

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, MARCH 5, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on March 5, 2024 starting at ____, prior to the start of the Council Meeting.
3. **Minutes of February 20, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the February 20, 2024 Council Regular Meeting Minutes.
4. **Minutes of February 26, 2024, Council Work Session/Special Meeting:**
Motion made by _____, seconded by _____, to approve the February 26, 2024 Council Work Session/Special Meeting Minutes.
5. **Public Comments – Agenda items:**
6. **Stroud Region Open Space and Recreation Commission (SROSC):**
 - A. Consideration to approve to sponsor the Stroud Greenway Soiree, a fundraising dinner that kicks off the Friends campaign to create an endowment for the sustainable future of our park system.
 - B. Consideration to approve the Levee Loop Trail Run and Walk on Saturday, June 1, 2024.
 - C. Consideration to approve the Friends of Terra Greens request for assistance to help transport top dressing for the Terra Greens Golf Course.
7. **Engineer’s Report:** distributed via email
 - A. **2023/2024 Joint Municipal Landfills Monitoring**
 - i. In accordance with the Engineer’s recommendation of February 26, 2024, it is proposed that the Borough adopt a motion to approve and accept the lowest quote from Eurofins Environment Testing Philadelphia, LLC (EETP) in the amount of \$10,376.00, contingent upon the approval of the Borough of Stroudsburg and the Township of Stroud to share in the cost of this lab sampling and testing (at a 1/3 share each).

Motion made by _____, seconded by _____, to approve and accept the lowest quote from Eurofins Environment Testing Philadelphia, LLC (EETP) in the amount of \$10,376.00, contingent upon the approval of the Borough

of Stroudsburg and the Township of Stroud to share in the cost of this lab sampling and testing (at a 1/3 share each).

B. Dunkin Revised Land Development Plan

- i. Consider a motion to authorize the RKR Hess to review, and when acceptable, execute and submit a PennDOT Highway Occupancy Permit for a change to the existing crosswalk across S.R. 209 providing access from the Dunkin site to the East Stroudsburg Area School District Property contingent upon Dunkin being responsible for all costs incurred by the Borough with regard to the PennDOT HOP review, approval, and submission, and thereafter an agreement that Dunkin will reimburse the Borough for line striping the crosswalk as needed but no longer than five-year intervals.

Motion made by _____, seconded by _____, to authorize the RKR Hess to review, and when acceptable, execute and submit a PennDOT Highway Occupancy Permit for a change to the existing crosswalk across S.R. 209 providing access from the Dunkin site to the East Stroudsburg Area School District Property contingent upon Dunkin being responsible for all costs incurred by the Borough with regard to the PennDOT HOP review, approval, and submission, and thereafter an agreement that Dunkin will reimburse the Borough for line striping the crosswalk as needed but no longer than five-year intervals.

C. Water System Compliance

- i. Consider a motion to accept the proposal for lab sampling and testing for State and Federal PFAS monitoring requirements for four (4) Quarters commencing April 1, 2024 from _____, in an amount not to exceed \$_____, as recommended by the Borough Engineer and Environmental Counsel.

Motion made by _____, seconded by _____, to accept the proposal for lab sampling and testing for State and Federal PFAS monitoring requirements for four (4) Quarters commencing April 1, 2024 from _____, in an amount not to exceed \$_____, as recommended by the Borough Engineer and Environmental Counsel.

D. PennDOT King St. Bridge Replacement – Utility Impacts

- i. Consideration of a motion to execute the Utility Relocation Reimbursement Agreement with PennDOT for the SR 2015 Section PM 6 (King Street) Bridge Superstructure Replacement Project, contingent upon receipt and favorable review of the Agreement by the Borough Engineer, Solicitor and Manager.

Motion made by _____, seconded by _____, to execute the Utility Relocation Reimbursement Agreement with PennDOT for the SR 2015 Section PM 6 (King Street) Bridge Superstructure Replacement Project, contingent upon receipt and favorable review of the Agreement by the Borough Engineer, Solicitor and Manager.

E. Perry Street and Pearl Street Paving and ADA Improvements Project

- i. Consider a motion to authorize Martha Robbin, CDBG Grants Administrator, to conduct an income survey of the residents within the Perry and Pearl Street Paving and ADA Improvements Project limits to determine eligibility of the project for CDBG funding.

Motion made by _____, seconded by _____, to authorize Martha Robbins, CDBG Grants Administrator, to conduct an income survey of the residents within the Perry and Pearl Street Paving and ADA Improvements Project limits to determine eligibility of the project for CDBG funding.

