

**MINUTES FOR THE REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, FEBRUARY 20, 2024 – 7:15PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

**PRESENT IN PERSON:** Sonia Wolbert; Edmund Freeborn; Carrie Panepinto; Erika Huber; Jane Gagliardo; Paul Shemansky; Mayor Victor Brozusky; Solicitor John Prevoznik; Russ Scott, Borough Engineer of RKR Hess, Danielle Decker, Assistant to Borough Manager, and Public Works Director, Lee Philips.

**ABSENT:** Jayme Naberezny, Borough Manager

Ms. Wolbert called the meeting to order at 7:20PM and lead in the Pledge of Allegiance.

**Report on Executive Session:** The Solicitor reported that an Executive Session was held on February 20, 2024, starting at 6:04PM, prior to the start of the Council Meeting. Ms. Wolbert, Ms. Panepinto, Mr. Freeborn, Ms. Huber, Ms. Gagliardo, Mr. Shemansky, and Mayor Brozusky were all present. Union negotiations, personnel matters in regard to an Interim Borough Manager and Borough Manager search were discussed. Three litigations involving zoning issues were also discussed. Executive Session ended at approximately 7:17PM and no decisions were made during Executive Session.

**In Honor of William Reese:**

Ms. Wolbert gave a brief, heartwarming speech highlighting Mr. Reese's accomplishments throughout his career, life, family, and his 40 years of service on Council. Ms. Wolbert asked for the renaming of the Dansbury Park Baseball Field in honor of Bill Reese and asked the Community Relations Committee work on organizing an event to host the dedication.

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to rename the Dansbury Park Baseball Field in dedication to Mr. Reese, the William Reese Memorial Field. Motion passed unanimously.

Ms. Wolbert called for a moment of silence for the passing of former Councilman Bill Reese.

**February 8, 2024 Council Regular Meeting Minutes:** A motion was made by Mr. Shemansky and seconded by Ms. Huber to approve the February 8, 2024 Council Regular Meeting Minutes. The motion passed unanimously.

**Public Comments – Agenda Items:** There were no public comments.

**Pickle Me Poconos Festival (Picklefest) 2024:** Sarah Wallace, Chamber of Commerce  
A motion was made by Ms. Panepinto and seconded by Mr. Freeborn to approve Pickle Me Poconos Festival for Saturday, October 5, 2024 contingent upon all fees and proper insurance documents being received. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to approve street closures from Crystal Street to Analomink Street to Federal Street and to close Washington Street to the intersection of South Courtland Street during Pickle Me Poconos Festival on Saturday October 5, 2024.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to approve free parking in Lots #1-4 and on South Courtland Street to Federal Street to Analomink Street to Crystal Street, and Washington Street from 6AM-6PM, plus bag some additional spaces for handicapped parking in the lot behind Trackside/adjacent to the Depot (metered numbered spaces 7,8,10,11, and 12) during the Pickle Me Poconos Festival on Saturday, October 5, 2024. Motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Shemansky to approve an open container permit for the Pocono Chamber of Commerce beverage sales only for the 2024 Pickle Me Poconos Festival from 12PM-5PM on Saturday, October 5, 2024 contingent upon all fees and proper insurance documents being received. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber that the open container permit is contingent upon providing proper security during the entire event. Motion passed unanimously.

A motion was made by Ms. Huber and seconded by Mr. Shemansky to support with approved meeting minutes the Pocono Chamber of Commerce application for a liquor license to cover the Pickle Me Poconos Festival on Saturday, October 5, 2024 and approve contingent upon receipt of liquor license. Motion passed unanimously.

**Police Report:** Chief Lyons gave a brief report on the crime watch database that is coming in the near future. Chief Lyons explained there within the database, there will be an app for a phone to be used by citizens/residents too that will allow people to register handle with care registry , pet registry, camera registry, etc. Chief Lyons fielded some questions from residents in the audience.

#### **Engineer's Report:**

##### **WTP and WWTP Chemical Bids:**

A motion was made by Ms. Huber and seconded by Ms. Panepinto to table Polyaluminium Chloride for the Water Filtration Plant. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to award the contracts for the Water Treatment and Wastewater Treatment Chemicals to the lowest responsive bidders for each chemical in accordance with the schedule recommended and read aloud by the Borough Engineer and attached to these minutes contingent upon meeting all the other requirements regarding to insurance, bonding, etc.. Motion passed unanimously.

#### **REPORTS:**

**Public Works:** A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to accept the Public Works Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

**Zoning Report:** A motion was made by Mr. Shemansky and seconded by Ms. Huber to accept the Zoning Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

**Finance Report:** A motion was made by Ms. Huber and seconded by Ms. Huber to accept the Finance Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

**Operations Committee:** Ms. Wolbert gave a brief synopsis on the last meeting where there were a number of personnel issues, parking issues, and equipment purchasing discussed.

**Zoning and Planning Committee (ZAP):** no meeting

**Community Relations Committee:** no meeting

**Correspondence:**

Ms. Wolbert announced the Council received an invitation from the New Jersey Department of Transportation Meeting in regard to the retaining wall and fencing over I-80 on the New Jersey side.

Ms. Wolbert announced that we continue to seek a new Borough Manager.

**Mayor Victor Brozusky:** Mayor Brozusky inquired about the pile of salt on South Green Street.

**Carrie Panepinto:** Ms. Panepinto received an email from Wayne from the East Stroudsburg Area District School Board in regard to Borough's Sign Ordinance for being able to change a digital sign only twice a month and what can be done to change it so the school may update their sign more frequently.

A motion was made by Ms. Huber and seconded by Ms. Panepinto to refer the inquiry from East Stroudsburg School District Board to the Zoning and Planning (ZAP) Committee. Motion passed unanimously.

**Ed Freeborn:** Mr. Freeborn asked for an update for being able to put the trash out at 4PM, instead of 5PM.

**Jane Gagliardo:** Ms. Gagliardo commented on the burnt car for it now has a cover over it, but still has not been removed. Ms. Gagliardo inquired about Airbnb's and trees being totally taken down due to wires. Ms. Gagliardo asked if they needed to be replaced.

**Paul Shemansky:** Mr. Shemansky inquired about the Recycling Center clean-up.

**Erika Huber:** Nothing to report

**Sonia Wolbert:** Nothing to report.

**Solicitor's Report:** Nothing to report.

**Manager's Report:**

A motion was made by Ms. Panepinto and seconded by Mr. Shemansky to approve the removal of Residential Handicap Parking Zone Signs in front of residences at 448 Normal Street, 450 Normal Street, and 452 Normal Street, East Stroudsburg, PA 18301 for they are no longer needed. Motion passed unanimously.

A motion was made by Ms. Huber and seconded by Ms. Gagliardo to approve the application, contingent upon receipt of \$75.00 application fee for Residential Handicap Parking Zone in proximity to 460 Normal Street, East Stroudsburg, PA 18301 that is subject to any and all standard parking and/or snow emergency regulations in effect for the street. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Freeborn to hire Peter Marshall & Associates as Interim Borough Manager for 2-3 days a week at the rate of \$120 per hour, plus mileage reimbursement one time per week from State College, starting the week of February 26, 2024. Motion passed unanimously.

**Public Comments – New Business & Non-Agenda Items:**

Janice Giannolla of North Courtland Street spoke about cars being parked on the grass between 4<sup>th</sup> Street and 5<sup>th</sup> Street. Ms. Giannolla asked for Borough help with the feral cat situation for they are breeding like crazy right now.

Sean Michelin of East Broad Street inquired about a parking ticket situation from January 13, 2024.

Bruce Smith of North Green Street commented on a car parked on North 5<sup>th</sup> Street during the Snow Emergency.

**Ratification of Bills Payable:** A motion was made by Mr. Freeborn and seconded by Mr. Shemansky to approve the Warrant List #240220, as presented. Motion passed unanimously.

**Adjournment:**

A motion was made by Ms. Panepinto and seconded by Ms. Huber to adjourn the meeting at 8:26PM. Motion passed unanimously.

**PURCHASE OF VARIOUS CHEMICALS TO BE FURNISHED TO THE BOROUGH'S WATER FILTRATION PLANT, WELLS AND WASTEWATER TREATMENT PLANT FOR A NEW CONTRACT PERIOD BEGINNING MARCH 1, 2024**

CONTRACTING AGENCY: BOROUGH OF EAST STROUDSBURG  
 BID OPENING: THURSDAY FEBRUARY 15, 2024 AT 1:00 PM

	Description	Company's Name	Quantity	Units	Unit Price per CWT Year 1	Unit Price per CWT Year 2	Unit Price per CWT Year 3	Total Bid Amount Year 1	Total Bid Amount Year 2	Total Bid Amount Year 3
1.	Chlorine (150 lb. cylinders) For Water Filtration Plant	JCI Jones Chemicals Inc.	12,000	lbs	\$ 1.17	\$ 1.17	\$ 1.20	\$ 14,004.00	\$ 14,004.00	\$ 14,400.00
		Univar Solutions USA LLC			\$ 3.30			\$ 39,576.00		
2.	Chlorine (2000 lb. cylinders) For Wastewater Treatment Plant	JCI Jones Chemicals Inc.	20,000	lbs	\$ 0.94	\$ 1.05	\$ 1.10	\$ 18,760.00	\$ 21,000.00	\$ 22,000.00
		Univar Solutions USA LLC			\$ 1.34			\$ 26,800.00		
3.	Zinc Phosphate (50 lb bags) For Water Filtration Plant	George S. Coyne Chemical Co., Inc.	4,000	lbs	\$ 1.88			\$ 7,539.60		
		Shannon Chemical Corporation			\$ 2.17	\$ 2.39	\$ 2.57	\$ 8,680.00	\$ 9,560.00	\$ 10,280.00
4.	Powdered Activated Carbon (40 lb bags) for Water Filtration Plant	George S. Coyne Chemical Co., Inc.	12,000	lbs	\$ 1.43			\$ 17,196.00		
		Brenntag Northeast LLC			\$ 2.95			\$ 35,400.00		
5.	Sodium Hypochlorite (15 gal containers) for Water System Wells	George S. Coyne Chemical Co., Inc.	750	gal	\$ 6.74			\$ 5,051.48		
		Univar Solutions USA LLC			\$ 7.50			\$ 5,625.00		
6.	Sodium Hydroxide (Liquid Caustic Soda) - (275 gal totes) for Water Filtration Plant	Brenntag Northeast LLC	7,000	gal	\$ 3.38			\$ 23,660.00		
7.	Sodium Hydroxide (Liquid Caustic Soda) - (275 gal totes) for Wastewater Treatment Plant	Brenntag Northeast LLC	4,500	gal	\$ 3.38			\$ 15,210.00		
8.	Aqua Mag Blended Phosphate (30 gal drums) for Water System Wells	Univar Solutions USA LLC	495	gal	\$ 22.34			\$ 11,060.28		
		George S. Coyne Chemical Co., Inc.			\$ 29.03			\$ 14,367.82		
		Shannon Chemical Corporation			\$ 23.47	\$ 25.19	\$ 26.79	\$ 11,617.65	\$ 12,469.05	\$ 13,261.05
9.	Polyaluminum Chloride (bulk delivery) for Water Filtration Plant	* George S. Coyne Chemical Co., Inc.	10,000	gal	\$ 3.47			\$ 34,700.00		
		Holland Company, Inc.			\$ 3.92	\$ 4.02	\$ 4.13	\$ 39,200.00	\$ 40,200.00	\$ 41,300.00
10.	Sodium Disulfite Solution (30 gal drums) for Wastewater Treatment Plant	George S. Coyne Chemical Co., Inc.	750	gal	\$ 6.10			\$ 4,575.00		

Notes:

Companies highlighted in yellow are apparent lowest bidders for the chemicals for year 1.

\* George S. Coyne Chemical Co., Inc. bid for Polyaluminum Chloride is still under review.

At the Borough's discretion, Contracts may be extended in Year 2 and 3 based upon prices provided by the loweset responsive bidders for Year 1.

Table  
 Appropriate  
 Tabled

**Consolidated Statement of Activity - Budget vs Actual**  
**January 31, 2024**

<u>Account # &amp; Title</u>	<u>Y-T-D</u> <u>1/31/2024</u>	<u>Y-T-D</u> <u>1/31/2023</u>	<u>Variance</u>	<u>%</u>	<u>Budget</u> <u>1/31/2024</u>	<u>Variance</u>	<u>%</u>
<b>Revenues</b>							
<u>TAXES</u>							
301-1000 Property Tax-Current Year	0.00	0.00	0.00	0.00	2,845,727.87	(2,845,727.87)	1.00
301-2000 Property Tax-Prior Year	0.00	608.98	(608.98)	1.00	490.32	(490.32)	1.00
301-3000 Property Tax-Interim	0.00	0.00	0.00	0.00	294.70	(294.70)	1.00
301-4000 Property Tax - Delinquent	12,636.01	1,438.58	11,197.43	(7.78)	124,371.44	(111,735.43)	0.90
<b>TOTAL TAXES</b>	<b>12,636.01</b>	<b>2,047.56</b>	<b>10,588.45</b>	<b>(5.17)</b>	<b>2,970,884.33</b>	<b>(2,958,248.32)</b>	<b>1.00</b>
<u>ACT 511 TAXES</u>							
310-1000 Real Estate Transfer Tax	12,590.99	8,730.36	3,860.63	(0.44)	160,000.00	(147,409.01)	0.92
310-2000 Earned Income Tax	39,615.28	62,795.91	(23,180.63)	0.37	1,200,000.00	(1,160,384.72)	0.97
310-5000 Municipal Service Tax	14,793.21	14,488.17	305.04	(0.02)	350,000.00	(335,206.79)	0.96
<b>TOTAL ACT 511 TAXES</b>	<b>66,999.48</b>	<b>86,014.44</b>	<b>(19,014.96)</b>	<b>0.22</b>	<b>1,710,000.00</b>	<b>(1,643,000.52)</b>	<b>0.96</b>
<u>BUSINESS LICENSES/PERMITS</u>							
321-2000 Health/Restaurant Licenses	1,100.00	1,605.00	(505.00)	0.31	10,000.00	(8,900.00)	0.89
321-6100 Rental License	6,030.00	2,195.50	3,834.50	(1.75)	165,000.00	(158,970.00)	0.96
321-6110 Short-Term Rental Lic.	0.00	0.00	0.00	0.00	2,500.00	(2,500.00)	1.00
321-8000 Cable TV Franchise Tax	0.00	0.00	0.00	0.00	105,000.00	(105,000.00)	1.00
<b>TOTAL LICENSES/PERMITS</b>	<b>7,130.00</b>	<b>3,800.50</b>	<b>3,329.50</b>	<b>(0.88)</b>	<b>282,500.00</b>	<b>(275,370.00)</b>	<b>0.97</b>
<u>NON-BUSINESS PERMITS</u>							
322-8100 Event Permit Fee	0.00	0.00	0.00	0.00	1,500.00	(1,500.00)	1.00
322-8200 Street Opening Permits	0.00	500.00	(500.00)	1.00	9,000.00	(9,000.00)	1.00
322-9400 Misc Permits	22.50	25.00	(2.50)	0.10	2,000.00	(1,977.50)	0.99
<b>TOTAL NON-BUSINESS PERMITS</b>	<b>22.50</b>	<b>525.00</b>	<b>(502.50)</b>	<b>0.96</b>	<b>12,500.00</b>	<b>(12,477.50)</b>	<b>1.00</b>
<u>FINES</u>							
331-1100 Vehicle Code Violations	11,093.50	8,269.82	2,823.68	(0.34)	180,000.00	(168,906.50)	0.94
331-1200 Violation of Zoning Ord & Statutes	30.00	1,730.00	(1,700.00)	0.98	25,000.00	(24,970.00)	1.00
<b>TOTAL FINES</b>	<b>11,123.50</b>	<b>9,999.82</b>	<b>1,123.68</b>	<b>(0.11)</b>	<b>205,000.00</b>	<b>(193,876.50)</b>	<b>0.95</b>
<u>INTEREST</u>							
<b>TOTAL INTEREST</b>	<b>16,559.82</b>	<b>16,930.63</b>	<b>(370.81)</b>	<b>0.02</b>	<b>150,765.00</b>	<b>(134,205.18)</b>	<b>0.89</b>
<u>RENTS</u>							
342-5310 Royalties - Cell Tower	2,479.26	2,407.05	72.21	(0.03)	40,000.00	(37,520.74)	0.94
<b>TOTAL RENTS</b>	<b>2,479.26</b>	<b>2,407.05</b>	<b>72.21</b>	<b>(0.03)</b>	<b>40,000.00</b>	<b>(37,520.74)</b>	<b>0.94</b>
<u>STATE GRANT PROGRAM</u>							
354-1200 Performance Grant - Twin Boroughs	0.00	0.00	0.00	0.00	22,000.00	(22,000.00)	1.00
354-1260 American Recovery Funds	0.00	0.00	0.00	0.00	1,880,000.00	(1,880,000.00)	1.00
<b>TOTAL STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,902,000.00</b>	<b>(1,902,000.00)</b>	<b>1.00</b>
<u>STATE SHARED REVENUE</u>							
355-0020 Liquid Fuels	0.00	0.00	0.00	0.00	240,000.00	(240,000.00)	1.00
355-0030 Turnback Allocation	0.00	0.00	0.00	0.00	6,040.00	(6,040.00)	1.00
355-0100 Public Utility Realty/Bev Tax	0.00	1,250.00	(1,250.00)	1.00	3,875.00	(3,875.00)	1.00
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	0.00	0.00	0.00	135,500.00	(135,500.00)	1.00
355-0700 Foreign Fire Ins Premium Tax	0.00	0.00	0.00	0.00	46,750.00	(46,750.00)	1.00
<b>TOTAL STATE SHARED REVENUE</b>	<b>0.00</b>	<b>1,250.00</b>	<b>(1,250.00)</b>	<b>1.00</b>	<b>432,165.00</b>	<b>(432,165.00)</b>	<b>1.00</b>
<u>PMT IN LIEU OF TAXES</u>							
359-0010 Housing Authority PILOT	0.00	0.00	0.00	0.00	5,500.00	(5,500.00)	1.00
<b>TOTAL PILOT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>(5,500.00)</b>	<b>1.00</b>
<u>GENERAL GOVERNMENT</u>							
361-1110 Closing Report Fee	397.00	609.00	(212.00)	0.35	8,000.00	(7,603.00)	0.95
361-3300 Permits - Zoning - Gen Government	0.00	2,671.83	(2,671.83)	1.00	50,000.00	(50,000.00)	1.00
361-3310 Building Permits	0.00	0.00	0.00	0.00	75,000.00	(75,000.00)	1.00
361-3320 Resale inspections	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	1.00
361-3400 Zoning Plan Review	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	1.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>397.00</b>	<b>3,280.83</b>	<b>(2,883.83)</b>	<b>0.88</b>	<b>163,000.00</b>	<b>(162,603.00)</b>	<b>1.00</b>
<u>PUBLIC SAFETY</u>							
<u>HIGHWAYS &amp; STREETS</u>							
363-2100 Meter Revenue	4,591.25	5,730.38	(1,139.13)	0.20	125,000.00	(120,408.75)	0.96
363-2200 Parking Permits	180.00	497.50	(317.50)	0.64	20,000.00	(19,820.00)	0.99

