</u>			
487-1580 Life/Disability Insurance	3,270.56	27,642.00	24,371.44
487-1590 Major Medical (BC/BS)	135,508.40	762,000.00	626,491.60
487-1591 Health Ins Buyout/HRA	750.00	16,500.00	15,750.00
487-5310 N/U Pension MMO	8,496.46	255,076.00	246,579.54
TOTAL EMPLOYEE BENEFITS	148,025.42	1,061,218.00	913,192.58
<u>EMPLOYER FICA EXPENSES</u>			
488-1620 Unemployment Compensation	10,288.34	20,000.00	9,711.66
488-3110 Meter Replacement Contractor	0.00	650,000.00	650,000.00
TOTAL EMPLOYER FICA EXPENSES	10,288.34	670,000.00	659,711.66

TRANSFERS

Total Expenses	1,481,792.54	14,209,615.61	12,727,823.07
Excess Revenue Over(Under) Expenditures	<u>(118,785.12)</u>	<u>51,310.73</u>	<u>(170,095.85)</u>

Consolidated by Fund Stmt of Activity - Budget vs Actual
Preliminary February 28, 2024 General

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Revenues			
TAXES			
301-1000 Real Estate Tax- Current Year	0.00	2,137,372.21	(2,137,372.21)
301-2000 Real Estate Tax- Prior Year	0.00	336.00	(336.00)
301-3000 Real Estate Tax - Interim	502.33	202.00	300.33
301-4000 Real Estate Tax - Delinquent	12,636.01	85,948.00	(73,311.99)
<u>TOTAL TAXES</u>	13,138.34	2,223,858.21	(2,210,719.87)
ACT 511 TAXES			
310-1000 Real Estate Transfer Tax	12,590.99	160,000.00	(147,409.01)
310-2000 Earned Income Tax	39,615.28	1,200,000.00	(1,160,384.72)
310-5000 Municipal Service Tax	14,793.21	350,000.00	(335,206.79)
<u>TOTAL ACT 511 TAXES</u>	66,999.48	1,710,000.00	(1,643,000.52)
<u>BUSINESS LICENSES/PERMITS</u>			
321-2000 Health/Restaurant Licenses	1,941.00	10,000.00	(8,059.00)
321-6100 Rental License	982.00	165,000.00	(164,018.00)
321-6110 Short-Term Rental Lic.	0.00	2,500.00	(2,500.00)
321-8000 Cable TV Franchise Tax	20,990.69	105,000.00	(84,009.31)
<u>TOTAL LICENSES/PERMITS</u>	23,913.69	282,500.00	(258,586.31)
<u>NON-BUSINESS PERMITS</u>			
322-8100 Event Permit Fee	0.00	1,500.00	(1,500.00)
322-8200 Street Opening Permits	0.00	9,000.00	(9,000.00)
322-9400 Misc Permits	22.50	2,000.00	(1,977.50)
<u>TOTAL NON-BUSINESS PERMITS</u>	22.50	12,500.00	(12,477.50)
<u>FINES</u>			
331-1100 Vehicle Code Violations	23,435.89	180,000.00	(156,564.11)
331-1200 Violation of Zoning Ord & Statutes	220.00	25,000.00	(24,780.00)
331-1210 Vehicle Boot Fines	30.00	0.00	30.00
<u>TOTAL FINES</u>	23,685.89	205,000.00	(181,314.11)
<u>INTEREST</u>			
341-0000 Interest Income		50,000.00	(50,000.00)
341-0110 Interest-Savings & C.D.	2,181.97	0.00	2,181.97
341-0210 Interest -P.L.G.I.T.	48.16	0.00	48.16
341-0211 Interest PLGIT Plus	129.90	0.00	129.90
TOTAL INTEREST	2,360.03	50,000.00	(47,639.97)

RENTS

342-4700 Borough Property Rental	0.00	0.00	0.00
342-5310 Royalties - Cell Tower	3,598.99	40,000.00	(36,401.01)
<u>TOTAL RENTS</u>	3,598.99	40,000.00	(36,401.01)

STATE GRANT PROGRAM

354-1200 Performance Grant - Twin Boroughs		22,000.00	(22,000.00)
354-1260 American Recovery Funds		250,000.00	(250,000.00)
<u>TOTAL STATE GRANTS</u>	0.00	272,000.00	(272,000.00)

STATE SHARED REVENUE

355-0100 Public Utility Realty/Bev Tax		3,875.00	(3,875.00)
355-0500 Foreign Cas Ins Pre (Pension Aide)		46,070.00	(46,070.00)
355-0700 Foreign Fire Ins Premium Tax		46,750.00	(46,750.00)
<u>TOTAL STATE SHARED REVENUE</u>	0.00	96,695.00	(96,695.00)

PMT IN LIEU OF TAXES

359-0010 Housing Authority PILOT		5,500.00	(5,500.00)
<u>TOTAL PILOT</u>	0.00	5,500.00	(5,500.00)

GENERAL GOVERNMENT

361-1110 Closing Report Fee	568.00	8,000.00	(7,432.00)
361-3300 Permits - Zoning - Gen Government	4,807.50	50,000.00	(45,192.50)
361-3310 Building Permits	11,618.99	75,000.00	(63,381.01)
361-3320 Resale Inspections	3,279.64	5,000.00	(1,720.36)
361-3400 Zoning Plan Review	5,536.96	25,000.00	(19,463.04)
<u>TOTAL GENERAL GOVERNMENT</u>	25,811.09	163,000.00	(137,188.91)

HIGHWAYS & STREETS

363-2100 Meter Revenue	4,591.25	125,000.00	(120,408.75)
363-2200 Parking Permits	840.00	20,000.00	(19,160.00)
363-2210 Residential Parking Permit	820.00	525.00	295.00
363-2300 Meter Bags		850.00	(850.00)
363-5100 PennDOT Snow Removal	24,584.68	20,582.00	4,002.68
363-5200 Borough DPW Services		750.00	(750.00)
<u>TOTAL HIGHWAYS & STREETS</u>	30,835.93	167,707.00	(136,871.07)

