

**MINUTES FOR THE REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
THURSDAY, FEBRUARY 8, 2024 – 7:15PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

**PRESENT IN PERSON:** Sonia Wolbert; Edmund Freeborn; Carrie Panepinto; Erika Huber via WebEx; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Solicitor John Prevoznik; Nate Oiler, Borough Engineer of RKR Hess, Jayme Naberezny, Borough Manager, and Assistant to Borough Manager, Danielle Decker.

**ABSENT:** No one.

Ms. Wolbert called the meeting to order at 7:23PM and lead in the Pledge of Allegiance.

**Report on Executive Session:** The Solicitor reported that an Executive Session was held on February 8, 2024, starting at 6:32PM, prior to the start of the Council Meeting. Ms. Wolbert, Ms. Panepinto, Mr. Freeborn, Ms. Huber attended virtually, Ms. Gagliardo, Mr. Shemansky, and Mayor Brozusky were all present. Union Matters involving union negotiations and strategies were discussed. Jayme Naberezny, Borough Manager joined at 7:12PM. Criminal for filing citations, a real estate matter at 214 Washington Street, and personnel matters involving recycling were discussed. Executive Session ended at approximately 7:24PM and no decisions were made during Executive Session.

**January 16, 2024 Council Regular Meeting Minutes:** A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to approve the January 16, 2024 Council Regular Meeting Minutes. The motion passed unanimously.

**January 22, 2024 Council Work Session/Special Business Meeting Minutes:** A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to approve the January 22, 2024 Council Work Session/Special Business Meeting Minutes. The motion passed unanimously.

**Public Comments – Agenda Items:** There were no public comments.

**Stroud Region Open Space and Recreation Commission (SROSC):** January 2024 reports were distributed via email. A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to accept the Stroud Region Open Space and Recreation Commission (SROSC) January 2024 reports that were distributed via email. Motion passed unanimously.

**Fire Chief's Report:** was a distributed via email. A motion was made by Mr. Freeborn and seconded by Mr. Shemansky to accept the Fire Chief's Report that was distributed via email. Motion passed unanimously.

**Engineer's Report:**

**Middle Dam Rehabilitation and New Water Supply Intake Line:** A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to approve Payment Application No. 25 in the amount of \$6,238.52 to Pioneer Construction Co., Inc. for work completed through December 31, 2023, as recommended by the Engineer. There is no increase in Contract time associated with the approval of this Payment Application. The motion carried 4-0, with one abstention (Yea: Ms. Panepinto, Ms.

Gagliardo, Mr. Shemansky, Ms. Wolbert; Abstain: Mr. Freeborn, due to conflict of interest as his son is employed by the structural engineer to which the payment is being authorized).

**MS4 Stormwater Requirements:** A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to authorize RKR Hess to prepare the schematic design, construction budget and proposed easement document to present to the East Stroudsburg School District to obtain the authorizations needed to proceed with the detailed design and preparation of permit applications to perform stabilization of the stream bank to meet the goals of the East Stroudsburg Borough Pollution Reduction Plan (PRP) required for the MS4 permit. The cost of engineering services based on a time and expense basis at Borough rates shall not exceed \$6,000.00 for this portion of the design scope. Motion passed unanimously.

**2023 Joint Municipal Landfills Monitoring:** A motion was made by Ms. Gagliardo and seconded by Ms. Panepinto to authorize RKR Hess, a Division of UTRS, Inc. to proceed with the 2024 Joint Municipal Landfills Monitoring and Reporting at a cost not to exceed \$19,950.00, plus reimbursables, contingent upon the approval of Stroudsburg Borough and Stroud Township to share in 1/3 of these expenses each. This proposal amount is unchanged from the 2023 authorization. Motion passed unanimously.

**Moving and Storage Center Zoning Ordinance Amendment:** A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to approve a motion to move forward the updated Zoning Ordinance, Attachment 1, "Table of Use Regulations" and proposed ordinance to the East Stroudsburg Borough Planning Commission and the Monroe County Planning Commission for comment. Motion passed unanimously.

**Event Center Ordinance Zoning Ordinance Revision:** A motion was made by Mr. Shemansky and seconded by Ms. Gagliardo to forward the proposed zoning amendment for Event Centers to the East Stroudsburg Planning Commission and the Monroe County Planning Commission for review and comment. Motion passed unanimously.

**Commercial Residential Zoning District Zoning Ordinance (Prospect/Ridgeway):** A motion was made by Mr. Shemansky and seconded by Ms. Panepinto to approve advertising for a Zoning and Planning Committee (ZAP) Meeting on February 29, 2024 at 6PM. Motion passed unanimously.

**2021 (CDBG) East Broad Street Paving and ADA Ramp Project:** A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to authorize bidding for the East Broad Street Paving and ADA Ramp Project. Motion passed unanimously.

**Tidal Wave Auto Spa – 705 Milford Road Sewage Planning:** A motion was made by Mr. Shemansky and seconded by Ms. Panepinto to accept at the Applicant's request to withdraw the Land Development Application submitted to the Borough. Motion passed unanimously.

**Elm Street Paving:** A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to authorize bidding and post the advertisement of bids for the Elm Street Paving Project. Motion passed unanimously.

**REPORTS:**

**Public Works:** A motion was made by Mr. Freeborn and seconded by Mr. Shemansky to accept the Public Works Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

**Zoning Report:** A motion was made by Ms. Gagliardo and seconded by Ms. Panepinto to accept the Zoning Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

**Finance Report:** A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to accept the Finance Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

**Operations Committee:** Ms. Wolbert gave a brief synopsis on the last meeting. Ms. Wolbert items that were discussed during the meeting were open positions, meeting policy & procedures, interim manager prospects and advertising for the Borough Manager position.

**Zoning and Planning Committee (ZAP):** no meeting

**Community Relations Committee:** Ms. Panepinto gave a brief recap on the last meeting on the items the committee were currently working on. Some of the items discussed were doing the veteran's banners again, working on a social media policy, and since Savvy Citizen will no longer be utilized come March 2024, more advertising will take place upon East Stroudsburg Borough Facebook page.

**Correspondence:**

**FEMA Region 3 Levee – letter dated 2.7.24:** Ms. Wolbert announced she received a letter from FEMA stating they are in the first phase of updating the community's flood map and the levee mapping. Ms. Wolbert stated our Levee is certified one.

**Renaming of Sambo Creek – received emails:** Ms. Wolbert spoke about the emails that were received in regard to the renaming of Sambo Creek. Annette Akinson is the person spearheading the project and moving it forward at this time.

**Mayor Victor Brozusky:** nothing to report

**Carrie Panepinto:** Ms. Panepinto inquired about the paving of Kiwanis because she had a resident reach out to her in regard to it being done.

**Paul Shemansky:** Mr. Shemansky inquired if we are cold patching now, how the Code Red system notified residents, and the painting of the East Stroudsburg Borough sign that is right as you come over the inter-borough bridge.

**Ed Freeborn:** Mr. Freeborn inquired about parking tickets.

**Jane Gagliardo:** Ms. Gagliardo inquired about when Child at Play signs were going to be put on Willow Street and how does one go about signing up for Code Red.

**Erika Huber:** Ms. Huber asked about the trash that was not picked up for some residences due to the snow storm back in January.

**Sonia Wolbert:** Ms. Wolbert asked for parking tickets to be placed upon the next Operation Committee agenda. Ms. Wolbert gave a shout out to Rachel and John Moyer with a thank you for their help in helping the Borough acquire and purchase new AED machines for Borough facilities.

**Solicitor's Report:** Solicitor Prevoznik announced he received a Class B Opioid Claim from Ireland and asked if it is something that the Borough would like to join. A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to opt-in the Class B Opioid Claim. Motion passed unanimously.

**Manager's Report:**

A motion was made by Ms. Gagliardo and seconded by Mr. Freeborn to approve Resolution 5-2024 appointing the Borough Manager and Assistant to Borough Manager as the contacts for Berkheimer of Bangor, PA in regard to local tax information. Motion passed unanimously.

A motion as made by Mr. Freeborn and seconded by Ms. Panepinto to approve Distribution Assistant Job Description and advertising for position, not to exceed \$300.00. Motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to approve advertising for the Twin Boroughs Recycling Manager, not to exceed \$500.00. Mr. Freeborn rescinded his motion.

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to accept the resignation of the Recycling Manager with an effective date of March 7, 2024. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to approve advertising for Twin Boroughs Recycling Manager, not to exceed \$500.00. Motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$17,045.06. Mr. Freeborn rescinded his motion.

A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$17,045.06. The motion carried 4-0, with one abstention (Yea: Ms. Panepinto, Mr. Shemansky, Ms. Gagliardo, Ms. Wolbert; Abstain: Mr. Freeborn, due to conflict of interest as his son is employed by the structural engineer to which the payment is being authorized).

A motion was made by Ms. Huber and seconded by Ms. Panepinto to set and advertise the Zoning and Planning Committee Meeting schedule as the second Tuesday of each month at 5PM and the additional meeting on Tuesday, January 23, 2024 at 6:30PM in the Municipal Building and via the East Stroudsburg Borough's Facebook Page. Motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to approve advertising for an Assistant Maintenance Foreman, a Part-Time Recycling Laborer, and a Codes Officer, with no particular one exceeding \$400. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to approve advertising for bids for the supply of chemicals for the Public Water System and Wastewater Treatment Plant for up to a three-year period, commencing March 1, 2024. Motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Shemansky to approve any Council Members to attend or do virtually Pennsylvania State Association of Boroughs (PSAB) training for newly elected officials at a cost not to exceed \$150.00 per person. Motion passed unanimously.

**Public Comments – New Business & Non-Agenda Items:**

Steve Zimmerman of Ransberry Ave spoke about residential parking passes and the 2018 Ordinance that only allows 3 passes per residence. Mr. Zimmerman asked if the Ordinance could be changed due to the ward having a lot of college kids and houses being land locked.

Maggie Clare of North Courtland Street asked about additional speed limit signs being added to North Courtland Street from 2<sup>nd</sup> Street to the train tracks.

**Ratification of Bills Payable:** A motion was made by Mr. Freeborn and seconded by Ms. Gagliardo to approve the Warrant List #240208, as presented. Motion passed unanimously.

**Adjournment:**

A motion was made by Ms. Panepinto and seconded by Ms. Gagliardo to adjourn the meeting at 8:24PM. Motion passed unanimously.

**Consolidated Statement of Activity - Budget vs Actual  
January 31, 2024**

<u>Account # &amp; Title</u>	<u>Y-T-D 1/31/2024</u>	<u>Y-T-D 1/31/2023</u>	<u>Variance</u>	<u>%</u>	<u>Budget 1/31/2024</u>	<u>Variance</u>	<u>%</u>
<b>Revenues</b>							
<u>TAXES</u>							
301-1000 Property Tax-Current Year	0.00	0.00	0.00	0.00	2,594,555.00	(2,594,555.00)	1.00
301-2000 Property Tax-Prior Year	0.00	608.98	(608.98)	1.00	412.00	(412.00)	1.00
301-3000 Property Tax-Interim	0.00	0.00	0.00	0.00	248.00	(248.00)	1.00
301-4000 Property Tax - Delinquent	0.00	1,438.58	(1,438.58)	1.00	108,900.00	(108,900.00)	1.00
<b>TOTAL TAXES</b>	<b>0.00</b>	<b>2,047.56</b>	<b>(2,047.56)</b>	<b>1.00</b>	<b>2,704,115.00</b>	<b>(2,704,115.00)</b>	<b>1.00</b>
<u>ACT 511 TAXES</u>							
310-1000 Real Estate Transfer Tax	0.00	8,730.36	(8,730.36)	1.00	160,000.00	(160,000.00)	1.00
310-2000 Earned Income Tax	0.00	62,795.91	(62,795.91)	1.00	1,200,000.00	(1,200,000.00)	1.00
310-5000 Municipal Service Tax	0.00	14,488.17	(14,488.17)	1.00	350,000.00	(350,000.00)	1.00
<b>TOTAL ACT 511 TAXES</b>	<b>0.00</b>	<b>86,014.44</b>	<b>(86,014.44)</b>	<b>1.00</b>	<b>1,710,000.00</b>	<b>(1,710,000.00)</b>	<b>1.00</b>
<u>BUSINESS LICENSES/PERMITS</u>							
321-2000 Health/Restaurant Licenses	1,100.00	1,605.00	(505.00)	0.31	10,000.00	(8,900.00)	0.89
321-6100 Rental License	6,060.00	2,195.50	3,864.50	(1.76)	165,000.00	(158,940.00)	0.96
321-6110 Short-Term Rental Lic.	0.00	0.00	0.00	0.00	2,500.00	(2,500.00)	1.00
321-8000 Cable TV Franchise Tax	0.00	0.00	0.00	0.00	105,000.00	(105,000.00)	1.00
<b>TOTAL LICENSES/PERMITS</b>	<b>7,160.00</b>	<b>3,800.50</b>	<b>3,359.50</b>	<b>(0.88)</b>	<b>282,500.00</b>	<b>(275,340.00)</b>	<b>0.97</b>
<u>NON-BUSINESS PERMITS</u>							
322-8100 Event Permit Fee	0.00	0.00	0.00	0.00	1,500.00	(1,500.00)	1.00
322-8200 Street Opening Permits	0.00	500.00	(500.00)	1.00	9,000.00	(9,000.00)	1.00
322-9400 Misc Permits	22.50	25.00	(2.50)	0.10	10,000.00	(9,977.50)	1.00
<b>TOTAL NON-BUSINESS PERMITS</b>	<b>22.50</b>	<b>525.00</b>	<b>(502.50)</b>	<b>0.96</b>	<b>20,500.00</b>	<b>(20,477.50)</b>	<b>1.00</b>
<u>FINES</u>							
331-1100 Vehicle Code Violations	1,840.00	8,269.82	(6,429.82)	0.78	190,000.00	(188,160.00)	0.99
331-1200 Violation of Zoning Ord & Statutes	0.00	1,730.00	(1,730.00)	1.00	36,000.00	(36,000.00)	1.00
<b>TOTAL FINES</b>	<b>1,840.00</b>	<b>9,999.82</b>	<b>(8,159.82)</b>	<b>0.82</b>	<b>226,000.00</b>	<b>(224,160.00)</b>	<b>0.99</b>
<u>INTEREST</u>							
<b>TOTAL INTEREST</b>	<b>0.00</b>	<b>16,930.63</b>	<b>(16,930.63)</b>	<b>1.00</b>	<b>(5,710.00)</b>	<b>5,710.00</b>	<b>1.00</b>
<u>RENTS</u>							
342-4700 Borough Property Rental	0.00	0.00	0.00	0.00	100.00	(100.00)	1.00
342-5310 Royalties - Cell Tower	0.00	2,407.05	(2,407.05)	1.00	30,125.00	(30,125.00)	1.00
<b>TOTAL RENTS</b>	<b>0.00</b>	<b>2,407.05</b>	<b>(2,407.05)</b>	<b>1.00</b>	<b>30,225.00</b>	<b>(30,225.00)</b>	<b>1.00</b>
<u>STATE GRANT PROGRAM</u>							
354-1200 Performance Grant - Twin Boroughs	0.00	0.00	0.00	0.00	22,000.00	(22,000.00)	1.00
354-1260 American Recovery Funds	0.00	0.00	0.00	0.00	265,000.00	(265,000.00)	1.00
<b>TOTAL STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>287,000.00</b>	<b>(287,000.00)</b>	<b>1.00</b>
<u>STATE SHARED REVENUE</u>							
355-0020 Liquid Fuels	0.00	0.00	0.00	0.00	241,079.00	(241,079.00)	1.00
355-0030 Turnback Allocation	0.00	0.00	0.00	0.00	6,040.00	(6,040.00)	1.00
355-0100 Public Utility Realty/Bev Tax	0.00	1,250.00	(1,250.00)	1.00	3,875.00	(3,875.00)	1.00
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	0.00	0.00	0.00	1,355.00	(1,355.00)	1.00
355-0700 Foreign Fire Ins Premium Tax	0.00	0.00	0.00	0.00	46,750.00	(46,750.00)	1.00
<b>TOTAL STATE SHARED REVENUE</b>	<b>0.00</b>	<b>1,250.00</b>	<b>(1,250.00)</b>	<b>1.00</b>	<b>299,099.00</b>	<b>(299,099.00)</b>	<b>1.00</b>
<u>PMT IN LIEU OF TAXES</u>							
359-0010 Housing Authority PILOT	0.00	0.00	0.00	0.00	5,500.00	(5,500.00)	1.00
<b>TOTAL PILOT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>(5,500.00)</b>	<b>1.00</b>
<u>GENERAL GOVERNMENT</u>							
361-1110 Closing Report Fee	397.00	609.00	(212.00)	0.35	12,500.00	(12,103.00)	0.97
361-3300 Permits - Zoning - Gen Government	0.00	2,671.83	(2,671.83)	1.00	200,000.00	(200,000.00)	1.00
361-3400 Zoning Plan Review	0.00	0.00	0.00	0.00	22,500.00	(22,500.00)	1.00
361-5000 Codes Office Supplies	0.00	0.00	0.00	0.00	15.00	(15.00)	1.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>397.00</b>	<b>3,280.83</b>	<b>(2,883.83)</b>	<b>0.88</b>	<b>235,015.00</b>	<b>(234,618.00)</b>	<b>1.00</b>
<u>PUBLIC SAFETY</u>							
362-4710 Rental Unit Reinspection Fees	0.00	0.00	0.00	0.00	500.00	(500.00)	1.00
<b>TOTAL PUBLIC SAFETY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>(500.00)</b>	<b>1.00</b>

