

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, JUNE 18, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____

2. **Solicitor’s Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on June 18, 2024 starting at _____, prior to the start of the Council Meeting.

3. **Minutes of May 21, 2024, Council Regular Meeting:**

Motion made by _____, seconded by _____, to approve the May 21, 2024 Council Regular Meeting Minutes.

4. **Minutes of June 4, 2024, Council Regular Meeting:**

Motion made by _____, seconded by _____, to approve the June 4, 2024 Council Regular Meeting Minutes.

5. **Public Hearing:**

Public Hearing for Proposed Amending Chapter 150-Vehicles and Traffic, Section 58, Schedule VI, One-Way Street Ordinance Number 1405

Motion made by _____, seconded by _____ to recess the Regular Council Meeting, and convene the Public Hearing.

Motion made by _____, seconded by _____ to enter exhibits _____ through _____ into evidence.

Motion made by _____, seconded by _____ to close the Public Hearing, and reconvene the Regular Council Meeting.

6. **Public Comments – Agenda items:**

7. **East Stroudsburg Community Alliance (ECA):**

8. **Fire Report:** distributed via email

9. **Police Report:**

10. **Engineer’s Action Items:** distributed via email

A. Brown St. Waterline Replacement Project:

- i. Consideration to approve Payment Application No. 4 in the amount of \$89,399.75 for work completed through May 3, 2024, as recommended by the Engineer. Upon approval, the balance remaining to closeout the Contract is \$21,033.00. Motion made by _____, seconded by _____, to approve Payment Application No. 4 in the amount of \$89,399.75 for work completed through May 3, 2024, as recommended by the Engineer. Upon approval, the balance remaining to closeout the Contract is \$21,033.00.
- ii. Consideration to submit the amount of Payment Application No. 4 for reimbursement by the Commonwealth Financing Authority under the PA Small Water and Sewer Grant. This reimbursement should exhaust the remaining balance available under the grant.

Motion made by _____, seconded by _____, to submit the amount of Payment Application No. 4 for reimbursement by the Commonwealth Financing Authority under the PA Small Water and Sewer Grant. This reimbursement should exhaust the remaining balance available under the grant.

B. Crystal Street Improvements Project::

- i. Consideration to authorize Linex Striping Company to perform pavement marking and pavement marking removal to implement the Crystal Street one-way traffic flow as indicated on the plan titled “ Crystal Street Sketch Plan” as amended 6/14/2024 for a price not to exceed \$4,870.00.

Motion made by _____, seconded by _____, to authorize Linex Striping Company to perform pavement marking and pavement marking removal to implement the Crystal Street one-way traffic flow as indicated on the plan titled “Crystal Street Sketch Plan” as amended 6/14/2024 for a price not to exceed \$4,870.00.

C. Perry and Pearl Street Paving and ADA Ramp Project:

- i. Consideration to authorize to issue the Notice of Intent to Award the bid for the Perry and Pearl Street Paving and ADA Ramp Project to M & J Excavation, Inc. in the amount of \$137,535.00 and to authorize the: 1) Issuance of Final Award Notice, 2) Execution of the Contract and 3) Issuance of a Notice to Proceed, upon receipt and favorable review of Agreement, Bonds, and other documents by the Solicitor, Engineer, and Manager.

Motion made by _____, seconded by _____, to authorize to issue the Notice of Intent to Award the bid for the Perry and Pearl Street Paving and ADA Ramp Project to M & J Excavation, Inc. in the amount of \$137,535.00 and to authorize the: 1) Issuance of Final Award Notice, 2) Execution of the Contract and 3) Issuance of a Notice to Proceed, upon receipt and favorable review of Agreement, Bonds, and other documents by the Solicitor, Engineer, and Manager.