MISCELLANEOUS REVENUES

380-1000 Stroudsburg Share- TB Employee	1,119.99	9,000.00	(7,880.01)
380-1010 Emp Cont Hlth Insr	1,123.59	9,099.09	(7,975.50)
380-1070 Miscellaneous Income		5,000.00	(5,000.00)
380-5100 Shopping Cart Fees	90.00	4,000.00	(3,910.00)
TOTAL MISC. REVENUES	2,333.58	27,099.09	(24,765.51)

CONTB. FROM PRIVATE

SALE OF ASSETS

391-0020 Damage to Borough Property		15,000.00	(15,000.00)
TOTAL SALE OF ASSETS	0.00	15,000.00	(15,000.00)

TRANSFERS

CAPITAL PROCEEDS

DIVIDENDS

395-2000 Dividends Received - General Liability		18,000.00	(18,000.00)
395-3000 Dividends Received - Health Insurance		73,000.00	(73,000.00)
TOTAL DIVIDENDS	0.00	91,000.00	(91,000.00)

Total Revenues	192,699.52	5,361,859.30	(5,169,159.78)
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Expenses

LEGISLATIVE

400-1100 Council Salary	1,249.98	15,000.00	13,750.02
400-1120 Mayor Salary	416.67	5,000.00	4,583.33
400-1610 FICA - Legislative	103.33	1,240.00	1,136.67
400-1630 Medicare - Legislative	24.16	290.00	265.84
400-3110 Training/Conferences	125.00	2,000.00	1,875.00
400-3210 Dues/Subscriptions	1,305.00	4,500.00	3,195.00
400-3310 Misc/Travel		500.00	500.00
TOTAL LEGISLATIVE	3,224.14	28,530.00	25,305.86

GENERAL GOVERNMENT

401-1210 Manager Salary	4,750.00	63,608.00	58,858.00
401-1220 Director-Public Works	3,653.86	48,925.00	45,271.14
401-1400 Admin Staff Salary	3,424.25	72,209.00	68,784.75
401-1610 FICA - Admin	714.50	11,500.50	10,786.00
401-1630 Medicare - Admin	132.21	2,689.63	2,557.42
401-1830 Admin - Overtime		750.00	750.00
401-2100 Office Supplies - Administration	2,083.59	4,000.00	1,916.41
401-2130 Office Equipment/Furniture	733.41	500.00	(233.41)
401-2140 IT Expenses	8,469.00	8,250.00	(219.00)

401-2150 Computer Equipment/Supplies-Gen Government	1,279.54	5,000.00	3,720.46
401-2160 Equipment Maintenance	114.70	1,375.00	1,260.30
401-2300 Vehicle Expense		750.00	750.00
401-3110 Data Storage software	1,750.00	4,250.00	2,500.00
401-3210 Telephone - Gen Government	964.39	4,325.00	3,360.61
401-3250 Postage - Payroll Processing Fee	1,850.07	9,250.00	7,399.93
401-3310 Travel- Gen Government		1,600.00	1,600.00
401-3400 Advertising/Printing - Gen Government	901.83	2,750.00	1,848.17
401-4200 Association Dues/Subscriptions	3,672.23	6,250.00	2,577.77
401-4600 Training/Conference - General Government	0.00	1,250.00	1,250.00
401-7200 CIP - New Car			0.00
TOTAL GENERAL GOVT	34,493.58	249,232.13	214,738.55

FINANCIAL ADMINISTRATION

402-1000 Finance Director		34,000.00	34,000.00
402-1400 Finance - Staff Salaries	3,355.76	34,207.40	30,851.64
402-1400 Fica	208.06		
402-1400 Medicare	48.66		
402-3100 Trustee Chg Bond Payment	3,029.00	3,400.00	371.00
402-3110 Auditing Services - General Fund	0.00	16,592.00	16,592.00
402-3160 Billing Software	370.17	7,650.00	7,279.83
402-3120 Accounting Services	0.00	2,210.00	2,210.00
402-3170 Accounting Software	3,336.00	3,910.00	574.00
402-3210 Credit Card Fees	1,303.58	9,690.00	8,386.42
TOTAL FINANCIAL ADMIN	11,651.23	111,659.40	100,008.17

TAX COLLECTION

403-1140 Tax Collector Salary	632.00	8,500.00	7,868.00
403-1610 FICA - Tax Collector	39.18	527.00	487.82
403-1630 Medicare - Tax Collector	9.16	123.25	114.09
403-2100 Materials & Supplies	250.53	3,200.00	2,949.47
403-3150 Commission Del. Real Estate Tax	631.80	3,200.00	2,568.20
403-3170 Commission Local Ser. Tax	215.07	4,500.00	4,284.93
403-3180 Commission Earned Income Tax	531.75	15,500.00	14,968.25
403-3190 Commission Deed Transfer Tax	251.82	1,500.00	1,248.18
TOTAL TAX COLLECTION	2,561.31	37,050.25	34,488.94

LEGAL SERVICES

404-3140 Solicitor Retainer & Fees	2,220.00	125,000.00	122,780.00
TOTAL LEGAL SERVICES	2,220.00	125,000.00	122,780.00

ENGINEERING

408-3130 Engineering Services - Gen Prof Services	0.00	25,000.00	25,000.00
TOTAL ENGINEERING	0.00	25,000.00	25,000.00

MUNICIPAL BUILDINGS (70/15/15)

409-2360 Materials & Supplies - Mun Bldg		450.00	450.00
409-3610 Electricity-Mun. Bldg.	1,476.88	4,567.50	3,090.62
409-3620 Electric Annex	272.79	1,125.00	852.21
409-3640 Gas (heat) - Annex	1,900.21	1,012.50	(887.71)
409-3730 Maintenance & Repair Annex	175.00	1,575.00	1,400.00
409-3740 Maintenance & Repairs	3,890.97	1,125.00	(2,765.97)
TOTAL MUNICIPAL BUILDING	7,715.85	9,855.00	2,139.15

POLICE DEPARTMENT

410-7600 SARP Regional Costs	490,637.00	2,943,822.00	2,453,185.00
TOTAL POLICE	490,637.00	2,943,822.00	2,453,185.00