HIGHWAYS & STREETS

363-2100 Meter Revenue	0.00	5,730.38	(5,730.38)	1.00	125,000.00	(125,000.00)	1.00
363-2200 Parking Permits	180.00	497.50	(317.50)	0.64	18,000.00	(17,820.00)	0.99
363-2210 Residential Parking Permit	630.00	10.00	620.00	(62.00)	525.00	105.00	(0.20)
363-2300 Meter Bags	0.00	0.00	0.00	0.00	850.00	(850.00)	1.00
363-5100 PennDOT Snow Removal	0.00	0.00	0.00	0.00	20,582.00	(20,582.00)	1.00
363-5200 Borough DPW Services	0.00	0.00	0.00	0.00	750.00	(750.00)	1.00
<b>TOTAL HIGHWAYS &amp; STREETS</b>	<b>810.00</b>	<b>6,237.88</b>	<b>(5,427.88)</b>	<b>0.87</b>	<b>165,707.00</b>	<b>(164,897.00)</b>	<b>1.00</b>

SANITATION

364-1200 Pretreatment Revenues	0.00	0.00	0.00	0.00	(8,000.00)	8,000.00	1.00
364-2010 Sewer Rents	0.00	0.00	0.00	0.00	(1,690,000.00)	1,690,000.00	1.00
364-2020 Lien Sewer Rents	0.00	0.00	0.00	0.00	(8,500.00)	8,500.00	1.00
364-3010 Solid Waste User Fees	949,134.20	932,406.46	16,727.74	(0.02)	1,038,695.00	(89,560.80)	0.09
364-3020 Solid Waste Fees Prior/Delinquent	(41.69)	0.00	(41.69)	0.00	15,500.00	(15,541.69)	1.00
364-3030 Solid Waste - Bulk items and tags	1,149.45	2,503.50	(1,354.05)	0.54	15,500.00	(14,350.55)	0.93
364-3150 Lien Rents Solid Waste	0.00	0.00	0.00	0.00	1,500.00	(1,500.00)	1.00
364-3160 Garbage Lien Interest	764.27	607.68	156.59	(0.26)	8,500.00	(7,735.73)	0.91
364-6010 Stroud SA Rentals	0.00	0.00	0.00	0.00	(32,500.00)	32,500.00	1.00
364-7010 Smithfield SA Rentals	0.00	0.00	0.00	0.00	(145,000.00)	145,000.00	1.00
364-9000 EDU Connection Fees	0.00	0.00	0.00	0.00	(63,522.00)	63,522.00	1.00
364-9100 Smithfield EDU Fees	0.00	0.00	0.00	0.00	(17,500.00)	17,500.00	1.00
364-9200 Penalties	0.00	12,375.46	(12,375.46)	1.00	(45,000.00)	45,000.00	1.00
<b>TOTAL SANITATION</b>	<b>951,006.23</b>	<b>947,893.10</b>	<b>3,113.13</b>	<b>0.00</b>	<b>(930,327.00)</b>	<b>1,881,333.23</b>	<b>2.02</b>

GOLF

PMT FROM WATER CO

378-2100 Water Rents	0.00	760.00	(760.00)	1.00	0.00	0.00	0.00
378-2120 Lien Costs & Interest	343.39	294.65	48.74	(0.17)	0.00	343.39	0.00
378-9200 Penalties	0.00	14,016.69	(14,016.69)	1.00	0.00	0.00	0.00
378-9400 Water Dept. Services	0.00	125.00	(125.00)	1.00	0.00	0.00	0.00
<b>TOTAL PMT FROM WATER CO</b>	<b>343.39</b>	<b>15,196.34</b>	<b>(14,852.95)</b>	<b>0.98</b>	<b>0.00</b>	<b>343.39</b>	<b>0.00</b>

MISCELLANEOUS REVENUES

380-1000 Stroudsburg Share- TB Employee	0.00	0.00	0.00	0.00	17,992.00	(17,992.00)	1.00
380-1010 Emp Cont Hlth Insr	1,079.31	2,016.06	(936.75)	0.46	(138.00)	1,217.31	8.82
380-1070 Miscellaneous Income	0.00	18.90	(18.90)	1.00	550.00	(550.00)	1.00
380-5100 Shopping Cart Fees	90.00	0.00	90.00	0.00	5,500.00	(5,410.00)	0.98
<b>TOTAL MISC. REVENUES</b>	<b>1,169.31</b>	<b>2,034.96</b>	<b>(865.65)</b>	<b>0.43</b>	<b>23,904.00</b>	<b>(22,734.69)</b>	<b>0.95</b>

CONTR. FROM PRIVATE

SALE OF ASSETS

391-0020 Damage to Borough Property	0.00	99.87	(99.87)	1.00	15,000.00	(15,000.00)	1.00
<b>TOTAL SALE OF ASSETS</b>	<b>0.00</b>	<b>99.87</b>	<b>(99.87)</b>	<b>1.00</b>	<b>15,000.00</b>	<b>(15,000.00)</b>	<b>1.00</b>

TRANSFERS

392-0080 Transfer from Sewer Fund	0.00	0.00	0.00	0.00	(1,000,000.00)	1,000,000.00	1.00
392-0081 Trans From Sewer Investor	0.00	0.00	0.00	0.00	(1,000,000.00)	1,000,000.00	1.00
392-0350 Transfer from Highway Aid Fund Res	0.00	0.00	0.00	0.00	84,900.00	(84,900.00)	1.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,915,100.00)</b>	<b>1,915,100.00</b>	<b>1.00</b>

CAPITAL PROCEEDS

393-1200 Subsidy Payments	0.00	74,499.93	(74,499.93)	1.00	0.00	0.00	0.00
<b>TOTAL CAPITAL PROCEEDS</b>	<b>0.00</b>	<b>74,499.93</b>	<b>(74,499.93)</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

DIVIDENDS

395-2000 Dividends Received - General Liability	0.00	0.00	0.00	0.00	18,000.00	(18,000.00)	1.00
395-3000 Dividends Received - Health Insurance	0.00	0.00	0.00	0.00	36,000.00	(36,000.00)	1.00
<b>TOTAL DIVIDENDS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>54,000.00</b>	<b>(54,000.00)</b>	<b>1.00</b>
<b>Total Revenues</b>	<b>962,748.43</b>	<b>1,172,217.91</b>	<b>(209,469.48)</b>	<b>0.18</b>	<b>3,207,928.00</b>	<b>(2,245,179.57)</b>	<b>0.70</b>

**Expenses**

LEGISLATIVE

400-1100 Council Salary	0.00	1,249.99	1,249.99	1.00	19,712.00	19,712.00	1.00
400-1120 Mayor Salary	0.00	416.67	416.67	1.00	5,000.00	5,000.00	1.00
400-1610 FICA - Legislative	0.00	47.04	47.04	1.00	1,532.00	1,532.00	1.00
400-1630 Medicare - Legislative	0.00	11.71	11.71	1.00	358.00	358.00	1.00
400-3110 Training/Conferences	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
400-3210 Dues/Subscriptions	110.00	110.00	0.00	0.00	5,625.00	5,515.00	0.98

400-3310 Misc/Travel	0.00	0.00	0.00	0.00	375.00	375.00	1.00
<b>TOTAL LEGISLATIVE</b>	<b>110.00</b>	<b>1,835.41</b>	<b>1,725.41</b>	<b>0.94</b>	<b>34,102.00</b>	<b>33,992.00</b>	<b>1.00</b>
<u>GENERAL GOVERNMENT</u>							
401-1210 Manager Salary	0.00	10,514.96	10,514.96	1.00	103,980.00	103,980.00	1.00
401-1220 Director-Public Works	0.00	0.00	0.00	0.00	79,345.00	79,345.00	1.00
401-1400 Admin Staff Salary	0.00	(4,058.29)	(4,058.29)	1.00	170,625.00	170,625.00	1.00
401-1410 Utility Billing Coordinator	0.00	6,760.00	6,760.00	1.00	32,668.00	32,668.00	1.00
401-1610 FICA - Admin	0.00	810.01	810.01	1.00	21,187.00	21,187.00	1.00
401-1630 Medicare - Admin	0.00	222.31	222.31	1.00	4,955.00	4,955.00	1.00
401-1830 Admin - Overtime	0.00	0.00	0.00	0.00	938.00	938.00	1.00
401-2100 Office Supplies - Administration	44.19	12.50	(31.69)	(2.54)	5,000.00	4,955.81	0.99
401-2130 Office Equipment/Furniture	162.78	162.78	0.00	0.00	625.00	462.22	0.74
401-2140 IT Expenses	0.00	1,749.00	1,749.00	1.00	10,313.00	10,313.00	1.00
401-2150 Computer Equipment/Supplies-Gen Government	639.77	196.92	(442.85)	(2.25)	6,250.00	5,610.23	0.90
401-2160 Equipment Maintenance	114.70	0.00	(114.70)	0.00	1,719.00	1,604.30	0.93
401-2300 Vehicle Expense	0.00	0.00	0.00	0.00	938.00	938.00	1.00
401-3110 Data Storage software	0.00	5,610.00	5,610.00	1.00	5,313.00	5,313.00	1.00
401-3210 Telephone - Gen Government	252.96	528.73	275.77	0.52	5,406.00	5,153.04	0.95
401-3250 Postage - Payroll Processing Fee	0.00	813.34	813.34	1.00	11,563.00	11,563.00	1.00
401-3310 Travel- Gen Government	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
401-3400 Advertising/Printing - Gen Government	0.00	0.00	0.00	0.00	3,438.00	3,438.00	1.00
401-4200 Association Dues/Subscriptions	85.00	4,852.08	4,767.08	0.98	7,813.00	7,728.00	0.99
401-4600 Training/Conference - General Government	0.00	0.00	0.00	0.00	1,563.00	1,563.00	1.00
401-7200 CIP - New Car	0.00	0.00	0.00	0.00	13,875.00	13,875.00	1.00
<b>TOTAL GENERAL GOVT</b>	<b>1,299.40</b>	<b>28,174.34</b>	<b>26,874.94</b>	<b>0.95</b>	<b>489,514.00</b>	<b>488,214.60</b>	<b>1.00</b>
<u>FINANCIAL ADMINISTRATION</u>							
402-3100 Trustee Chg Bond Payment	0.00	2,486.00	2,486.00	1.00	2,438.00	2,438.00	1.00
402-3110 Audit Services	0.00	0.00	0.00	0.00	30,256.00	30,256.00	1.00
402-3120 Accounting Services	0.00	0.00	0.00	0.00	3,250.00	3,250.00	1.00
402-3160 Billing Software	1,360.85	1,243.81	(117.04)	(0.09)	11,250.00	9,889.15	0.88
402-3170 Accounting Software	0.00	1,776.00	1,776.00	1.00	6,900.00	6,900.00	1.00
402-3210 Credit Card Fees	0.00	1,169.22	1,169.22	1.00	17,100.00	17,100.00	1.00
<b>TOTAL FINANCIAL ADMIN</b>	<b>1,360.85</b>	<b>6,675.03</b>	<b>5,314.18</b>	<b>0.80</b>	<b>71,194.00</b>	<b>69,833.15</b>	<b>0.98</b>
<u>TAX COLLECTION</u>							
403-1140 Salary of Tax Collector	0.00	316.00	316.00	1.00	4,403.00	4,403.00	1.00
403-1610 FICA	0.00	39.20	39.20	1.00	273.00	273.00	1.00
403-1630 Medicare	0.00	9.10	9.10	1.00	63.00	63.00	1.00
403-2100 Materials & Supplies	250.53	0.00	(250.53)	0.00	2,541.00	2,290.47	0.90
403-3150 Commissions Del. RE Taxes	0.00	71.93	71.93	1.00	2,541.00	2,541.00	1.00
403-3170 Commission Local Ser. Tax	0.00	183.43	183.43	1.00	4,500.00	4,500.00	1.00
403-3180 Commission Earned Income Tax	0.00	911.31	911.31	1.00	15,500.00	15,500.00	1.00
403-3190 Commission Deed Transfer Tax	0.00	174.61	174.61	1.00	1,500.00	1,500.00	1.00
<b>TOTAL TAX COLLECTION</b>	<b>250.53</b>	<b>1,705.58</b>	<b>1,455.05</b>	<b>0.85</b>	<b>31,321.00</b>	<b>31,070.47</b>	<b>0.99</b>
<u>LEGAL SERVICES</u>							
404-3140 Solicitor Retainer & Fees	0.00	480.00	480.00	1.00	100,000.00	100,000.00	1.00
404-3200 Legal Services - WWTP	0.00	0.00	0.00	0.00	32,500.00	32,500.00	1.00
<b>TOTAL LEGAL SERVICES</b>	<b>0.00</b>	<b>480.00</b>	<b>480.00</b>	<b>1.00</b>	<b>132,500.00</b>	<b>132,500.00</b>	<b>1.00</b>
<u>ENGINEERING</u>							
408-3130 Engineering	0.00	(7,578.69)	(7,578.69)	1.00	50,625.00	50,625.00	1.00
<b>TOTAL ENGINEERING</b>	<b>0.00</b>	<b>(7,578.69)</b>	<b>(7,578.69)</b>	<b>1.00</b>	<b>50,625.00</b>	<b>50,625.00</b>	<b>1.00</b>
<u>MUNICIPAL BUILDINGS (70/15/15)</u>							
409-2360 Materials & Supplies - Mun Bldg	0.00	0.00	0.00	0.00	725.00	725.00	1.00
409-3610 Electricity-Mun. Bldg.	0.00	1,477.04	1,477.04	1.00	7,359.00	7,359.00	1.00
409-3620 Electric Annex	0.00	173.01	173.01	1.00	1,813.00	1,813.00	1.00
409-3640 Gas (heat) - Annex	0.00	0.00	0.00	0.00	1,632.00	1,632.00	1.00
409-3730 Maintenance & Repair Annex	0.00	3,214.00	3,214.00	1.00	2,538.00	2,538.00	1.00
409-3740 Maintenance & Repairs	235.26	1,523.82	1,288.56	0.85	1,813.00	1,577.74	0.87
<b>TOTAL MUNICIPAL BUILDING</b>	<b>235.26</b>	<b>6,387.87</b>	<b>6,152.61</b>	<b>0.96</b>	<b>15,880.00</b>	<b>15,644.74</b>	<b>0.99</b>
<u>POLICE DEPARTMENT</u>							
410-7600 SARP Regional Costs	245,318.50	236,709.67	(8,608.83)	(0.04)	2,840,516.00	2,595,197.50	0.91
<b>TOTAL POLICE</b>	<b>245,318.50</b>	<b>236,709.67</b>	<b>(8,608.83)</b>	<b>(0.04)</b>	<b>2,840,516.00</b>	<b>2,595,197.50</b>	<b>0.91</b>
<u>FIRE DEPARTMENT</u>							
411-2100 Auxiliary Donation - Fire Dept	0.00	0.00	0.00	0.00	15,000.00	15,000.00	1.00
411-2500 Vehicle Maint/Supplies- Fire Dept	0.00	0.00	0.00	0.00	7,500.00	7,500.00	1.00
411-2600 Small Tools/ Equipment	0.00	0.00	0.00	0.00	5,500.00	5,500.00	1.00