363-2210 Residential Parking Permit	700.00	10.00	690.00	(69.00)	525.00	175.00	(0.33)
363-2300 Meter Bags	0.00	0.00	0.00	0.00	850.00	(850.00)	1.00
363-5100 PennDOT Snow Removal	24,584.68	0.00	24,584.68	0.00	20,582.00	4,002.68	(0.19)
363-5200 Borough DPW Services	0.00	0.00	0.00	0.00	750.00	(750.00)	1.00
<b>TOTAL HIGHWAYS &amp; STREETS</b>	<b>30,055.93</b>	<b>6,237.88</b>	<b>23,818.05</b>	<b>(3.82)</b>	<b>167,707.00</b>	<b>(137,651.07)</b>	<b>0.82</b>
<u>SANITATION</u>							
364-1200 Pretreatment Revenues	0.00	0.00	0.00	0.00	8,000.00	(8,000.00)	1.00
364-2010 Sewer Rents	990.70	0.00	990.70	0.00	1,750,000.00	(1,749,009.30)	1.00
364-2020 Lien Sewer Rents	0.00	0.00	0.00	0.00	8,500.00	(8,500.00)	1.00
364-3010 Solid Waste User Fees	949,134.20	932,406.46	16,727.74	(0.02)	930,000.00	19,134.20	(0.02)
364-3020 Solid Waste Fees Penalties	0.00	0.00	0.00	0.00	27,500.00	(27,541.69)	1.00
364-3030 Solid Waste Bulk Items and Bags	1,149.45	2,503.50	(1,354.05)	0.54	7,500.00	(6,350.55)	0.85
364-3150 Lien Rents Solid Waste	0.00	0.00	0.00	0.00	1,500.00	(1,500.00)	1.00
364-3160 Lien Interest & Cost	764.27	607.68	156.59	(0.26)	8,500.00	(7,735.73)	0.91
364-6010 Stroud SA Rentals	0.00	0.00	0.00	0.00	32,500.00	(32,500.00)	1.00
364-7010 Smithfield SA Rentals	0.00	0.00	0.00	0.00	145,000.00	(145,000.00)	1.00
364-9000 EDU Connection Fees	0.00	0.00	0.00	0.00	63,522.00	(63,522.00)	1.00
364-9100 Smithfield EDU Fees	0.00	0.00	0.00	0.00	17,500.00	(17,500.00)	1.00
364-9200 Penalties	0.00	12,375.46	(12,375.46)	1.00	45,000.00	(45,000.00)	1.00
<b>TOTAL SANITATION</b>	<b>951,996.93</b>	<b>947,893.10</b>	<b>4,103.83</b>	<b>0.00</b>	<b>3,045,022.00</b>	<b>(2,093,025.07)</b>	<b>0.69</b>
<u>GOLF</u>							
<u>PMT FROM WATER CO</u>							
378-1110 Water Service-Turn on/off	0.00	0.00	0.00	0.00	250.00	(250.00)	1.00
378-2100 Water Rents	0.00	760.00	(760.00)	1.00	2,200,000.00	(2,200,000.00)	1.00
378-2110 Lien Rents	0.00	0.00	0.00	0.00	200,000.00	(200,000.00)	1.00
378-2120 Lien Costs & Interest	343.39	294.65	48.74	(0.17)	2,000.00	(1,656.61)	0.83
378-4300 Water Sales Bulk	0.00	0.00	0.00	0.00	110,000.00	(110,000.00)	1.00
378-9000 EDU Connection Fees	0.00	0.00	0.00	0.00	68,210.00	(68,210.00)	1.00
378-9200 Penalties	0.00	14,016.69	(14,016.69)	1.00	35,000.00	(35,000.00)	1.00
378-9300 Sale of Meters & Supplies	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	1.00
378-9400 Water Dept. Services	0.00	125.00	(125.00)	1.00	1,850.00	(1,850.00)	1.00
<b>TOTAL PMT FROM WATER CO</b>	<b>343.39</b>	<b>15,196.34</b>	<b>(14,852.95)</b>	<b>0.98</b>	<b>2,622,310.00</b>	<b>(2,621,966.61)</b>	<b>1.00</b>
<u>MISCELLANEOUS REVENUES</u>							
380-1000 Stroudsburg Share- TB Employee	0.00	0.00	0.00	0.00	9,000.00	(9,000.00)	1.00
380-1010 Emp Cont Hlth Insr	2,236.62	2,016.06	220.56	(0.11)	27,573.01	(25,336.39)	0.92
380-1070 Miscellaneous Income	0.00	18.90	(18.90)	1.00	5,000.00	(5,000.00)	1.00
380-5100 Shopping Cart Fees	90.00	0.00	90.00	0.00	4,000.00	(3,910.00)	0.98
<b>TOTAL MISC. REVENUES</b>	<b>2,326.62</b>	<b>2,034.96</b>	<b>291.66</b>	<b>(0.14)</b>	<b>45,573.01</b>	<b>(43,246.39)</b>	<b>0.95</b>
<u>CONTR. FROM PRIVATE</u>							
<u>SALE OF ASSETS</u>							
391-0020 Damage to Borough Property	0.00	99.87	(99.87)	1.00	15,000.00	(15,000.00)	1.00
<b>TOTAL SALE OF ASSETS</b>	<b>0.00</b>	<b>99.87</b>	<b>(99.87)</b>	<b>1.00</b>	<b>15,000.00</b>	<b>(15,000.00)</b>	<b>1.00</b>
<u>TRANSFERS</u>							
392-0350 Transfer from Highway Aid Fund Res	0.00	0.00	0.00	0.00	400,000.00	(400,000.00)	1.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>(400,000.00)</b>	<b>1.00</b>
<u>CAPITAL PROCEEDS</u>							
393-1200 Subsidy Payments	185,797.09	74,499.93	111,297.16	(1.49)	0.00	185,797.09	0.00
<b>TOTAL CAPITAL PROCEEDS</b>	<b>185,797.09</b>	<b>74,499.93</b>	<b>111,297.16</b>	<b>(1.49)</b>	<b>0.00</b>	<b>185,797.09</b>	<b>0.00</b>
<u>DIVIDENDS</u>							
395-2000 Dividends Received - General Liability	0.00	0.00	0.00	0.00	18,000.00	(18,000.00)	1.00
395-3000 Dividends Received - Health Insurance	0.00	0.00	0.00	0.00	73,000.00	(73,000.00)	1.00
<b>TOTAL DIVIDENDS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>91,000.00</b>	<b>(91,000.00)</b>	<b>1.00</b>
<b>Total Revenues</b>	<b>1,287,867.53</b>	<b>1,172,217.91</b>	<b>115,649.62</b>	<b>(0.10)</b>	<b>14,260,926.34</b>	<b>(12,973,058.81)</b>	<b>0.91</b>
<b>Expenses</b>							
<u>LEGISLATIVE</u>							
400-1100 Council Salary	1,249.98	1,249.99	0.01	0.00	15,000.00	13,750.02	0.92
400-1120 Mayor Salary	416.67	416.67	0.00	0.00	5,000.00	4,583.33	0.92
400-1610 FICA - Legislative	103.33	47.04	(56.29)	(1.20)	1,240.00	1,136.67	0.92
400-1630 Medicare - Legislative	24.16	11.71	(12.45)	(1.06)	290.00	265.84	0.92
400-3110 Training/Conferences	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
400-3210 Dues/Subscriptions	1,305.00	110.00	(1,195.00)	(10.86)	4,500.00	3,195.00	0.71
400-3310 Misc/Travel	0.00	0.00	0.00	0.00	500.00	500.00	1.00
<b>TOTAL LEGISLATIVE</b>	<b>3,099.14</b>	<b>1,835.41</b>	<b>(1,263.73)</b>	<b>(0.69)</b>	<b>28,530.00</b>	<b>25,430.86</b>	<b>0.89</b>

GENERAL GOVERNMENT

401-1210 Manager Salary	4,750.00	10,514.96	5,764.96	0.55	127,216.00	122,466.00	0.96
401-1220 DPW Director Salary -Admin	3,653.85	0.00	(3,653.85)	0.00	97,850.00	94,196.15	0.96
401-1400 Admin Staff Salary	3,607.20		0.00	1.89	144,418.00	140,810.80	0.98
401-1410 Utility Billing Coordinator	0.00	6,760.00	6,760.00	1.00	0.00	0.00	0.00
401-1610 FICA - Admin	696.14	810.01	113.87	0.14	23,001.00	22,304.86	0.97
401-1630 Medicare - Admin	120.92	222.31	101.39	0.46	5,379.27	5,258.35	0.98
401-1830 Admin - Overtime	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
401-2100 Office Supplies - Administration	1,784.53	12.50	(1,772.03)	(141.76)	8,000.00	6,215.47	0.78
401-2130 Office Equipment/Furniture	733.41	162.78	(570.63)	(3.51)	1,000.00	266.59	0.27
401-2140 IT Expenses	4,369.00	1,749.00	(2,620.00)	(1.50)	16,500.00	12,131.00	0.74
401-2150 Computer Equipment/Supplies-Gen Government	639.77	196.92	(442.85)	(2.25)	10,000.00	9,360.23	0.94
401-2160 Equipment Maintenance	114.70	0.00	(114.70)	0.00	2,750.00	2,635.30	0.96
401-2300 Vehicle Expense	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
401-3110 Data Storage software	0.00	5,610.00	5,610.00	1.00	8,500.00	8,500.00	1.00
401-3210 Telephone - Gen Government	877.98	528.73	(349.25)	(0.66)	8,650.00	7,772.02	0.90
401-3250 Postage - Payroll Processing Fee	169.52	813.34	643.82	0.79	18,500.00	18,330.48	0.99
401-3310 Travel- Gen Government	0.00	0.00	0.00	0.00	3,200.00	3,200.00	1.00
401-3400 Advertising/Printing - Gen Government	0.00	0.00	0.00	0.00	5,500.00	5,500.00	1.00
401-4200 Association Dues/Subscriptions	684.00	4,852.08	4,168.08	0.86	12,500.00	11,816.00	0.95
401-4600 Training/Conference - General Government	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
<b>TOTAL GENERAL GOVT</b>	<b>22,201.02</b>	<b>28,174.34</b>	<b>5,973.32</b>	<b>0.21</b>	<b>498,464.27</b>	<b>476,263.25</b>	<b>0.96</b>

FINANCIAL ADMINISTRATION

402-1000 Finance Director	0.00	0.00	0.00	0.00	100,000.00	100,000.00	1.00
402-1400 Finance - Staff Salaries	4,934.91	0.00	(4,934.91)	0.00	100,610.00	95,675.09	0.95
402-3100 Trustee Chg Bond Payment	0.00	2,486.00	2,486.00	1.00	10,000.00	10,000.00	1.00
402-3110 Audit Services	0.00	0.00	0.00	0.00	48,800.00	48,800.00	1.00
402-3120 Accounting Services	0.00	0.00	0.00	0.00	6,500.00	6,500.00	1.00
402-3160 Billing Software	1,360.85	1,243.81	(117.04)	(0.09)	22,500.00	21,139.15	0.94
402-3170 Accounting Software	0.00	1,776.00	1,776.00	1.00	11,500.00	11,500.00	1.00
402-3210 Credit Card Fees	1,303.58	1,169.22	(134.36)	(0.11)	28,500.00	27,196.42	0.95
<b>TOTAL FINANCIAL ADMIN</b>	<b>7,599.34</b>	<b>6,675.03</b>	<b>(924.31)</b>	<b>(0.14)</b>	<b>328,410.00</b>	<b>320,810.66</b>	<b>0.98</b>

TAX COLLECTION

403-1140 Salary of Tax Collector	316.00	316.00	0.00	0.00	8,500.00	8,184.00	0.96
403-1610 FICA	19.59	39.20	19.61	0.50	527.00	507.41	0.96
403-1630 Medicare	4.58	9.10	4.52	0.50	123.25	118.67	0.96
403-2100 Materials & Supplies	250.53	0.00	(250.53)	0.00	3,200.00	2,949.47	0.92
403-3150 Commissions Del. RE Taxes	631.80	71.93	(559.87)	(7.78)	3,200.00	2,568.20	0.80
403-3170 Commission Local Ser. Tax	215.07	183.43	(31.64)	(0.17)	4,500.00	4,284.93	0.95
403-3180 Commission Earned Income Tax	531.75	911.31	379.56	0.42	15,500.00	14,968.25	0.97
403-3190 Commission Deed Transfer Tax	251.82	174.61	(77.21)	(0.44)	1,500.00	1,248.18	0.83
<b>TOTAL TAX COLLECTION</b>	<b>2,221.14</b>	<b>1,705.58</b>	<b>(515.56)</b>	<b>(0.30)</b>	<b>37,050.25</b>	<b>34,829.11</b>	<b>0.94</b>

LEGAL SERVICES

404-3140 Solicitor Retainer & Fees	0.00	480.00	480.00	1.00	125,000.00	125,000.00	1.00
404-3160 Legal Services - WTP	0.00	0.00	0.00	0.00	25,500.00	25,500.00	1.00
404-3200 Legal Services - WWTP	0.00	0.00	0.00	0.00	32,500.00	32,500.00	1.00
<b>TOTAL LEGAL SERVICES</b>	<b>0.00</b>	<b>480.00</b>	<b>480.00</b>	<b>1.00</b>	<b>183,000.00</b>	<b>183,000.00</b>	<b>1.00</b>