FIRE DEPARTMENT

411-2100 Auxiliary Donation - Fire Dept		15,000.00	15,000.00
411-2500 Vehicle Maint/Supplies- Fire Dept	260.75	7,500.00	7,239.25
411-2600 Small Tools/ Equipment		5,500.00	5,500.00
411-3210 Telephone - Fire Dept	324.74	2,500.00	2,175.26
411-3270 Radio Maintenance		10,000.00	10,000.00
411-3620 Electricity	875.22	11,500.00	10,624.78
411-3630 Gas (heat)	57.43	5,000.00	4,942.57
411-3730 Equipment Testing	1,310.83	10,000.00	8,689.17
411-4200 Building Maintenance- Fire Dept		10,000.00	10,000.00
411-4600 Contracted Services		2,500.00	2,500.00
411-5300 Contribution		1,000.00	1,000.00
TOTAL FIRE DEPARTMENT	2,828.97	80,500.00	77,671.03

CODE ENFORCEMENT

413-1220 Code Enforcement Office Salary	2,048.67	30,240.00	28,191.33
413-1400 Staff Salary	10,772.90	194,594.00	183,821.10
413-1610 FICA - Code Enforcement	794.94	14,032.71	13,237.77
413-1630 Medicare - Code Enforcement	185.91	3,281.84	3,095.93
413-1830 Overtime		1,500.00	1,500.00
413-2100 Materials & Supplies - Codes	407.00	4,000.00	3,593.00
413-2150 Computer Equipment/Supplies-Code Enforcement		2,000.00	2,000.00
413-2160 Uniforms		3,000.00	3,000.00
413-2500 Vehicle Maintenance		2,250.00	2,250.00

413-3150 Software License		8,000.00	8,000.00
413-3400 Advertising Expense		4,000.00	4,000.00
413-4200 Assoc. Dues/Subscriptions	349.02	300.00	(49.02)
413-4600 Training/Conference Expense	75.00	750.00	675.00
413-7400 CAP Purchase			0.00
TOTAL CODE ENFORCEMENT	14,633.44	267,948.55	253,315.11

PLANNING/ZONING

414-3130 Legal Services -Engineering		50,000.00	50,000.00
414-3140 Legal Services - Planning/Zoning		5,500.00	5,500.00
414-4500 Contracted Permitting	8,709.23	75,000.00	66,290.77
TOTAL PLANNING/ZONING	8,709.23	130,500.00	121,790.77

EMERGENCY SERVICES

415-5300 Control Center Payment	12,464.58	74,788.00	62,323.42
TOTAL EMERGENCY SERVICES	12,464.58	74,788.00	62,323.42

HEALTH DEPARTMENT

421-1220 Salaries & Wages-Health	842.81	14,559.00	13,716.19
421-1610 FICA - Health Dept	52.25	902.66	850.41
421-1630 Medicare - Health Dept	12.22	211.11	198.89
421-2100 Supplies		0.00	0.00
421-2150 Computer Equipment/Supplies (70/30)		0.00	0.00
TOTAL HEALTH DEPARTMENT	907.28	15,672.77	14,765.49

STREET DEPARTMENT (35/30/30/05)

430-1220 Salary - DPW Foreman	1,863.76	24,955.32	23,091.56
430-1300 Salaries & Wages - DPW	9,940.78	146,586.24	136,645.46
430-1610 FICA - Street Dept	781.00	11,057.18	10,276.18
430-1630 Medicare - Street Dept		2,585.95	2,585.95
430-1830 Street Department - Overtime	984.78	6,800.00	5,815.22
430-2100 Office Supplies - Street Dept	650.40	340.00	(310.40)
430-2130 Safety Equipment - Street Dept	101.12	680.00	578.88
430-2150 Computer Equipment/Supplies - Street Dept	0.00	510.00	510.00
430-2160 Office Equip Maint/Repair - Street Dept	319.48	85.00	(234.48)
430-2300 Vehicle Operation (fuel, oil, fluids)	3,871.76	12,920.00	9,048.24
430-2380 Uniforms & Clothing	1,592.91	2,720.00	1,127.09
430-2500 Vehicle Maint/Repair- Street Dept	6,402.25	5,270.00	(1,132.25)
430-2600 Minor Equipment	445.59	1,360.00	914.41
430-3150 Drug Testing	165.00		(165.00)
430-3210 Telephone - Street		425.00	425.00

430-3310 Travel		289.00	289.00
430-3610 Electricity -DPW Garage	345.57	1,360.00	1,014.43
430-3620 Gas Heat -DPW Garage	1,017.14	2,040.00	1,022.86
430-3730 Building Maintenance	335.96	3,400.00	3,064.04
430-3740 Equipment Maint & Repairs - Street Dept	5,166.79	6,290.00	1,123.21
430-4600 Training - Street		340.00	340.00
430-7400 Capital Improvements		150,000.00	150,000.00
430-7410 Equipment Lease Loader 50/25/25		2,652.00	2,652.00
TOTAL STREET DEPARTMENT	33,984.29	382,665.69	348,681.40

STREET CLEANING

431-3740 Machinery Maintenance/Supplies	403.34	10,000.00	712.84
TOTAL STREET CLEANING	403.34	10,000.00	712.84

SNOW & ICE REMOVAL

432-2210 Snow & Ice Removal	2,472.55	2,750.00	(18,072.31)
TOTAL SNOW/ICE REMOVAL	2,472.55	2,750.00	(18,072.31)

TRAFFIC SIGNS/SIGNALS

433-3720 Misc Supplies- Traffic Signals	0.00	2,750.00	2,626.66
TOTAL TRAFFIC SIGNALS	0.00	2,750.00	2,626.66

STREET LIGHTING

434-3610 Electric	3,399.94	32,300.00	(254.98)
434-3720 Street Light Repair		563.00	(254.98)
434-3730 Operations/Maintenance		750.00	473.87
TOTAL STREET LIGHTING	3,399.94	33,613.00	218.89