411-3210 Telephone - Fire Dept	32.26	253.14	220.88	0.87	2,500.00	2,467.74	0.99
411-3270 Radio Maintenance	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
411-3620 Electricity	0.00	355.89	355.89	1.00	11,500.00	11,500.00	1.00
411-3630 Gas (heat)	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
411-3730 Equipment Testing	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
411-4200 Building Maintenance- Fire Dept	0.00	0.00	0.00	0.00	28,500.00	28,500.00	1.00
411-4600 Contracted Services	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
411-5300 Contribution	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
411-7400 Pumper Lease	1,840.27	3,680.54	1,840.27	0.50	23,924.00	22,083.73	0.92
<b>TOTAL FIRE DEPARTMENT</b>	<b>1,872.53</b>	<b>4,289.57</b>	<b>2,417.04</b>	<b>0.56</b>	<b>122,924.00</b>	<b>121,051.47</b>	<b>0.98</b>
<b>CODE ENFORCEMENT</b>							
413-1220 Code Enforcement Office Salary	0.00	787.50	787.50	1.00	30,240.00	30,240.00	1.00
413-1400 Staff Salary	0.00	3,000.00	3,000.00	1.00	126,750.00	126,750.00	1.00
413-1610 FICA - Code Enforcement	0.00	334.71	334.71	1.00	9,826.00	9,826.00	1.00
413-1630 Medicare - Code Enforcement	0.00	78.09	78.09	1.00	2,298.00	2,298.00	1.00
413-1830 Overtime	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
413-2100 Materials & Supplies - Codes	0.00	0.00	0.00	0.00	1,250.00	1,250.00	1.00
413-2150 Computer Equipment/Supplies-Code Enforcement	0.00	0.00	0.00	0.00	4,500.00	4,500.00	1.00
413-2300 Vehicle Operation - Code Enforcement	0.00	0.00	0.00	0.00	750.00	750.00	1.00
413-2500 Vehicle Maintenance	0.00	0.00	0.00	0.00	750.00	750.00	1.00
413-3150 Software License	0.00	0.00	0.00	0.00	8,000.00	8,000.00	1.00
413-3400 Advertising Expense	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
413-4200 Assoc. Dues/Subscriptions	349.02	0.00	(349.02)	0.00	750.00	400.98	0.53
413-4600 Training/Conference Expense	0.00	0.00	0.00	0.00	500.00	500.00	1.00
413-7400 CAP Purchase	0.00	0.00	0.00	0.00	18,500.00	18,500.00	1.00
<b>TOTAL CODE ENFORCEMENT</b>	<b>349.02</b>	<b>4,200.30</b>	<b>3,851.28</b>	<b>0.92</b>	<b>208,114.00</b>	<b>207,764.98</b>	<b>1.00</b>
<b>PLANNING/ZONING</b>							
414-3140 Legal Services - Planning/Zoning	0.00	0.00	0.00	0.00	5,500.00	5,500.00	1.00
414-4500 Contracted Permitting	0.00	0.00	0.00	0.00	150,000.00	150,000.00	1.00
<b>TOTAL PLANNING/ZONING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>155,500.00</b>	<b>155,500.00</b>	<b>1.00</b>
<b>EMERGENCY SERVICES</b>							
415-5300 Control Center Payment	6,232.29	5,326.75	(905.54)	(0.17)	63,921.00	57,688.71	0.90
<b>TOTAL EMERGENCY SERVICES</b>	<b>6,232.29</b>	<b>5,326.75</b>	<b>(905.54)</b>	<b>(0.17)</b>	<b>63,921.00</b>	<b>57,688.71</b>	<b>0.90</b>
<b>COVID 19 EXPENSES</b>							
<b>HEALTH DEPARTMENT</b>							
421-1220 Salaries & Wages-Health	0.00	441.87	441.87	1.00	13,724.00	13,724.00	1.00
421-1610 FICA - Health Dept	0.00	19.77	19.77	1.00	851.00	851.00	1.00
421-1630 Medicare - Health Dept	0.00	11.63	11.63	1.00	199.00	199.00	1.00
421-2100 Supplies	0.00	0.00	0.00	0.00	150.00	150.00	1.00
421-2150 Computer Equipment/Supplies (70/30)	0.00	0.00	0.00	0.00	50.00	50.00	1.00
<b>TOTAL HEALTH DEPARTMENT</b>	<b>0.00</b>	<b>473.27</b>	<b>473.27</b>	<b>1.00</b>	<b>14,974.00</b>	<b>14,974.00</b>	<b>1.00</b>
<b>SANITATION (RECYCLING)</b>							
426-1400 Recycling Staff Salaries	0.00	3,298.80	3,298.80	1.00	114,222.00	114,222.00	1.00
426-1610 FICA - Sanitation/Recycling	0.00	304.92	304.92	1.00	7,082.00	7,082.00	1.00
426-1630 Medicare - Sanitation/Recycling	0.00	71.11	71.11	1.00	1,656.00	1,656.00	1.00
426-1830 Overtime	0.00	0.00	0.00	0.00	500.00	500.00	1.00
426-2270 Supplies	0.00	0.00	0.00	0.00	1,250.00	1,250.00	1.00
426-2500 Recycling Grant to Twin Boros	0.00	0.00	0.00	0.00	22,000.00	22,000.00	1.00
426-4600 Conferences/Training	0.00	0.00	0.00	0.00	500.00	500.00	1.00
<b>TOTAL SANITATION</b>	<b>0.00</b>	<b>3,674.83</b>	<b>3,674.83</b>	<b>1.00</b>	<b>147,210.00</b>	<b>147,210.00</b>	<b>1.00</b>
<b>SOLID WASTE</b>							
427-3130 Landfill-Engineering Ser.	0.00	0.00	0.00	0.00	8,500.00	8,500.00	1.00
427-4700 Refuse Coll/Disp Contract	75,031.53	65,879.68	(9,151.85)	(0.14)	989,576.00	914,544.47	0.92
427-4710 WM Trash Bags	0.00	0.00	0.00	0.00	7,500.00	7,500.00	1.00
<b>TOTAL SOLID WASTE</b>	<b>75,031.53</b>	<b>65,879.68</b>	<b>(9,151.85)</b>	<b>(0.14)</b>	<b>1,005,576.00</b>	<b>930,544.47</b>	<b>0.93</b>
<b>SANITARY SEWER</b>							
429-1400 Sewer Staff Salaries	0.00	8,087.20	8,087.20	1.00	243,948.00	243,948.00	1.00
429-1610 Social Security- Sewer Fund	0.00	393.23	393.23	1.00	15,202.00	15,202.00	1.00
429-1630 Medicare - Sanitary Sewer	0.00	25.11	25.11	1.00	3,555.00	3,555.00	1.00
429-1830 Sewer Overtime	0.00	98.70	98.70	1.00	1,250.00	1,250.00	1.00
429-2100 Office Supplies	0.00	647.00	647.00	1.00	850.00	850.00	1.00
429-2110 Chemicals	1,491.60	3,696.22	2,204.62	0.60	35,000.00	33,508.40	0.96
429-2150 Computer Equip & Supplies	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
429-2200 Materials & Supplies- WWTP	0.00	0.00	0.00	0.00	4,500.00	4,500.00	1.00
429-2300 Fuel Oil	0.00	0.00	0.00	0.00	18,500.00	18,500.00	1.00
429-2310 Vehicle Operation	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1.00



429-2380 Uniforms	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
429-2600 Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
429-3160 Laboratory Fees	661.50	895.25	233.75	0.26	58,500.00	57,838.50	0.99
429-3200 Telephone - Sewer	0.00	157.25	157.25	1.00	1,700.00	1,700.00	1.00
429-3610 Electric - Sewer	0.00	0.00	0.00	0.00	78,500.00	78,500.00	1.00
429-3700 Pump Station Maint & Repair	0.00	0.00	0.00	0.00	12,500.00	12,500.00	1.00
429-3710 WWTP Maint & Repairs	24,080.00	0.00	(24,080.00)	0.00	20,000.00	(4,080.00)	(0.20)
429-3720 Collection System Maintenance	0.00	0.00	0.00	0.00	10,500.00	10,500.00	1.00
429-3730 WWTP Building-Maint & Repair	966.04	955.04	(11.00)	(0.01)	96,000.00	95,033.96	0.99
429-3740 Equipment Maintenance Collections	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
429-4100 Sewer Backup Expenses	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
429-4200 Dues/Subscriptions-Sewer	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
429-4500 Contracted Line Maintenance	0.00	65.00	65.00	1.00	85,500.00	85,500.00	1.00
429-4600 Training - Sanitary Sewer	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
429-4700 Sludge Disposal	0.00	0.00	0.00	0.00	75,000.00	75,000.00	1.00
429-7400 Equipment Lease/Purchase	0.00	0.00	0.00	0.00	48,183.00	48,183.00	1.00
429-7410 Capital Improvements	0.00	0.00	0.00	0.00	20,000.00	20,000.00	1.00
429-7420 Capital Improvement Collection System	0.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	1.00
429-7430 Vehicle Purchase	0.00	0.00	0.00	0.00	48,000.00	48,000.00	1.00
<b>TOTAL COLLECTION SYSTEM</b>	<b>27,199.14</b>	<b>15,020.00</b>	<b>(12,179.14)</b>	<b>(0.81)</b>	<b>2,898,888.00</b>	<b>2,871,688.86</b>	<b>0.99</b>
<u>STREET DEPARTMENT (35/30/30/05)</u>							
430-1220 Salary - DPW Foreman	0.00	5,766.00	5,766.00	1.00	44,957.00	44,957.00	1.00
430-1300 Salaries & Wages - DPW	0.00	11,734.29	11,734.29	1.00	294,496.00	294,496.00	1.00
430-1610 FICA - Street Dept	0.00	904.83	904.83	1.00	21,659.00	21,659.00	1.00
430-1630 Medicare - Street Dept	0.00	244.55	244.55	1.00	5,065.00	5,065.00	1.00
430-1830 Street Department - Overtime	0.00	74.55	74.55	1.00	9,882.00	9,882.00	1.00
430-2100 Office Supplies - Street Dept	12.52	53.16	40.64	0.76	159.00	146.48	0.92
430-2150 Computer Equipment/Supplies - Street Dept	0.00	0.00	0.00	0.00	957.00	957.00	1.00
430-2160 Office Equip Maint/Repair - Street Dept	0.00	0.00	0.00	0.00	159.00	159.00	1.00
430-2300 Vehicle Operation (fuel, oil, fluids)	143.27	0.00	(143.27)	0.00	30,600.00	30,456.73	1.00
430-2380 Uniforms & Clothing	1,113.00	0.00	(1,113.00)	0.00	1,913.00	800.00	0.42
430-2500 Vehicle Maint/Repair- Street Dept	1,042.97	1,268.44	225.47	0.18	9,882.00	8,839.03	0.89
430-2600 Minor Equipment	72.57	51.38	(21.19)	(0.41)	1,275.00	1,202.43	0.94
430-3150 Drug Testing	125.00	125.00	0.00	0.00	351.00	226.00	0.64
430-3210 Telephone - Street	0.00	109.85	109.85	1.00	797.00	797.00	1.00
430-3310 Travel	0.00	0.00	0.00	0.00	542.00	542.00	1.00
430-3610 Electricity -DPW Garage	0.00	0.00	0.00	0.00	1,275.00	1,275.00	1.00
430-3620 Gas Heat -DPW Garage	0.00	0.00	0.00	0.00	3,347.00	3,347.00	1.00
430-3730 Building Maintenance	0.00	0.00	0.00	0.00	6,375.00	6,375.00	1.00
430-3740 Equipment Maint & Repairs - Street Dept	2,289.85	932.30	(1,357.55)	(1.46)	11,794.00	9,504.15	0.81
430-4600 Training - Street	0.00	0.00	0.00	0.00	638.00	638.00	1.00
430-7400 Capital Improvements	0.00	0.00	0.00	0.00	133,875.00	133,875.00	1.00
430-7410 Equipment Lease Loader 50/25/25	0.00	0.00	0.00	0.00	20,494.00	20,494.00	1.00
430-7430 Equipment Backhoe	0.00	0.00	0.00	0.00	125,000.00	125,000.00	1.00
<b>TOTAL STREET DEPARTMENT</b>	<b>4,799.18</b>	<b>21,264.35</b>	<b>16,465.17</b>	<b>0.77</b>	<b>725,492.00</b>	<b>720,692.82</b>	<b>0.99</b>
<u>STREET CLEANING</u>							
431-3740 Machinery Maintenance/Supplies	0.00	0.00	0.00	0.00	5,500.00	5,500.00	1.00
<b>TOTAL STREET CLEANING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>1.00</b>
<u>SNOW &amp; ICE REMOVAL</u>							
432-2210 Snow & Ice Removal	154.54	928.50	773.96	0.83	55,000.00	54,845.46	1.00
432-4500 Contracted Snow Removal	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
<b>TOTAL SNOW/ICE REMOVAL</b>	<b>154.54</b>	<b>928.50</b>	<b>773.96</b>	<b>0.83</b>	<b>57,000.00</b>	<b>56,845.46</b>	<b>1.00</b>
<u>TRAFFIC SIGNS/SIGNALS</u>							
433-3610 Electricity-Signals	0.00	49.85	49.85	1.00	6,850.00	6,850.00	1.00
433-3720 Misc Supplies- Traffic Signals	0.00	0.00	0.00	0.00	5,500.00	5,500.00	1.00
<b>TOTAL TRAFFIC SIGNALS</b>	<b>0.00</b>	<b>49.85</b>	<b>49.85</b>	<b>1.00</b>	<b>12,350.00</b>	<b>12,350.00</b>	<b>1.00</b>
<u>STREET LIGHTING</u>							
434-3610 Electric-St. Lighting	0.00	0.00	0.00	0.00	70,290.00	70,290.00	1.00
434-3720 Street Light Repair	0.00	0.00	0.00	0.00	188.00	188.00	1.00
434-3730 Operations/Maintenance	0.00	0.00	0.00	0.00	750.00	750.00	1.00
<b>TOTAL STREET LIGHTING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71,228.00</b>	<b>71,228.00</b>	<b>1.00</b>
<u>STORM SEWERS &amp; DRAINS</u>							
436-2450 Materials & Supplies	0.00	0.00	0.00	0.00	8,500.00	8,500.00	1.00
436-3710 Storm Water Project MS4	0.00	0.00	0.00	0.00	175,000.00	175,000.00	1.00