ENGINEERING

408-3130 Engineering	0.00			1.00	175,625.00	175,625.00	1.00
<b>TOTAL ENGINEERING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>175,625.00</b>	<b>175,625.00</b>	<b>1.00</b>

MUNICIPAL BUILDINGS (70/15/15)

409-2360 Materials & Supplies - Mun Bldg	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
409-3610 Electricity-Mun. Bldg.	1,476.88	1,477.04	0.16	0.00	10,150.00	8,673.12	0.85
409-3620 Electric Annex	272.79	173.01	(99.78)	(0.58)	2,500.00	2,227.21	0.89
409-3640 Gas (heat) - Annex	1,416.36	0.00	(1,416.36)	0.00	2,250.00	833.64	0.37
409-3730 Maintenance & Repair Annex	175.00	3,214.00	3,039.00	0.95	3,500.00	3,325.00	0.95
409-3740 Maintenance & Repairs	1,268.76	1,523.82	255.06	0.17	2,500.00	1,231.24	0.49
<b>TOTAL MUNICIPAL BUILDING</b>	<b>4,609.79</b>	<b>6,387.87</b>	<b>1,778.08</b>	<b>0.28</b>	<b>21,900.00</b>	<b>17,290.21</b>	<b>0.79</b>

POLICE DEPARTMENT

410-7600 SARP Regional Costs	245,318.50	236,709.67	(8,608.83)	(0.04)	2,943,822.00	2,698,503.50	0.92
<b>TOTAL POLICE</b>	<b>245,318.50</b>	<b>236,709.67</b>	<b>(8,608.83)</b>	<b>(0.04)</b>	<b>2,943,822.00</b>	<b>2,698,503.50</b>	<b>0.92</b>

FIRE DEPARTMENT

411-2100 Auxiliary Donation - Fire Dept	0.00	0.00	0.00	0.00	15,000.00	15,000.00	1.00
411-2500 Vehicle Maint/Supplies- Fire Dept	260.75	0.00	(260.75)	0.00	7,500.00	7,239.25	0.97
411-2600 Small Tools/ Equipment	0.00	0.00	0.00	0.00	5,500.00	5,500.00	1.00
411-3210 Telephone - Fire Dept	324.74	253.14	(71.60)	(0.28)	2,500.00	2,175.26	0.87



411-3270 Radio Maintenance	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
411-3620 Electricity	875.22	355.89	(519.33)	(1.46)	11,500.00	10,624.78	0.92
411-3630 Gas (heat)	28.72	0.00	(28.72)	0.00	5,000.00	4,971.28	0.99
411-3730 Equipment Testing	1,310.83	0.00	(1,310.83)	0.00	10,000.00	8,689.17	0.87
411-4200 Building Maintenance- Fire Dept	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
411-4600 Contracted Services	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
411-5300 Contribution	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
411-7400 Pumper Lease	1,840.27	3,680.54	1,840.27	0.50	23,924.00	22,083.73	0.92
<b>TOTAL FIRE DEPARTMENT</b>	<b>4,640.53</b>	<b>4,289.57</b>	<b>(350.96)</b>	<b>(0.08)</b>	<b>104,424.00</b>	<b>99,783.47</b>	<b>0.96</b>
<u>CODE ENFORCEMENT</u>							
413-1220 Code Enforcement Office Salary	522.21	787.50	265.29	0.34	30,240.00	29,717.79	0.98
413-1400 Staff Salary	5,483.20	3,000.00	(2,483.20)	(0.83)	194,594.00	189,110.80	0.97
413-1610 FICA - Code Enforcement	372.34	334.71	(37.63)	(0.11)	14,032.71	13,660.37	0.97
413-1630 Medicare - Code Enforcement	87.08	78.09	(8.99)	(0.12)	3,281.84	3,194.76	0.97
413-1830 Overtime	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
413-2100 Materials & Supplies - Codes	0.00	0.00	0.00	0.00	4,000.00	4,000.00	1.00
413-2150 Computer Equipment/Supplies-Code Enforcement	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
413-2160 Uniforms	0.00	0.00	0.00	0.00	3,000.00	3,000.00	1.00
413-2300 Vehicle Operation - Code Enforcement	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
413-2500 Vehicle Maintenance	0.00	0.00	0.00	0.00	750.00	750.00	1.00
413-3150 Software License	0.00	0.00	0.00	0.00	8,000.00	8,000.00	1.00
413-3400 Advertising Expense	0.00	0.00	0.00	0.00	4,000.00	4,000.00	1.00
413-4200 Assoc. Dues/Subscriptions	349.02	0.00	(349.02)	0.00	300.00	(49.02)	(0.16)
413-4600 Training/Conference Expense	0.00	0.00	0.00	0.00	750.00	750.00	1.00
<b>TOTAL CODE ENFORCEMENT</b>	<b>6,813.85</b>	<b>4,200.30</b>	<b>(2,613.55)</b>	<b>(0.62)</b>	<b>267,948.55</b>	<b>261,134.70</b>	<b>0.97</b>
<u>PLANNING/ZONING</u>							
414-3130 Engineering	0.00	0.00	0.00	0.00	50,000.00	50,000.00	1.00
414-3140 Legal Services - Planning/Zoning	0.00	0.00	0.00	0.00	5,500.00	5,500.00	1.00
414-4500 Contracted Permitting	0.00	0.00	0.00	0.00	75,000.00	75,000.00	1.00
<b>TOTAL PLANNING/ZONING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>130,500.00</b>	<b>130,500.00</b>	<b>1.00</b>
<u>EMERGENCY SERVICES</u>							
415-5300 Control Center Payment	6,232.29	5,326.75	(905.54)	(0.17)	74,788.00	68,555.71	0.92
<b>TOTAL EMERGENCY SERVICES</b>	<b>6,232.29</b>	<b>5,326.75</b>	<b>(905.54)</b>	<b>(0.17)</b>	<b>74,788.00</b>	<b>68,555.71</b>	<b>0.92</b>
<u>COVID 19 EXPENSES</u>							
<u>HEALTH DEPARTMENT</u>							
421-1220 Salaries & Wages-Health	421.79	441.87	20.08	0.05	14,559.00	14,137.21	0.97
421-1610 FICA - Health Dept	26.15	19.77	(6.38)	(0.32)	902.66	876.51	0.97
421-1630 Medicare - Health Dept	6.12	11.63	5.51	0.47	211.11	204.99	0.97
<b>TOTAL HEALTH DEPARTMENT</b>	<b>454.06</b>	<b>473.27</b>	<b>19.21</b>	<b>0.04</b>	<b>15,672.77</b>	<b>15,218.71</b>	<b>0.97</b>
<u>SANITATION (RECYCLING)</u>							
426-1400 Staff Salaries	3,763.86	3,298.80	(465.06)	(0.14)	117,415.00	113,651.14	0.97
426-1610 FICA	233.36	304.92	71.56	0.23	7,279.73	7,046.37	0.97
426-1630 Medicare	54.58	71.11	16.53	0.23	1,702.52	1,647.94	0.97
426-1830 Overtime	0.00	0.00	0.00	0.00	500.00	500.00	1.00
426-1910 Uniforms	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
426-2270 Supplies	0.00	0.00	0.00	0.00	400.00	400.00	1.00
426-2500 Recycling Grant to Twin Boros	0.00	0.00	0.00	0.00	30,000.00	30,000.00	1.00
<b>TOTAL SANITATION</b>	<b>4,051.80</b>	<b>3,674.83</b>	<b>(376.97)</b>	<b>(0.10)</b>	<b>158,797.25</b>	<b>154,745.45</b>	<b>0.97</b>
<u>SOLID WASTE</u>							
427-3130 Landfill Engineering	0.00	0.00	0.00	0.00	8,500.00	8,500.00	1.00
427-4700 Refuse Coll/Disp Contract	75,031.53	65,879.68	(9,151.85)	(0.14)	800,000.00	724,968.47	0.91
427-4710 WM Extra Bags and Tags	0.00	0.00	0.00	0.00	7,500.00	7,500.00	1.00
<b>TOTAL SOLID WASTE</b>	<b>75,031.53</b>	<b>65,879.68</b>	<b>(9,151.85)</b>	<b>(0.14)</b>	<b>816,000.00</b>	<b>740,968.47</b>	<b>0.91</b>
<u>SANITARY SEWER</u>							
429-1400 Sewer Staff Salaries	11,893.76	8,087.20	(3,806.56)	(0.47)	253,172.00	241,278.24	0.95
429-1610 Social Security- Sewer Fund	1,343.82	393.23	(950.59)	(2.42)	15,774.16	14,430.34	0.91
429-1620 Medicare- Sewer Fund	301.04	0.00	(301.04)	0.00	0.00	(301.04)	0.00
429-1630 Medicare - Sanitary Sewer	0.00	25.11	25.11	1.00	3,689.12	3,689.12	1.00
429-1830 Sewer Overtime	1,016.70	98.70	(918.00)	(9.30)	1,250.00	233.30	0.19
429-2100 Office Supplies	0.00	647.00	647.00	1.00	3,000.00	3,000.00	1.00
429-2110 Chemicals	1,491.60	3,696.22	2,204.62	0.60	55,000.00	53,508.40	0.97
429-2150 Computer Equip & Supplies	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
429-2200 Materials & Supplies- WWTP	0.00	0.00	0.00	0.00	9,000.00	9,000.00	1.00
429-2300 Fuel Oil	1,601.51	0.00	(1,601.51)	0.00	27,000.00	25,398.49	0.94
429-2310 Vehicle Operation	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1.00
429-2380 Uniforms	67.03	0.00	(67.03)	0.00	2,000.00	1,932.97	0.97
429-2600 Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
429-3160 Laboratory Fees	5,106.75	895.25	(4,211.50)	(4.70)	58,500.00	53,393.25	0.91

429-3200 Telephone - Sewer	160.82	157.25	(3.57)	(0.02)	1,700.00	1,539.18	0.91
429-3610 Electric - Sewer	9,769.03	0.00	(9,769.03)	0.00	78,500.00	68,730.97	0.88
429-3700 Pump Station Maint & Repair	0.00	0.00	0.00	0.00	12,500.00	12,500.00	1.00
429-3710 WWTP Maint & Repairs	24,126.86	0.00	(24,126.86)	0.00	20,000.00	(4,126.86)	(0.21)
429-3720 Collection System Maintenance	0.00	0.00	0.00	0.00	20,000.00	20,000.00	1.00
429-3730 WWTP Building-Maint & Repair	966.04	955.04	(11.00)	(0.01)	10,000.00	9,033.96	0.90
429-3740 Equipment Maintenance Collections	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
429-4100 Sewer Backup Expenses	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
429-4200 Dues/Subscriptions-Sewer	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
429-4500 Contracted Line Maintenance	0.00	65.00	65.00	1.00	85,500.00	85,500.00	1.00
429-4600 Training - Sanitary Sewer	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
429-4700 Sludge Disposal	2,428.94	0.00	(2,428.94)	0.00	75,000.00	72,571.06	0.97
429-7410 Capital Improvements	0.00	0.00	0.00	0.00	297,000.00	297,000.00	1.00
429-7420 Capital Improvement Collection System	0.00	0.00	0.00	0.00	139,000.00	139,000.00	1.00
<b>TOTAL COLLECTION SYSTEM</b>	<b>60,273.90</b>	<b>15,020.00</b>	<b>(45,253.90)</b>	<b>(3.01)</b>	<b>1,186,785.28</b>	<b>1,126,511.38</b>	<b>0.95</b>
<u>STREET DEPARTMENT (35/30/30/05)</u>							
430-1220 Salary - DPW Foreman	0.00	5,766.00	5,766.00	1.00	73,398.00	73,398.00	1.00
430-1300 Salaries & Wages - DPW	17,458.42	11,734.29	(5,724.13)	(0.49)	431,136.00	413,677.58	0.96
430-1610 FICA - Street Dept	758.78	904.83	146.05	0.16	32,521.12	31,762.34	0.98
430-1630 Medicare - Street Dept	415.07	244.55	(170.52)	(0.70)	7,605.75	7,190.68	0.95
430-1830 Street Department - Overtime	89.56	74.55	(15.01)	(0.20)	20,000.00	19,910.44	1.00
430-2100 Office Supplies - Street Dept	28.51	53.16	24.65	0.46	1,000.00	971.49	0.97
430-2120 Safety Equipment	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
430-2150 Computer Equipment/Supplies - Street Dept	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
430-2160 Office Equip /Furniture - Street Dept	319.48	0.00	(319.48)	0.00	250.00	(69.48)	(0.28)
430-2300 Vehicle Operation (fuel, oil, fluids)	3,761.32	0.00	(3,761.32)	0.00	38,000.00	34,238.68	0.90
430-2380 Uniforms & Clothing	1,113.00	0.00	(1,113.00)	0.00	8,000.00	6,887.00	0.86
430-2500 Vehicle Maint/Repair- Street Dept	2,221.89	1,268.44	(953.45)	(0.75)	15,500.00	13,278.11	0.86
430-2600 Minor Equipment	385.63	51.38	(334.25)	(6.51)	4,000.00	3,614.37	0.90
430-3150 Drug Testing	125.00	125.00	0.00	0.00	0.00	(125.00)	0.00
430-3210 Telephone - Street	0.00	109.85	109.85	1.00	1,250.00	1,250.00	1.00
430-3310 Travel	0.00	0.00	0.00	0.00	850.00	850.00	1.00
430-3610 Electricity -DPW Garage	345.57	0.00	(345.57)	0.00	4,000.00	3,654.43	0.91
430-3620 Gas Heat -DPW Garage	0.00	0.00	0.00	0.00	6,000.00	6,000.00	1.00
430-3730 Building Maintenance	108.46	0.00	(108.46)	0.00	10,000.00	9,891.54	0.99
430-3740 Equipment Maint & Repairs - Street Dept	5,050.32	932.30	(4,118.02)	(4.42)	18,500.00	13,449.68	0.73
430-4600 Training - Street	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
430-7400 Capital Improvements	0.00	0.00	0.00	0.00	150,000.00	150,000.00	1.00
430-7410 Equipment Lease Loader 50/25/25	0.00	0.00	0.00	0.00	7,800.00	7,800.00	1.00
<b>TOTAL STREET DEPARTMENT</b>	<b>32,181.01</b>	<b>21,264.35</b>	<b>(10,916.66)</b>	<b>(0.51)</b>	<b>834,310.87</b>	<b>802,129.86</b>	<b>0.96</b>
<u>STREET CLEANING</u>							
431-3740 Machinery Maintenance/Supplies	403.34	0.00	(403.34)	0.00	10,000.00	9,596.66	0.96
<b>TOTAL STREET CLEANING</b>	<b>403.34</b>	<b>0.00</b>	<b>(403.34)</b>	<b>0.00</b>	<b>10,000.00</b>	<b>9,596.66</b>	<b>0.96</b>
<u>SNOW &amp; ICE REMOVAL</u>							
432-2210 Snow & Ice Removal	671.70	928.50	256.80	0.28	55,000.00	54,328.30	0.99
432-4500 Contracted Snow Removal	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
<b>TOTAL SNOW/ICE REMOVAL</b>	<b>671.70</b>	<b>928.50</b>	<b>256.80</b>	<b>0.28</b>	<b>57,000.00</b>	<b>56,328.30</b>	<b>0.99</b>
<u>TRAFFIC SIGNS/SIGNALS</u>							
433-3610 Electricity-Signals	151.45	49.85	(101.60)	(2.04)	15,000.00	14,848.55	0.99
433-3720 Misc Supplies- Traffic Signals	0.00	0.00	0.00	0.00	5,500.00	5,500.00	1.00
<b>TOTAL TRAFFIC SIGNALS</b>	<b>151.45</b>	<b>49.85</b>	<b>(101.60)</b>	<b>(2.04)</b>	<b>20,500.00</b>	<b>20,348.55</b>	<b>0.99</b>
<u>STREET LIGHTING</u>							
434-3610 Electric-St. Lighting	9,909.59	0.00	(9,909.59)	0.00	95,000.00	85,090.41	0.90
434-3720 Street Light Repair	0.00	0.00	0.00	0.00	750.00	750.00	1.00
434-3730 Operations/Maintenance	0.00	0.00	0.00	0.00	750.00	750.00	1.00
<b>TOTAL STREET LIGHTING</b>	<b>9,909.59</b>	<b>0.00</b>	<b>(9,909.59)</b>	<b>0.00</b>	<b>96,500.00</b>	<b>86,590.41</b>	<b>0.90</b>
<u>STORM SEWERS &amp; DRAINS</u>							
436-2450 Materials & Supplies	0.00	0.00	0.00	0.00	6,000.00	6,000.00	1.00
436-3710 Storm Water Project MS4	0.00	0.00	0.00	0.00	175,000.00	175,000.00	1.00
<b>TOTAL STORM SEWER</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>181,000.00</b>	<b>181,000.00</b>	<b>1.00</b>
<u>STREET MAINTENANCE</u>							
438-2450 Materials & Supplies St Maintenance	427.18	0.00	(427.18)	0.00	0.00	(427.18)	0.00
438-3720 Street Paving	0.00	0.00	0.00	0.00	500,000.00	500,000.00	1.00
<b>TOTAL STREET MAINTENANCE</b>	<b>427.18</b>	<b>0.00</b>	<b>(427.18)</b>	<b>0.00</b>	<b>500,000.00</b>	<b>499,572.82</b>	<b>1.00</b>

