

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, June 4, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on June 4, 2024 beginning at _____, prior to the start of the Council Meeting.
3. **Minutes of April 16, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the April 16, 2024 Council Regular Meeting Minutes.
4. **Minutes of April 24, 2024, Council Special Business Meeting:**
Motion made by _____, seconded by _____, to approve the April 24, 2024 Council Special Business Meeting Minutes.
5. **Minutes of May 7, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the May 7, 2024 Council Regular Meeting Minutes.
6. **Minutes of May 21, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the May 7, 2024 Council Regular Meeting Minutes.
7. **Public Comments – Agenda items:**
8. **Continuation of Public Hearing:**
Continuation of Public Hearing for Proposed Moving and Storage Ordinance Number 1402

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and reconvene the May 21, 2024 Public Hearing on Proposed Moving and Storage Ordinance #1402, which hearing was continued to June 4, 2024 at 7:15PM.

Motion made by _____, seconded by _____ to close the Public Hearing, and reconvene the Regular Council Meeting.
9. **Continuation of Public Hearing:**
Continuation of Public Hearing for Proposed Amended Table of Use Ordinance Number 1403

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and reconvene the May 21, 2024 Public Hearing on Proposed Amended Table of Use Ordinance #1403, which hearing was continued to June 4, 2024 at 7:30PM.

Motion made by _____, seconded by _____ to close the Public Hearing, and reconvene the Regular Council Meeting.

10. Continuation of Public Hearing:

Continuation of Public Hearing for Proposed Amended Zoning Map Ordinance Number 1404

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and reconvene the May 21, 2024 Public Hearing on Proposed Zoning Map Ordinance #1404, which hearing was continued to June 4, 2024 at 7:40PM.

Motion made by _____, seconded by _____ to close the Public Hearing, and reconvene the Regular Council Meeting.

11. Monroe County Housing Authority: Linda Coffman

12. Stroud Region Open Space and Recreation Commission (SROSC):

13. Engineer's Action Items:

A. Brown St. Waterline Replacement Project:

- i. Consideration to rescind approval of Change Order No. 3, as approved at the May 21, 2024 Council Meeting.

Motion made by Mr. Shemansky and seconded by Ms. Gagliardo to withdraw motion made at May 21, 2024 Council Meeting to accept Change Order No. 3 – Final for final reconciliation of Contract quantities and to seek reimbursement of additional engineering costs incurred by the Borough. The net effect of this Change Order is a deduct to the Contract in the amount of \$59,370.00. This Change Order also includes an extension of time for Final Completion and submittal of Contract Closeout Documents until June 28, 2024.

- ii. Consideration to approve Change Order No. 3 Revised - Final for final reconciliation of Contract quantities. This Change Order also affirms reimbursement of additional engineering costs incurred by the Borough in the amount of \$5,200.00. The net effect of this Change Order is a deduct to the Contract in the amount of \$54,170.00. This Change Order also includes an extension of time for Final Completion until June 7, 2024.

Motion made by _____, seconded by _____ to approve Change Order No. 3 Revised - Final for final reconciliation of Contract quantities. This Change Order also affirms reimbursement of additional engineering costs incurred by the Borough in the amount of \$5,200.00. The net effect of this Change Order is a deduct to the Contract in the amount of \$54,170.00. This Change Order also includes an extension of time for Final Completion until June 7, 2024.

B. Forge Road Land Development Project (between Forge Road and I-80):

- i. Consideration to table discussion of the Permanent Sanitary Sewer, Construction, Equipment, and Materials Storage and Access Easement with Right of Way Agreement offered by the Property Owners for the construction, operation and maintenance of sewer mains and appurtenances across and adjacent to the property.

Motion made by _____, seconded by _____ to table discussion of the Permanent Sanitary Sewer, Construction, Equipment, and Materials Storage and Access Easement with Right of Way Agreement offered by the Property Owners for the construction, operation and maintenance of sewer mains and appurtenances across and adjacent to the property.

