

**MINUTES FOR THE WORK SESSION/SPECIAL MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
MONDAY, MARCH 25, 2024 – 7PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

**PRESENT IN PERSON:** Sonia Wolbert; Edmund Freeborn; Carrie Panepinto; Jane Gagliardo; Paul Shemansky; Erika Huber via WebEx; Mayor Victor Brozusky; Solicitor John Prevoznik; Peter Marshall, Interim Borough Manager, Lee Philips, Director of Public Works, and Assistant to Borough Manager, Danielle Decker.

**ABSENT:** No one.

Ms. Wolbert called the meeting to order at 7PM and lead in the Pledge of Allegiance.

**Borough Planning/2024 Goals:**

There was a lengthy discussion involving many goals and planning for the Borough in the year 2024. The topics that were discussed included: filling vacant positions, options available for Recycling Center, options for Sewer and Water Treatment departments, paving, grant process and programs, taking down dead and diseased trees, plus replacement, pool leaks, a sidewalk program, cameras on Borough properties, collections for utilities delinquencies, and development of a document filing system.

**IBW Building:**

Ms. Wolbert announced how some of the Council met earlier with Chuck Leonard from Monroe County Economic Development who explained how some things need to take place so some of the money that was already granted for the IBW building is not lost.

**Email Back-up:**

Ms. Wolbert explained the email is being backed up and it costs approximately \$8 per user, and we currently have about 52 users.

**Garbage Contract:**

There was a short discussion on the garbage contract that is due to go out to bid before the end of this year.

**Public Comments – Agenda Items:** There were no public comments.

**Solicitor’s Report on Executive Session:**

The Solicitor reported there was an Executive Session that began at 8:17PM. Ms. Wolbert, Mr. Freeborn, Ms. Panepinto, Ms. Gagliardo, Mr. Shemansky, Ms. Huber via WebEx, Mayor Brozusky, and Interim Borough Manager Mr. Marshall were all present. Personnel matters and legal strategy regarding a Right-to-Know request were discussed. No decisions were made, and the Executive Session ended approximately at 8:38PM.

**Adjournment:**

Work Session ended at approximately at 8:37PM.