PARKING FACILITIES

445-0315 Software (JP Safety)	2,376.00	0.00	(2,376.00)	0.00	10,500.00	8,124.00	0.77
445-1300 Parking Enforcement Officer	1,653.50	1,200.00	(453.50)	(0.38)	84,240.00	82,586.50	0.98
445-1610 FICA - Parking	102.52	214.61	112.09	0.52	5,269.38	5,166.86	0.98
445-1630 Medicare - Parking	0.00	50.06	50.06	1.00	1,232.36	1,232.36	1.00
445-1830 Overtime	23.98	0.00	(23.98)	0.00	750.00	726.02	0.97
445-1910 Uniforms/Drug Test	69.60	0.00	(69.60)	0.00	1,500.00	1,430.40	0.95
445-2410 Vehicle Registration/Maintenance	131.39	0.00	(131.39)	0.00	1,500.00	1,368.61	0.91
445-2490 Meter Purchase- Parking Facilities	0.00	0.00	0.00	0.00	3,500.00	3,500.00	1.00
445-3250 Postage	0.00	0.00	0.00	0.00	500.00	500.00	1.00
445-3260 Radio	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-3400 Advertising/Printing-Parking Facilities	0.00	0.00	0.00	0.00	2,250.00	2,250.00	1.00
445-3710 Parking Lot Maintenance-Parking Facilities	0.00	0.00	0.00	0.00	250.00	250.00	1.00
445-3720 Meter Repair/Main Supplies	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
<b>TOTAL PARKING FACILITIES</b>	<b>4,356.99</b>	<b>1,464.67</b>	<b>(2,892.32)</b>	<b>(1.97)</b>	<b>114,241.74</b>	<b>109,884.75</b>	<b>0.96</b>

FLOOD CONTROL

446-3130 Engineering Services	0.00	0.00	0.00	0.00	10,500.00	10,500.00	1.00
446-3730 Equipment Maintenance/Repair	0.00	0.00	0.00	0.00	750.00	750.00	1.00
<b>TOTAL FLOOD CONTROL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,250.00</b>	<b>11,250.00</b>	<b>1.00</b>

WATER

448-1300 Water Staff Salaries	13,248.80	9,191.79	(4,057.01)	(0.44)	396,848.00	383,599.20	0.97
448-1610 FICA - Water	0.00	523.79	523.79	1.00	24,945.58	24,945.58	1.00
448-1630 Medicare - Water	0.00	116.42	116.42	1.00	5,834.05	5,834.05	1.00
448-1830 Water Overtime	156.18	186.64	30.46	0.16	5,500.00	5,343.82	0.97
448-2100 Office Supplies	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
448-2110 Chemicals - Water	913.00	0.00	(913.00)	0.00	130,000.00	129,087.00	0.99
448-2150 Computer Equipment & Supplies	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
448-2200 Materials & Supplies	269.74	708.90	439.16	0.62	14,000.00	13,730.26	0.98
448-2300 Fuel Oil	478.28	0.00	(478.28)	0.00	15,000.00	14,521.72	0.97
448-2310 Vehicle Operation	41.98	0.00	(41.98)	0.00	2,500.00	2,458.02	0.98
448-2390 Uniforms/Boot Allowance	0.00	0.00	0.00	0.00	3,000.00	3,000.00	1.00
448-2400 Meter M&R Supplies (Radio Reads)	0.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00	1.00
448-2600 Small Tools/Minor Equipment - Water	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
448-3160 Laboratory Fees - Water	117.00	550.65	433.65	0.79	45,000.00	44,883.00	1.00
448-3200 Telephone- Water	234.62	227.39	(7.23)	(0.03)	3,500.00	3,265.38	0.93
448-3610 Electric- WTP, Wells,Dist.	1,388.44	0.00	(1,388.44)	0.00	60,000.00	58,611.56	0.98
448-3700 Well Maint & Repair	0.00	248.27	248.27	1.00	20,000.00	20,000.00	1.00
448-3720 Distribution System- Maint. & Repairs	2,085.03	0.00	(2,085.03)	0.00	100,000.00	97,914.97	0.98
448-3730 Building Maintenance	0.00	696.04	696.04	1.00	15,000.00	15,000.00	1.00
448-3740 WTP Maintenance & Repair	8,050.31	0.00	(8,050.31)	0.00	15,000.00	6,949.69	0.46
448-3750 Dist Contracted Services	0.00	0.00	0.00	0.00	34,850.00	34,850.00	1.00
448-4200 Dues/Subscriptions - Water	0.00	255.00	255.00	1.00	2,500.00	2,500.00	1.00
448-4500 Contracted Line Maint - Water	0.00	0.00	0.00	0.00	15,000.00	15,000.00	1.00
448-4600 Training/conferences - Water	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
448-4700 Sludge Removal	0.00	0.00	0.00	0.00	65,000.00	65,000.00	1.00
448-4910 Permits	0.00	0.00	0.00	0.00	21,000.00	21,000.00	1.00
448-7400 Capital Improvements	0.00	0.00	0.00	0.00	165,000.00	165,000.00	1.00
<b>TOTAL WATER FACILITIES</b>	<b>26,983.38</b>	<b>12,704.89</b>	<b>(14,278.49)</b>	<b>(1.12)</b>	<b>2,175,477.63</b>	<b>2,148,494.25</b>	<b>0.99</b>

RECREATION

452-2200 Operating Expenses	0.00	15.90	15.90	1.00	0.00	0.00	0.00
452-2602 Building Maintenance/Repair (Pool) 67/33	460.00	0.00	(460.00)	0.00	0.00	(460.00)	0.00
452-2610 Pool Maintenance/Repair	0.00	0.00	0.00	0.00	3,750.00	3,750.00	1.00
452-2622 Small Tools & Equipment (Pool)	0.00	0.00	0.00	0.00	500.00	500.00	1.00
452-2630 Materials & Supplies- Recreation	0.00	0.00	0.00	0.00	500.00	500.00	1.00
452-3612 Electricity (Pool)	229.93	218.72	(11.21)	(0.05)	10,000.00	9,770.07	0.98
452-3622 Gas (Pool)	30.23	0.00	(30.23)	0.00	1,000.00	969.77	0.97
452-3742 Maintenance & Repairs (Pool)	0.00	0.00	0.00	0.00	550.00	550.00	1.00
452-4540 Stewardship Contribution	3,099.83	3,353.37	253.54	0.08	167,990.00	164,890.17	0.98
<b>TOTAL RECREATION</b>	<b>3,819.99</b>	<b>3,587.99</b>	<b>(232.00)</b>	<b>(0.06)</b>	<b>184,290.00</b>	<b>180,470.01</b>	<b>0.98</b>

DONATIONS

453-5440 M CCD Stream Gage	0.00	0.00	0.00	0.00	500.00	500.00	1.00
<b>TOTAL DONATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>1.00</b>

PARKS

454-2600 Recreation Equipment	0.00	0.00	0.00	0.00	500.00	500.00	1.00
454-2700 Parks M & R Supplies	110.36	0.00	(110.36)	0.00	100.00	(10.36)	(0.10)

454-3200 Telephone Expense	117.79	114.82	(2.97)	(0.03)	1,850.00	1,732.21	0.94
454-3610 Electricity	80.89	0.00	(80.89)	0.00	1,500.00	1,419.11	0.95
454-3710 Land Maintenance	0.00	0.00	0.00	0.00	20,000.00	20,000.00	1.00
454-3720 Equipment Maintenance	0.00	0.00	0.00	0.00	5,000.00	5,000.00	1.00
454-3730 Building Maintenance & Repairs	0.00	518.00	518.00	1.00	20,000.00	20,000.00	1.00
454-4700 Portable Toilets Rental Service	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
<b>TOTAL PARKS</b>	<b>309.04</b>	<b>632.82</b>	<b>323.78</b>	<b>0.51</b>	<b>50,950.00</b>	<b>50,640.96</b>	<b>0.99</b>
<u>SHADE TREES</u>							
455-2460 Materials & Supplies	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
455-3720 Maintenance	0.00	0.00	0.00	0.00	7,500.00	7,500.00	1.00
<b>TOTAL SHADE TREES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,500.00</b>	<b>8,500.00</b>	<b>1.00</b>
<u>ECONOMIC DEVELOPMENT</u>							
463-3020 IBW Remediation	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
463-3100 Comprehensive Plan Implementation	147.00	0.00	(147.00)	0.00	5,000.00	4,853.00	0.97
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>147.00</b>	<b>0.00</b>	<b>(147.00)</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,353.00</b>	<b>0.98</b>
<u>DOWNTOWN DISTRICT</u>							
465-5400 Contribution - ECA	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
<b>TOTAL DOWNTOWN DISTRICT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>1.00</b>
<u>DEBT SERVICE</u>							
471-1000 Principal - GF Loans	0.00	0.00	0.00	0.00	129,000.00	129,000.00	1.00
471-1100 Principal- 2016 Loan	0.00	0.00	0.00	0.00	462,370.00	462,370.00	1.00
471-1110 Penn Vest Waterline	3,920.75	3,822.25	(98.50)	(0.03)	47,603.00	43,682.25	0.92
471-1120 Penn Vest Dam	3,241.48	3,145.04	(96.44)	(0.03)	39,442.00	36,200.52	0.92
471-1130 ESSA GO 2021	0.00	0.00	0.00	0.00	32,970.00	32,970.00	1.00
<b>TOTAL DEBT SERVICE</b>	<b>7,162.23</b>	<b>6,967.29</b>	<b>(194.94)</b>	<b>(0.03)</b>	<b>711,385.00</b>	<b>704,222.77</b>	<b>0.99</b>
<u>DEBT INTEREST</u>							
472-1000 Interest - GF Loans	0.00	0.00	0.00	0.00	22,000.00	22,000.00	1.00
472-1100 Interest- 2016 Loan	0.00	0.00	0.00	0.00	116,000.00	116,000.00	1.00
472-1110 Penn Vest Water Line	675.78	774.28	98.50	0.13	7,557.00	6,881.22	0.91
472-1120 Penn Vest Dam	959.27	1,055.71	96.44	0.09	10,968.00	10,008.73	0.91
472-1130 Interest - 2021 Loan	0.00	0.00	0.00	0.00	77,000.00	77,000.00	1.00
<b>TOTAL DEBT INTEREST</b>	<b>1,635.05</b>	<b>1,829.99</b>	<b>194.94</b>	<b>0.11</b>	<b>233,525.00</b>	<b>231,889.95</b>	<b>0.99</b>
<u>INTER-GOVNMTAL EXPENSES</u>							
481-5200 Firemans Relief Fund	0.00	0.00	0.00	0.00	46,750.00	46,750.00	1.00
<b>TOTAL INTER-GOVNMTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,750.00</b>	<b>46,750.00</b>	<b>1.00</b>
<u>INSURANCE</u>							
486-3510 Property-Liability Insurance	136,402.00	137,886.00	1,484.00	0.01	155,000.00	18,598.00	0.12
486-3530 Workers Comp Insurance	14,291.00	11,177.00	(3,114.00)	(0.28)	48,500.00	34,209.00	0.71
486-3531 Workers Comp - Fire Department	2,536.00	9,634.00	7,098.00	0.74	24,500.00	21,964.00	0.90
486-3550 Deductible	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
486-4010 Public Officials Liability	0.00	0.00	0.00	0.00	16,000.00	16,000.00	1.00
<b>TOTAL INSURANCE</b>	<b>153,229.00</b>	<b>158,697.00</b>	<b>5,468.00</b>	<b>0.03</b>	<b>254,000.00</b>	<b>100,771.00</b>	<b>0.40</b>
<u>EMPLOYEE BENEFITS/INS</u>							
487-1580 Life/Disability Insurance	3,270.56	1,724.75	(1,545.81)	(0.90)	27,642.00	24,371.44	0.88
487-1590 Major Medical (BC/BS)	62,984.14	115,153.32	52,169.18	0.45	762,000.00	699,015.86	0.92
487-1591 Health Ins Buyout/HRA	750.00	6,750.00	6,000.00	0.89	16,500.00	15,750.00	0.95
487-5310 N/U Pension MMO	5,413.64	3,976.18	(1,437.46)	(0.36)	255,076.00	249,662.36	0.98
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>72,418.34</b>	<b>127,604.25</b>	<b>55,185.91</b>	<b>0.43</b>	<b>1,061,218.00</b>	<b>988,799.66</b>	<b>0.93</b>
<u>EMPLOYER FICA EXPENSES</u>							
488-1620 Unemployment Compensation	7,171.50	5,820.42	(1,351.08)	(0.23)	20,000.00	12,828.50	0.64
488-3110 Meter Replacement Contractor	0.00	0.00	0.00	0.00	650,000.00	650,000.00	1.00
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>7,171.50</b>	<b>5,820.42</b>	<b>(1,351.08)</b>	<b>(0.23)</b>	<b>670,000.00</b>	<b>662,828.50</b>	<b>0.99</b>
<u>TRANSFERS</u>							
<b>Total Expenses</b>	<b>763,523.68</b>	<b>714,805.63</b>	<b>(48,718.05)</b>	<b>(0.07)</b>	<b>14,209,615.61</b>	<b>13,446,091.93</b>	<b>0.95</b>
<b>Excess Revenue Over(Under) Expenditures</b>	<b>524,343.85</b>	<b>457,412.28</b>	<b>66,931.57</b>	<b>(0.15)</b>	<b>51,310.73</b>	<b>473,033.12</b>	<b>(9.22)</b>

**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**January 31, 2023      General**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>Revenues</b>			
<b>TAXES</b>			
301-1000 Real Estate Tax- Current Year	0.00	2,137,372.21	(2,137,372.21)
301-2000 Real Estate Tax- Prior Year	0.00	336.00	(336.00)
301-3000 Real Estate Tax - Interim	0.00	202.00	(202.00)
301-4000 Real Estate Tax - Delinquent	12,636.01	85,948.00	(73,311.99)
<u>TOTAL TAXES</u>	<u>12,636.01</u>	<u>2,223,858.21</u>	<u>(2,211,222.20)</u>
<b>ACT 511 TAXES</b>			
310-1000 Real Estate Transfer Tax	12,590.99	160,000.00	(147,409.01)
310-2000 Earned Income Tax	39,615.28	1,200,000.00	(1,160,384.72)
310-5000 Municipal Service Tax	14,793.21	350,000.00	(335,206.79)
<u>TOTAL ACT 511 TAXES</u>	<u>66,999.48</u>	<u>1,710,000.00</u>	<u>(1,643,000.52)</u>
<b><u>BUSINESS LICENSES/PERMITS</u></b>			
321-2000 Health/Restaurant Licenses	1,100.00	10,000.00	(8,900.00)
321-6100 Rental License	352.50	165,000.00	(164,647.50)
321-6110 Short-Term Rental Lic.	0.00	2,500.00	(2,500.00)
321-8000 Cable TV Franchise Tax	0.00	105,000.00	(105,000.00)
<u>TOTAL LICENSES/PERMITS</u>	<u>1,452.50</u>	<u>282,500.00</u>	<u>(281,047.50)</u>
<b><u>NON-BUSINESS PERMITS</u></b>			
322-8100 Event Permit Fee	0.00	1,500.00	(1,500.00)
322-8200 Street Opening Permits	0.00	9,000.00	(9,000.00)
322-9400 Misc Permits	22.50	2,000.00	(1,977.50)
<u>TOTAL NON-BUSINESS PERMITS</u>	<u>22.50</u>	<u>12,500.00</u>	<u>(12,477.50)</u>
<b><u>FINES</u></b>			
331-1100 Vehicle Code Violations	11,093.50	180,000.00	(168,906.50)
331-1200 Violation of Zoning Ord & Statutes		25,000.00	(25,000.00)
331-1210 Vehicle Boot Fines	30.00	0.00	30.00
<u>TOTAL FINES</u>	<u>11,123.50</u>	<u>205,000.00</u>	<u>(193,876.50)</u>
<b><u>INTEREST</u></b>			
341-0000 Interest Income		50,000.00	(50,000.00)
341-0110 Interest-Savings & C.D.	39.72	0.00	39.72
341-0210 Interest -P.L.G.I.T.	48.16	0.00	48.16
341-0211 Interest PLGIT Plus	129.90	0.00	129.90
<b>TOTAL INTEREST</b>	<b>217.78</b>	<b>50,000.00</b>	<b>(49,782.22)</b>

