

BOROUGH OF EAST STROUDSBURG



BOROUGH OF EAST STROUDSBURG

MONROE COUNTY

COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO. 2-2024

**A RESOLUTION OF EAST STROUDSBURG BOROUGH
COUNCIL, MONROE COUNTY, PENNSYLVANIA, AMENDING
THE EAST STROUDSBURG BOROUGH FEE SCHEDULE.**

WHEREAS, The East Stroudsburg Borough Council has previously adopted the Fee Schedule in Resolution No. 10-2023, and:

WHEREAS, The Borough of East Stroudsburg is amending the Fee Schedule as listed below;

NOW, THEREFORE, BE IT RESOLVED AND ADOPTED by the East Stroudsburg Borough Council, and is hereby adopted by the authority of same as follows:

NEW CONSTRUCTION RESIDENTIAL BUILDINGS (ONE & TWO FAMILY DWELLINGS)	
<i>A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017. A 20% Administrative Fee will be added to each permit.</i>	
TYPE OF PERMIT	FEE
Building	\$694.25 up to 2500 Gross Square Feet, \$14.00 per additional 100 Gross Square Feet or fraction thereof above 2500 Square Feet
Structures Accessory to a Detached Single-Family Dwelling (Garage, Shed, Deck, etc..)	\$297.50 up to 2500 Gross Square Feet; \$14.00 per 100 Gross Square Feet or fraction thereof above 2500 Gross Square Feet.
Manufactured Homes (HUD Certified)	\$579.25 One and two family dwellings (Utility connections, decks, porches, garages, or other attachments additional)

NEW Construction
Multi-Family RESIDENTIAL Structures (Apartments)

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.
A 20% Administrative Fee will be added to each permit.***

TYPE OF PERMIT	FEE
Building	1.85% of total cost of construction (signed contract required); subject to the review and approval of the Building Code Official (BCO) \$154.00 minimum

RESIDENTIAL ALTERATIONS

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.
A 20% Administrative Fee will be added to each permit.***

TYPE OF PERMIT	FEE
Building	1.85% of total cost of construction (signed contract required); subject to the review and approval of the Building Code Official (BCO) \$154.00 minimum

Residential Additions

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.
A 20% Administrative Fee will be added to each permit.***

TYPE OF PERMIT	FEE
Building	\$45.00 plus \$0.15 per square foot of GFA

RESIDENTIAL ELECTRIC, PLUMBING, MECHANICAL/HVAC, DEMOLITION

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.
A 20% Administrative Fee will be added to each permit.***

TYPE OF PERMIT	FEE
Electrical	Residential New Construction:
	Single Family up to 200 amps and 200 devices: \$170.00
	Over 200 amps up to 200 devices: \$210.00
	Townhouses:
	\$69.25 Each unit based on 5 or more units per visit
	Service
	200 Amps or less: \$100.00
	201 Amps -400 Amps: \$150.00
	Over 400 Amps: \$37.50 per 100 Amps
	Feeders and Panel Boards: 1/4 of Service Fee minimum \$50.00
	Heating and Air Conditioning:
	Indoor Heating Appliance: \$50.00
	Outdoor Heating appliance: \$50.00
	Combination indoor and outdoor appliance: \$100.00
	Water Heater: \$50.00
Plumbing/Mechanical/HVAC	New Construction: \$10 per fixture (rough and final)
	Alterations or Repairs: \$30 plus \$10 per fixture (rough and final)
	Utility Service Connection: \$50 per fixture
Re-Inspection Fee	A \$50 re-inspection fee will be imposed if the project is not ready for inspection when the inspector arrives
	A \$100 re-inspection fee for each additional visit will be imposed if more than two (2) inspections are required for either permit

NON-RESIDENTIAL (COMMERCIAL) NEW CONSTRUCTION

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.
A 20% Administrative Fee will be added to each permit.***

