

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, MAY 7, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on May 7, 2024 starting at _____, prior to the start of the Council Meeting.
3. **Minutes of April 16, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the April 16, 2024 Council Regular Meeting Minutes.
4. **Minutes of April 24, 2024, Council Special Business Meeting:**
Motion made by _____, seconded by _____, to approve the April 24, 2024 Council Special Business Meeting Minutes.
5. **Public Comments – Agenda items:**
6. **Stroud Region Open Space and Recreation Commission (SROSC):**
7. **Engineer’s Action Items:**
 - A. **Water System Monitoring:**
 - i. Consideration to accept the proposal for lab sampling and testing for State and Federal PFAS monitoring requirements for four (4) Quarters commencing in the 2nd Quarter of 2024 from _____, in the amount not to exceed \$19,000.00(including collection of sampling costs), as recommended by the Borough Engineer and Environmental Counsel.

Motion made by _____, seconded by _____, to accept the proposal for lab sampling and testing for State and Federal PFAS monitoring requirements for four (4) Quarters commencing in the 2nd Quarter of 2024 from _____, in the amount not to exceed \$19,000.00(including collection of sampling costs), as recommended by the Borough Engineer and Environmental Counsel.
8. **Reports:**
 - A. **Public Works Report:** distributed via email
Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes.
 - B. **Zoning Report:** distributed via email
Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes.

C. **Finance Report:** distributed via email

Motion made by _____, seconded by _____, to approve the unaudited Finance Report as distributed and attach to the minutes.

9. **Committees:**

A. Operations Committee:

B. Zoning and Planning Committee:

C. Community Relations Committee: Reminder about classroom visit on Friday, May 10 around 9:30AM

10. **Correspondence:**

A. Economic Outlook Summit – May 17, 2024

11. **Mayor Victor Brozusky:**

12. **Council Members:**

A. Carrie Panepinto

B. Paul Shemansky

C. Edmund Freeborn

D. Jane Gagliardo

E. Erika Huber

F. Sonia Wolbert

G. Solicitor's Report

13. **Manager's Report:**

A. Consideration to ratify the Collective Bargaining Unit Memorandum of Agreement (MOA) with an effective date of April 23, 2024.

Motion made by _____, seconded by _____, to ratify the Collective Bargaining Unit Memorandum of Agreement (MOA) with an effective date of April 23, 2024.

B. Consideration to approve the hiring of Layla Richard as the Finance Director at an annual salary of \$100,000.00, starting on Wednesday, May 22, 2024.

Motion made by _____, seconded by _____, to approve the hiring of Layla Richard as the Finance Director at an annual salary of \$100,000.00, starting on Wednesday, May 22, 2024.

C. Consideration to approve to advertise for the Administrative Assistant open position, not to exceed \$400.00.

Motion made by _____, seconded by _____, to approve to advertise for the Administrative Assistant open position, not to exceed \$400.00.

- D. Consideration to authorize the Solicitor and Manager to work with Borough of Delaware Water Gap and Borough of Stroudsburg to amend the existing Intergovernmental Cooperation Agreement for a Joint Board of Appeals (Resolution 9-2023) to add Borough of Delaware Water Gap.

Motion made by _____, seconded by _____, to authorize the Solicitor and Manager to work with Borough of Delaware Water Gap and Borough of Stroudsburg to amend the existing Intergovernmental Cooperation Agreement for a Joint Board of Appeals (Resolution 9-2023) to add Borough of Delaware Water Gap.

- E. Consideration to approve to increase the Borough's current liability insurance limit from \$3,000,000 to \$5,000,000 for an additional \$1,274.00.

Motion made by _____, seconded by _____, to approve to increase the Borough's current liability insurance limit from \$3,000,000 to \$5,000,000 for an additional \$1,274.00.

- F. Consideration to ratify signing a support letter from Borough Council to Representative Matt Cartwright for East Stroudsburg University's (ESU) Energy Efficiency Project.

Motion made by _____, seconded by _____, to ratify signing a support letter from Borough Council to Representative Matt Cartwright for East Stroudsburg University's (ESU) Energy Efficiency Project.

- G. Consideration to approve a request from the Monroe County Housing Authority for 30 discounted Family Pool Passes for the Dansbury Pool at the discounted rate of \$125.00 vs. the regular rate of \$250.00.

Motion made by _____, seconded by _____, to approve the request from the Monroe County Housing Authority for 30 discounted Family Pool Passes for the Dansbury Pool at the discounted rate of \$125.00 vs. the regular rate of \$250.00.

- H. Consideration to approve Saint Matthew Catholic Church's request to host the Walk of Faith Multicultural Integration on Sunday, June 2, 2024 from 1PM-2PM for approximately 100 people.

Motion made by _____, seconded by _____, to approve Saint Matthew Catholic Church's request to host the Walk of Faith Multicultural Integration on Sunday, June 2, 2024 from 1PM-2PM for approximately 100 people.

- I. Consideration to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$4,713.24.

Motion made by _____, seconded by _____, to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$4,713.24.

14. Public Comments – New Business & Non-Agenda items:

15. Ratification of Bills Payable:

- A. Approval of Warrant List #240507

Motion made by _____, seconded by _____, to approve the Warrant List #240507 as presented.

16. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

NEXT COUNCIL WORK SESSION/SPECIAL MEETING: Monday, June 24, 2024 at 7PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, May 21, 2024 at 7:15PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, May 20, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, May 15, 2024 at 5PM to be held in person at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, May 14, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.