**RENTS**

342-4700 Borough Property Rental	0.00	0.00	0.00
342-5310 Royalties - Cell Tower	2,479.26	40,000.00	(37,520.74)
<b>TOTAL RENTS</b>	<b>2,479.26</b>	<b>40,000.00</b>	<b>(37,520.74)</b>

**STATE GRANT PROGRAM**

354-1200 Performance Grant - Twin Boroughs		22,000.00	(22,000.00)
354-1260 American Recovery Funds		250,000.00	(250,000.00)
<b>TOTAL STATE GRANTS</b>	<b>0.00</b>	<b>272,000.00</b>	<b>(272,000.00)</b>

**STATE SHARED REVENUE**

355-0100 Public Utility Realty/Bev Tax		3,875.00	(3,875.00)
355-0500 Foreign Cas Ins Pre (Pension Aide)		46,070.00	(46,070.00)
355-0700 Foreign Fire Ins Premium Tax		46,750.00	(46,750.00)
<b>TOTAL STATE SHARED REVENUE</b>	<b>0.00</b>	<b>96,695.00</b>	<b>(96,695.00)</b>

**PMT IN LIEU OF TAXES**

359-0010 Housing Authority PILOT		5,500.00	(5,500.00)
<b>TOTAL PILOT</b>	<b>0.00</b>	<b>5,500.00</b>	<b>(5,500.00)</b>

**GENERAL GOVERNMENT**

361-1110 Closing Report Fee	397.00	8,000.00	(7,603.00)
361-3300 Permits - Zoning - Gen Government		50,000.00	(50,000.00)
361-3310 Building Permits		75,000.00	(75,000.00)
361-3320 Resale Inspections		5,000.00	(5,000.00)
361-3400 Zoning Plan Review		25,000.00	(25,000.00)
<b>TOTAL GENERAL GOVERNMENT</b>	<b>397.00</b>	<b>163,000.00</b>	<b>(162,603.00)</b>

**HIGHWAYS & STREETS**

363-2100 Meter Revenue	4,591.25	125,000.00	(120,408.75)
363-2200 Parking Permits	180.00	20,000.00	(19,820.00)
363-2210 Residential Parking Permit	700.00	525.00	175.00
363-2300 Meter Bags		850.00	(850.00)
363-5100 PennDOT Snow Removal	24,584.68	20,582.00	4,002.68
363-5200 Borough DPW Services		750.00	(750.00)
<b>TOTAL HIGHWAYS &amp; STREETS</b>	<b>30,055.93</b>	<b>167,707.00</b>	<b>(137,651.07)</b>

**MISCELLANEOUS REVENUES**

380-1000 Stroudsburg Share- TB Employee	0.00	9,000.00	(9,000.00)
380-1010 Emp Cont Hlth Insr	738.08	9,099.09	(8,361.01)
380-1070 Miscellaneous Income		5,000.00	(5,000.00)
380-5100 Shopping Cart Fees	90.00	4,000.00	(3,910.00)
<b>TOTAL MISC. REVENUES</b>	<b>828.08</b>	<b>27,099.09</b>	<b>(26,271.01)</b>

CONTR. FROM PRIVATE

**SALE OF ASSETS**

391-0020 Damage to Borough Property		15,000.00	(15,000.00)
<b>TOTAL SALE OF ASSETS</b>	<b>0.00</b>	<b>15,000.00</b>	<b>(15,000.00)</b>

**TRANSFERS**

CAPITAL PROCEEDS

DIVIDENDS

395-2000 Dividends Received - General Liability		18,000.00	(18,000.00)
395-3000 Dividends Received - Health Insurance		73,000.00	(73,000.00)
<b>TOTAL DIVIDENDS</b>	<b>0.00</b>	<b>91,000.00</b>	<b>(91,000.00)</b>

<b>Total Revenues</b>	<b>126,212.04</b>	<b>5,361,859.30</b>	<b>(5,235,647.26)</b>
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**Expenses**

LEGISLATIVE

400-1100 Council Salary	1,249.98	15,000.00	13,750.02
400-1120 Mayor Salary	416.67	5,000.00	4,583.33
400-1610 FICA - Legislative	103.33	1,240.00	1,136.67
400-1630 Medicare - Legislative	24.16	290.00	265.84
400-3110 Training/Conferences		2,000.00	2,000.00
400-3210 Dues/Subscriptions	1,305.00	4,500.00	3,195.00
400-3310 Misc/Travel		500.00	500.00
<b>TOTAL LEGISLATIVE</b>	<b>3,099.14</b>	<b>28,530.00</b>	25,430.86

GENERAL GOVERNMENT

401-1210 Manager Salary	2,375.00	63,608.00	61,233.00
401-1220 Director-Public Works	1,826.93	48,925.00	47,098.07
401-1400 Admin Staff Salary	1,803.60	72,209.00	70,405.40
401-1610 FICA - Admin	73.70	11,500.50	11,426.80
401-1630 Medicare - Admin		2,689.63	2,689.63
401-1830 Admin - Overtime		750.00	750.00
401-2100 Office Supplies - Administration	1,784.53	4,000.00	2,215.47
401-2130 Office Equipment/Furniture	733.41	500.00	(233.41)
401-2140 IT Expenses	4,369.00	8,250.00	3,881.00

401-2150 Computer Equipment/Supplies-Gen Government	639.77	5,000.00	4,360.23
401-2160 Equipment Maintenance	114.70	1,375.00	1,260.30
401-2300 Vehicle Expense		750.00	750.00
401-3110 Data Storage software		4,250.00	4,250.00
401-3210 Telephone - Gen Government	877.98	4,325.00	3,447.02
401-3250 Postage - Payroll Processing Fee	169.52	9,250.00	9,080.48
401-3310 Travel- Gen Government		1,600.00	1,600.00
401-3400 Advertising/Printing - Gen Government		2,750.00	2,750.00
401-4200 Association Dues/Subscriptions	684.00	6,250.00	5,566.00
401-4600 Training/Conference - General Government		1,250.00	1,250.00
401-7200 CIP - New Car			0.00
<b>TOTAL GENERAL GOVT</b>	<b>15,452.14</b>	<b>249,232.13</b>	233,779.99

#### FINANCIAL ADMINISTRATION

402-1000 Finance Director		34,000.00	34,000.00
402-1400 Finance - Staff Salaries		34,207.40	34,207.40
402-3100 Trustee Chg Bond Payment		3,400.00	3,400.00
402-3110 Auditing Services - General Fund	1,677.85	16,592.00	14,914.15
402-3160 Billing Software		7,650.00	7,650.00
402-3120 Accounting Services		2,210.00	2,210.00
402-3170 Accounting Software		3,910.00	3,910.00
402-3210 Credit Card Fees	1,303.58	9,690.00	8,386.42
<b>TOTAL FINANCIAL ADMIN</b>	<b>2,981.43</b>	<b>111,659.40</b>	108,677.97

#### TAX COLLECTION

403-1140 Tax Collector Salary	316.00	8,500.00	8,184.00
403-1610 FICA - Tax Collector	19.59	527.00	507.41
403-1630 Medicare - Tax Collector	4.58	123.25	118.67
403-2100 Materials & Supplies	250.53	3,200.00	2,949.47
403-3150 Commission Del. Real Estate Tax	631.80	3,200.00	2,568.20
403-3170 Commission Local Ser. Tax	215.07	4,500.00	4,284.93
403-3180 Commission Earned Income Tax	531.75	15,500.00	14,968.25
403-3190 Commission Deed Transfer Tax	251.82	1,500.00	1,248.18
<b>TOTAL TAX COLLECTION</b>	<b>2,221.14</b>	<b>37,050.25</b>	34,829.11

#### LEGAL SERVICES

404-3140 Solicitor Retainer & Fees	0.00	125,000.00	125,000.00
<b>TOTAL LEGAL SERVICES</b>	<b>0.00</b>	<b>125,000.00</b>	125,000.00

#### ENGINEERING

408-3130 Engineering Services - Gen Prof Services	0.00	25,000.00	25,000.00
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<b>TOTAL ENGINEERING</b>	<b>0.00</b>	<b>25,000.00</b>	25,000.00
<b>MUNICIPAL BUILDINGS (70/15/15)</b>			
409-2360 Materials & Supplies - Mun Bldg		450.00	450.00
409-3610 Electricity-Mun. Bldg.	1,476.88	4,567.50	3,090.62
409-3620 Electric Annex	272.79	1,125.00	852.21
409-3640 Gas (heat) - Annex	1,416.36	1,012.50	(403.86)
409-3730 Maintenance & Repair Annex	175.00	1,575.00	1,400.00
409-3740 Maintenance & Repairs	1,268.76	1,125.00	(143.76)
<b>TOTAL MUNICIPAL BUILDING</b>	<b>4,609.79</b>	<b>9,855.00</b>	5,245.21
<b><u>POLICE DEPARTMENT</u></b>			
410-7600 SARP Regional Costs	245,318.50	2,943,822.00	2,698,503.50
<b>TOTAL POLICE</b>	<b>245,318.50</b>	<b>2,943,822.00</b>	2,698,503.50
<b><u>FIRE DEPARTMENT</u></b>			
411-2100 Auxiliary Donation - Fire Dept		15,000.00	15,000.00
411-2500 Vehicle Maint/Supplies- Fire Dept	260.75	7,500.00	7,239.25
411-2600 Small Tools/ Equipment		5,500.00	5,500.00
411-3210 Telephone - Fire Dept	324.74	2,500.00	2,175.26
411-3270 Radio Maintenance		10,000.00	10,000.00
411-3620 Electricity	875.22	11,500.00	10,624.78
411-3630 Gas (heat)	28.72	5,000.00	4,971.28
411-3730 Equipment Testing	1,310.83	10,000.00	8,689.17
411-4200 Building Maintenance- Fire Dept		10,000.00	10,000.00
411-4600 Contracted Services		2,500.00	2,500.00
411-5300 Contribution		1,000.00	1,000.00
<b>TOTAL FIRE DEPARTMENT</b>	<b>2,800.26</b>	<b>80,500.00</b>	<b>77,699.74</b>
<b><u>CODE ENFORCEMENT</u></b>			
413-1220 Code Enforcement Office Salary	522.21	30,240.00	29,717.79
413-1400 Staff Salary	5,483.20	194,594.00	189,110.80
413-1610 FICA - Code Enforcement	372.34	14,032.71	13,660.37
413-1630 Medicare - Code Enforcement	87.08	3,281.84	3,194.76
413-1830 Overtime		1,500.00	1,500.00
413-2100 Materials & Supplies - Codes		4,000.00	4,000.00
413-2150 Computer Equipment/Supplies-Code Enforcement		2,000.00	2,000.00
413-2160 Uniforms		3,000.00	3,000.00
413-2500 Vehicle Maintenance		2,250.00	2,250.00
413-3150 Software License		8,000.00	8,000.00
413-3400 Advertising Expense		4,000.00	4,000.00
413-4200 Assoc. Dues/Subscriptions	349.02	300.00	(49.02)
413-4600 Training/Conference Expense		750.00	750.00

413-7400 CAP Purchase			0.00
<b>TOTAL CODE ENFORCEMENT</b>	<b>6,813.85</b>	<b>267,948.55</b>	<b>261,134.70</b>

PLANNING/ZONING

414-3130 Legal Services -Engineering		50,000.00	50,000.00
414-3140 Legal Services - Planning/Zoning		5,500.00	5,500.00
414-4500 Contracted Permitting		75,000.00	75,000.00
<b>TOTAL PLANNING/ZONING</b>	<b>0.00</b>	<b>130,500.00</b>	<b>130,500.00</b>

EMERGENCY SERVICES

415-5300 Control Center Payment	6,232.29	74,788.00	68,555.71
<b>TOTAL EMERGENCY SERVICES</b>	<b>6,232.29</b>	<b>74,788.00</b>	<b>68,555.71</b>

HEALTH DEPARTMENT

421-1220 Salaries & Wages-Health	421.79	14,559.00	14,137.21
421-1610 FICA - Health Dept	26.15	902.66	876.51
421-1630 Medicare - Health Dept	6.12	211.11	204.99
421-2100 Supplies		0.00	0.00
421-2150 Computer Equipment/Supplies (70/30)		0.00	0.00
<b>TOTAL HEALTH DEPARTMENT</b>	<b>454.06</b>	<b>15,672.77</b>	<b>15,218.71</b>

STREET DEPARTMENT (35/30/30/05)

430-1220 Salary - DPW Foreman		24,955.32	24,955.32
430-1300 Salaries & Wages - DPW	5,935.86	146,586.24	140,650.38
430-1610 FICA - Street Dept	758.78	11,057.18	10,298.40
430-1630 Medicare - Street Dept	415.07	2,585.95	2,170.88
430-1830 Street Department - Overtime	89.56	6,800.00	6,710.44
430-2100 Office Supplies - Street Dept	28.51	340.00	311.49
430-2130 Safety Equipment - Street Dept	28.51	680.00	651.49
430-2150 Computer Equipment/Supplies - Street Dept	0.00	510.00	510.00
430-2160 Office Equip Maint/Repair - Street Dept	319.48	85.00	(234.48)
430-2300 Vehicle Operation (fuel, oil, fluids)	3,702.12	12,920.00	9,217.88
430-2380 Uniforms & Clothing	1,113.00	2,720.00	1,607.00
430-2500 Vehicle Maint/Repair- Street Dept	2,221.89	5,270.00	3,048.11
430-2600 Minor Equipment	385.63	1,360.00	974.37
430-3150 Drug Testing	125.00		(125.00)
430-3210 Telephone - Street		425.00	425.00
430-3310 Travel		289.00	289.00
430-3610 Electricity -DPW Garage	345.57	1,360.00	1,014.43
430-3620 Gas Heat -DPW Garage		2,040.00	2,040.00
430-3730 Building Maintenance	108.46	3,400.00	3,291.54

430-3740 Equipment Maint & Repairs - Street Dept	5,050.32	6,290.00	1,239.68
430-4600 Training - Street		340.00	340.00
430-7400 Capital Improvements		150,000.00	150,000.00
430-7410 Equipment Lease Loader 50/25/25		2,652.00	2,652.00
<b>TOTAL STREET DEPARTMENT</b>	<b>20,627.76</b>	<b>382,665.69</b>	<b>362,037.93</b>

STREET CLEANING

431-3740 Machinery Maintenance/Supplies	403.34	10,000.00	712.84
<b>TOTAL STREET CLEANING</b>	<b>403.34</b>	<b>10,000.00</b>	<b>712.84</b>

SNOW & ICE REMOVAL

432-2210 Snow & Ice Removal	671.70	2,750.00	(18,072.31)
<b>TOTAL SNOW/ICE REMOVAL</b>	<b>671.70</b>	<b>2,750.00</b>	<b>(18,072.31)</b>