<b>TOTAL STORM SEWER</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>183,500.00</b>	<b>183,500.00</b>	<b>1.00</b>
<b><u>STREET MAINTENANCE</u></b>							
438-2450 Materials & Supplies St Maintenance	427.18	0.00	(427.18)	0.00	15,500.00	15,072.82	0.97
438-3720 Street Paving	0.00	0.00	0.00	0.00	50,000.00	50,000.00	1.00
<b>TOTAL STREET MAINTENANCE</b>	<b>427.18</b>	<b>0.00</b>	<b>(427.18)</b>	<b>0.00</b>	<b>65,500.00</b>	<b>65,072.82</b>	<b>0.99</b>
<b><u>PARKING FACILITIES</u></b>							
445-0315 Software (UP Safety)	0.00	0.00	0.00	0.00	10,500.00	10,500.00	1.00
445-1300 Parking Enforcement Officer	0.00	1,200.00	1,200.00	1.00	81,796.00	81,796.00	1.00
445-1610 FICA - Parking	0.00	214.61	214.61	1.00	5,118.00	5,118.00	1.00
445-1630 Medicare - Parking	0.00	50.06	50.06	1.00	1,197.00	1,197.00	1.00
445-1830 Overtime	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-1910 Uniforms/Drug Test	69.60	0.00	(69.60)	0.00	850.00	780.40	0.92
445-2410 Vehicle Registration/Maintenance	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
445-2490 Meter Purchase- Parking Facilities	0.00	0.00	0.00	0.00	3,500.00	3,500.00	1.00
445-3130 Parking Permits Ect..	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
445-3250 Postage	0.00	0.00	0.00	0.00	500.00	500.00	1.00
445-3260 Radio	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-3400 Advertising/Printing-Parking Facilities	0.00	0.00	0.00	0.00	2,250.00	2,250.00	1.00
445-3710 Parking Lot Maintenance-Parking Facilities	0.00	0.00	0.00	0.00	250.00	250.00	1.00
445-3720 Meter Repair/Main Supplies	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-7400 Cap Purchase (New Car)	0.00	0.00	0.00	0.00	18,500.00	18,500.00	1.00
<b>TOTAL PARKING FACILITIES</b>	<b>69.60</b>	<b>1,464.67</b>	<b>1,395.07</b>	<b>0.95</b>	<b>130,711.00</b>	<b>130,641.40</b>	<b>1.00</b>
<b><u>FLOOD CONTROL</u></b>							
446-3130 Engineering Services	0.00	0.00	0.00	0.00	10,500.00	10,500.00	1.00
446-3710 Levee Maintenance	0.00	0.00	0.00	0.00	175,000.00	175,000.00	1.00
446-3730 Equipment Maintenance/Repair	0.00	0.00	0.00	0.00	750.00	750.00	1.00
<b>TOTAL FLOOD CONTROL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>186,250.00</b>	<b>186,250.00</b>	<b>1.00</b>
<b><u>WATER</u></b>							
448-1300 Water Staff Salaries	0.00	9,191.79	9,191.79	1.00	0.00	0.00	0.00
448-1610 FICA - Water	0.00	523.79	523.79	1.00	0.00	0.00	0.00
448-1630 Medicare - Water	0.00	116.42	116.42	1.00	0.00	0.00	0.00
448-1830 Water Overtime	0.00	186.64	186.64	1.00	0.00	0.00	0.00
448-2110 Chemicals - Water	913.00	0.00	(913.00)	0.00	0.00	(913.00)	0.00
448-2200 Materials & Supplies	269.74	708.90	439.16	0.62	0.00	(269.74)	0.00
448-2310 Vehicle Operation	41.98	0.00	(41.98)	0.00	0.00	(41.98)	0.00
448-3160 Laboratory Fees - Water	117.00	550.65	433.65	0.79	0.00	(117.00)	0.00
448-3200 Telephone- Water	0.00	227.39	227.39	1.00	0.00	0.00	0.00
448-3700 Well Maint & Repair	0.00	248.27	248.27	1.00	0.00	0.00	0.00
448-3720 Distribution System- Maint. & Repairs	1,011.65	0.00	(1,011.65)	0.00	0.00	(1,011.65)	0.00
448-3730 Building Maintenance	0.00	696.04	696.04	1.00	0.00	0.00	0.00
448-3740 WTP Maintenance & Repair	8,050.31	0.00	(8,050.31)	0.00	0.00	(8,050.31)	0.00
448-4200 Dues/Subscriptions - Water	0.00	255.00	255.00	1.00	0.00	0.00	0.00
<b>TOTAL WATER FACILITIES</b>	<b>10,403.68</b>	<b>12,704.89</b>	<b>2,301.21</b>	<b>0.18</b>	<b>0.00</b>	<b>(10,403.68)</b>	<b>0.00</b>
<b><u>RECREATION</u></b>							
452-2200 Operating Expenses	0.00	15.90	15.90	1.00	0.00	0.00	0.00
452-2602 Building Maintenance/Repair (Pool 67/33)	460.00	0.00	(460.00)	0.00	0.00	(460.00)	0.00
452-3612 Electricity (Pool)	0.00	218.72	218.72	1.00	0.00	0.00	0.00
452-4540 Stewardship Contribution	3,099.83	3,353.37	253.54	0.08	0.00	(3,099.83)	0.00
452-7400 CAP Parks	0.00	0.00	0.00	0.00	6,500.00	6,500.00	1.00
<b>TOTAL RECREATION</b>	<b>3,559.83</b>	<b>3,587.99</b>	<b>28.16</b>	<b>0.01</b>	<b>6,500.00</b>	<b>2,940.17</b>	<b>0.45</b>
<b><u>DONATIONS</u></b>							
453-5440 MCCD Stream Gage	0.00	0.00	0.00	0.00	500.00	500.00	1.00
<b>TOTAL DONATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>1.00</b>
<b><u>PARKS</u></b>							
454-2700 Parks M & R Supplies	110.36	0.00	(110.36)	0.00	0.00	(110.36)	0.00
454-3200 Telephone Expense	0.00	114.82	114.82	1.00	0.00	0.00	0.00
454-3730 Building Maintenance & Repairs	0.00	518.00	518.00	1.00	0.00	0.00	0.00
<b>TOTAL PARKS</b>	<b>110.36</b>	<b>632.82</b>	<b>522.46</b>	<b>0.83</b>	<b>0.00</b>	<b>(110.36)</b>	<b>0.00</b>
<b><u>SHADE TREES</u></b>							
455-2460 Materials & Supplies	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
455-3720 Maintenance	0.00	0.00	0.00	0.00	7,500.00	7,500.00	1.00
455-7200 Shade Tree - New Planting	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
<b>TOTAL SHADE TREES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>1.00</b>

ECONOMIC DEVELOPMENT

463-3020 IBW Remediation	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
463-3100 Comprehensive Plan Implementation	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>1.00</b>

DOWNTOWN DISTRICT

465-3740 Maintenance/Repair (Decorations)	0.00	0.00	0.00	0.00	750.00	750.00	1.00
465-5400 Contribution - ECA	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
<b>TOTAL DOWNTOWN DISTRICT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,750.00</b>	<b>10,750.00</b>	<b>1.00</b>

DEBT SERVICE

471-1000 Principal - GF Loans	0.00	0.00	0.00	0.00	129,000.00	129,000.00	1.00
471-1100 Principal- 2016 Loan	0.00	0.00	0.00	0.00	300,541.00	300,541.00	1.00
471-1110 Penn Vest Waterline	0.00	3,822.25	3,822.25	1.00	0.00	0.00	0.00
471-1120 Penn Vest Dam	0.00	3,145.04	3,145.04	1.00	0.00	0.00	0.00
<b>TOTAL DEBT SERVICE</b>	<b>0.00</b>	<b>6,967.29</b>	<b>6,967.29</b>	<b>1.00</b>	<b>429,541.00</b>	<b>429,541.00</b>	<b>1.00</b>

DEBT INTEREST

472-1000 Interest - GF Loans	0.00	0.00	0.00	0.00	22,000.00	22,000.00	1.00
472-1110 Penn Vest Water Line	0.00	774.28	774.28	1.00	0.00	0.00	0.00
472-1120 Penn Vest Dam	0.00	1,055.71	1,055.71	1.00	0.00	0.00	0.00
<b>TOTAL DEBT INTEREST</b>	<b>0.00</b>	<b>1,829.99</b>	<b>1,829.99</b>	<b>1.00</b>	<b>22,000.00</b>	<b>22,000.00</b>	<b>1.00</b>

INTER-GOVNMTAL EXPENSES

481-5200 Firemans Relief Fund	0.00	0.00	0.00	0.00	41,500.00	41,500.00	1.00
<b>TOTAL INTER-GOVNMTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41,500.00</b>	<b>41,500.00</b>	<b>1.00</b>

INSURANCE

486-3510 Property-Liability Insurance	136,402.00	137,886.00	1,484.00	0.01	103,075.00	(33,327.00)	(0.32)
486-3530 Workers Comp Insurance	8,322.00	11,177.00	2,855.00	0.26	32,253.00	23,931.00	0.74
486-3531 Workers Comp - Fire Department	2,536.00	9,634.00	7,098.00	0.74	16,293.00	13,757.00	0.84
486-3550 Deductible	0.00	0.00	0.00	0.00	6,650.00	6,650.00	1.00
486-4010 Public Officials Liability	0.00	0.00	0.00	0.00	10,640.00	10,640.00	1.00
<b>TOTAL INSURANCE</b>	<b>147,260.00</b>	<b>158,697.00</b>	<b>11,437.00</b>	<b>0.07</b>	<b>168,911.00</b>	<b>21,651.00</b>	<b>0.13</b>

EMPLOYEE BENEFITS/INS

487-1580 Life/Disability Insurance	0.00	1,724.75	1,724.75	1.00	15,628.00	15,628.00	1.00
487-1590 Major Medical (BC/BS)	480.00	115,153.32	114,673.32	1.00	410,613.00	410,133.00	1.00
487-1591 Health Ins Buyout/HRA	0.00	6,750.00	6,750.00	1.00	9,975.00	9,975.00	1.00
487-5310 N/U Pension MMO	2,631.28	3,976.18	1,344.90	0.34	154,793.00	152,161.72	0.98
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>3,111.28</b>	<b>127,604.25</b>	<b>124,492.97</b>	<b>0.98</b>	<b>591,009.00</b>	<b>587,897.72</b>	<b>0.99</b>

EMPLOYER FICA EXPENSES

488-1620 Unemployment Compensation	3,453.26	5,820.42	2,367.16	0.41	13,300.00	9,846.74	0.74
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>3,453.26</b>	<b>5,820.42</b>	<b>2,367.16</b>	<b>0.41</b>	<b>13,300.00</b>	<b>9,846.74</b>	<b>0.74</b>

TRANSFERS

492-0100 Transfer to Recreation Fund	0.00	0.00	0.00	0.00	11,490.00	11,490.00	1.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,490.00</b>	<b>11,490.00</b>	<b>1.00</b>
<b>Total Expenses</b>	<b>532,607.96</b>	<b>714,805.63</b>	<b>182,197.67</b>	<b>0.25</b>	<b>11,034,791.00</b>	<b>10,502,183.04</b>	<b>0.95</b>

<b>Excess Revenue Over(Under) Expenditures</b>	<b>430,140.47</b>	<b>457,412.28</b>	<b>(27,271.81)</b>	<b>0.06</b>	<b>(7,826,863.00)</b>	<b>8,257,003.47</b>	<b>1.05</b>
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**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary January 31, 2023      General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>Revenues</b>			
<b>TAXES</b>			
301-1000 Real Estate Tax- Current Year	0.00	1,445,925.00	(1,445,925.00)
301-2000 Real Estate Tax- Prior Year	0.00	320.00	(320.00)
301-3000 Real Estate Tax - Interim	0.00	192.00	(192.00)
301-4000 Real Estate Tax - Delinquent	0.00	79,664.00	(79,664.00)
<u>TOTAL TAXES</u>	<u>0.00</u>	<u>1,526,101.00</u>	<u>(1,526,101.00)</u>
<b>ACT 511 TAXES</b>			
310-1000 Real Estate Transfer Tax	0.00	185,000.00	(185,000.00)
310-2000 Earned Income Tax	0.00	925,000.00	(925,000.00)
310-5000 Municipal Service Tax	0.00	295,000.00	(295,000.00)
<u>TOTAL ACT 511 TAXES</u>	<u>0.00</u>	<u>1,405,000.00</u>	<u>(1,405,000.00)</u>
<b><u>BUSINESS LICENSES/PERMITS</u></b>			
321-2000 Health/Restaurant Licenses	1,100.00	14,500.00	(13,400.00)
321-6100 Rental License	352.50	165,000.00	(164,647.50)
321-6110 Short-Term Rental Lic.	0.00	2,500.00	(2,500.00)
321-8000 Cable TV Franchise Tax	0.00	118,500.00	(118,500.00)
<u>TOTAL LICENSES/PERMITS</u>	<u>1,452.50</u>	<u>300,500.00</u>	<u>(299,047.50)</u>
<b><u>NON-BUSINESS PERMITS</u></b>			
322-8100 Event Permit Fee	0.00	1,500.00	(1,500.00)
322-8200 Street Opening Permits	0.00	9,000.00	(9,000.00)
322-9400 Misc Permits	22.50	10,000.00	(9,977.50)
<u>TOTAL NON-BUSINESS PERMITS</u>	<u>22.50</u>	<u>20,500.00</u>	<u>(20,477.50)</u>
<b><u>FINES</u></b>			
331-1100 Vehicle Code Violations	1,840.00	190,000.00	(188,160.00)
331-1200 Violation of Zoning Ord & Statutes		36,000.00	(36,000.00)
331-1210 Vehicle Boot Fines		0.00	0.00
<u>TOTAL FINES</u>	<u>1,840.00</u>	<u>226,000.00</u>	<u>(224,160.00)</u>
<b><u>INTEREST</u></b>			
341-0000 Interest Income		5,500.00	(5,500.00)
341-0110 Interest-Savings & C.D.		0.00	0.00
341-0210 Interest -P.L.G.I.T.		0.00	0.00
341-0211 Interest PLGIT Plus		0.00	0.00
<b>TOTAL INTEREST</b>	<b>0.00</b>	<b>5,500.00</b>	<b>(5,500.00)</b>

## RENTS

342-4700 Borough Property Rental	0.00	100.00	(100.00)
342-5310 Royalties - Cell Tower		30,125.00	(30,125.00)
<u>TOTAL RENTS</u>	<u>0.00</u>	<u>30,225.00</u>	<u>(30,225.00)</u>

## STATE GRANT PROGRAM

354-1200 Performance Grant - Twin Boroughs		22,000.00	(22,000.00)
354-1260 American Recovery Funds		265,000.00	(265,000.00)
<u>TOTAL STATE GRANTS</u>	<u>0.00</u>	<u>287,000.00</u>	<u>(287,000.00)</u>

## STATE SHARED REVENUE

355-0100 Public Utility Realty/Bev Tax		3,875.00	(3,875.00)
355-0500 Foreign Cas Ins Pre (Pension Aide)		46,070.00	(46,070.00)
355-0700 Foreign Fire Ins Premium Tax		46,750.00	(46,750.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>0.00</u>	<u>96,695.00</u>	<u>(96,695.00)</u>

## PMT IN LIEU OF TAXES

359-0010 Housing Authority PILOT		5,500.00	(5,500.00)
<u>TOTAL PILOT</u>	<u>0.00</u>	<u>5,500.00</u>	<u>(5,500.00)</u>

## GENERAL GOVERNMENT

361-1110 Closing Report Fee	397.00	12,500.00	(12,103.00)
361-3300 Permits - Zoning - Gen Government		200,000.00	(200,000.00)
361-3400 Zoning Plan Review		22,500.00	(22,500.00)
361-5000 Codes Office Supplies		15.00	(15.00)
<u>TOTAL GENERAL GOVERNMENT</u>	<u>397.00</u>	<u>235,015.00</u>	<u>(234,618.00)</u>

## PUBLIC SAFETY

362-4710 Rental Unit Reinspection Fees	0.00	500.00	(500.00)
<u>TOTAL PUBLIC SAFETY</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>

## HIGHWAYS & STREETS

363-2100 Meter Revenue		125,000.00	(125,000.00)
363-2200 Parking Permits	180.00	18,000.00	(17,820.00)
363-2210 Residential Parking Permit	630.00	525.00	105.00
363-2300 Meter Bags		850.00	(850.00)
363-5100 PennDOT Snow Removal		20,582.00	(20,582.00)
363-5200 Borough DPW Services		750.00	(750.00)
<u>TOTAL HIGHWAYS &amp; STREETS</u>	<u>810.00</u>	<u>165,707.00</u>	<u>(164,897.00)</u>

SANITATION

364-3010 Solid Waste User Fees	7,240.66	1,038,695.00	(1,031,454.34)
364-3020 Solid Waste Fees Prior/Delinquent	0.00	15,500.00	(15,500.00)
364-3030 Solid Waste - Bulk items and tags	1,149.45	15,500.00	(14,350.55)
364-3150 Lien Rents Solid Waste	0.00	1,500.00	(1,500.00)
364-3160 Garbage Lien Interest	460.05	8,500.00	(8,039.95)
<u>TOTAL SANITATION</u>	<u>8,850.16</u>	<u>1,079,695.00</u>	<u>(1,070,844.84)</u>

MISCELLANEOUS REVENUES

380-1000 Stroudsburg Share- TB Employee		17,992.00	(17,992.00)
380-1010 Emp Cont Hlth Insr	356.17	9,099.00	(8,742.83)
380-1070 Miscellaneous Income		550.00	(550.00)
380-5100 Shopping Cart Fees	90.00	5,500.00	(5,410.00)
<u>TOTAL MISC. REVENUES</u>	<u>446.17</u>	<u>33,141.00</u>	<u>(32,694.83)</u>

CONTR. FROM PRIVATE

**SALE OF ASSETS**

391-0010 Sale of Assets		650,000.00	(650,000.00)
391-0020 Damage to Borough Property		15,000.00	(15,000.00)
<b>TOTAL SALE OF ASSETS</b>	<b>0.00</b>	<b>665,000.00</b>	<b>(665,000.00)</b>