TYPE OF PERMIT	FEE
Building	\$60.00 plus \$.027 per square foot of the GFA

NON-RESIDENTIAL (COMMERCIAL) ADDITIONS <i>A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017. A 20% Administrative Fee will be added to each permit.</i>	
TYPE OF PERMIT	FEE
Building	\$32.45 per 100 gross square feet or fraction thereof above 100 square feet, \$297.50 minimum
NON-RESIDENTIAL (COMMERCIAL) ALTERATIONS <i>A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017. A 20% Administrative Fee will be added to each permit.</i>	
TYPE OF PERMIT	FEE
Building	\$55.00 plus 0.015 of total construction cost (signed contract required, subject to the review and approval of the Building Code Official (BCO), for projects up to \$500,000.00
	\$7,500.00 plus 0.0125 of that portion of the construction cost (signed contract required, subject to the review of the BCO), between \$500,000.00 and \$1,000,000.00.
	\$13,750.00 plus 0.010 of that portion of the construction cost (signed contract required subject to the review and approval of the BCO), over \$1,000,000.00
NON-RESIDENTIAL (COMMERCIAL) ELECTRIC, MECHANICAL, PLUMBING FIRE SUPPRESSION AND DEMOLITION <i>A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017. A 20% Administrative Fee will be added to each permit.</i>	
Electric	Rough Wiring
	Up to 20 Devices: \$52
	21 to 90 devices \$92.25, \$92.25 minimum
	Final Wiring
	Up to 20 Devices: \$52
	21 to 90 devices \$92.25, \$92.25 minimum
	Service
	200 Amps or less: \$100.00
	201 Amps - 400 Amps: \$150.00
	Over 400 Amps: \$37.50 per 100 Amps
	Feeders and Panel Boards: 1/4 of Service.Fee minimum \$50.00
	Heating and Air Conditioning:
	Indoor Heating Appliance: \$50.00
	Outdoor Heating appliance: \$50.00
	Combination indoor and outdoor appliance: \$100.00
	Water Heater: \$50.00
	Signaling, communication and alarm systems: \$75.00 up to 10 devices; \$2.00 each additional
	Signs with utilities: \$55.00 plus \$2.00 per square foot
	Motors and Generators
	Up to 49 HP: \$35
	50 to 100 HP: \$40
	Over 100 HP must be submitted for review. Additional \$2.00 per HP above 100 HP
	Transformers, Vaults, and Enclosures
	<500KV: \$125
	>500KV and <1000KV: \$182.50

	>1000KV must be submitted for review
	Swimming Pools/Spas
	3-year State Certification: \$355
Mechanical/HVAC	New Construction and Additions: \$10.00 per fixture or appliance Alterations and repairs: \$30.00 plus \$25.00 for each \$1,000.00 of construction cost
Plumbing	New Construction and Additions: \$10.00 per fixture or appliance Alterations and repairs: \$30.00 plus \$10.00 per fixture or appliance
Fire Suppression and Detection Systems	\$40.00 plus \$0.25 per sprinkler head for sprinkler systems \$80.00 for each standpipe \$100.00 for wet/dry/carbon dioxide extinguisher systems up to 100 pounds \$100.00 plus \$0.75 per pound for wet/dry/carbon dioxide extinguisher systems over 100 pounds \$150.00 per system (hood, duct, and suppression) for commercial cooking systems
Re-Inspection	A \$50.00 re-inspection fee will be imposed if the project is not ready for inspection when the inspector arrives A \$100.00 re-inspection fee for each additional visit will be imposed if more than two (2) inspections are required for either permit.
Demolition	\$0.01 per sq ft; \$100.00 minimum

**Uniform Construction Code
(UCC) Plan Review**

**A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.
A 20% Administrative Fee will be added to each permit.**

New Construction Renovation/Alteration/Change of Use	0.0013 of the estimated value for structures up to \$3,000,000.00
Estimated value over between \$3,000,000.00 and \$6,000,000.00	\$3,900.00 plus 0.0005 of the estimated value for structures
Estimated value over \$6,000,000	\$5,400.00 plus 0.0004 of the estimated value for structures over \$6,000,000.00
Electrical, Mechanical and Plumbing	34.75% of the building plan review fee for each discipline; minimum fee of \$417.50

BUILDING (Miscellaneous)