TRAFFIC SIGNS/SIGNALS

433-3720 Misc Supplies- Traffic Signals	0.00	2,750.00	2,626.66
<b>TOTAL TRAFFIC SIGNALS</b>	<b>0.00</b>	<b>2,750.00</b>	<b>2,626.66</b>

STREET LIGHTING

434-3610 Electric	3,242.01	32,300.00	(254.98)
434-3720 Street Light Repair		563.00	(254.98)
434-3730 Operations/Maintenance		750.00	473.87
<b>TOTAL STREET LIGHTING</b>	<b>3,242.01</b>	<b>33,613.00</b>	<b>218.89</b>

STORM SEWERS & DRAINS

436-2450 Materials & Supplies	0.00		425.00
436-3710 Storm Water Project MS4	0.00	175,000.00	97,500.00
<b>TOTAL STORM SEWER</b>	<b>0.00</b>	<b>175,000.00</b>	<b>97,925.00</b>

STREET MAINTENANCE

438-2450 Materials & Supplies St Maintenance	427.18	0.00	425.00
438-3720 Street Paving		0.00	425.00
<b>TOTAL STREET MAINTENANCE</b>	<b>427.18</b>	<b>0.00</b>	<b>425.00</b>

PARKING FACILITIES

445-0315 Software (UP Safety)	2,376.00	10,500.00	8,124.00
445-1300 Parking Enforcement Officer	1,653.50	84,240.00	82,586.50
445-1610 FICA - Parking	102.52	5,269.38	5,166.86
445-1630 Medicare - Parking	0.00	1,232.36	1,232.36
445-1830 Overtime	23.98	750.00	726.02
445-1910 Uniforms/Drug Test	69.60	1,500.00	1,430.40

445-2410 Vehicle Registration/Maintenance	131.39	1,500.00	1,368.61
445-2490 Meter Purchase- Parking Facilities		3,500.00	3,500.00
445-3130 Parking Permits Ect..		0.00	0.00
445-3250 Postage		500.00	500.00
445-3260 Radio		750.00	750.00
445-3400 Advertising/Printing-Parking Facilities		2,250.00	2,250.00
445-3710 Parking Lot Maintenance-Parking Facilities		250.00	250.00
445-3720 Meter Repair/Main Supplies		2,000.00	2,000.00
445-7400 Cap Purchase (New Car)			0.00
<b>TOTAL PARKING FACILITIES</b>	<b>4,356.99</b>	<b>114,241.74</b>	<b>109,884.75</b>
<u>FLOOD CONTROL</u>			
446-3130 Engineering Services		10,500.00	10,500.00
446-3710 Levee Maintenance		0.00	0.00
446-3730 Equipment Maintenance/Repair		750.00	750.00
<b>TOTAL FLOOD CONTROL</b>	<b>0.00</b>	<b>11,250.00</b>	<b>11,250.00</b>
<u>RECREATION</u>			
452-7400 CAP Parks	0.00	6,500.00	6,500.00
<b>TOTAL RECREATION</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,500.00</b>
<u>DONATIONS</u>			
453-5440 MCCD Stream Gage	0.00	500.00	500.00
<b>TOTAL DONATIONS</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
<u>SHADE TREES</u>			
455-2460 Materials & Supplies		1,000.00	1,000.00
455-3720 Maintenance		7,500.00	7,500.00
455-7200 Shade Tree - New Planting		0.00	0.00
<b>TOTAL SHADE TREES</b>	<b>0.00</b>	<b>8,500.00</b>	<b>8,500.00</b>
<u>ECONOMIC DEVELOPMENT</u>			
463-3020 IBW Remediation		1,500.00	1,500.00
463-3100 Comprehensive Plan Implementation	147.00	5,000.00	4,853.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>147.00</b>	<b>6,500.00</b>	<b>6,353.00</b>
<u>DOWNTOWN DISTRICT</u>			
465-3740 Maintenance/Repair (Decorations)		0.00	0.00
465-5400 Contribution - ECA		10,000.00	10,000.00

<b>TOTAL DOWNTOWN DISTRICT</b>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>
<u>INTER-GOVNMTAL EXPENSES</u>			
481-5200 Firemans Relief Fund		46,570.00	41,500.00
<b>TOTAL INTER-GOVNMTAL EXPENSES</b>	<u>0.00</u>	<u>46,570.00</u>	<u>41,500.00</u>
<u>INSURANCE</u>			
486-3510 Property-Liability Insurance	43,648.64	51,150.00	7,501.36
486-3530 Workers Comp Insurance	4,763.66	16,005.00	11,241.34
486-3531 Workers Comp - Fire Department	836.00	8,085.00	7,249.00
486-3550 Deductible	0.00	3,300.00	3,300.00
486-4010 Public Officials Liability		5,280.00	5,280.00
<b>TOTAL INSURANCE</b>	<u>49,248.30</u>	<u>83,820.00</u>	<u>34,571.70</u>
<u>EMPLOYEE BENEFITS/INS</u>			
487-1580 Life/Disability Insurance	924.52	9,121.86	8,197.34
487-1590 Major Medical (BC/BS)	13,577.35	251,460.00	237,882.65
487-1591 Health Ins Buyout/HRA	750.00	5,445.00	4,695.00
487-5310 N/U Pension MMO	1,515.82	76,552.80	75,036.98
<b>TOTAL EMPLOYEE BENEFITS</b>	<u>16,767.69</u>	<u>342,579.66</u>	<u>325,811.97</u>
<u>EMPLOYER FICA EXPENSES</u>			
488-1620 Unemployment Compensation	2,366.60	6,600.00	4,233.40
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<u>2,366.60</u>	<u>6,600.00</u>	<u>4,233.40</u>
<b>Total Expenses</b>	<b>388,241.17</b>	<b>5,343,398.19</b>	<b>3,026,012.90</b>
<b>Excess Revenue Over(Under) Expenditures</b>	<b>(262,029.13)</b>	<b>17,228.00</b>	<b>(281,766.57)</b>

**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**January 31, 2024 - Sewer**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>Revenues</b>			
<b>INTEREST</b>			
341-0000 Interest Income		50,000.00	(50,000.00)
341-0110 Interest-Savings & C D	275.40	0.00	275.40
341-0210 Interest Sewer PLGIT	5.85	0.00	5.85
341-0211 Int.-Sewer P Plus	8,587.19	0.00	8,587.19
<u>TOTAL INTEREST</u>	<u>8,868.44</u>	<u>50,000.00</u>	<u>(41,131.56)</u>
<b>STATE SHARED REVENUE</b>			
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>0.00</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
<b>SANITATION</b>			
364-1200 Pretreatment Revenues	-	8,000.00	(8,000.00)
364-2010 Sewer Rents	437,670.68	1,750,000.00	(1,312,329.32)
364-2020 Lien Sewer Rents		8,500.00	429,170.68
364-3160 Lien Interest & Cost	304.22	0.00	0.00
364-6010 Stroud SA Rentals		32,500.00	(32,195.78)
364-7010 Smithfield SA Rentals		145,000.00	(145,000.00)
364-9000 EDU Connection Fees		63,522.00	(63,522.00)
364-9100 Smithfield EDU Fees		17,500.00	(17,500.00)
364-9200 Penalties		45,000.00	(45,000.00)
<u>TOTAL SANITATION</u>	<u>437,974.90</u>	<u>2,070,022.00</u>	<u>(1,632,047.10)</u>
<b>MISCELLANEOUS REVENUES</b>			
380-1010 Emp Cont Hlth Insr	749.27	9,237.00	(8,487.73)
<u>TOTAL MISC. REVENUES</u>	<u>749.27</u>	<u>9,237.00</u>	<u>(8,487.73)</u>
<b><u>Total Revenues</u></b>	<b>447,592.61</b>	<b>2,173,974.00</b>	<b>(3,047,769.48)</b>
<b>Expenses</b>			
<b>GENERAL GOVERNMENT</b>			
401-1210 Manager Salary	1,187.50	31,804.00	30,616.50
401-1220 DPW Director Salary-Sewer	913.46	24,462.50	23,549.04
401-1400 Admin Staff Salary	901.80	36,104.50	35,202.70

401-1610 FICA - Admin	100.97	5,750.25	5,649.28
401-1630 Medicare - Admin	23.61	1,344.82	1,321.21
401-1830 Admin Overtime		375.00	375.00
401-2100 Office Supplies - Admin		2,000.00	2,000.00
401-2130 Office Equipment/Furniture - Admin		250.00	250.00
401-2140 IT Expenses		4,125.00	4,125.00
401-2150 Computer Equipment/Supplies - Admin		2,500.00	2,500.00
401-2160 Equipment Repair/Maintenance - Admin		687.50	687.50
401-2300 Vehicle Expense - Admin		375.00	375.00
401-3110 Data Storage software		2,125.00	2,125.00
401-3210 Telephone - Admin		2,162.50	2,162.50
401-3250 Postage - Payroll Processing Fee		4,625.00	4,625.00
401-3310 Travel - Admin		800.00	800.00
401-3400 Advertising/Printing - Admin		1,375.00	1,375.00
401-4200 Dues Subscriptions/Memberships - Admin		3,125.00	3,125.00
401-4600 Training/Conferences - General Government		625.00	625.00
			0.00
<b><u>TOTAL GENERAL GOVT</u></b>	<b>3,127.34</b>	<b>124,616.07</b>	<b>121,488.73</b>

**FINANCIAL ADMINISTRATION**

402-1000 Finance Director		33,000.00	33,000.00
402-1000 Finance - Staff Salaries	1,628.53	33,201.30	
402-3100 Trustee Chg Bond Payment		3,300.00	3,300.00
402-3110 Auditing Services - Sewer		16,104.00	16,104.00
402-3120 Accounting Services		2,145.00	2,145.00
402-3160 Billing Software	680.43	7,425.00	6,744.57
402-3170 Accounting Software		3,795.00	3,795.00
402-3210 Credit Card Fees		9,405.00	9,405.00
<b>TOTAL FINANCIAL ADMIN</b>	<b>2,308.96</b>	<b>108,375.30</b>	<b>106,066.34</b>

**TAX COLLECTION**

**LEGAL SERVICES**

404-3200 Legal Services - WWTP	0.00	32,500.00	32,500.00
<b>TOTAL LEGAL SERVICES</b>	<b>-</b>	<b>32,500.00</b>	<b>32,500.00</b>

**ENGINEERING**

408-3130 Engineering	0.00	50,625.00	50,625.00
<b>TOTAL ENGINEERING</b>	<b>0.00</b>	<b>50,625.00</b>	<b>50,625.00</b>

**MUNICIPAL BUILDINGS (70/15/15)**

409-2360 Materials & Supplies - Mun Bldg		275.00	275.00
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409-3610 Electricity-Mun. Bldg.		2,791.25	2,791.25
409-3620 Electricity-Annex		687.50	687.50
409-3640 Gas - Annex		618.75	618.75
409-3730 Maintenance & Repair Annex		962.50	962.50
409-3740 Maintenance & Repairs		687.50	687.50
<b>TOTAL MUNICIPAL BUILDING</b>	<b>0.00</b>	<b>6,022.50</b>	<b>6,022.50</b>

**SANITARY SEWER**

429-1400 Sewer Staff Salaries	11,893.76	253,172.00	241,278.24
429-1610 Social Security- Sewer Fund	1,343.82	15,774.16	14,430.34
429-1630 Medicare - Sanitary Sewer	301.04	3,689.12	3,388.08
429-1830 Sewer Overtime	1,016.70	1,250.00	233.30
429-2100 Office Supplies		3,000.00	3,000.00
429-2110 Chemicals	1,491.60	55,000.00	53,508.40
429-2150 Computer Equip & Supplies	0.00	1,000.00	1,000.00
429-2200 Materials & Supplies- WWTP	0.00	9,000.00	9,000.00
429-2300 Fuel Oil	1,601.51	27,000.00	25,398.49
429-2310 Vehicle Operation	0.00	1,200.00	1,200.00
429-2380 Uniforms	67.03	2,000.00	1,932.97
429-2600 Small Tools/Minor Equipment	0.00	2,500.00	2,500.00
429-3160 Laboratory Fees	5,106.75	58,500.00	53,393.25
429-3200 Telephone - Sewer	160.82	1,700.00	1,539.18
429-3610 Electric - Sewer	9,769.03	78,500.00	68,730.97
429-3700 Pump Station Maint & Repair	0.00	12,500.00	12,500.00
429-3710 WWTP Maint & Repairs	24,126.86	20,000.00	(4,126.86)
429-3720 Collection System Maintenance	966.04	20,000.00	19,033.96
429-3730 WWTP Building & Repair	0.00	10,000.00	10,000.00
429-3740 Equipment Maintenance Collections	0.00	5,000.00	5,000.00
429-4100 Sewer Backup Expenses	0.00	2,500.00	2,500.00
429-4200 Dues/Subscriptions-Sewer	0.00	5,000.00	5,000.00
429-4500 Contracted Line Maintenance	0.00	85,500.00	85,500.00
429-4600 Training - Sanitary Sewer	0.00	2,000.00	2,000.00
429-4700 Sludge Disposal	2,428.94	75,000.00	72,571.06
429-7400 Equipment Lease/Purchase			0.00
429-7410 Capital Improvements equipment (Skid Steer)		297,000.00	297,000.00
429-7420 Capital Improvement Collection System		139,000.00	139,000.00
429-7430 Vehicle Purchase			0.00
<b>TOTAL COLLECTION SYSTEM</b>	<b>60,273.90</b>	<b>1,186,785.28</b>	<b>1,126,511.38</b>

**STREET DEPARTMENT (35/30/30/05)**

430-1220 Street Superintendent Salary	0.00	24,221.34	24,221.34
430-1300 Salaries & Wages - DPW - Sewer	5,761.28	142,274.88	136,513.60



430-1610 FICA - Street Dept		10,731.97	10,731.97
430-1630 Medicare - Street Dept		2,509.00	2,509.00
430-1830 Overtime - Street Dept		6,600.00	6,600.00
430-2100 Office Supplies - Street Dept		330.00	330.00
430-2120 Safety Equipment - Street Dept		660.00	660.00
430-2150 Computer Equipment/Supplies - Street Dept		495.00	495.00
430-2160 Office Equipment Maint/Repair- Street Dept		82.50	82.50
430-2300 Vehicle Operation (fuel, oil, fluids)	59.20	12,540.00	12,480.80
430-2380 Uniforms - Street Dept		2,640.00	2,640.00
430-2500 Vehicle Manintenance/Repair- Street Dept		5,115.00	5,115.00
430-2600 Small Tools/Minor Equip - Street Dept		1,320.00	1,320.00
430-3210 Telephone - Street Dept		412.50	412.50
430-3310 Travel - Street Dept		280.50	280.50
430-3610 Electricity - Street Dept		1,320.00	1,320.00
430-3620 Gas - Street Dept		1,980.00	1,980.00
430-3730 Building Maintenance - Street Dept		3,300.00	3,300.00
430-3740 Equipment Maint & Repair - Street Dept		6,105.00	6,105.00
430-4600 Conferences/Training - Street Dept		330.00	330.00
430-7400 CAP Improvements		0.00	0.00
430-7410 Equipment Lease Loader 50/25/25		2,574.00	2,574.00
<b>TOTAL STREET DEPARTMENT</b>	<b>5,820.48</b>	<b>225,821.69</b>	<b>220,001.21</b>

**INSURANCE**

486-3510 Property-Liability Insurance	46,376.68	51,925.00	5,548.32
486-3530 Workers Comp Insurance	4,763.67	16,247.50	11,483.83
486-3531 Workers Comp - Fire Department	850.00	8,207.50	7,357.50
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability		5,360.00	5,360.00
<b>TOTAL INSURANCE</b>	<b>51,990.35</b>	<b>85,090.00</b>	<b>33,099.65</b>

**EMPLOYEE BENEFITS/INS**

487-1580 Life/Disability Insurance	1,042.56	9,260.07	8,217.51
487-1590 Major Medical (BC/BS)	23,319.89	255,270.00	231,950.11
487-1591 Health Ins. Buy-out/HRA Cont	0.00	5,527.50	5,527.50
487-5310 N/U Pension MMO	1,515.82	76,522.80	75,006.98
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>25,878.27</b>	<b>346,580.37</b>	<b>320,702.10</b>