**TRANSFERS**

CAPITAL PROCEEDS

DIVIDENDS

395-2000 Dividends Received - General Liability		18,000.00	(18,000.00)
395-3000 Dividends Received - Health Insurance		36,000.00	(36,000.00)
<u>TOTAL DIVIDENDS</u>	<u>0.00</u>	<u>54,000.00</u>	<u>(54,000.00)</u>

**Total Revenues**

**13,818.33      6,136,079.00      (6,122,260.67)**

**Expenses**

LEGISLATIVE

400-1100 Council Salary		4,705.00	4,705.00
400-1120 Mayor Salary		5,000.00	5,000.00
400-1610 FICA - Legislative		602.00	602.00
400-1630 Medicare - Legislative		141.00	141.00
400-3110 Training/Conferences		1,000.00	1,000.00
400-3210 Dues/Subscriptions		2,250.00	2,250.00
400-3310 Misc/Travel		250.00	250.00
<u>TOTAL LEGISLATIVE</u>	<u>0.00</u>	<u>13,948.00</u>	<u>13,948.00</u>

GENERAL GOVERNMENT

401-1210 Manager Salary		37,266.00	37,266.00
401-1220 Director-Public Works		28,080.00	28,080.00
401-1400 Admin Staff Salary		81,900.00	81,900.00
401-1410 Utility Billing Coordinator		10,889.00	10,889.00
401-1610 FICA - Admin		10,170.00	10,170.00
401-1630 Medicare - Admin		2,378.00	2,378.00
401-1830 Admin - Overtime		450.00	450.00
401-2100 Office Supplies - Administration	44.19	2,400.00	2,355.81
401-2130 Office Equipment/Furniture	162.78	300.00	137.22
401-2140 IT Expenses		4,950.00	4,950.00
401-2150 Computer Equipment/Supplies-Gen Government	639.77	3,000.00	2,360.23
401-2160 Equipment Maintenance	114.70	825.00	710.30
401-2300 Vehicle Expense		450.00	450.00
401-3110 Data Storage software		2,550.00	2,550.00
401-3210 Telephone - Gen Government	252.96	2,595.00	2,342.04
401-3250 Postage - Payroll Processing Fee		5,550.00	5,550.00
401-3310 Travel- Gen Government		960.00	960.00
401-3400 Advertising/Printing - Gen Government		1,650.00	1,650.00
401-4200 Association Dues/Subscriptions	85.00	3,750.00	3,665.00
401-4600 Training/Conference - General Government		750.00	750.00
401-7200 CIP - New Car		59,509.00	59,509.00
<b>TOTAL GENERAL GOVT</b>	<b>1,299.40</b>	<b>260,372.00</b>	<b>259,072.60</b>

FINANCIAL ADMINISTRATION

402-3100 Trustee Chg Bond Payment		1,625.00	1,625.00
402-3110 Auditing Services - General Fund		14,640.00	14,640.00
402-3120 Accounting Services		3,250.00	3,250.00
402-3170 Accounting Software		2,300.00	2,300.00
402-3210 Credit Card Fees		5,700.00	5,700.00
<b>TOTAL FINANCIAL ADMIN</b>	<b>0.00</b>	<b>27,515.00</b>	<b>27,515.00</b>

TAX COLLECTION

403-1140 Tax Collector Salary		4,233.00	4,233.00
403-1610 FICA - Tax Collector		262.00	262.00
403-1630 Medicare - Tax Collector		61.00	61.00
403-2100 Materials & Supplies	250.53	1,594.00	1,343.47
403-3150 Commission Del. Real Estate Tax		1,594.00	1,594.00
403-3170 Commission Local Ser. Tax		4,500.00	4,500.00
403-3180 Commission Earned Income Tax		15,500.00	15,500.00
403-3190 Commission Deed Transfer Tax		1,500.00	1,500.00
<b>TOTAL TAX COLLECTION</b>	<b>250.53</b>	<b>29,244.00</b>	<b>28,993.47</b>

LEGAL SERVICES

404-3140 Solicitor Retainer & Fees	0.00	100,000.00	100,000.00
<b>TOTAL LEGAL SERVICES</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100,000.00</b>

ENGINEERING

408-3130 Engineering Services - Gen Prof Services	0.00	0.00	0.00
<b>TOTAL ENGINEERING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MUNICIPAL BUILDINGS (70/15/15)**

409-2360 Materials & Supplies - Mun Bldg		450.00	450.00
409-3610 Electricity-Mun. Bldg.		4,568.00	4,568.00
409-3620 Electric Annex		1,125.00	1,125.00
409-3640 Gas (heat) - Annex		1,013.00	1,013.00
409-3730 Maintenance & Repair Annex		1,575.00	1,575.00
409-3740 Maintenance & Repairs	235.26	1,125.00	889.74
<b>TOTAL MUNICIPAL BUILDING</b>	<b>235.26</b>	<b>9,856.00</b>	<b>9,620.74</b>

POLICE DEPARTMENT

410-7600 SARP Regional Costs	245,318.50	2,840,516.00	2,595,197.50
<b>TOTAL POLICE</b>	<b>245,318.50</b>	<b>2,840,516.00</b>	<b>2,595,197.50</b>

FIRE DEPARTMENT

411-2100 Auxiliary Donation - Fire Dept		15,000.00	15,000.00
411-2500 Vehicle Maint/Supplies- Fire Dept		7,500.00	7,500.00
411-2600 Small Tools/ Equipment		5,500.00	5,500.00
411-3210 Telephone - Fire Dept	32.26	2,500.00	2,467.74
411-3270 Radio Maintenance		10,000.00	10,000.00
411-3620 Electricity		11,500.00	11,500.00
411-3630 Gas (heat)		5,000.00	5,000.00
411-3730 Equipment Testing		10,000.00	10,000.00
411-4200 Building Maintenance- Fire Dept		28,500.00	28,500.00
411-4600 Contracted Services		2,500.00	2,500.00
411-5300 Contribution		1,000.00	1,000.00
<b>TOTAL FIRE DEPARTMENT</b>	<b>32.26</b>	<b>99,000.00</b>	<b>98,967.74</b>

CODE ENFORCEMENT

413-1220 Code Enforcement Office Salary		30,240.00	30,240.00
413-1400 Staff Salary		126,750.00	126,750.00
413-1610 FICA - Code Enforcement		9,826.00	9,826.00
413-1630 Medicare - Code Enforcement		2,298.00	2,298.00
413-1830 Overtime		1,500.00	1,500.00



413-2100 Materials & Supplies - Codes		1,250.00	1,250.00
413-2150 Computer Equipment/Supplies-Code Enforcement		4,500.00	4,500.00
413-2300 Vehicle Operation - Code Enforcement		750.00	750.00
413-2500 Vehicle Maintenance		750.00	750.00
413-3150 Software License		8,000.00	8,000.00
413-3400 Advertising Expense		2,500.00	2,500.00
413-4200 Assoc. Dues/Subscriptions	349.02	750.00	400.98
413-4600 Training/Conference Expense		500.00	500.00
413-7400 CAP Purchase		18,500.00	18,500.00
<b><u>TOTAL CODE ENFORCEMENT</u></b>	<b>349.02</b>	<b>208,114.00</b>	<b>207,764.98</b>

**PLANNING/ZONING**

414-3130 Legal Services -Engineering		5,500.00	5,500.00
414-3140 Legal Services - Planning/Zoning		5,500.00	5,500.00
414-4500 Contracted Permitting		150,000.00	150,000.00
<b><u>TOTAL PLANNING/ZONING</u></b>	<b>0.00</b>	<b>155,500.00</b>	<b>155,500.00</b>

**EMERGENCY SERVICES**

415-5300 Control Center Payment	6,232.29	63,921.00	57,688.71
<b><u>TOTAL EMERGENCY SERVICES</u></b>	<b>6,232.29</b>	<b>63,921.00</b>	<b>57,688.71</b>

**HEALTH DEPARTMENT**

421-1220 Salaries & Wages-Health		9,607.00	9,607.00
421-1610 FICA - Health Dept		596.00	596.00
421-1630 Medicare - Health Dept		139.00	139.00
421-2100 Supplies		150.00	150.00
421-2150 Computer Equipment/Supplies (70/30)		35.00	35.00
<b><u>TOTAL HEALTH DEPARTMENT</u></b>	<b>0.00</b>	<b>10,527.00</b>	<b>10,527.00</b>

**SANITATION (RECYCLING)**

426-1400 Recycling Staff Salaries		114,222.00	114,222.00
426-1610 FICA - Sanitation/Recycling		7,082.00	7,082.00
426-1630 Medicare - Sanitation/Recycling		1,656.00	1,656.00
426-1830 Overtime		500.00	500.00
426-2270 Supplies		1,250.00	1,250.00
426-2500 Recycling Grant to Twin Boros		22,000.00	22,000.00
426-4600 Conferences/Training		500.00	500.00
<b><u>TOTAL SANITATION</u></b>	<b>0.00</b>	<b>147,210.00</b>	<b>147,210.00</b>

**SOLID WASTE**

427-3130 Landfill-Engineering Ser.	0.00	8,500.00	8,500.00
427-4700 Refuse Coll/Disp Contract	75,031.53	989,576.00	914,544.47

427-4710 WM Trash Bags	0.00	7,500.00	7,500.00
<b>TOTAL SOLID WASTE</b>	<b>75,031.53</b>	<b>1,005,576.00</b>	<b>930,544.47</b>

STREET DEPARTMENT (35/30/30/05)

430-1220 Salary - DPW Foreman		22,919.00	22,919.00
430-1300 Salaries & Wages - DPW	12.52	150,135.00	150,122.48
430-1610 FICA - Street Dept		11,042.00	11,042.00
430-1630 Medicare - Street Dept		2,582.00	2,582.00
430-1830 Street Department - Overtime		5,038.00	5,038.00
430-2100 Office Supplies - Street Dept	143.27	81.00	(62.27)
430-2150 Computer Equipment/Supplies - Street Dept	0.00	488.00	488.00
430-2160 Office Equip Maint/Repair - Street Dept	0.00	81.00	81.00
430-2300 Vehicle Operation (fuel, oil, fluids)	1,113.00	15,600.00	14,487.00
430-2380 Uniforms & Clothing	1,042.97	975.00	(67.97)
430-2500 Vehicle Maint/Repair- Street Dept	72.57	5,038.00	4,965.43
430-2600 Minor Equipment	1,253.00	650.00	(603.00)
430-3150 Drug Testing		179.00	179.00
430-3210 Telephone - Street		406.00	406.00
430-3310 Travel		276.00	276.00
430-3610 Electricity -DPW Garage		650.00	650.00
430-3620 Gas Heat -DPW Garage		1,706.00	1,706.00
430-3730 Building Maintenance		3,250.00	3,250.00
430-3740 Equipment Maint & Repairs - Street Dept	2,289.85	6,013.00	3,723.15
430-4600 Training - Street		325.00	325.00
430-7400 Capital Improvements		68,250.00	68,250.00
430-7410 Equipment Lease Loader 50/25/25		10,448.00	10,448.00
<b>TOTAL STREET DEPARTMENT</b>	<b>5,927.18</b>	<b>306,132.00</b>	<b>300,204.82</b>

STREET CLEANING

431-3740 Machinery Maintenance/Supplies	0.00	5,500.00	712.84
<b>TOTAL STREET CLEANING</b>	<b>0.00</b>	<b>5,500.00</b>	<b>712.84</b>

SNOW & ICE REMOVAL

432-2210 Snow & Ice Removal	154.54	(5,250.00)	(18,072.31)
<b>TOTAL SNOW/ICE REMOVAL</b>	<b>154.54</b>	<b>(5,250.00)</b>	<b>(18,072.31)</b>

TRAFFIC SIGNS/SIGNALS

433-3720 Misc Supplies- Traffic Signals	275.00	2,750.00	2,626.66
<b>TOTAL TRAFFIC SIGNALS</b>	<b>275.00</b>	<b>2,750.00</b>	<b>2,626.66</b>

STREET LIGHTING

434-3720 Street Light Repair		0.00	(254.98)
434-3730 Operations/Maintenance		750.00	473.87
<b>TOTAL STREET LIGHTING</b>	<b>0.00</b>	<b>750.00</b>	<b>218.89</b>

STORM SEWERS & DRAINS

436-2450 Materials & Supplies	0.00	425.00	425.00
436-3710 Storm Water Project MS4	0.00	97,500.00	97,500.00
<b>TOTAL STORM SEWER</b>	<b>0.00</b>	<b>97,925.00</b>	<b>97,925.00</b>

STREET MAINTENANCE

438-2450 Materials & Supplies St Maintenance		775.00	425.00
438-3720 Street Paving		0.00	425.00
<b>TOTAL STREET MAINTENANCE</b>	<b>0.00</b>	<b>775.00</b>	<b>425.00</b>

PARKING FACILITIES

445-0315 Software (UP Safety)		10,500.00	10,500.00
445-1300 Parking Enforcement Officer		81,796.00	81,796.00
445-1610 FICA - Parking		5,118.00	5,118.00
445-1630 Medicare - Parking		1,197.00	1,197.00
445-1830 Overtime		750.00	750.00
445-1910 Uniforms/Drug Test	69.60	850.00	780.40
445-2410 Vehicle Registration/Maintenance		1,500.00	1,500.00
445-2490 Meter Purchase- Parking Facilities		3,500.00	3,500.00
445-3130 Parking Permits Ect..		2,500.00	2,500.00
445-3250 Postage		500.00	500.00
445-3260 Radio		750.00	750.00
445-3400 Advertising/Printing-Parking Facilities		2,250.00	2,250.00
445-3710 Parking Lot Maintenance-Parking Facilities		250.00	250.00
445-3720 Meter Repair/Main Supplies		750.00	750.00
445-7400 Cap Purchase (New Car)		18,500.00	18,500.00
<b>TOTAL PARKING FACILITIES</b>	<b>69.60</b>	<b>130,711.00</b>	<b>130,641.40</b>

FLOOD CONTROL

446-3130 Engineering Services		10,500.00	10,500.00
446-3710 Levee Maintenance		124,741.00	124,741.00
446-3730 Equipment Maintenance/Repair		750.00	750.00
<b>TOTAL FLOOD CONTROL</b>	<b>0.00</b>	<b>135,991.00</b>	<b>135,991.00</b>

RECREATION

452-7400 CAP Parks	0.00	6,500.00	6,500.00
<b>TOTAL RECREATION</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,500.00</b>

DONATIONS

453-5440 MCCD Stream Gage	0.00	500.00	500.00
<b>TOTAL DONATIONS</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>

Parks

454-7400 Cap Purchase	0.00	500.00	500.00
<b>TOTAL PARKS</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>

SHADE TREES

455-2460 Materials & Supplies		2,500.00	2,500.00
455-3720 Maintenance		15,500.00	15,500.00
455-7200 Shade Tree - New Planting		2,500.00	2,500.00
<b>TOTAL SHADE TREES</b>	<b>0.00</b>	<b>20,500.00</b>	<b>20,500.00</b>

ECONOMIC DEVELOPMENT

463-3020 IBW Remediation		1,500.00	1,500.00
463-3100 Comprehensive Plan Implementation		5,000.00	5,000.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,500.00</b>

DOWNTOWN DISTRICT

465-3740 Maintenance/Repair (Decorations)		750.00	750.00
465-5400 Contribution - ECA		10,000.00	10,000.00
<b>TOTAL DOWNTOWN DISTRICT</b>	<b>0.00</b>	<b>10,750.00</b>	<b>10,750.00</b>

INTER-GOVNMTAL EXPENSES

481-5200 Firemans Relief Fund		41,500.00	41,500.00
<b>TOTAL INTER-GOVNMTAL EXPENSES</b>	<b>0.00</b>	<b>41,500.00</b>	<b>41,500.00</b>

INSURANCE

486-3510 Property-Liability Insurance	43,648.64	51,150.00	7,501.36
486-3530 Workers Comp Insurance	2,774.00	16,005.00	13,231.00
486-3531 Workers Comp - Fire Department	836.00	8,085.00	7,249.00
486-3550 Deductible	0.00	3,300.00	3,300.00
486-4010 Public Officials Liability		5,280.00	5,280.00
<b>TOTAL INSURANCE</b>	<b>47,258.64</b>	<b>83,820.00</b>	<b>36,561.36</b>