11. Reports:

- A. **Public Works Report:** distributed via email

WTP Sludge Removal and Disposal Bid:

- i. Consideration to award the contract for the Water Treatment Plant Sludge Removal and Disposal to the lowest bidder, Biros Septic & Drain Cleaning, Inc. in

the amount of \$.1330 per gallon, for an estimated cost of \$59,850.00 for year one commencing on July 1, 2024, as recommended by the Public Works Director.

Motion made by _____, seconded by _____, to award the contract for the Water Treatment Plant Sludge Removal and Disposal to the lowest bidder, Biros Septic & Drain Cleaning, Inc. in the amount of \$.1330 per gallon, for an estimated cost of \$59,850.00 for year one commencing on July 1, 2024, as recommended by the Public Works Director.

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: distributed via email

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

C. Finance Report: distributed via email

Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.

12. Committees:

A. Operations Committee: no meeting

B. Zoning and Planning Committee:

- i. Consideration to approve designating two, non-metered parking spaces on Crystal Street for pick-up from food delivery services (examples: Uber Eats, Door Dash, etc.) that are clearly marked by a sign and only allowing a 10-minute parking limit.

Motion made by _____, seconded by _____, approve designating two, non-metered parking spaces on Crystal Street for pick-up from food delivery services (examples: Uber Eats, Door Dash, etc.) that are clearly marked by a sign and only allowing a 10-minute parking limit.

C. Community Relations Committee:

- i. Consideration to approve a Free Fee Yard Sale Weekend for July 12th, 13th, 14th, 2024, with a Rain Date Weekend of July 19th, 20th, and 21st, 2024. All residents who wish to participate in the Free Yard Sale Weekend and have their address publicized must submit their Yard Sale Application, no later than end of business day on July 3rd, 2024. Otherwise residents may still participate but will not be guaranteed to have their address publicized as a participant.

Motion made by _____, seconded by _____, to approve a Free Fee Yard Sale Weekend for July 12th, 13th, 14th, 2024, with a Rain Date Weekend of July 19th, 20th, and 21st, 2024. All residents who wish to participate in the Free Yard Sale Weekend and have their address publicized must submit their Yard Sale Application, no later than end of business day on July 3rd, 2024. Otherwise residents may still participate but will not be guaranteed to have their address publicized as a participant.

13. Correspondence:

14. Mayor Victor Brozusky:

15. Council Members:

- A. Carrie Panepinto
- B. Jane Gagliardo
- C. Paul Shemansky
- D. Erika Huber
- E. Ed Freeborn
- F. Sonia Wolbert

16. Solicitor's Report: Ratification of Precise Law; Discussion of possible Resolution to amend the initial ICA for UCC Joint Board of Appeals.

17. Manager's Report:

- A. Consideration to ratify the purchase of up to 20 cameras to replace those in Dansbury Park that are no longer work, in an amount not to exceed \$8,000.00. The order is to be made by the Stroud Area Regional Police Department and the Borough will reimburse the Police Department for said purchase.

Motion made by _____, seconded by _____, to ratify the purchase of up to 20 cameras to replace those in Dansbury Park that are no longer work, in an amount not to exceed \$8,000.00. The order is to be made by the Stroud Area Regional Police Department and the Borough will reimburse the Police Department for said purchase.

- B. Consideration to approve renewing the two year Traffic Signal Maintenance Contract with Signal Service, Inc. for the yearly contract amount of \$3,100.00.

Motion made by _____, seconded by _____, to approve renewing the two year Traffic Signal Maintenance Contract with Signal Service, Inc. for the yearly contract amount of \$3,100.00.

18. Public Comments – New Business & Non-Agenda items:

19. Ratification of Bills Payable:

A. Approval of Warrant List #240618

Motion made by _____, seconded by _____, to approve the Warrant List #240618 as presented.

20. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

NEXT COUNCIL WORK SESSION/SPECIAL MEETING: Monday, June 24, 2024 at 7 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, July 2, 2024 at 7:15 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, July 1, 2024 at 5 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, June 26, 2024 at 5 PM to be held in person at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, July 9, 2024 at 5 PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.