**EMPLOYER FICA EXPENSES**

488-1620 Unemployment Comp PSAB	2,402.45	6,700.00	4,297.55
TOTAL EMPLOYER FICA EXPENSES	<b>2,402.45</b>	<b>6,700.00</b>	<b>4,297.55</b>

**TRANSFERS**

<b><u>Total Expenses</u></b>	<b>151,801.75</b>	<b>2,173,116.21</b>	<b>2,021,314.46</b>
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<b>Excess Revenue Over(Under) Expenditures</b>	<b>295,790.86</b>	<b>857.79</b>	<b>(141,745.97)</b>
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**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**January 31, 2024 - Water**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>Revenues</b>			
<b>INTEREST</b>			
341-0000 Interest Income		50,000.00	(50,000.00)
341-0110 Interest-Savings		0.00	0.00
341-0210 Interest-Water-PLGIT	0.11	0.00	0.11
341-0211 Interest-Water-P Plus	3,951.87	0.00	3,951.87
<u>TOTAL INTEREST</u>	<u>3,951.98</u>	<u>50,000.00</u>	<u>(46,048.02)</u>
<b>STATE GRANT PROGRAM</b>			
354-1230 PA Small Water Grants		0.00	(1,550,000.00)
354-1260 American Recovery Funds	0.00	1,630,000.00	(1,550,000.00)
<u>TOTAL STATE GRANTS</u>	<u>-</u>	<u>1,630,000.00</u>	<u>(1,550,000.00)</u>
<b>STATE SHARED REVENUE</b>			
355-0500 Foreign Cas Ins Pre (Pension Aide)		44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>-</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
<b>PMT FROM WATER CO</b>			
378-1110 Water Service-Turn on/off	0.00	250.00	(250.00)
378-2100 Water Rents	517,542.16	2,200,000.00	(1,682,457.84)
378-2110 Lien Rents	343.39	200,000.00	(199,656.61)
378-2120 Lien Costs & Interest		2,000.00	(2,000.00)
378-4300 Water Sales Bulk		110,000.00	(110,000.00)
378-9000 EDU Connection Fees		68,210.00	(68,210.00)
378-9200 Penalties		35,000.00	(35,000.00)
378-9300 Sale of Meters & Supplies		5,000.00	(5,000.00)
378-9400 Water Dept. Services		1,850.00	(1,850.00)
<u>TOTAL PMT FROM WATER CO</u>	<u>517,885.55</u>	<u>2,622,310.00</u>	<u>(2,104,424.45)</u>
<b>MISCELLANEOUS REVENUES</b>			
380-1010 Emp Cont Hlth Insr	749.27	9,237.00	(8,487.73)
<u>TOTAL MISC. REVENUES</u>	<u>749.27</u>	<u>9,237.00</u>	<u>(8,487.73)</u>
<b>Total Revenues</b>			
	<b>522,586.80</b>	<b>4,356,262.00</b>	<b>(3,350,011.11)</b>
<b>Expenses</b>			

**GENERAL GOVERNMENT**

401-1210 Manager Salary	1,187.50	31,804.00	30,616.50
401-1220 DPW Director Salary - Water	913.46	24,462.50	23,549.04
401-1400 Admin Staff Salary - Water	901.80	36,104.50	35,202.70
401-1610 FICA - Admin	100.97	5,750.25	5,649.28
401-1630 Medicare - Admin	23.61	1,344.82	1,321.21
401-1830 Admin Overtime		375.00	375.00
401-2100 Office Supplies - Admin		2,000.00	2,000.00
401-2130 Office Equipment/Furniture - Admin		250.00	250.00
401-2140 IT Expenses		4,125.00	4,125.00
401-2150 Computer Equipment/Supplies - Admin		2,500.00	2,500.00
401-2160 Equipment Repair/ Maintenance - Admin		687.50	687.50
401-2300 Vehicle Expense - Admin		375.00	375.00
401-3110 Data Storage software		2,125.00	2,125.00
401-3210 Telephone - Admin		2,162.50	2,162.50
401-3250 Postage - Payroll Processing Fee		4,625.00	4,625.00
401-3310 Travel - Admin		800.00	800.00
401-3400 Advertising/Printing - Admin		1,375.00	1,375.00
401-4200 Dues Subscriptions/Memberships - Admin		3,125.00	3,125.00
401-4600 Training/Conferences - General		625.00	625.00
401-7200 CIP - New Car	0.00		0.00
<b><u>TOTAL GENERAL GOVT</u></b>	<b>3,127.34</b>	<b>124,616.07</b>	<b>121,488.73</b>

**FINANCIAL ADMINISTRATION**

402-1000 Finance Director		33,000.00	33,000.00
402-1400 Finance - Staff salaries	1,628.53	33,201.30	31,572.77
402-3100 Trustee Chg Bond Payment		3,300.00	3,300.00
402-3110 Auditing Services - Water		16,104.00	16,104.00
402-3120 Accounting Services		2,145.00	2,145.00
402-3160 Billing Software	680.42	7,425.00	6,744.58
402-3170 Accounting Software		3,795.00	3,795.00
402-3210 Credit Card Fees		9,405.00	9,405.00
<b>TOTAL FINANCIAL ADMIN</b>	<b>2,308.95</b>	<b>108,375.30</b>	<b>106,066.35</b>

**LEGAL SERVICES**

404-3160 Legal Services - WTP	0.00	25,500.00	25,500.00
<b>TOTAL LEGAL SERVICES</b>	<b>-</b>	<b>25,500.00</b>	<b>25,500.00</b>

**ENGINEERING**

408-3130 Engineering	0.00	100,000.00	100,000.00
<b>TOTAL ENGINEERING</b>	<b>-</b>	<b>100,000.00</b>	<b>100,000.00</b>

**MUNICIPAL BUILDINGS (70/15/15)**

409-2360 Materials & Supplies - Mun Bldg		275.00	275.00
409-3610 Electricity-Mun. Bldg.		2,791.25	2,791.25
409-3620 Electricity-Annex		687.50	687.50
409-3640 Gas - Annex		618.75	618.75
409-3730 Maintenance & Repair Annex		962.50	962.50
409-3740 Maintenance & Repairs		687.50	687.50
TOTAL MUNICIPAL BUILDING	-	<b>6,022.50</b>	<b>6,022.50</b>

**STREET DEPARTMENT (35/30/30/05)**

430-1220 Street Superintendent Salary		24,221.34	24,221.34
430-1300 Salaries & Wages - DPW - Water	5,761.28	142,274.88	136,513.60
430-1610 FICA - Street Dept		10,731.97	10,731.97
430-1630 Medicare - Street Dept		2,509.90	2,509.90
430-1830 Overtime - Street Department		6,600.00	6,600.00
430-2100 Office Supplies - Street Dept		330.00	330.00
430-2120 Safety Equipment		660.00	660.00
430-2150 Computer Equipment/Supplies - Street Dept		495.00	495.00
430-2160 Office Equipment Maint/Repair- Street Dept		82.50	82.50
430-2300 Vehicle Operation (fuel, oil, fluids)		12,540.00	12,540.00
430-2380 Uniforms - Street Dept		2,640.00	2,640.00
430-2500 Vehicle Manintenance/Repair- Street Dept		5,115.00	5,115.00
430-2600 Small Tools/Minor Equip - Street Dept		1,320.00	1,320.00
430-3210 Telephone - Street Dept		412.50	412.50
430-3310 Travel - Street Dept		280.50	280.50
430-3610 Electricity - Street Dept		1,320.00	1,320.00
430-3620 Gas - Street Dept		1,980.00	1,980.00
430-3730 Building Maintenance- Street Dept		3,300.00	3,300.00
430-3740 Equipment Maint & Repair - Street Dept		6,105.00	6,105.00
430-4600 Conferences/Training - Street Dept		330.00	330.00
430-7410 Equipment Lease Loader 50/25/25		2,574.00	2,574.00
TOTAL STREET DEPARTMENT	<b>5,761.28</b>	<b>225,822.59</b>	<b>220,061.31</b>

**WATER**

448-1300 Water Staff Salaries	13,248.80	396,848.00	383,599.20
448-1610 FICA - Water		24,945.58	24,945.58
448-1630 Medicare - Water		5,834.05	5,834.05
448-1830 Water Overtime	156.18	5,500.00	5,343.82
448-2100 Office Supplies		1,500.00	1,500.00
448-2110 Chemicals - Water	913.00	130,000.00	129,087.00

448-2150 Computer Equipt & Supplies		2,500.00	2,500.00
448-2200 Materials & Supplies	269.74	14,000.00	13,730.26
448-2300 Fuel Oil	478.28	15,000.00	14,521.72
448-2310 Vehicle Operation	41.98	2,500.00	2,458.02
448-2390 Uniforms/Boot Allowance		3,000.00	3,000.00
448-2400 Meter M&R Supplies (New Radio Read)		1,000,000.00	1,000,000.00
448-2600 Small Tools/Minor Equipment - Water		10,000.00	10,000.00
448-3160 Laboratory Fees - Water	117.00	45,000.00	44,883.00
448-3200 Telephone- Water	234.62	3,500.00	3,265.38
448-3610 Electric- WTP, Wells, Dist	1,388.44	60,000.00	58,611.56
448-3700 Well Maint & Repair	0.00	20,000.00	20,000.00
448-3720 Distribution System- Maint. & Repairs	2,085.03	100,000.00	97,914.97
448-3730 Building Maintenance		15,000.00	15,000.00
448-3740 WTP Maint & Repairs	8,050.31	15,000.00	6,949.69
448-3750 Dist Contracted Services		34,850.00	34,850.00
448-4200 Dues/Subscriptions - Water		2,500.00	2,500.00
448-4500 Contracted Line Maint - Water		15,000.00	15,000.00
448-4600 Training/conferences - Water		2,000.00	2,000.00
448-4700 Sludge Removal		65,000.00	65,000.00
448-4910 Permits		21,000.00	21,000.00
448-7400 Capital Improvements		165,000.00	165,000.00
448-7410 Capital purchase (UTV)			0.00
<b>TOTAL WATER FACILITIES</b>	<b>26,983.38</b>	<b>2,175,477.63</b>	<b>2,148,494.25</b>
<b><u>DEBT SERVICE</u></b>			
471-1100 Principal 2016 Loan		161,829.50	161,829.50
471-1110 Penn Vest Water Line	3,920.75	47,603.00	43,682.25
471-1120 Penn Vest Dam	3,241.48	39,442.00	36,200.52
471-1130 Penn Vest Dam		32,970.00	32,970.00
<b>TOTAL DEBT SERVICE</b>	<b>7,162.23</b>	<b>281,844.50</b>	<b>274,682.27</b>
<b><u>DEBT INTEREST</u></b>			
472-1100 Interest - 2016 Loan		116,000.00	116,000.00
472-1110 Penn Vest Water Line - Interest	675.78	7,557.00	6,881.22
472-1130 interest -2021 Loan	959.27	10,968.00	10,008.73
472-1120 Penn Vest Dam - Interest		77,000.00	
<b>TOTAL DEBT INTEREST</b>	<b>1,635.05</b>	<b>211,525.00</b>	<b>209,889.95</b>
<b><u>INSURANCE</u></b>			
486-3510 Property-Liability Insurance	46,376.68	51,925.00	5,548.32
486-3530 Workers Comp Insurance	4,763.67	16,247.50	11,483.83
486-3531 Workers Comp - Fire Department	850.00	8,207.50	7,357.50
486-3550 Deductible	0.00	3,350.00	3,350.00

486-4010 Public Officials Liability	0.00	5,360.00	5,360.00
<b>TOTAL INSURANCE</b>	<b>51,990.35</b>	<b>85,090.00</b>	<b>33,099.65</b>

**EMPLOYEE BENEFITS/INS**

487-1580 Life/Disability Insurance	1,303.48	9,260.07	7,956.59
487-1590 Major Medical (BC/BS)	26,086.90	255,270.00	229,183.10
487-1591 Health Ins. Buy-out/HRA Cont		5,527.50	5,527.50
487-5310 N/U Pension MMO	1,515.82	76,522.80	75,006.98
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>28,906.20</b>	<b>346,580.37</b>	<b>317,674.17</b>

**EMPLOYER FICA EXPENSES**

488-1620 Unemployment Comp PSAB	2,402.45	6,700.00	4,297.55
488-3110 Meter Replacement Contractor		650,000.00	650,000.00
<b>TOTAL EMPLOYER FICA EXPENSES</b>	<b>2,402.45</b>	<b>656,700.00</b>	<b>654,297.55</b>

<b>Total Expenses</b>	<b>130,277.23</b>	<b>4,347,553.96</b>	<b>4,217,276.73</b>
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<b>Excess Revenue Over(Under) Expenditures</b>	<b>392,309.57</b>	<b>(1.00)</b>	<b>(133,940.59)</b>
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**Consolidated by Fund Stmt of Activity - Budget vs Actual**  
**January 31, 2024 - Trash**

<u>Account # &amp; Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<b>Revenues</b>			
<u>SANITATION</u>			
364-3010 Solid Waste User Fees	133,033.37	930,000.00	19,134.20
364-3020 Solid Waste Fees Penalties		27,500.00	(27,541.69)
364-3030 Solid Waste Bulk Items and Bags	1,149.45	7,500.00	(6,350.55)
364-3150 Lien Rents Solid Waste	0.00	1,500.00	(1,500.00)
364-3160 Lien Interest & Cost	460.05	8,500.00	(8,039.95)
<b><u>TOTAL SANITATION</u></b>	<b>134,642.87</b>	<b>975,000.00</b>	<b>(24,297.99)</b>
<b>Total Revenues</b>	<b>134,642.87</b>	<b>975,000.00</b>	<b>(24,297.99)</b>
<u>SANITATION (RECYCLING)</u>			
426-1400 Staff Salaries	3,763.86	117,415.00	113,651.14
426-1610 FICA	233.36	7,279.73	7,046.37
426-1630 Medicare	54.58	1,702.52	1,647.94
426-1830 Overtime	0.00	500.00	500.00
426-1910 Uniforms	0.00	1,500.00	1,500.00
426-2270 Supplies	0.00	400.00	400.00
426-2500 Recycling Grant to Twin Boros	0.00	30,000.00	30,000.00
<b><u>TOTAL SANITATION</u></b>	<b>4,051.80</b>	<b>158,797.25</b>	<b>154,745.45</b>
<u>SOLID WASTE</u>			
427-3130 Landfill Engineering	0.00	8,500.00	8,500.00
427-4700 Refuse Coll/Disp Contract	75,031.53	800,000.00	724,968.47
427-4710 WM Extra Bags and Tags	0.00	7,500.00	7,500.00
<b><u>TOTAL SOLID WASTE</u></b>	<b>75,031.53</b>	<b>816,000.00</b>	<b>740,968.47</b>
<b><u>Total Expenses</u></b>	<b>79,083.33</b>	<b>974,797.25</b>	<b>895,713.92</b>
<u>Excess Revenue Over(Under) Expenditures</u>	<b>55,559.54</b>	<b>202.75</b>	<b>871,415.93</b>



## COLLECTIONS

### Category

1) Total number of open repayment agreements
2) Total number of repayment agreements satisfied since last report
3) Total number of new repayment agreements since last report
4) Total number of repayment agreements in default or late
5) Total amount of \$ in repayment agreements
6) Total properties with liens and amount
7) Total new liens since last report
8) Regulated Rental late fees assessed since last report
9) Areas of concern (non-personnel)

### Amount/number

	30
\$	36,819.57
	216,286.34
\$	-
Not at this time	

**UTILITIES**

**Category**

1) Date of issuance of next water and sewer bills
2) Total amount of water and sewer bills for this quarter
3) Total amount collected for this quarter
4) Total amount in arrears
5) Total amount of refuse billed YTD
6) Total amount collected YTD
7) Total amount in arrears
8) Total number of Bulk item tags and extra disposable bags sold to date.
9) Areas of concern (non-personnel)

**Amount/number**

3/28/2024
\$ -
\$ 955,212.84
\$ 312,874.90
\$ 939,922.59
\$ 7,240.66
\$ 189,759.30
245
Not at this time

YTD \$ - Inc. Penalty  
 \$ 955,212.84

Billed less discount & adj- Plus Penalty

## SEWER PLANT DAILY REPORT

Every week day: Read gauges. Check tanks, blowers and screens. Check pump station and back flush. Influent and Effluent testing. Run grit removal. Skim primary and secondary tanks. Skim T.F. and S.B.R. contact tanks. Clear telescopic valves on secondary. Clean strainers. Draw off sludge from primary tank and transfer to anaerobic digester #1. Clean tank. Repeat checking everything at the end of the day.