EMPLOYEE BENEFITS/INS

487-1580 Life/Disability Insurance	0.00	7,755.00	7,755.00
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487-1590 Major Medical (BC/BS)	480.00	203,763.00	203,283.00
487-1591 Health Ins Buyout/HRA	0.00	4,950.00	4,950.00
487-5310 N/U Pension MMO	736.76	70,890.00	70,153.24
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>1,216.76</b>	<b>287,358.00</b>	<b>286,141.24</b>
<u>EMPLOYER FICA EXPENSES</u>			
488-1620 Unemployment Compensation	1,139.58	6,600.00	5,460.42
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>1,139.58</b>	<b>6,600.00</b>	<b>5,460.42</b>
<u>TRANSFERS</u>			
492-0100 Transfer to Recreation Fund	0.00	11,490.00	11,490.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>	<b>11,490.00</b>	<b>11,490.00</b>
<b>Total Expenses</b>	<b>384,790.09</b>	<b>6,118,851.00</b>	<b>3,026,012.90</b>
<b>Excess Revenue Over(Under) Expenditures</b>	<b>(370,971.76)</b>	<b>17,228.00</b>	<b>792,569.35</b>

**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary January 31, 2024 - Sewer**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>Revenues</b>			
<b>INTEREST</b>			
341-0000 Interest Income		12,000.00	(12,000.00)
341-0110 Interest-Savings & C D		0.00	0.00
341-0210 Interest Sewer PLGIT		0.00	0.00
341-0211 Int.-Sewer P Plus		0.00	0.00
<u>TOTAL INTEREST</u>	-	<u>12,000.00</u>	<u>(12,000.00)</u>
<b>STATE SHARED REVENUE</b>			
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>0.00</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
<b>SANITATION</b>			
364-1200 Pretreatment Revenues	-	8,000.00	(8,000.00)
364-2010 Sewer Rents	318,821.18	1,690,000.00	(1,371,178.82)
364-2020 Lien Sewer Rents		8,500.00	310,321.18
364-3160 Lien Interest & Cost	304.22	0.00	0.00
364-6010 Stroud SA Rentals		32,500.00	(32,195.78)
364-7010 Smithfield SA Rentals		145,000.00	(145,000.00)
364-9000 EDU Connection Fees		63,522.00	(63,522.00)
364-9100 Smithfield EDU Fees		17,500.00	(17,500.00)
364-9200 Penalties		45,000.00	(45,000.00)
<u>TOTAL SANITATION</u>	<u>319,125.40</u>	<u>2,010,022.00</u>	<u>(1,690,896.60)</u>
<b>MISCELLANEOUS REVENUES</b>			
380-1010 Emp Cont Hlth Insr	361.57	9,237.00	(8,875.43)
<u>TOTAL MISC. REVENUES</u>	<u>361.57</u>	<u>9,237.00</u>	<u>(8,875.43)</u>
<b>TRANSFERS</b>			
392-0080 Transfer from Sewer Investor	0.00	1,000,000.00	(1,000,000.00)
392-0081 Trans From Sewer Investor	0.00	1,000,000.00	(1,000,000.00)
<u>TOTAL TRANSFERS</u>	-	<u>2,000,000.00</u>	<u>(2,000,000.00)</u>
<b><u>Total Revenues</u></b>	<b>319,486.97</b>	<b>4,075,974.00</b>	<b>(3,047,769.48)</b>

## Expenses

### LEGISLATIVE

400-1100 Council Salary	4,712.00	4,712.00
400-1610 FICA-Legislative	292.00	292.00
400-1630 Medicare - Legislative	68.00	68.00
400-3110 Training/Conferences	500.00	500.00
400-3210 Dues/Subscriptions	1,125.00	1,125.00
400-3310 Misc/Travel	125.00	125.00
<u>TOTAL LEGISLATIVE</u>	<u>0.00</u>	<u>6,822.00</u>

### GENERAL GOVERNMENT

401-1210 Manager Salary	40,372.00	40,372.00
401-1220 DPW Director Salary-Sewer	30,420.00	30,420.00
401-1400 Admin Staff Salary	88,725.00	88,725.00
401-1410 Utility Billing Coordinator	21,779.00	21,779.00
401-1610 FICA - Admin	11,017.00	11,017.00
401-1630 Medicare - Admin	2,577.00	2,577.00
401-1830 Admin Overtime	488.00	488.00
401-2100 Office Supplies - Admin	2,600.00	2,600.00
401-2130 Office Equipment/Furniture - Admin	325.00	325.00
401-2140 IT Expenses	5,363.00	5,363.00
401-2150 Computer Equipment/Supplies - Admin	3,250.00	3,250.00
401-2160 Equipment Repair/Maintenance - Admin	894.00	894.00
401-2300 Vehicle Expense - Admin	488.00	488.00
401-3110 Data Storage software	2,763.00	2,763.00
401-3210 Telephone - Admin	2,811.00	2,811.00
401-3250 Postage - Payroll Processing Fee	6,013.00	6,013.00
401-3310 Travel - Admin	1,040.00	1,040.00
401-3400 Advertising/Printing - Admin	1,788.00	1,788.00
401-4200 Dues Subscriptions/Memberships - Admin	4,063.00	4,063.00
401-4600 Training/Conferences - General Government	813.00	813.00
401-7200 CIP -New Car	4,625.00	4,625.00
<u>TOTAL GENERAL GOVT</u>	<u>-</u>	<u>232,214.00</u>

### FINANCIAL ADMINISTRATION

402-3100 Trustee Chg Bond Payment	813.00	813.00
402-3110 Auditing Services - Sewer	14,640.00	14,640.00
402-3120 Accounting Services	0.00	0.00

402-3160 Billing Software	680.43	11,250.00	10,569.57
402-3170 Accounting Software		4,600.00	4,600.00
402-3210 Credit Card Fees		11,400.00	11,400.00
<b>TOTAL FINANCIAL ADMIN</b>	<b>680.43</b>	<b>42,703.00</b>	<b>42,022.57</b>

**TAX COLLECTION**

**LEGAL SERVICES**

404-3200 Legal Services - WWTP	0.00	32,500.00	32,500.00
<b>TOTAL LEGAL SERVICES</b>	<b>-</b>	<b>32,500.00</b>	<b>32,500.00</b>

**ENGINEERING**

408-3130 Engineering	0.00	50,625.00	50,625.00
<b>TOTAL ENGINEERING</b>	<b>0.00</b>	<b>50,625.00</b>	<b>50,625.00</b>

**MUNICIPAL BUILDINGS (70/15/15)**

409-2360 Materials & Supplies - Mun Bldg		275.00	275.00
409-3610 Electricity-Mun. Bldg.		2,791.00	2,791.00
409-3620 Electricity-Annex		688.00	688.00
409-3640 Gas - Annex		619.00	619.00
409-3730 Maintenance & Repair Annex		963.00	963.00
409-3740 Maintenance & Repairs		688.00	688.00
<b>TOTAL MUNICIPAL BUILDING</b>	<b>0.00</b>	<b>6,024.00</b>	<b>6,024.00</b>

**HEALTH DEPARTMENT**

421-1220 Salaries & Wages-Health		4,117.00	4,117.00
421-1610 FICA - Health Dept		255.00	255.00
421-1630 Medicare - Health Dept		60.00	60.00
421-2150 Computer Equipment/Supplies (70/30)		15.00	15.00
<b>TOTAL HEALTH DEPARTMENT</b>	<b>0.00</b>	<b>4,447.00</b>	<b>4,447.00</b>

**SANITARY SEWER**

429-1400 Sewer Staff Salaries		243,948.00	243,948.00
429-1610 Social Security- Sewer Fund		15,202.00	15,202.00
429-1630 Medicare - Sanitary Sewer		3,555.00	3,555.00
429-1830 Sewer Overtime		1,250.00	1,250.00
429-2100 Office Supplies		850.00	850.00
429-2110 Chemicals	1,491.60	35,000.00	33,508.40
429-2150 Computer Equip & Supplies		2,500.00	2,500.00
429-2200 Materials & Supplies- WWTP		4,500.00	4,500.00
429-2300 Fuel Oil		18,500.00	18,500.00
429-2310 Vehicle Operation		1,200.00	1,200.00
429-2380 Uniforms	661.50	1,000.00	338.50
429-2600 Small Tools/Minor Equipment	0.00	2,500.00	2,500.00
429-3160 Laboratory Fees	0.00	58,500.00	58,500.00
429-3200 Telephone - Sewer	0.00	1,700.00	1,700.00



429-3610 Electric - Sewer	0.00	78,500.00	78,500.00
429-3700 Pump Station Maint & Repair	0.00	12,500.00	12,500.00
429-3710 WWTP Maint & Repairs	24,080.00	20,000.00	(4,080.00)
429-3720 Collection System Maintenance	0.00	10,500.00	10,500.00
429-3730 WWTP Building & Repair	966.04	96,000.00	95,033.96
429-3740 Equipment Maintenance Collections		5,000.00	5,000.00
429-4100 Sewer Backup Expenses		2,500.00	2,500.00
429-4200 Dues/Subscriptions-Sewer		5,000.00	5,000.00
429-4500 Contracted Line Maintenance		85,500.00	85,500.00
429-4600 Training - Sanitary Sewer		2,000.00	2,000.00
429-4700 Sludge Disposal		75,000.00	75,000.00
429-7400 Equipment Lease/Purchase		48,183.00	48,183.00
429-7410 Capital Improvements equipment (Skid Steer)		20,000.00	20,000.00
429-7420 Capital Improvement Collection System		2,000,000.00	2,000,000.00
429-7430 Vehicle Purchase		48,000.00	48,000.00
<b><u>TOTAL COLLECTION SYSTEM</u></b>	<b>27,199.14</b>	<b>2,898,888.00</b>	<b>2,871,688.86</b>

**STREET DEPARTMENT (35/30/30/05)**

430-1220 Street Superindendent Salary		22,038.00	22,038.00
430-1300 Salaries & Wages - DPW - Sewer		144,361.00	144,361.00
430-1610 FICA - Street Dept		10,617.00	10,617.00
430-1630 Medicare - Street Dept		2,483.00	2,483.00
430-1830 Overtime - Street Dept		4,844.00	4,844.00
430-2100 Office Supplies - Street Dept		78.00	78.00
430-2150 Computer Equipment/Supplies - Street Dept		469.00	469.00
430-2160 Office Equipment Maint/Repair- Street Dept		78.00	78.00
430-2300 Vehicle Operation (fuel, oil, fluids)		15,000.00	15,000.00
430-2380 Uniforms - Street Dept		938.00	938.00
430-2500 Vehicle Manitenance/Repair- Street Dept		4,844.00	4,844.00
430-2600 Small Tools/Minor Equip - Street Dept		625.00	625.00
430-3150 Drug Testing		172.00	172.00
430-3210 Telephone - Street Dept		391.00	391.00
430-3310 Travel - Street Dept		266.00	266.00
430-3610 Electricity - Street Dept		625.00	625.00
430-3620 Gas - Street Dept		1,641.00	1,641.00
430-3730 Building Maintenance - Street Dept		3,125.00	3,125.00

430-3740 Equipment Maint & Repair - Street Dept		5,781.00	5,781.00
430-4600 Conferences/Training - Street Dept		313.00	313.00
430-7400 CAP Improvements		65,625.00	65,625.00
430-7410 Equipment Lease Loader 50/25/25		10,046.00	10,046.00
<b>TOTAL STREET DEPARTMENT</b>	<b>0.00</b>	<b>294,360.00</b>	<b>294,360.00</b>

**STORM SEWERS & DRAINS**

436-3710 Storm Water Project MS4	0.00	77,500.00	77,500.00
<b>TOTAL STORM SEWER</b>	<b>0.00</b>	<b>77,500.00</b>	<b>77,500.00</b>

**INSURANCE**

486-3510 Property-Liability Insurance	46,376.68	51,925.00	5,548.32
486-3530 Workers Comp Insurance	2,774.00	16,248.00	13,474.00
486-3531 Workers Comp - Fire Department	850.00	8,208.00	7,358.00
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability		5,360.00	5,360.00
<b>TOTAL INSURANCE</b>	<b>50,000.68</b>	<b>85,091.00</b>	<b>35,090.32</b>

**EMPLOYEE BENEFITS/INS**

487-1580 Life/Disability Insurance		7,873.00	7,873.00
487-1590 Major Medical (BC/BS)	736.76	206,850.00	206,113.24
487-1591 Health Ins. Buy-out/HRA Cont		5,025.00	5,025.00
487-5310 N/U Pension MMO		71,395.00	71,395.00
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>736.76</b>	<b>291,143.00</b>	<b>290,406.24</b>

**EMPLOYER FICA EXPENSES**

488-1620 Unemployment Comp PSAB	1,156.84	6,700.00	5,543.16
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>1,156.84</b>	<b>6,700.00</b>	<b>5,543.16</b>

**TRANSFERS**

<b><u>Total Expenses</u></b>	<b>79,773.85</b>	<b>4,029,017.00</b>	<b>3,949,243.15</b>
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<b>Excess Revenue Over(Under) Expenditures</b>	<b>239,713.12</b>	<b>46,957.00</b>	<b>901,473.67</b>
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**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**Preliminary January 31, 2024 - Water**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>Revenues</b>			
<b>INTEREST</b>			
341-0000 Interest Income		1,500.00	(1,500.00)
341-0110 Interest-Savings		0.00	0.00
341-0210 Interest-Water-PLGIT		0.00	0.00
341-0211 Interest-Water-P Plus		0.00	0.00
<u>TOTAL INTEREST</u>	-	<u>1,500.00</u>	<u>(1,500.00)</u>
<b>STATE GRANT PROGRAM</b>			
354-1230 PA Small Water Grants		1,550,000.00	(1,550,000.00)
354-1260 American Recovery Funds	0.00	1,550,000.00	(1,550,000.00)
<u>TOTAL STATE GRANTS</u>	-	<u>1,550,000.00</u>	<u>(1,550,000.00)</u>
<b>STATE SHARED REVENUE</b>			
355-0500 Foreign Cas Ins Pre (Pension Aide)		44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	-	<u>44,715.00</u>	<u>(44,715.00)</u>
<b>PMT FROM WATER CO</b>			
378-1110 Water Service-Turn on/off	343.39	250.00	93.39
378-2100 Water Rents	371,451.25	2,233,000.00	(1,861,548.75)
378-2110 Lien Rents		25,000.00	(25,000.00)
378-2120 Lien Costs & Interest		2,000.00	(2,000.00)
378-4300 Water Sales Bulk		110,000.00	(110,000.00)
378-9000 EDU Connection Fees		68,210.00	(68,210.00)
378-9200 Penalties		35,000.00	(35,000.00)
378-9300 Sale of Meters & Supplies		15,000.00	(15,000.00)
378-9400 Water Dept. Services		1,850.00	(1,850.00)
<u>TOTAL PMT FROM WATER CO</u>	<u>371,794.64</u>	<u>2,490,310.00</u>	<u>(2,118,515.36)</u>
<b>MISCELLANEOUS REVENUES</b>			
380-1010 Emp Cont Hlth Insr	361.57	9,237.00	(8,875.43)
<u>TOTAL MISC. REVENUES</u>	<u>361.57</u>	<u>9,237.00</u>	<u>(8,875.43)</u>
<b>TRANSFERS</b>			
392-0061 Transfer From Water Investor	0.00	375,000.00	(375,000.00)
<u>TOTAL TRANSFERS</u>	-	<u>375,000.00</u>	<u>(375,000.00)</u>

Total Revenues

**372,156.21                      4,470,762.00                      (3,350,011.11)**

Expenses

**LEGISLATIVE**

400-1100 Council Salary	4,713.00	4,713.00
400-1610 FICA - Legislative	292.00	292.00
400-1630 Medicare - Legislative	68.00	68.00
400-3110 Training/Conferences	500.00	500.00
400-3210 Dues/Subscriptions	1,125.00	1,125.00
400-3310 Misc./Travel	125.00	125.00
<b><u>TOTAL LEGISLATIVE</u></b>	<b>-</b>	<b>6,823.00</b>

