

**MINUTES FOR THE WORK SESSION/SPECIAL MEETING
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY, FEBRUARY 26, 2024 – 7PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Edmund Freeborn; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Solicitor John Prevoznik; Nate Oiler, Borough Engineer of RKR Hess, Jayme Naberezny, Borough Manager, Lee Philips, Director of Public Works, and Assistant to Borough Manager, Danielle Decker.

ABSENT: Carrie Panepinto; Erika Huber

Ms. Wolbert called the meeting to order at 7PM and lead in the Pledge of Allegiance.

Protocol for Committee cancellation:

After some discussion, Ms. Wolbert asked for this to be put on the next Operations Meeting Agenda, then the 1st Council Meeting's Agenda in April.

Crystal Street Project:

Nate Oiler gave a brief synopsis on this project. There was discussion on two possible scenarios for this year given and Ms. Wolbert asked for this to be put on the September 2024 Work Session Agenda.

Interim Manager Final Borough Evaluation:

Ms. Wolbert asked for this to be placed on the Work Session Agenda in July 2024.

Organizational Chart Review:

There was a short discussion on the organizational chart.

Finance Director Job Description:

After some discussion, Ms. Wolbert asked for this to be placed on the next Operations Committee Meeting Agenda.

Suburban Ambulance Call Data and Financial Reports:

There was discussion in regard to the reports and data received.

Borough Planning/2024 Goals:

Ms. Wolbert asked for this to be placed on the next Work Session in March.

Public Comments – Agenda Items: There were no public comments.

Adjournment:

Work Session ended at approximately at 7:38PM.

Executive Session:

The Executive Session began at 7:39PM.