**DATE: 1/15    MONDAY    FLOW: 2.87 MG.**

SD – BA. Pick up new batteries for PS generator

**DATE: 1/16    TUESDAY    FLOW: 2.08 MG.**

SD – Guy off
47 Grandview – blockage complaint – Jet from MH 573 to 575 (JN, BA & JM)
<b>Hawk Sample Day</b>

**DATE: 1/17    WEDNESDAY    FLOW: 2.13 MG.**

SD -
<b>Eurofins Sample Day</b>

**DATE: 1/18    THURSDAY    FLOW: 2.24 MG.**

SD – Guy off
<b>Hawk Sample Day</b>

**DATE: 1/19    FRIDAY    FLOW: 2.12 MG.**

SD – JN off, 47 Grandview still running slow – opened in front of house, ran water from clean out , line is clear and Main is running – GB.

**DATE: 1/20    SATURDAY    FLOW: 1.83 MG.**

<b>SD -- GB</b>

**DATE: 1/21    SUNDAY    FLOW: 1.52 MG.**

<b>SD – GB</b>

**Sewer Department**  
**Reporting Dates: 1/15 to 1/28/24**

**Man Hour Report:**

hours worked	212
hours accrued comp	8
hours used comp	0
hours vacation	8
hours sick	
hours personal	8
hours holiday	24

**Active Major Projects and Estimated Completion Date:**

Camera lines near the Sambo creek (ESASD and King St. bridge projects) and N. Courtland paving project.

**Flow Report:**

Total Effluent	25.8 MG
Total Sludge to Landfill	16.5 Ton

**Chemical Report:**

Chlorine Gas - Used for disinfection	760 lbs.
Sodium Bisulfite - Used for neutralizing chlorine	31 gal.
Polymer - Used for belt press	14 lbs.
Sodium Hydroxide 50% - used to raise PH	322 gal.

**Number of Blockage Complaints**

1

**Number of Blockages and Locations**

1 #47 Granview St. , we cleaned from MH#573 to MH#575 (#37 and #55 were also complaining about slow drains)

**Areas of Concern (non-personnel)**

ROOF LEAKS \*\* causing interior and exterior damage\*\*  
Infiltration in collection system

## SEWER PLANT R. DAILY REPORT

**DATE: 1/22    MONDAY    FLOW: 1.44 MG.**

SD – Press Ana # 2 and Aer. # 1 for annual sludge sample, finish day from Aer. # 1
Work on air release and flow meter at pumping station.

**DATE: 1/23    TUESDAY    FLOW: 1.41 MG.**

SD – Press Aer. # 1 – clean press
Install drive shaft and start new sludge pump (T.F.)
<b>Hawk Sample Day</b>

**DATE: 1/24    WEDNESDAY    FLOW: 1.36 MG.**

SD – Back flush pump station, remove rags from pump # 2
IPP meeting @ PK, inspection of sewer meter @ Morgan Advanced ( still not replaced)
<b>Eurofins Sample Day</b>

**DATE: 1/25    THURSDAY    FLOW: 1.43 MG.**

SD – remove clog from grit pump, meeting at PK to inspect manhole for discharge from waste pumps.
<b>Hawk Sample Day</b>

**DATE: 1/26    FRIDAY    FLOW: 1.61 MG.**

SD – clean sodium bisulfite pumps and sodium hydroxide pump.

**DATE: 1/27    SATURDAY    FLOW: 1.88 MG.**

<b>Gauges and lab testing – GB</b>

**DATE: 1/28    SUNDAY    FLOW: 1.87 MG.**

<b>Gauges and lab testing – JN.</b>

EAST STROUDSBURG WATER FILTRATION PLANT  
MONTHLY REPORT

<b>JAN. 2024</b>			
Total Water Filtered	34.189 MG		
Wash water used	1.380 MG		
Total Filtered plant effluent	36.920 MG		
Average plant effluent per day	1.191 MG		
Total water #1 well	2.725 MG	DAYS RUN	28
Total water #2 well	1.639 MG	DAYS RUN	28
Total water #3 well	0.061 MG	DAYS RUN	1
Total water #4 well	0.008 MG	DAYS RUN	1
Combined total well water used	3.929 MG		
Average well water used per day	0.127 MG		
Average total (plant and wells) water used per day	1.191 MG		
Total water used (water plant and wells) per month	40.849 MG		
<u>Chemicals Used per Month</u>			
PC-H180	1,115 GAL	Average per day	36
Caustic Soda	372 GALS	Average per day	12
Water Plant Chlorine	905 LBS	Average per day	29
S.Z.P.	388 LBS	Average per day	12.5
Aqua Nuchar	820 LBS	Average per day	26
#1 Well Chlorine	26 GALS	Average per day	1 GAL
#2 Well Chlorine	16 GALS	Average per day	0.5 GAL
#3 Well Chlorine	0.5 GAL	Average per day	0.5 GAL
#4 Well Chlorine	0.5 GAL	Average per day	0.5 GAL
Total Well Chlorine		Average per day	
<u>Chemicals in Stock</u>			
PC-H180	1,000 GALS	S.Z.P	850 LBS
Caustic Soda	350 GALS	Aqua Nuchar	4,320 LBS
Chlorine	1,200 LBS	Sodium Hypochlorite	15 GALS
High Rate MGD	1.488 MG	1/22/2024	
Low Rate MGD	1.132 MG	1/13/2024	
Total Rainfall for the Month	4.8"		
MICHAELS CREEK	NO FLOW		
Remarks:			
EAGLE VALLEY PUMP STATION	31.477 GALS		

# WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 1/29/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,MOVED STUFF AROUND UPSTAIRS, CHECKED WATER LEVELS AT RESERVOIRS THEY ARE BOTH OVERFLOWING

DATE: TUESDAY 1/30/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS, REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,SHUT OFF 102 E.BROWN, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: WEDNESDAY 1/31/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,CALL DEP ABOUT POSSIBLE VIOLATION, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: THURSDAY 2/1/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, DOWNLOADED INTAKE METER READING,CHECKED WATER LEVELS AT RESERVOIRS.

DATE: FRIDAY 2/2/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,PUT NEW SHELF AT WELL 3AND 4 PUT NEW CHLORINE LINES IN ,PUT NEW METER IN AT 102 EAST BROWN STREET,CHECKED WATER LEVELS AT RESERVOIRS.


**DATE: SATURDAY 2/3/24**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

**DATE: SUNDAY 2/4/24**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>



## SEWER PLANT DAILEY REPORT

Every week day: Read gauges. Check tanks, blowers and screens. Check pump station and back flush. Influent and Effluent testing. Run grit removal. Skim primary and secondary tanks. Skim T.F. and S.B.R. contact tanks. Clear telescopic valves on secondary. Clean strainers. Draw off sludge from primary tank and transfer to anaerobic digester #1. Clean tank. Repeat checking everything at the end of the day.

**DATE: 1/29 MONDAY Flow: 2.37 MG.**

SD – Pump clog @ pump station, broken pipe for air release, flow meter read error

**DATE: 1/30 TUESDAY Flow: 2.29 MG.**

SD – work @ pump station
Hawk Sample Day

**DATE: 1/31 WEDNESDAY Flow: 2.12 MG.**

SD - Witness final repair and stump removal @ 47 E. Broad
Camera lateral @ 64 Brown St. (full pipe blocked 6' from curb)
Eurofins Sample Day

**DATE: 2/1 THURSDAY Flow: 1.93 MG.**

SD – clogged line on caustic pump
Metering problems with sodium bisulfite pump on S.B.R. side
Hawk Sample Day

**DATE: 2/2 FRIDAY Flow: 1.77 MG.**

SD – inspect manholes 117 to 119 for camera access

**DATE: 2/3 SATURDAY Flow: 1.81 MG.**

SD - GB.

**DATE: 2/4 SUNDAY Flow: 1.20 MG.**

SD - JN.

## WATER DEPARTMENT DAILY REPORT

DATE: MONDAY 2/5/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED ON NEW SERVICE TO VIGON WAREHOUSE,HIGH READING AT 51 LENOX UNIT 7,9 ,CHECKED WATER LEVELS AT RESERVOIRS.

DATE: TUESDAY 2/6/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,RECEIVED CHLORINE FOR WELLS ,CHECKED WATER LEVELS AT RESERVOIRS.

DATE: WEDNESDAY 2/7/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS,NO HEAT OUT OF FUEL CALLED SUBURBAN THEY LOST THE BID BUT COULDN'T GET NEW CO. IN SO THEY DELIVERED ,WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, USAGE REPORT WITH JEN SHE WILL CALLED MUNI LINK TO CHECK OUT WHY THE USAG AND BILLING IS NOTTHE SAME,CHECKED WATER LEVELS AT RESERVOIRS.

DATE: THURSDAY 2/8/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK,TALKED TO SAM ABOUT 2 UNIT PLACES, CHECKED WATER LEVELS AT RESERVOIRS.

DATE: FRIDAY 2/9/24

WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.


**DATE: SATURDAY**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

**DATE: SUNDAY**

<b>WATER PLANT, CHECK FLOW READING, CHLORINE READINGS, PH READINGS, CHECK ALL EQUIPMENT, WASH FILTER ADJUST CHEMICAL.CHECK E-MAILS AND VOICE MAILS,REPORTS, WELLS CHECKED LEVELS AND READINGS REFILLED DAY TANK, CHECKED WATER LEVELS AT RESERVOIRS.</b>

**Sewer Department**  
**Reporting Dates: 1/29 to 2/11/24**

**Man Hour Report:**

hours worked	251
hours accrued comp	15
hours used comp	16
hours vacation	0
hours sick	0
hours personal	0
hours holiday	0

**Active Major Projects and Estimated Completion Date:**

Camera lines near the Sambo creek (ESASD and King St. bridge projects) and N. Courtland paving project.

**Flow Report:**

Total Effluent	21.8 MG
Total Sludge to Landfill	19.2 Ton

**Chemical Report:**

Chlorine Gas - Used for disinfection	660 lbs.
Sodium Bisulfite - Used for neutralizing chlorine	26.7 gal.
Polymer - Used for belt press	14 lbs.
Sodium Hydroxide 50% - used to raise PH	273 gal.

**Number of Blockage Complaints**

0

**Number of Blockages and Locations**

0

**Areas of Concern (non-personnel)**

ROOF LEAKS \*\* causing interior and exterior damage\*\*  
Infiltration in collection system

## SEWER PLANT R. DAILY REPORT

**DATE: 2/5 MONDAY Flow: 1.21 MG.**

SD – S.B.R. digester blower #2 control problems
Grit pump clog

**DATE: 2/6 TUESDAY Flow: 1.29 MG.**

SD -
Camera main MH 117 to 119 (under and along sambo)
Hawk Sample Day

**DATE: 2/7 WEDNESDAY Flow: 1.28 MG.**

SD – Press Ana. Digester#2
Power out @ 4:20 BA. Responded to alarms
Eurofins Sample Day

**DATE: 2/8 THURSDAY Flow: 1.20 MG.**

SD - power out – plant generator had oil pressure fail (repaired)
6 pm Blockage e-mail for 583-585 N. Courtland – check MH 505 & 499 main was clear GB. & BA.
Hawk Sample Day

**DATE: 2/9 FRIDAY Flow: 1.14 MG.**

SD - Witness grease trap install @ Friendly's (will complete 2/12), Witness lateral repair @ 64 Brown St.

**DATE: 2/10 SATURDAY Flow: 1.07 MG.**

SD – GB. Back flush pumping station

**DATE: 2/11 SUNDAY Flow: 1.13 MG.**

SD – JN. 2PM blockage @ 127 Maple Ave. JN, BA, JD. & GB.

# MAINTENANCE DEPARTMENT DAILY REPORT

**DATE: 2/5/24 MONDAY**

Picked trash on Crystal St, Parking lots & Veterans Memorial-Dropped the F-450 dump off at Ray Price to look at
The water pump-Dropped the F-350 dump at P&S garage for a state inspection and rear tires-Stump grinded
Cleaned out utility truck so it could be picked up-Worked on Sonoma's broken break line-Wheel loader worked
down at landfill-Welded a parking meter-Checked for battery backup on traffic lights <span style="float: right;"><b>2 One Calls</b></span>

**DATE: 2/6/24 TUESDAY**

Worked on fixing brake line on the Sonoma-Wheel loader was at the landfill-Fixed Streetlight-Stump grinded
Started to clean out storm inlets along North Courtland and check them for replacement for the paving project
Chris & Gary had to come back in to put barricades up to close off the Veterans Memorial bridge
<b>4 One Calls</b>

**DATE: 2/7/24 WEDNESDAY**

Put hydrant back up on the corner of Washington & N. Courtland-Wheel loader was at landfill-Stump grinded
Finished brakes on the Sonoma & worked on Steiner Tractor-Picked up signs and barricades-Went around town to
Write down what trees need to be cut down between the curb & sidewalk
<b>5 One Calls</b>

**DATE: 2/8/24 THURSDAY**

Wheel loader was at landfill-Stump Grinded-Fixed a sign-Cleaned out storm inlets-Made Street Signs-Trimmed
some trees-Received a mini excavator to demo-Put out temporary stop signs on Lincoln due to traffic lights being
Out-Straighten a traffic light at Eagle Valley Corners-Picked up shopping carts-Worked on Steiner tractor
<b>1 One Call</b>

**DATE: 2/9/24 FRIDAY**

Worked on Steiner tractor-Wheel loader was at landfill-Picked trash on Crystal St & Veterans Memorial-Stump
Grinded-Worked on figuring what storm inlets needed to be replaced for the Penn Dot paving project
Picked up F-450 from Ray Price-Went to look at sewer pipe along the Sambo Creek-Demoed a mini excavator

**DATE: 2/10/24 SATURDAY**


**DATE: 2/11/24 SUNDAY**

Justin had to come in for a sewer block

## Public Works Weekly Report 2/5/24 thru 2/11/24

↓ Task Description	JW	JD	JM	CO	BH	GS	ES	RP	EG		Total
Park Maintenance				1							1
Parking Lot Maintenance/Clean up	1			4		6					11
Levee Maintenance/Dog Waste											0
Shopping Carts	1										1
Sign Maintenance		4	4						3		11
Street/Stop Light Repair		7	7								14
Mowing/Weeding											0
Vehicle Repair					2			16			18
Shade Tree	5	2		31		31	16	1	3		89
PA 1 Call		1	1								2
Waste Water Treatment Plant											0
Waste Water Collection System		2									2
Storm Water Maintenance/Repair	1	15	17						2		35
Equipment Repair & Maintenance		5	5					23			33
Snow/Salt											0
Street Patching/Maintenance/Painting	2			1							3
Water Plant											0
Water Distribution System		4	4		3						11
Leaf/Brush Collection/Tree Trimming											0
Pool											0
Parade/Flags/Lights/Wreaths/Events				5		5					10
Parking Meters & Parking		2	2								4
Street Sweeping & Maintenance											0
Recycling					35	1			24		60
Building Maintenance											0
Golf Course											0
Meetings, Paper Work & Training	31			1							32
Vacation/comp/personal							24				24
Holiday											0
Sick / Medical Leave									8		8
Fire Calls											0
Meter Reading											0
<b>Cumulative Hours→</b>	<b>41</b>	<b>42</b>	<b>40</b>	<b>43</b>	<b>40</b>	<b>43</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>0</b>	<b>369</b>

Bi Weekly Report  
1/29/24 to 2/9/24

Rental License - 28

Money owed / rechecks - 7

Updates- 10

Health License - 5

Files made - 5

Rental Registrations filed – 344

Verifying Rental Licenses - 214

Monthly permits mailed to county- 10

Miscellaneous mailings - 5



ZONING ACTIVITIES JAN 29, THRU FEB 16, 2024

PHONE CALLS – 22

NOV'S ISSUED – 8

NOV'S CLOSED-3

PERMITS ISSUED -5

MEETINGS -10

ORDINANCE DRAFTS-1

PARKING VIOLATIONS -8

NON COMPLIANCE CERTIFICATES -2