**GENERAL GOVERNMENT**

401-1210 Manager Salary	40,372.00	40,372.00
401-1220 DPW Director Salary - Water	30,420.00	30,420.00
401-1400 Admin Staff Salary - Water	88,725.00	88,725.00
401-1410 Utility Billing Coordinator	21,779.00	21,779.00
401-1610 FICA - Admin	11,017.00	11,017.00
401-1630 Medicare - Admin	2,577.00	2,577.00
401-1830 Admin Overtime	488.00	488.00
401-2100 Office Supplies - Admin	2,600.00	2,600.00
401-2130 Office Equipment/Furniture - Admin	325.00	325.00
401-2140 IT Expenses	5,363.00	5,363.00
401-2150 Computer Equipment/Supplies - Admin	3,250.00	3,250.00
401-2160 Equipment Repair/ Maintenance - Admin	894.00	894.00
401-2300 Vehicle Expense - Admin	488.00	488.00
401-3110 Data Storage software	2,763.00	2,763.00
401-3210 Telephone - Admin	2,811.00	2,811.00
401-3250 Postage - Payroll Processing Fee	6,013.00	6,013.00
401-3310 Travel - Admin	1,040.00	1,040.00
401-3400 Advertising/Printing - Admin	1,788.00	1,788.00
401-4200 Dues Subscriptions/Memberships - Admin	4,063.00	4,063.00
401-4600 Training/Conferences - General	813.00	813.00
401-7200 CIP - New Car	0.00	4,625.00
<b><u>TOTAL GENERAL GOVT</u></b>	<b>-</b>	<b>232,214.00</b>

**FINANCIAL ADMINISTRATION**

402-3100 Trustee Chg Bond Payment	813.00	813.00
402-3110 Auditing Services - Water	14,640.00	14,640.00
402-3120 Accounting Services	1,625.00	1,625.00
402-3160 Billing Software	11,250.00	11,250.00
402-3170 Accounting Software	4,600.00	4,600.00
402-3210 Credit Card Fees	11,400.00	11,400.00

TOTAL FINANCIAL ADMIN	-	<b>44,328.00</b>	<b>44,328.00</b>
<b><u>LEGAL SERVICES</u></b>			
404-3160 Legal Services - WTP	0.00	25,500.00	25,500.00
<b>TOTAL LEGAL SERVICES</b>	<b>-</b>	<b>25,500.00</b>	<b>25,500.00</b>
<b><u>ENGINEERING</u></b>			
408-3130 Engineering	0.00	168,750.00	168,750.00
<b>TOTAL ENGINEERING</b>	<b>-</b>	<b>168,750.00</b>	<b>168,750.00</b>
<b><u>MUNICIPAL BUILDINGS (70/15/15)</u></b>			
409-2360 Materials & Supplies - Mun Bldg		275.00	275.00
409-3610 Electricity-Mun. Bldg.		2,791.00	2,791.00
409-3620 Electricity-Annex		688.00	688.00
409-3640 Gas - Annex		619.00	619.00
409-3730 Maintenance & Repair Annex		963.00	963.00
409-3740 Maintenance & Repairs		688.00	688.00
<b>TOTAL MUNICIPAL BUILDING</b>	<b>-</b>	<b>6,024.00</b>	<b>6,024.00</b>
<b><u>STREET DEPARTMENT (35/30/30/05)</u></b>			
430-1220 Street Superintendent Salary		22,038.00	22,038.00
430-1300 Salaries & Wages - DPW - Water		144,361.00	144,361.00
430-1610 FICA - Street Dept		10,617.00	10,617.00
430-1630 Medicare - Street Dept		2,483.00	2,483.00
430-1830 Overtime - Street Department		4,844.00	4,844.00
430-2100 Office Supplies - Street Dept		78.00	78.00
430-2150 Computer Equipment/Supplies - Street Dept		469.00	469.00
430-2160 Office Equipment Maint/Repair- Street Dept		78.00	78.00
430-2300 Vehicle Operation (fuel, oil, fluids)		15,000.00	15,000.00
430-2380 Uniforms - Street Dept		938.00	938.00
430-2500 Vehicle Manintenance/Repair- Street Dept		4,844.00	4,844.00
430-2600 Small Tools/Minor Equip - Street Dept		625.00	625.00
430-3150 Drug Testing		172.00	172.00
430-3210 Telephone - Street Dept		391.00	391.00
430-3310 Travel - Street Dept		266.00	266.00
430-3610 Electricity - Street Dept		625.00	625.00
430-3620 Gas - Street Dept		1,641.00	1,641.00
430-3730 Building Maintenance- Street Dept		3,125.00	3,125.00
430-3740 Equipment Maint & Repair - Street Dept		5,781.00	5,781.00

430-4600 Conferences/Training - Street Dept		313.00	313.00
430-7400 CAP Improvements		65,625.00	65,625.00
430-7410 Equipment Lease Loader 50/25/25		10,046.00	10,046.00
<b>TOTAL STREET DEPARTMENT</b>	<b>0.00</b>	<b>294,360.00</b>	<b>294,360.00</b>

**WATER**

448-1300 Water Staff Salaries		352,405.00	352,405.00
448-1610 FICA - Water		22,004.00	22,004.00
448-1630 Medicare - Water		5,146.00	5,146.00
448-1830 Water Overtime		2,500.00	2,500.00
448-2100 Office Supplies		1,000.00	1,000.00
448-2110 Chemicals - Water	913.00	110,000.00	109,087.00
448-2150 Computer Equipt & Supplies		2,500.00	2,500.00
448-2200 Materials & Supplies	269.74	10,000.00	9,730.26
448-2300 Fuel Oil		11,500.00	11,500.00
448-2310 Vehicle Operation	41.98	2,500.00	2,458.02
448-2390 Uniforms/Boot Allowance		750.00	750.00
448-2400 Meter M&R Supplies (New Radio Read)		1,400,000.00	1,400,000.00
448-2600 Small Tools/Minor Equipment - Water		20,500.00	20,500.00
448-3160 Laboratory Fees - Water	117.00	30,000.00	29,883.00
448-3200 Telephone- Water		3,500.00	3,500.00
448-3400 Printing & Advertising		3,500.00	3,500.00
448-3610 Electric- Water Treatment Plant		8,500.00	8,500.00
448-3620 Electric - Water Wells		47,500.00	47,500.00
448-3630 Electric - Water Distribution		2,250.00	2,250.00
448-3700 Well Maint & Repair		20,000.00	20,000.00
448-3720 Distribution System- Maint. & Repairs	1,011.65	375,000.00	373,988.35
448-3730 Building Maintenance		15,000.00	15,000.00
448-3740 WTP Maint & Repairs	8,050.31	105,000.00	96,949.69
448-3750 Dist Contracted Services		34,850.00	34,850.00
448-4200 Dues/Subscriptions - Water		2,500.00	2,500.00
448-4500 Contracted Line Maint - Water		15,000.00	15,000.00
448-4600 Training/conferences - Water		1,500.00	1,500.00
448-4700 Sludge Removal		65,000.00	65,000.00
448-4910 Permits		20,000.00	20,000.00
448-7400 Capital Improvements		178,310.00	178,310.00
448-7410 Capital purchase (UTV)		95,000.00	95,000.00
<b>TOTAL WATER FACILITIES</b>	<b>10,403.68</b>	<b>2,963,215.00</b>	<b>2,952,811.32</b>

**DEBT SERVICE**

471-1100 Principal 2016 Loan		159,044.00	159,044.00
471-1110 Penn Vest Water Line		46,407.00	46,407.00
471-1120 Penn Vest Dam		38,269.00	38,269.00
471-1130 Penn Vest Dam			0.00

<b>TOTAL DEBT SERVICE</b>	-	<b>243,720.00</b>	<b>243,720.00</b>
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DEBT INTEREST

472-1100 Interest - 2016 Loan		82,000.00	82,000.00
472-1110 Penn Vest Water Line - Interest		8,753.00	8,753.00
472-1120 Penn Vest Dam - Interest		12,142.00	12,142.00
<b>TOTAL DEBT INTEREST</b>	<b>0.00</b>	<b>102,895.00</b>	<b>102,895.00</b>

INSURANCE

0.00

486-3510 Property-Liability Insurance	46,376.68	51,925.00	5,548.32
486-3530 Workers Comp Insurance	2,774.00	16,248.00	13,474.00
486-3531 Workers Comp - Fire Department	850.00	8,208.00	7,358.00
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability	0.00	5,360.00	5,360.00
<b>TOTAL INSURANCE</b>	<b>50,000.68</b>	<b>85,091.00</b>	<b>35,090.32</b>

EMPLOYEE BENEFITS/INS

487-1580 Life/Disability Insurance		7,873.00	7,873.00
487-1590 Major Medical (BC/BS)		206,850.00	206,850.00
487-1591 Health Ins. Buy-out/HRA Cont		5,025.00	5,025.00
487-5310 N/U Pension MMO		71,395.00	71,395.00
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>-</b>	<b>291,143.00</b>	<b>291,143.00</b>

EMPLOYER FICA EXPENSES

488-1620 Unemployment Comp PSAB	736.76	6,700.00	5,963.24
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>736.76</b>	<b>6,700.00</b>	<b>5,963.24</b>

<b>Total Expenses</b>	<b>61,141.12</b>	<b>4,470,763.00</b>	<b>4,409,621.88</b>
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<b>Excess Revenue Over(Under) Expenditures</b>	<b>311,015.09</b>	<b>(1.00)</b>	<b>1,059,610.77</b>
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## COLLECTIONS

### Category

1) Total number of open repayment agreements
2) Total number of repayment agreements satisfied since last report
3) Total number of new repayment agreements since last report
4) Total number of repayment agreements in default or late
5) Total amount of \$ in repayment agreements
6) Total properties with liens and amount
7) Total new liens since last report
8) Regulated Rental late fees assessed since last report
9) Areas of concern (non-personnel)

### Amount/number

	30
\$	36,819.57
	233,657.16
\$	6,060.00
Not at this time	



**UTILITIES**

Category
1) Date of issuance of next water and sewer bills
2) Total amount of water and sewer bills for this quarter
3) Total amount collected for this quarter
4) Total amount in arrears
5) Total amount of refuse billed YTD
6) Total amount collected YTD
7) Total amount in arrears
8) Total number of Bulk item tags and extra disposable bags sold to date.
9) Areas of concern (non-personnel)

Amount/number
3/28/2024
\$ -
\$ 690,529.05
\$ 363,087.34
\$ 950,228.66
\$ 7,240.66
\$ 194,161.93
245
Not at this time

<b>YTD</b>	\$ -	Inc. Penalty
	\$ 690,529.05	

Billed less discount & adj- Plus Penalty

# WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 12/4/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, HEAT AT WELL #3 NO WORKING CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: TUESDAY 12/5/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, WORKED ON WASH WATERPUMP,CHECKED FORGE AND BRODHEAD WATER LINE,CHECKED ON FIRE HYDRANTS AND SPRINKLER SYSTEMS,CHECKED WATER LEVELS AT RESERVOIRS OPENED INTAKE DRAIN</b>

DATE: WEDNESDAY 12/6/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS OPENED DRAIN</b>

DATE: THURSDAY 12/7/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK WELL #3 HEATER, CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: FRIDAY 12/8/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS CLEANED SCREENS</b>


**DATE: SATURDAY 12/9/23**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>
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**DATE: SUNDAY 12/10/23**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS HEAVY RAIN OPENED 15 MORE TURNS</b>
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## WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 12/11/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, CHECKED ON CAMERAS TOOK OUT CHECKED CD CARD ,WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, DIRTY WATER M.C.H.A.,CHECKED WATER LEVELS AT RESERVOIRS.

DATE: TUESDAY 12/12/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK HEAT AT WELL #3, CHECKED WATER LEVELS AT RESERVOIRS.DAM MEETING,

DATE: WEDNESDAY 12/13/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WORKED ON WASH WATER PUMP, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, REPLACED FIRE HYDRANT ON CRYSTAL STREET PRESSURE TESTED FORGE AND BRODHEAD,CHECKED WATER LEVELS AT RESERVOIRS.

DATE: THURSDAY 12/14/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,REPLACED AIR SEPERATOR ON RAW WATER VALVE, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: FRIDAY 12/15/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,INVENTORIED METERS FROM CORE AND MAIN, CHECKED WATER LEVELS AT RESERVOIRS.


**DATE: SATURDAY 12/16/23**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

**DATE: SUNDAY 12/17/23**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,WATER LEAK PERRY STREET ONE ON SERVICE OTHER MAIN, CHECKED WATER LEVELS AT RESERVOIRS.</b>

## WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 12/18/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,WELL #1 CL-17 NOT WORKING , WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: TUESDAY 12/19/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,INSTALLED FIRE HYDRANT ON CRYSTAL STREET ,TOOK T.C. WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: WEDNESDAY 12/20/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,TOOK T.C. FOR FIRE HYDRANT, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: THURSDAY 12/21/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,T.C. GOOD LIFTED BOIL WATER, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: FRIDAY 12/22/23

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.


**DATE: SATURDAY 12/23/23**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

**DATE: SUNDAY 12/24/23**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

## WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 12/25/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: TUESDAY 12/26/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,MAIN POOL REPLACED CHLORINE AT WELLS,CHECKED FOR A LEAK ON EAGLE VALLEY LOOKS OK, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: WEDNESDAY 12/27/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: THURSDAY 12/28/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,WORKED ON WASH WATER PUMP WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: FRIDAY 12/29/23

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,CLEANED NTU METERS , WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>




**DATE: SATURDAY 12/30/23**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>
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**DATE: SUNDAY 12/31/23**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>
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EAST STROUDSBURG WATER FILTRATION PLANT  
MONTHLY REPORT

<b>December-23</b>			
Total Water Filtered	33.023 MG		
Wash water used	1.333 MGD		
Total Filtered plant effluent	35.761 MGD		
Average plant effluent per day	1.154 MGD		
Total water #1 well	1.739 MGD	DAYS RUN	19 DAYS
Total water #2 well	0.553 MGD	DAYS RUN	19 DAYS
Total water #3 well	0	DAYS RUN	
Total water #4 well	0.075 MGD	DAYS RUN	2 DAYS
Combined total well water used	2.367 MGD		
Average well water used per day	0.076 MGD		
Average total (plant and wells) water used per day	1.230 MGD		
Total water used (water plant and wells) per month	38.128 MGD		
<u>Chemicals Used per Month</u>			
PC-H180	1,378 GALS	Average per day	44 GALS
Caustic Soda	352 GALS	Average per day	11 GALS
Water Plant Chlorine	1044 LBS	Average per day	34 LBS
S.Z.P.	388 LBS	Average per day	12.5 LBS
Aqua Nuchar	820 LBS	Average per day	26 LBS
#1 Well Chlorine	19 GALS	Average per day	1 GALS
#2 Well Chlorine	6 GALS	Average per day	0.3 GALS
#3 Well Chlorine	0	Average per day	0
#4 Well Chlorine	1 GALS	Average per day	0.5 GALS
Total Well Chlorine		Average per day	
<u>Chemicals in Stock</u>			
PC-H180	1,650 GALS	S.Z.P	900 LBS
Caustic Soda	340 GALS	Aqua Nuchar	680 LBS
Chlorine	600 LBS	Sodium Hypochlorite	120 GALS
High Rate MGD	1.268 MGD	12/12/2023	
Low Rate MGD	1.106 MGD	12/25/2023	
Total Rainfall for the Month	9.4"		
MICHAELS CREEK	0		
Remarks:			
EAGLE VALLEY PUMP STATION	31,477 GALS		

## WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 1/1/24

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,CLEANED NTU METERS , CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: TUESDAY 1/2/24

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS, REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: WEDNESDAY 1/3/24

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: THURSDAY 1/4/24

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, DAM MEETING SUBSTANTIAL COMPLETION,CHECKED WATER LEVELS AT RESERVOIRS.</b>

DATE: FRIDAY 1/5/24

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

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**DATE: SATURDAY 1/6/24**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

**DATE: SUNDAY 1/7/24**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, SNOWED PLOWED RWELLS AND PLANT,CHECKED WATER LEVELS AT RESERVOIRS.</b>

## MAINTENANCE DEPARTMENT DAILY REPORT

**DATE: 1/8/24 MONDAY**

Loaded snow-Pushed snow back & salted-Cleaned sidewalks & crosswalks-Pushed snow piles up at landfill
Cleaned snow off drain at the end of Crystal Park

**DATE: 1/9/24 TUESDAY**

Cleaned snow off storm drains-Checked Creeks-Salted roads, parking lots and sidewalks.
<b>2 One Calls</b>