STORM SEWERS & DRAINS

436-2450 Materials & Supplies	0.00		425.00
436-3710 Storm Water Project MS4	0.00	175,000.00	97,500.00
TOTAL STORM SEWER	0.00	175,000.00	97,925.00

STREET MAINTENANCE

438-2450 Materials & Supplies St Maintenance	427.18	0.00	425.00
438-3720 Street Paving		0.00	425.00
TOTAL STREET MAINTENANCE	427.18	0.00	425.00

PARKING FACILITIES

445-0315 Software (UP Safety)	2,428.50	10,500.00	8,071.50
445-1300 Parking Enforcement Officer	3,352.88	84,240.00	80,887.12

445-1610 FICA - Parking	207.88	5,269.38	5,061.50
445-1630 Medicare - Parking	0.00	1,232.36	1,232.36
445-1830 Overtime	48.62	750.00	701.38
445-1910 Uniforms/Drug Test	185.82	1,500.00	1,314.18
445-2410 Vehicle Registration/Maintenance	131.39	1,500.00	1,368.61
445-2490 Meter Purchase- Parking Facilities		3,500.00	3,500.00
445-3130 Parking Permits Ect..		0.00	0.00
445-3250 Postage		500.00	500.00
445-3260 Radio		750.00	750.00
445-3400 Advertising/Printing-Parking Facilities		2,250.00	2,250.00
445-3710 Parking Lot Maintenance-Parking Facilities	2,251.81	250.00	(2,001.81)
445-3720 Meter Repair/Main Supplies	378.27	2,000.00	1,621.73
445-7400 Cap Purchase (New Car)			0.00
TOTAL PARKING FACILITIES	8,985.17	114,241.74	105,256.57
<u>FLOOD CONTROL</u>			
446-3130 Engineering Services		10,500.00	10,500.00
446-3710 Levee Maintenance		0.00	0.00
446-3730 Equipment Maintenance/Repair		750.00	750.00
TOTAL FLOOD CONTROL	0.00	11,250.00	11,250.00
<u>RECREATION</u>			
452-7400 CAP Parks	0.00	6,500.00	6,500.00
TOTAL RECREATION	0.00	6,500.00	6,500.00
<u>DONATIONS</u>			
453-5440 M CCD Stream Gage	0.00	500.00	500.00
TOTAL DONATIONS	0.00	500.00	500.00
<u>SHADE TREES</u>			
455-2460 Materials & Supplies		1,000.00	1,000.00
455-3720 Maintenance		7,500.00	7,500.00
455-7200 Shade Tree - New Planting		0.00	0.00
TOTAL SHADE TREES	0.00	8,500.00	8,500.00
<u>ECONOMIC DEVELOPMENT</u>			
463-3020 IBW Remediation		1,500.00	1,500.00
463-3100 Comprehensive Plan Implementation	147.00	5,000.00	4,853.00
TOTAL ECONOMIC DEVELOPMENT	147.00	6,500.00	6,353.00

DOWNTOWN DISTRICT

465-3740 Maintenance/Repair (Decorations)		0.00	0.00
465-5400 Contribution - ECA		10,000.00	10,000.00
TOTAL DOWNTOWN DISTRICT	0.00	10,000.00	10,000.00

INTER-GOVNMTAL EXPENSES

481-5200 Firemans Relief Fund		46,570.00	41,500.00
TOTAL INTER-GOVNMTAL EXPENSES	0.00	46,570.00	41,500.00

INSURANCE

486-3510 Property-Liability Insurance	44,148.64	51,150.00	7,001.36
486-3530 Workers Comp Insurance	4,763.66	16,005.00	11,241.34
486-3531 Workers Comp - Fire Department	4,549.00	8,085.00	3,536.00
486-3550 Deductible	0.00	3,300.00	3,300.00
486-4010 Public Officials Liability	5,455.00	5,280.00	(175.00)
TOTAL INSURANCE	58,916.30	83,820.00	24,903.70

EMPLOYEE BENEFITS/INS

487-1580 Life/Disability Insurance	924.52	9,121.86	8,197.34
487-1590 Major Medical (BC/BS)	29,566.38	251,460.00	221,893.62
487-1591 Health Ins Buyout/HRA	750.00	5,445.00	4,695.00
487-5310 N/U Pension MMO	2,398.61	76,552.80	74,154.19
TOTAL EMPLOYEE BENEFITS	33,639.51	342,579.66	308,940.15

EMPLOYER FICA EXPENSES

488-1620 Unemployment Compensation	3,395.16	6,600.00	3,204.84
TOTAL EMPLOYER FICA EXPENSES	3,395.16	6,600.00	3,204.84

Total Expenses	737,817.05	5,343,398.19	3,026,012.90
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Excess Revenue Over(Under) Expenditures	(545,117.53)	17,228.00	(281,766.57)
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Consolidated by Fund Stmt of Activity - Budget vs Actual
Preliminary February 29, 2024 - Sewer

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Revenues			
INTEREST			
341-0000 Interest Income		50,000.00	(50,000.00)
341-0110 Interest-Savings & C D	275.40	0.00	275.40
341-0210 Interest Sewer PLGIT	5.85	0.00	5.85
341-0211 Int.-Sewer P Plus	8,587.19	0.00	8,587.19
<u>TOTAL INTEREST</u>	<u>8,868.44</u>	<u>50,000.00</u>	<u>(41,131.56)</u>
STATE SHARED REVENUE			
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>0.00</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
SANITATION			
364-1200 Pretreatment Revenues	-	8,000.00	(8,000.00)
364-2010 Sewer Rents	440,981.91	1,750,000.00	(1,309,018.09)
364-2020 Lien Sewer Rents		8,500.00	432,481.91
364-3160 Lien Interest & Cost	608.44	0.00	0.00
364-6010 Stroud SA Rentals		32,500.00	(31,891.56)
364-7010 Smithfield SA Rentals		145,000.00	(145,000.00)
364-9000 EDU Connection Fees		63,522.00	(63,522.00)
364-9100 Smithfield EDU Fees		17,500.00	(17,500.00)
364-9200 Penalties	14,578.30	45,000.00	(45,000.00)
<u>TOTAL SANITATION</u>	<u>456,168.65</u>	<u>2,070,022.00</u>	<u>(1,613,853.35)</u>
MISCELLANEOUS REVENUES			
380-1010 Emp Cont Hlth Insr	1,136.97	9,237.00	(8,100.03)
<u>TOTAL MISC. REVENUES</u>	<u>1,136.97</u>	<u>9,237.00</u>	<u>(8,100.03)</u>
<u>Total Revenues</u>	466,174.06	2,173,974.00	(3,047,769.48)
Expenses			
GENERAL GOVERNMENT			
401-1210 Manager Salary	2,375.00	31,804.00	29,429.00
401-1220 DPW Director Salary-Sewer	1,826.92	24,462.50	22,635.58
401-1400 Admin Staff Salary	1,712.13	36,104.50	34,392.37