F. WTP and WWTP Chemical Bids

- i. Consider a motion to award the contract for the Water Filtration Plant Chemical Bid Item No. 9 – Polyaluminum Chloride, to the lowest responsive bidder, _____, in the amount of \$____per gallon, for an estimated extended cost of \$_____ for one year commencing March 1, 2024, as recommended by the Borough Engineer.

Motion made by _____, seconded by _____, to award the contract for the Water Filtration Plant Chemical Bid Item No. 9 – Polyaluminum Chloride, to the lowest responsive bidder, _____, in the amount of \$____per gallon, for an estimated extended cost of \$_____ for one year commencing March 1, 2024, as recommended by the Borough Engineer.

G. East Stroudsburg Dam Annual Inspection

- i. Consider a motion to authorize the Borough Engineer, RKR Hess, a Division of UTRS, Inc., to perform the 2024 Annual Inspection of the East Stroudsburg Dam and to submit the inspection report to PADEP, for a fixed fee of \$1,525.00.

Motion made by _____, seconded by _____, to authorize the Borough Engineer, RKR Hess, a Division of UTRS, Inc., to perform the 2024 Annual Inspection of the East Stroudsburg Dam and to submit the inspection report to PADEP, for a fixed fee of \$1,525.00.

8. Reports:

A. Public Works Report: distributed via email

Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: distributed via email

Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes.

C. Finance Report: distributed via email

Motion made by _____, seconded by _____, to approve the unaudited Finance Report as distributed and attach to the minutes.

9. Committees:

A. Operations Committee:

B. Zoning and Planning Committee:

C. Community Relations Committee:

10. Correspondence:

A. DEP: Development & Implementation of Municipal Recycling Programs Grants

11. Mayor Victor Brozusky:

12. Council Members:

- A. Carrie Panepinto
- B. Paul Shemansky
- C. Edmund Freeborn
- D. Jane Gagliardo
- E. Erika Huber
- F. Sonia Wolbert
- G. Solicitor's Report

13. Manager's Report:

- A. Consideration to approve the purchase of the budgeted mini excavator at CoStars pricing for \$66,770.

Motion made by _____, seconded by _____, to approve the purchase of the budgeted mini excavator at CoStars pricing for \$66,770.

- B. Consideration to ratify and execute the Obermayer Engagement Letter for assistance with the right-to-know request at the rate of \$425 an hour and a retainer of \$1,500.00.

Motion made by _____, seconded by _____, to ratify and execute the Obermayer Engagement Letter for assistance with the right-to-know request at the rate of \$425 an hour and a retainer of \$1,500.00.

- C. Consideration to authorize the purchase of a dump truck to replace a 2001 GMC Truck that is no longer serviceable. The Peterbilt Truck cost is \$245,679, which can be funded with eligible Highway Aid Funds and the expected delivery is in late 2024.

Motion made by _____, seconded by _____, to authorize the purchase of a dump truck to replace a 2001 GMC Truck that is no longer serviceable. The Peterbilt Truck cost is \$245,679, which can be funded with eligible Highway Aid Funds and the expected delivery is in late 2024.

- D. Consideration to authorize the lease/purchase of a street sweeper to replace a 2015 International Sweeper. The lease/purchase cost is \$55,370 per year over a seven (7) year period and the expected delivery is in 2025. This approval is subject to the approval of the lease agreement by the Solicitor.

Motion made by _____, seconded by _____, to authorize the lease/purchase of a street sweeper to replace a 2015 International Sweeper. The lease/purchase cost is \$55,370 per year over a seven (7) year period and the expected delivery is in 2025. This approval is subject to the approval of the lease agreement by the Solicitor.

- E. Consideration to approve the promotion of Justin Downey as Assistant Maintenance Foreman at an annual salary of \$61,936.00 starting on March 11, 2024.

Motion made by _____, seconded by _____, to approve the promotion of Justin Downey as Assistant Maintenance Foreman at an annual salary of \$61,936.00 starting on March 11, 2024.

- F. Consideration to advertise for a Public Hearing for the proposed Moving and Storage Ordinance #1402.

Motion made by _____, seconded by _____, to approve advertising for a Public Hearing for the proposed Moving and Storage Ordinance #1402.

- G. Consideration to advertise for a Public Hearing for the proposed Amended Table of Use Regulations Ordinance #1403.

Motion made by _____, seconded by _____, to approve advertising for a Public Hearing for the proposed Amended Table of Use Regulations Ordinance #1403.

14. Public Comments – New Business & Non-Agenda items:

15. Ratification of Bills Payable:

- A. Approval of Warrant List #240305

Motion made by _____, seconded by _____, to approve the Warrant List #240305 as presented.

16. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

NEXT COUNCIL WORK SESSION/SPECIAL MEETING: Monday, March 25, 2024 at 7PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, March 19, 2024 at 7:15PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, March 18, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, March 13, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, March 12, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.