**DATE: 1/10/24 WEDNESDAY**

Fixed traffic light at Brown & Lincoln-Picked up Christmas Trees-Checked town for storm damage-Pushed snow Piles up-Put 2 signs up-Cut a tree limb up and got rid of it-Checked creeks
<b>2 One Calls</b>

**DATE: 1/11/24 THURSDAY**

Cleaned trucks-Put new tires on dump trucks-Took Christmas decorations down
<b>3 One Calls</b>

**DATE: 1/12/24 FRIDAY**

Put salt in trucks-Took Christmas decorations down-Picked up Christmas trees-Got trucks ready for snow
<b>2 One Calls</b>

**DATE: 1/13/24 SATURDAY**

Two guys came in to cut up a tree that came down on Ransberry Ave.
<b>1 One Call</b>

**DATE: 1/14/24 SUNDAY**

One guy came in to put temporary stop signs up at Lincoln Ave traffic lights by Walmart
<b>1 One Call</b>

## Public Works Weekly Report 1/8/24 thru 1/14/24

↓ Task Description	JW	JD	JM	CO	BH	GS	ES	RP	EG		Total
Park Maintenance											0
Parking Lot Maintenance/Clean up											0
Levee Maintenance/Dog Waste											0
Shopping Carts											0
Sign Maintenance											0
Street/Stop Light Repair		2									2
Mowing/Weeding											0
Vehicle Repair								8			8
Shade Tree	1										1
PA 1 Call											0
Waste Water Treatment Plant											0
Waste Water Collection System											0
Storm Water Maintenance/Repair	6	10	4			4		9			33
Equipment Repair & Maintenance		7			16						23
Snow/Salt	12	12	18		25.5	17.5		22	8		115
Street Patching/Maintenance/Painting					2		16				18
Water Plant											0
Water Distribution System											0
Leaf/Brush Collection/Tree Trimming		6	10		2	8		4			30
Pool											0
Parade/Flags/Lights/Wreaths/Events		1	12			12		8			33
Parking Meters & Parking											0
Street Sweeping & Maintenance											0
Recycling	1				7				32		40
Building Maintenance											0
Golf Course											0
Meetings, Paper Work & Training	6										6
Vacation/comp/personal		8		8					10.5		26.5
Holiday											0
Sick / Medical Leave/Bereavment				32			24				56
Fire Calls											0
Meter Reading											0
<b>Cumulative Hours→</b>	<b>26</b>	<b>46</b>	<b>44</b>	<b>40</b>	<b>52.5</b>	<b>41.5</b>	<b>40</b>	<b>51</b>	<b>50.5</b>	<b>0</b>	<b>391.5</b>

## WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 1/8/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,FLUSHED BY ESU AND KING STREET CHECKED WATER LEVELS AT RESERVOIRS.

DATE: TUESDAY 1/9/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,FLUSHED KING STREET AND ESU,TOOK T.C. AND TTHMS, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: WEDNESDAY 1/10/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, BRENDAN LINE FROM EXITER HERE FOR LOGGERS,WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: THURSDAY 1/11/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,REDO T.C. LAB WAS OUT OF POWER, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,JAR TESTED PCH-180 NOT WORKING WELL, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: FRIDAY 1/12/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,JAR TESTING, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK WELL #2 CL-17 REPLACE LINES, CHECKED WATER LEVELS AT RESERVOIRS.


**DATE: SATURDAY 1/13/24**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

**DATE: SUNDAY 1/14/24**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>



## SEWER PLANT DAILY REPORT

Standard day: Read gauges (flow, CL2, digester gas & temp) and record. Inspect digester levels and adjust as needed. Check sodium bisulfite levels and inspect dosing pumps. Check sodium hydroxide levels and inspect dosing pump. Inspect all tanks (skimmers, weirs and flite boards) blowers, and screens. Check pump station (pumps, bar screen, wet well and generator). Influent and Effluent testing (PH, Temp. & DO). Run grit removal. Skim primary and secondary tanks. Skim T.F. and S.B.R. contact tanks. Clear telescopic valves on secondary. Clean strainers. Draw off sludge from primary tank and transfer to anaerobic digester #1. Clean tank. Repeat checking all tanks and systems at the end of the day.

DATE: 1/1 MONDAY Flow - 1.73 MG

SD - GB Happy New Year!

DATE: 1/2 TUESDAY Flow - 1.36 MG

SD - remove, disassemble & clean air release @ PS

Hawk sample day - monthly samples

DATE: 1/3 WEDNESDAY Flow - 1.33 MG

SD

Press Aer #1

Eurofin sample day

DATE: 1/4 THURSDAY

Flow - 1.21 MG

SD - BA off

Press Aer #1

Hawk Sample day

DATE: 1/5 FRIDAY

Flow - 1.11 MG

SD - Prepair for snow storm  
patch heater fan in garage

DATE: 1/6 SATURDAY

Flow - 1.12 MG

SD - JN

DATE: 1/7 SUNDAY

Flow - 1.0 MG

SD - JN snow removal BA

## SEWER PLANT DAILY REPORT

DATE: 1/8 MONDAY Flow - 1.06 MG

SD - service air release @ PS

DATE: 1/9 TUESDAY Flow - 1.14 MG

SD - clear grease @ Plant & PS wet well

9pm Alarm @ Plant, 9:50 alarm @ PS  
11pm Alarm @ Plant

DATE: 1/10 WEDNESDAY Flow - 2.28 MG

SD - S.B.R. dechlor pump fail - disassemble & clean

4:30pm Alarm @ Plant - BA

DATE: 1/11 THURSDAY Flow - 2.78 MG

SD - grit pump clog in headworks

DATE: 1/12 FRIDAY Flow - 2.50 MG

SD - New motor for garage heater  
grit pump clog

DATE: 1/13 SATURDAY Flow - 3.19 MG

3AM high level @ Plant - BA

SD - BA air release leak @ PS

DATE: 1/14 SUNDAY Flow - 3.41 MG

SD - BA Alarm - BA 2PM Power fail  
8PM check PS & Plant BA

## WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 1/15/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,MOVED STUFF AROUND FOR FLOORS WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.OPENED RESERVOIR

DATE: TUESDAY 1/16/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS, REPORTS,PLOWED AND SHOVELED,WEEKLY T.C.,RESET MICHAELS CREEK REPORT,RECEIVED 1 275 GAL CAUSTIC,MEETING FOR KING STREET BRIDGE REPLAEMENT, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: WEDNESDAY 1/17/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,RECEIVED 2 TONS OF DARCO w,NORTH/EAST IN TO MEASURE ACTUATOR FOR RAW WATER CHECKED WATER LEVELS AT RESERVOIRS.

DATE: THURSDAY 1/18/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, PUT CHLORINE TANK ON THE WALL FOR FLOOR PAINTING,WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: FRIDAY 1/19/24

**WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,INSTALLED NEW INJECTOR IN WELL#2, CHECKED WATER LEVELS AT RESERVOIRS.**

**DATE: SATURDAY 1/20/24**

**WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.**

**DATE: SUNDAY 1/21/24**

**WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.**

# MAINTENANCE DEPARTMENT DAILY REPORT

**DATE: 1/15/24 MONDAY**

Holiday-Snow removal of roads and sidewalks

**DATE: 1/16/24 TUESDAY**

Snow Removal of roads and sidewalks-Picked up a hydrant that was knocked off at Washington & Courtland
<b>1 One Call</b>

**DATE: 1/17/24 WEDNESDAY**

Plowed & salted the parking spots on Crystal St-Checked and salted roads and parking lots-Salted driveway at Water plant- Treated sidewalks
<b>4 One Calls</b>

**DATE: 1/18/24 THURSDAY**

Picked up Christmas trees- worked on drainage on Analomink St- plowed Dansbury park and around ESYA Building- got trucks ready for snowstorm-Cleaned up around IBW building with wheel loader

**DATE: 1/19/24 FRIDAY**

Snow removal of roads and sidewalks-repaired stop sign at Smith and East Brown St

**DATE: 1/20/24 SATURDAY**

Bill came in to clean snow from parking spots in movie theater parking lot

**DATE: 1/21/24 SUNDAY**


## Public Works Weekly Report 1/15/24 thru 1/21/24

↓ Task Description	JW	JD	JM	CO	BH	GS	ES	RP	EG		Total
Park Maintenance											0
Parking Lot Maintenance/Clean up											0
Levee Maintenance/Dog Waste											0
Shopping Carts											0
Sign Maintenance											0
Street/Stop Light Repair											0
Mowing/Weeding											0
Vehicle Repair								2			2
Shade Tree											0
PA 1 Call											0
Waste Water Treatment Plant											0
Waste Water Collection System											0
Storm Water Maintenance/Repair	2	4	4			4		4			18
Equipment Repair & Maintenance	2	7						2			11
Snow/Salt	27	32	36	17	46	35	35	35	19		282
Street Patching/Maintenance/Painting											0
Water Plant											0
Water Distribution System											0
Leaf/Brush Collection/Tree Trimming			4	7		4	8				23
Pool											0
Parade/Flags/Lights/Wreaths/Events											0
Parking Meters & Parking											0
Street Sweeping & Maintenance											0
Recycling									24		24
Building Maintenance											0
Golf Course											0
Meetings, Paper Work & Training	8										8
Vacation/comp/personal											0
Holiday	8	8	8	8	8	8	8	8	8		72
Sick / Medical Leave/Bereavement				8							8
Fire Calls											0
Meter Reading											0
<b>Cumulative Hours→</b>	<b>47</b>	<b>51</b>	<b>52</b>	<b>40</b>	<b>54</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>0</b>	<b>448</b>

## WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 1/22/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,GAVE WATER METER FOR 115 BROWN,WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: TUESDAY 1/23/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS, REPORTS,DUG UP KING STREET,RECEIVED 6-1500LBS CHLORINE CYCLENDERS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: WEDNESDAY 1/24/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,MEETING WITH DEAN ABOUT SERVICE LINE REPORT, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: THURSDAY 1/25/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,REPLACED WATER METER AT 149 UNIT 41 VICTOIA HGTS ,REPLACED METER AT OLD GAS STATION ON PROSPECT ST.BOTH FROZEN WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: FRIDAY 1/26/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,GAVE STARBUCKS METER, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.


**DATE: SATURDAY 1/27/24**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

**DATE: SUNDAY 1/28/24**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>



EAST STROUDSBURG WATER FILTRATION PLANT  
MONTHLY REPORT

<b>JAN. 2024</b>			
Total Water Filtered	34.189 MG		
Wash water used	1.380 MG		
Total Filtered plant effluent	36.920 MG		
Average plant effluent per day	1.191 MG		
Total water #1 well	2.725 MG	DAYS RUN	28
Total water #2 well	1.639 MG	DAYS RUN	28
Total water #3 well	0.061 MG	DAYS RUN	1
Total water #4 well	0.008 MG	DAYS RUN	1
Combined total well water used	3.929 MG		
Average well water used per day	0.127 MG		
Average total (plant and wells) water used per day	1.191 MG		
Total water used (water plant and wells) per month	40.849 MG		
<u>Chemicals Used per Month</u>			
PC-H180	1,115 GAL	Average per day	36
Caustic Soda	372 GALS	Average per day	12
Water Plant Chlorine	905 LBS	Average per day	29
S.Z.P.	388 LBS	Average per day	12.5
Aqua Nuchar	820 LBS	Average per day	26
#1 Well Chlorine	26 GALS	Average per day	1 GAL
#2 Well Chlorine	16 GALS	Average per day	0.5 GAL
#3 Well Chlorine	0.5 GAL	Average per day	0.5 GAL
#4 Well Chlorine	0.5 GAL	Average per day	0.5 GAL
Total Well Chlorine		Average per day	
<u>Chemicals in Stock</u>			
PC-H180	1,000 GALS	S.Z.P	850 LBS
Caustic Soda	350 GALS	Aqua Nuchar	4,320 LBS
Chlorine	1,200 LBS	Sodium Hypochlorite	15 GALS
High Rate MGD	1.488 MG	1/22/2024	
Low Rate MGD	1.132 MG	1/13/2024	
Total Rainfall for the Month	4.8"		
MICHAELS CREEK	NO FLOW		
Remarks:			
EAGLE VALLEY PUMP STATION	31.477 GALS		

# MAINTENANCE DEPARTMENT DAILY REPORT

**DATE: 1/29/24 MONDAY**

Moved old street sweepings to make compost-Emptied salt out of trucks & hosed them off-Put new batteries in
2019 Peterbilt-Grinded Stumps-Picked trash on Crystal St, Veterans Memorial & parking lots-Shopping carts
Cleaned up debris at the end of Crystal & Washington-Cleaned storm drains and picked up sticks-Cold patched 2
Potholes-Dropped off a garbage can

**DATE: 1/30/24 TUESDAY**

Stump grinding-Moved old street sweepings to make compost-Cleaned storm drains and picked up sticks-Emptied
And replaced dog poop bags on levee & Miller Park-Checked & fueled vehicles-Loaded wood up on Ransberry
That Tree Smith's cut between curb & sidewalk-Started to clean shed out to make more room for equipment
Shopping carts <span style="float: right;"><b>5 One Calls</b></span>

**DATE: 1/31/24 WEDNESDAY**

Chris came in to put temporary stop signs up at Courtland & 447 & Courtland & 209 due to the traffic lights out
Picked up temporary stop signs-Put boards up at the pool house-Hauled Topsoil-Received 100 tons of salt
Cold patched

**DATE: 2/1/24 THURSDAY**

Moved old street sweepings to make compost-Grinded Stumps-Fixed 2 signs-Cold Patched-Worked around the
shop
<b>11 One Calls</b>

**DATE: 2/2/24 FRIDAY**

Moved old street sweepings to make compost-Grinded Stumps-Picked trash up around Crystal St parking lots &
Veterans Memorial, also emptied trash cans-Cold Patched-Swept the floor in the shop-Put tailgate spreaders
Back on 2 dump trucks

**DATE: 2/3/24 SATURDAY**


**DATE: 2/4/24 SUNDAY**

Ryan came in to pick up a parking meter at the college by the field house

## Public Works Weekly Report 1/29/24 thru 1/4/24

↓ Task Description	JW	JD	JM	CO	BH	GS	ES	RP	EG		Total
Park Maintenance				7		4	5				16
Parking Lot Maintenance/Clean up	1			3		4	2				10
Levee Maintenance/Dog Waste											0
Shopping Carts	2										2
Sign Maintenance	2										2
Street/Stop Light Repair				2							2
Mowing/Weeding											0
Vehicle Repair								6			6
Shade Tree		32	40								72
PA 1 Call											0
Waste Water Treatment Plant											0
Waste Water Collection System											0
Storm Water Maintenance/Repair				9		8	9				26
Equipment Repair & Maintenance								16			16
Snow/Salt					2	3		2			7
Street Patching/Maintenance/Painting	2			14		15	18				49
Water Plant											0
Water Distribution System	1										1
Leaf/Brush Collection/Tree Trimming											0
Pool				6		6	6				18
Parade/Flags/Lights/Wreaths/Events											0
Parking Meters & Parking								2			2
Street Sweeping & Maintenance				1							1
Recycling		8			38			8	39		93
Building Maintenance	3										3
Golf Course											0
Meetings, Paper Work & Training	29										29
Vacation/comp/personal								8			8
Holiday											0
Sick / Medical Leave									1		1
Fire Calls											0
Meter Reading											0
<b>Cumulative Hours→</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>42</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>42</b>	<b>40</b>	<b>0</b>	<b>364</b>

Bi Weekly Report  
1/15/24 to 1/26/24

Rental License - 16

Money owed / rechecks - 52

Updates- 3

Health License - 3

Files made - 41

Rental Registrations filed - 304

ZONING ACTIVITIES JAN 1, 2024 THRU JAN 14, 2024

PHONE CALLS -15

NOV'-4

PERMIT APPLICATIONS -3

ORDINANCE DRAFTS -2

DEVELOPER'S AGREEMENT DRAFT-1

STORMWATER MAINTENANCE AGREEMENT DRAFT-1

PARKING COMPLAINTS-4

TRASH COMPLAINTS-2

SNOW REMOVAL COMPLAINTS -2

STORMWATER BASIN ISSUE -1

DRAFT STIPULATION FOR ZONING HEARING BOARD -1

MEETING BY ZOOM -1