401-1610 FICA - Admin		5,750.25	5,750.25
401-1630 Medicare - Admin		1,344.82	1,344.82
401-1830 Admin Overtime		375.00	375.00
401-2100 Office Supplies - Admin		2,000.00	2,000.00
401-2130 Office Equipment/Furniture - Admin		250.00	250.00
401-2140 IT Expenses		4,125.00	4,125.00
401-2150 Computer Equipment/Supplies - Admin		2,500.00	2,500.00
401-2160 Equipment Repair/Maintenance - Admin		687.50	687.50
401-2300 Vehicle Expense - Admin		375.00	375.00
401-3110 Data Storage software	2,042.00	2,125.00	83.00
401-3210 Telephone - Admin		2,162.50	2,162.50
401-3250 Postage - Payroll Processing Fee	564.00	4,625.00	4,061.00
401-3310 Travel - Admin		800.00	800.00
401-3400 Advertising/Printing - Admin		1,375.00	1,375.00
401-4200 Dues Subscriptions/Memberships - Admin	100.00	3,125.00	3,025.00
401-4600 Training/Conferences - General Government		625.00	625.00
			0.00
<u>TOTAL GENERAL GOVT</u>	8,620.05	124,616.07	115,996.02

FINANCIAL ADMINISTRATION

402-1000 Finance Director		33,000.00	33,000.00
402-1000 Finance - Staff Salaries	3,257.06	33,201.30	
402-1000 Fica	201.94		
402-1000 Medicare	47.22		
402-3100 Trustee Chg Bond Payment	2,353.50	3,300.00	946.50
402-3110 Auditing Services - Sewer		16,104.00	16,104.00
402-3120 Accounting Services	1,587.46	2,145.00	557.54
402-3160 Billing Software	0.00	7,425.00	7,425.00
402-3170 Accounting Software		3,795.00	3,795.00
402-3210 Credit Card Fees		9,405.00	9,405.00
TOTAL FINANCIAL ADMIN	7,447.18	108,375.30	100,928.12

TAX COLLECTION

LEGAL SERVICES

404-3200 Legal Services - WWTP	2,657.00	32,500.00	29,843.00
TOTAL LEGAL SERVICES	2,657.00	32,500.00	29,843.00

ENGINEERING

408-3130 Engineering	1,030.90	50,625.00	49,594.10
TOTAL ENGINEERING	1,030.90	50,625.00	49,594.10

MUNICIPAL BUILDINGS (70/15/15)

409-2360 Materials & Supplies - Mun Bldg		275.00	275.00
409-3610 Electricity-Mun. Bldg.		2,791.25	2,791.25
409-3620 Electricity-Annex		687.50	687.50
409-3640 Gas - Annex		618.75	618.75
409-3730 Maintenance & Repair Annex		962.50	962.50
409-3740 Maintenance & Repairs		687.50	687.50
TOTAL MUNICIPAL BUILDING	0.00	6,022.50	6,022.50

SANITARY SEWER

429-1400 Sewer Staff Salaries	20,071.36	253,172.00	233,100.64
429-1610 Social Security- Sewer Fund	2,351.92	15,774.16	13,422.24
429-1630 Medicare - Sanitary Sewer	531.18	3,689.12	3,157.94
429-1830 Sewer Overtime	1,016.70	1,250.00	233.30
429-2100 Office Supplies		3,000.00	3,000.00
429-2110 Chemicals	1,016.70	55,000.00	53,983.30
429-2150 Computer Equip & Supplies	198.00	1,000.00	802.00
429-2200 Materials & Supplies- WWTP	4,343.02	9,000.00	4,656.98
429-2300 Fuel Oil	1,601.51	27,000.00	25,398.49
429-2310 Vehicle Operation	0.00	1,200.00	1,200.00
429-2380 Uniforms	67.03	2,000.00	1,932.97
429-2600 Small Tools/Minor Equipment	33.98	2,500.00	2,466.02
429-3160 Laboratory Fees	7,607.50	58,500.00	50,892.50
429-3200 Telephone - Sewer	290.89	1,700.00	1,409.11
429-3610 Electric - Sewer	9,769.03	78,500.00	68,730.97
429-3700 Pump Station Maint & Repair	607.87	12,500.00	11,892.13
429-3710 WWTP Maint & Repairs	24,858.33	20,000.00	(4,858.33)
429-3720 Collection System Maintenance	320.04	20,000.00	19,679.96
429-3730 WWTP Building & Repair	966.04	10,000.00	9,033.96
429-3740 Equipment Maintenance Collections	0.00	5,000.00	5,000.00
429-4100 Sewer Backup Expenses	0.00	2,500.00	2,500.00
429-4200 Dues/Subscriptions-Sewer	6,850.00	5,000.00	(1,850.00)
429-4500 Contracted Line Maintenance	0.00	85,500.00	85,500.00
429-4600 Training - Sanitary Sewer	0.00	2,000.00	2,000.00
429-4700 Sludge Disposal	9,890.80	75,000.00	65,109.20
429-7400 Equipment Lease/Purchase			0.00
429-7410 Capital Improvements equipment (Skid Steer)		297,000.00	297,000.00
429-7420 Capital Improvement Collection System		139,000.00	139,000.00
429-7430 Vehicle Purchase			0.00
<u>TOTAL COLLECTION SYSTEM</u>	92,391.91	1,186,785.28	1,094,393.38