C. Crystal Street Improvements Project:

- i. Consideration to accept payment from Troy Nauman in the amount of \$6,000 to cover the cost of pavement markings from Analomink Street to Washington Street as indicated on the plan titled Crystal Street Sketch Plan dated May 6, 2024.

Motion made by _____, seconded by _____ to accept payment from Troy Nauman in the amount of \$6,000 to cover the cost of pavement markings from Analomink Street to Washington Street as indicated on the plan titled Crystal Street Sketch Plan dated May 6, 2024.

- ii. Consideration to advertise an ordinance amendment of Chapter 150 Section 58, Schedule VI, "One-Way Streets" to add Crystal Street , from Analomink Street to Washington Street, as a one-way traffic flow in a southerly direction.

Motion made by _____, seconded by _____ to advertise an ordinance amendment of Chapter 150 Section 58, Schedule VI, "One-Way Streets" to add Crystal Street , from Analomink Street to Washington Street, as a one-way traffic flow in a southerly direction.

D. East Broad Street Paving and ADA Ramp Project:

- i. Consider authorization of a Change Order #1 to add the ADA ramp reconstruction at the southern intersection of Warren and East Broad, adjacent to JM Hill school, in the amount of \$7,000.

Motion made by _____, seconded by _____ authorization of a Change Order #1 to add the ADA ramp reconstruction at the southern intersection of Warren and East Broad, adjacent to JM Hill school, in the amount of \$7,000.

E. IBW Grant Funding:

- i. Consider authorizing Nathan Oiler, as the Borough Engineer and the IBW Committee to meet with Chuck Leonard to discuss the details of the available grant funding for the project with the goal of providing recommendations on the use of grant funding for the Project.

Motion made by _____, seconded by _____ authorizing Nathan Oiler, as the Borough Engineer and the IBW Committee to meet with Chuck Leonard to discuss the details of the available grant funding for the project with the goal of providing recommendations on the use of grant funding for the Project.

14. Reports:

A. Public Works Report: distributed via email

Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: distributed via email

Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes.

C. **Finance Report:** distributed via email

Motion made by _____, seconded by _____, to approve the unaudited Finance Report as distributed and attach to the minutes.

15. **Committees:**

A. Operations Committee:

B. Zoning and Planning Committee: No Meeting

C. Community Relations Committee:

16. **Correspondence:**

17. **Mayor Victor Brozusky:**

18. **Council Members:**

A. Carrie Panepinto

B. Paul Shemansky

C. Edmund Freeborn

D. Jane Gagliardo

E. Erika Huber

F. Sonia Wolbert

G. Solicitor's Report

19. **Manager's Report:**

A. Consideration to approve Non-Union salaries with a start date of June 3, 2024.

Motion made by _____, seconded by _____, to approve Non-Union salaries with a start date of June 3, 2024.

B. Consideration to approve payment of RKR Hess invoice #129895 in the amount of \$6,632.63 for the Middle Dam Project.

Motion made by _____, seconded by _____, to approve payment of RKR Hess invoice #129895 in the amount of \$6,632.63 for the Middle Dam Project.

C. Consideration to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$6,632.63.

Motion made by _____, seconded by _____, to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$6,632.63.

D. For Information Only: Mr. Marshall is preparing an Ordinance Amendment to Chapter 151, Vehicles, Parking, Paragraph 151-5 F, to add the provision that a parking permit may be issued if the individual with unpaid tickets has entered into a Payment Plan with the Magistrate and is current in payments required by the Plan. Said Ordinance Amendment will be brought before Council at a Future Meeting.

20. Public Comments – New Business & Non-Agenda items:

21. Ratification of Bills Payable:

A. Approval of Warrant List #240604

Motion made by _____, seconded by _____, to approve the Warrant List #240604 as presented.

22. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

NEXT COUNCIL WORK SESSION/SPECIAL MEETING: Monday, June 24, 2024 at 7PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, June 18, 2024 at 7:15PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, June 17, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, June 12, 2024 at 5PM to be held in person at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, June 11, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.