STREET DEPARTMENT (35/30/30/05)

430-1220 Street Superindendent Salary	1,808.94	24,221.34	22,412.40
430-1300 Salaries & Wages - DPW - Sewer	9,648.41	142,274.88	132,626.47
430-1610 FICA - Street Dept		10,731.97	10,731.97
430-1630 Medicare - Street Dept		2,509.00	2,509.00
430-1830 Overtime - Street Dept	782.79	6,600.00	5,817.21
430-2100 Office Supplies - Street Dept		330.00	330.00
430-2120 Safety Equipment - Street Dept		660.00	660.00
430-2150 Computer Equipment/Supplies - Street Dept		495.00	495.00
430-2160 Office Equipment Maint/Repair- Street Dept		82.50	82.50
430-2300 Vehicle Operation (fuel, oil, fluids)	59.20	12,540.00	12,480.80
430-2380 Uniforms - Street Dept		2,640.00	2,640.00
430-2500 Vehicle Manitenance/Repair- Street Dept		5,115.00	5,115.00
430-2600 Small Tools/Minor Equip - Street Dept		1,320.00	1,320.00
430-3210 Telephone - Street Dept		412.50	412.50
430-3310 Travel - Street Dept		280.50	280.50
430-3610 Electricity - Street Dept		1,320.00	1,320.00
430-3620 Gas - Street Dept		1,980.00	1,980.00
430-3730 Building Maintenance - Street Dept		3,300.00	3,300.00
430-3740 Equipment Maint & Repair - Street Dept		6,105.00	6,105.00
430-4600 Conferences/Training - Street Dept		330.00	330.00
430-7400 CAP Improvements		0.00	0.00
430-7410 Equipment Lease Loader 50/25/25		2,574.00	2,574.00
TOTAL STREET DEPARTMENT	12,299.34	225,821.69	213,522.35

INSURANCE

486-3510 Property-Liability Insurance	46,376.68	51,925.00	5,548.32
486-3530 Workers Comp Insurance	4,763.67	16,247.50	11,483.83
486-3531 Workers Comp - Fire Department	4,489.00	8,207.50	3,718.50
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability	5,460.00	5,360.00	(100.00)
TOTAL INSURANCE	61,089.35	85,090.00	24,000.65

EMPLOYEE BENEFITS/INS

487-1580 Life/Disability Insurance	1,042.56	9,260.07	8,217.51
487-1590 Major Medical (BC/BS)	52,423.11	255,270.00	202,846.89

487-1591 Health Ins. Buy-out/HRA Cont	0.00	5,527.50	5,527.50
487-5310 N/U Pension MMO	2,399.61	76,522.80	74,123.19
TOTAL EMPLOYEE BENEFITS	55,865.28	346,580.37	290,715.09

EMPLOYER FICA EXPENSES

488-1620 Unemployment Comp PSAB	3,446.59	6,700.00	3,253.41
TOTAL EMPLOYER FICA EXPENSES	3,446.59	6,700.00	3,253.41

TRANSFERS

<u>Total Expenses</u>	244,847.60	2,173,116.21	1,928,268.62
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Excess Revenue Over(Under) Expenditures	221,326.47	857.79	(141,745.97)
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Consolidated by Fund Stmt of Activity - Budget vs Actual
Preliminary February, 2024 - Water

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Revenues			
INTEREST			
341-0000 Interest Income		50,000.00	(50,000.00)
341-0110 Interest-Savings		0.00	0.00
341-0210 Interest-Water-PLGIT	0.11	0.00	0.11
341-0211 Interest-Water-P Plus	3,951.87	0.00	3,951.87
<u>TOTAL INTEREST</u>	<u>3,951.98</u>	<u>50,000.00</u>	<u>(46,048.02)</u>
STATE GRANT PROGRAM			
354-1230 PA Small Water Grants		0.00	(1,550,000.00)
354-1260 American Recovery Funds	0.00	1,630,000.00	(1,550,000.00)
<u>TOTAL STATE GRANTS</u>	<u>-</u>	<u>1,630,000.00</u>	<u>(1,550,000.00)</u>
STATE SHARED REVENUE			
355-0500 Foreign Cas Ins Pre (Pension Aide)		44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>-</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
PMT FROM WATER CO			
378-1110 Water Service-Turn on/off	0.00	250.00	(250.00)
378-2100 Water Rents	521,144.80	2,200,000.00	(1,678,855.20)
378-2110 Lien Rents	0.00	200,000.00	(200,000.00)
378-2120 Lien Costs & Interest	686.78	2,000.00	(1,313.22)
378-4300 Water Sales Bulk		110,000.00	(110,000.00)
378-9000 EDU Connection Fees		68,210.00	(68,210.00)
378-9200 Penalties	17,801.96	35,000.00	(17,198.04)
378-9300 Sale of Meters & Supplies		5,000.00	(5,000.00)
378-9400 Water Dept. Services		1,850.00	(1,850.00)
<u>TOTAL PMT FROM WATER CO</u>	<u>539,633.54</u>	<u>2,622,310.00</u>	<u>(2,082,676.46)</u>
MISCELLANEOUS REVENUES			
380-1010 Emp Cont Hlth Insr	1,136.97	9,237.00	(8,100.03)
<u>TOTAL MISC. REVENUES</u>	<u>1,136.97</u>	<u>9,237.00</u>	<u>(8,100.03)</u>
Total Revenues			
	544,722.49	4,356,262.00	(3,350,011.11)
Expenses			

GENERAL GOVERNMENT

401-1210 Manager Salary	2,375.00	31,804.00	29,429.00
401-1220 DPW Director Salary - Water	1,826.92	24,462.50	22,635.58
401-1400 Admin Staff Salary - Water	1,712.13	36,104.50	34,392.37
401-1610 FICA - Admin	0.00	5,750.25	5,750.25
401-1630 Medicare - Admin	0.00	1,344.82	1,344.82
401-1830 Admin Overtime		375.00	375.00
401-2100 Office Supplies - Admin		2,000.00	2,000.00
401-2130 Office Equipment/Furniture - Admin		250.00	250.00
401-2140 IT Expenses		4,125.00	4,125.00
401-2150 Computer Equipment/Supplies - Admin		2,500.00	2,500.00
401-2160 Equipment Repair/ Maintenance - Admin		687.50	687.50
401-2300 Vehicle Expense - Admin		375.00	375.00
401-3110 Data Storage software	2,042.00	2,125.00	83.00
401-3210 Telephone - Admin		2,162.50	2,162.50
401-3250 Postage - Payroll Processing Fee	564.00	4,625.00	4,061.00
401-3310 Travel - Admin		800.00	800.00
401-3400 Advertising/Printing - Admin		1,375.00	1,375.00
401-4200 Dues Subscriptions/Memberships - Admin	100.00	3,125.00	3,025.00
401-4600 Training/Conferences - General		625.00	625.00
401-7200 CIP - New Car	0.00		0.00
<u>TOTAL GENERAL GOVT</u>	8,620.05	124,616.07	115,996.02

FINANCIAL ADMINISTRATION

402-1000 Finance Director		33,000.00	33,000.00
402-1400 Finance - Staff salaries	3,257.06	33,201.30	29,944.24
402-3100 Trustee Chg Bond Payment	201.94	3,300.00	3,098.06
402-3110 Auditing Services - Water	47.22	16,104.00	16,056.78
402-3120 Accounting Services	2,353.50	2,145.00	(208.50)
402-3160 Billing Software	1,587.44	7,425.00	5,837.56
402-3170 Accounting Software		3,795.00	3,795.00
402-3210 Credit Card Fees		9,405.00	9,405.00
TOTAL FINANCIAL ADMIN	7,447.16	108,375.30	100,928.14

LEGAL SERVICES

404-3160 Legal Services - WTP	5,155.00	25,500.00	20,345.00
TOTAL LEGAL SERVICES	5,155.00	25,500.00	20,345.00

ENGINEERING

408-3130 Engineering	8,138.90	100,000.00	91,861.10
TOTAL ENGINEERING	8,138.90	100,000.00	91,861.10

MUNICIPAL BUILDINGS (70/15/15)

409-2360 Materials & Supplies - Mun Bldg		275.00	275.00
409-3610 Electricity-Mun. Bldg.		2,791.25	2,791.25
409-3620 Electricity-Annex		687.50	687.50
409-3640 Gas - Annex		618.75	618.75
409-3730 Maintenance & Repair Annex		962.50	962.50
409-3740 Maintenance & Repairs		687.50	687.50
TOTAL MUNICIPAL BUILDING	-	6,022.50	6,022.50

STREET DEPARTMENT (35/30/30/05)

430-1220 Street Superintendent Salary	1,808.94	24,221.34	22,412.40
430-1300 Salaries & Wages - DPW - Water	9,648.41	142,274.88	132,626.47
430-1610 FICA - Street Dept		10,731.97	10,731.97
430-1630 Medicare - Street Dept		2,509.90	2,509.90
430-1830 Overtime - Street Department	782.79	6,600.00	5,817.21
430-2100 Office Supplies - Street Dept		330.00	330.00
430-2120 Safety Equipment		660.00	660.00
430-2150 Computer Equipment/Supplies - Street Dept		495.00	495.00
430-2160 Office Equipment Maint/Repair- Street Dept		82.50	82.50
430-2300 Vehicle Operation (fuel, oil, fluids)		12,540.00	12,540.00
430-2380 Uniforms - Street Dept		2,640.00	2,640.00
430-2500 Vehicle Manintenance/Repair- Street Dept		5,115.00	5,115.00
430-2600 Small Tools/Minor Equip - Street Dept		1,320.00	1,320.00
430-3210 Telephone - Street Dept		412.50	412.50
430-3310 Travel - Street Dept		280.50	280.50
430-3610 Electricity - Street Dept		1,320.00	1,320.00
430-3620 Gas - Street Dept		1,980.00	1,980.00
430-3730 Building Maintenance- Street Dept		3,300.00	3,300.00
430-3740 Equipment Maint & Repair - Street Dept		6,105.00	6,105.00
430-4600 Conferences/Training - Street Dept		330.00	330.00
430-7410 Equipment Lease Loader 50/25/25		2,574.00	2,574.00
TOTAL STREET DEPARTMENT	12,240.14	225,822.59	213,582.45

WATER

448-1300 Water Staff Salaries	26,497.60	396,848.00	370,350.40
448-1610 FICA - Water		24,945.58	24,945.58
448-1630 Medicare - Water		5,834.05	5,834.05
448-1830 Water Overtime	266.04	5,500.00	5,233.96
448-2100 Office Supplies	198.00	1,500.00	1,302.00
448-2110 Chemicals - Water	7,505.00	130,000.00	122,495.00

448-2150 Computer Equipt & Supplies		2,500.00	2,500.00
448-2200 Materials & Supplies	1,354.31	14,000.00	12,645.69
448-2300 Fuel Oil	4,626.19	15,000.00	10,373.81
448-2310 Vehicle Operation	41.98	2,500.00	2,458.02
448-2390 Uniforms/Boot Allowance	1,054.37	3,000.00	1,945.63
448-2400 Meter M&R Supplies (New Radio Read)	98,650.21	1,000,000.00	901,349.79
448-2600 Small Tools/Minor Equipment - Water	581.45	10,000.00	9,418.55
448-3160 Laboratory Fees - Water	2,349.90	45,000.00	42,650.10
448-3200 Telephone- Water	344.52	3,500.00	3,155.48
448-3610 Electric- WTP, Wells, Dist	3,663.41	60,000.00	56,336.59
448-3700 Well Maint & Repair	336.27	20,000.00	19,663.73
448-3720 Distribution System- Maint. & Repairs	8,749.03	100,000.00	91,250.97
448-3730 Building Maintenance	5,762.76	15,000.00	9,237.24
448-3740 WTP Maint & Repairs	8,050.31	15,000.00	6,949.69
448-3750 Dist Contracted Services		34,850.00	34,850.00
448-4200 Dues/Subscriptions - Water	1,498.02	2,500.00	1,001.98
448-4500 Contracted Line Maint - Water	182.41	15,000.00	14,817.59
448-4600 Training/conferences - Water		2,000.00	2,000.00
448-4700 Sludge Removal		65,000.00	65,000.00
448-4910 Permits	20,000.00	21,000.00	1,000.00
448-7400 Capital Improvements		165,000.00	165,000.00
448-7410 Capital purchase (UTV)			0.00
TOTAL WATER FACILITIES	191,711.78	2,175,477.63	1,983,765.85
<u>DEBT SERVICE</u>			
471-1100 Principal 2016 Loan		161,829.50	161,829.50
471-1110 Penn Vest Water Line	3,920.75	47,603.00	43,682.25
471-1120 Penn Vest Dam	3,241.48	39,442.00	36,200.52
471-1130 Penn Vest Dam		32,970.00	32,970.00
TOTAL DEBT SERVICE	7,162.23	281,844.50	274,682.27
<u>DEBT INTEREST</u>			
472-1100 Interest - 2016 Loan		116,000.00	116,000.00
472-1110 Penn Vest Water Line - Interest	675.78	7,557.00	6,881.22
472-1130 interest -2021 Loan	959.27	10,968.00	10,008.73
472-1120 Penn Vest Dam - Interest		77,000.00	
TOTAL DEBT INTEREST	1,635.05	211,525.00	209,889.95
<u>INSURANCE</u>			
486-3510 Property-Liability Insurance	46,376.68	51,925.00	5,548.32
486-3530 Workers Comp Insurance	4,763.67	16,247.50	11,483.83
486-3531 Workers Comp - Fire Department	4,489.00	8,207.50	3,718.50
486-3550 Deductible	0.00	3,350.00	3,350.00

486-4010 Public Officials Liability	5,460.00	5,360.00	(100.00)
TOTAL INSURANCE	61,089.35	85,090.00	24,000.65

EMPLOYEE BENEFITS/INS

487-1580 Life/Disability Insurance	1,303.48	9,260.07	7,956.59
487-1590 Major Medical (BC/BS)	53,518.91	255,270.00	201,751.09
487-1591 Health Ins. Buy-out/HRA Cont		5,527.50	5,527.50
487-5310 N/U Pension MMO	2,399.61	76,522.80	74,123.19
TOTAL EMPLOYEE BENEFITS	57,222.00	346,580.37	289,358.37

EMPLOYER FICA EXPENSES

488-1620 Unemployment Comp PSAB	3,446.59	6,700.00	3,253.41
488-3110 Meter Replacement Contractor		650,000.00	650,000.00
TOTAL EMPLOYER FICA EXPENSES	3,446.59	656,700.00	653,253.41

Total Expenses	363,868.25	4,347,553.96	3,983,685.71
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Excess Revenue Over(Under) Expenditures	180,854.24	(1.00)	(133,940.59)
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Consolidated by Fund Stmt of Activity - Budget vs Actual
Preliminary February 29, 2024 - Trash

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Revenues			
<u>SANITATION</u>			
364-3010 Solid Waste User Fees	352,019.11	930,000.00	19,134.20
364-3020 Solid Waste Fees Penalties		27,500.00	(27,541.69)
364-3030 Solid Waste Bulk Items and Bags	1,149.45	7,500.00	(6,350.55)
364-3150 Lien Rents Solid Waste	0.00	1,500.00	(1,500.00)
364-3160 Lien Interest & Cost	460.05	8,500.00	(8,039.95)
<u>TOTAL SANITATION</u>	353,628.61	975,000.00	(24,297.99)
Total Revenues	353,628.61	975,000.00	(24,297.99)
<u>SANITATION (RECYCLING)</u>			
426-1400 Staff Salaries	7,527.72	117,415.00	113,651.14
426-1610 FICA	466.72	7,279.73	7,046.37
426-1630 Medicare	109.16	1,702.52	1,647.94
426-1830 Overtime	0.00	500.00	500.00
426-1910 Uniforms	0.00	1,500.00	1,500.00
426-2270 Supplies	0.00	400.00	400.00
426-2500 Recycling Grant to Twin Boros	0.00	30,000.00	30,000.00
<u>TOTAL SANITATION</u>	8,103.60	158,797.25	154,745.45
<u>SOLID WASTE</u>			
427-3130 Landfill Engineering	0.00	8,500.00	8,500.00
427-4700 Refuse Coll/Disp Contract	75,031.53	800,000.00	724,968.47
427-4710 WM Extra Bags and Tags	0.00	7,500.00	7,500.00
<u>TOTAL SOLID WASTE</u>	75,031.53	816,000.00	740,968.47
<u>Total Expenses</u>	83,135.13	974,797.25	895,713.92
<u>Excess Revenue Over(Under) Expenditures</u>	270,493.48	202.75	871,415.93

COLLECTIONS

Category

1) Total number of open repayment agreements
2) Total number of repayment agreements satisfied since last report
3) Total number of new repayment agreements since last report
4) Total number of repayment agreements in default or late
5) Total amount of \$ in repayment agreements
6) Total properties with liens and amount
7) Total new liens since last report
8) Regulated Rental late fees assessed since last report
9) Areas of concern (non-personnel)

Amount/number

	30
\$	36,819.57
	216,286.34
\$	-
Not at this time	

UTILITIES

Category

1) Date of issuance of next water and sewer bills
2) Total amount of water and sewer bills for this quarter
3) Total amount collected for this quarter
4) Total amount in arrears
5) Total amount of refuse billed YTD
6) Total amount collected YTD
7) Total amount in arrears
8) Total number of Bulk item tags and extra disposable bags sold to date.
9) Areas of concern (non-personnel)

Amount/number

3/28/2024
\$ -
\$ 962,126.71
\$ 315,876.41
\$ 939,922.59
\$ 352,019.11
\$ 182,195.72
366
Not at this time

YTD	\$ -	Inc. Penalty
	\$ 962,126.71	

Billed less discount & adj- Plus Penalty