**A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.
A 20% Administrative Fee will be added to each permit.**

TYPE OF PERMIT	FEE
Swimming Pool: More than 24 inches of water	\$200.00 Above Ground \$400.00 In Ground
Decks	\$150.00 up to 200 Gross Square Feet; \$15.00 per 100 Gross Square Feet or fraction thereof above 200 square feet
Fuel Storage Tank (over 550 gal. capacity)	\$500.00 for each 1000-gallon capacity or fraction thereof
Miscellaneous Construction (cell towers, retaining walls, roofs, ramps, etc..)	3% total construction cost (materials and labor); \$125 minimum
Joint UCC Appeals Board	\$1,000, \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed), plus 50% of actual cost for Stenographic record

ZONING PERMITS

TYPE OF PERMIT	FEE
Plan Review (New Construction)	\$9.00 per 100 gross square feet, \$500.00 minimum

Renovation/Alteration/Change of Use Plan Review	\$9.00 per 100 gross square feet, \$300.00 minimum
Plan Review Estimated Value over \$6,000,000	\$4,750 plus \$0.00046 of the estimated value over \$6,000,000
Sheds: Under 500 Gross Square Feet.	\$95 per shed
Sheds: Over 500 Gross Square Feet but less than 1000 Gross Square Feet.	\$150 per shed
Temporary Trailer/Bldg.	\$145 per unit
Fence	\$100
Joinder Deed (Lot Consolidation)	\$500
Certificate of Nonconformance	\$400, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed)
Home Occupation	\$100 Plus Zoning Hearing Board Fee
Certificate of Resale (Resale Certificate of Occupancy)	Single Family Home, \$100 per inspection Multi Family Building/Structure, \$100 per Building, \$75 per dwelling unit and common area, \$100 re-inspection per unit Commercial Building/Structure, \$100 for first 1200 Square Feet, \$8.00 per 100 Gross Square Feet or fraction thereof above 1200 square feet, \$100 re-inspection per unit
Zoning (Land Use/Change of Use)	\$100
Curb Cut	\$200
Driveway/ Sidewalk Permit	\$275
Dumpster/Roll-Off Box	\$55 residential or commercial on Street
Dumpster/Roll-Off Box Deposit	\$75 residential or commercial
Dumpster/Roll-Off Box Parking/service fee per day	\$22.50 per utilized space in a Borough parking lot or metered space
Signs (Permanent)	\$100.00
Signs (Permanent Re-face)	\$75 per side
Signs (Temporary)	\$50.00 per sign. (double sided \$100)
Signs: (Sandwich Board)	\$50 flat rate for permit; annual license renewal of \$50
Application for Zoning Permit	\$100
Zoning Compliance Inspection and/or Letter	\$250
Conditional Use Application	\$4,000, plus any additional costs
Time Extension Request	\$100

SOLICITOR AND ENGINEER

Solicitor review of Documents and negotiations	\$220 per hour plus costs; Paralegal \$110 per hour
Solicitor Litigation	\$245 per hour plus costs; Paralegal \$120 per hour

Borough Consulting Engineer	R.K.R. Hess, a Division of UTRS: As per attached Fee Schedule
UCC Board of Appeals	Weitzmann, Weitzmann, & Huffman, LLC: \$205 per hour, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed)

ZONING HEARING BOARD

Commercial/Residential Use	\$900, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed)	NOTE: For both use types, any expenses above the application fee and advertising deposit shall be billed to the applicant, except for the ZHB Solicitor's fees.
Appeal	\$900, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed)	NOTE: For both use types, any expenses above the application fee and advertising deposit shall be billed to the applicant, except for the ZHB Solicitor's fees.

REGULATED RENTAL SHORT-TERM RENTAL PROPERTIES

Annual License	\$90 per Regulated Rental Unit (complexes with less than 30 units) \$55 per Regulated Rental Unit (complexes with 30 or more units)
Late Fee	\$30 per Regulated Rental Unit \$30 per each additional month thereafter
Inspection Fee 3 rd and subsequent inspection	\$100 per inspection
Reinstatement Fee (revoked/suspended License)	\$150 per unit per reinstatement
Appeal to Property Maintenance Board of Appeals	\$800, \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed), plus 50% of actual cost for Stenographic record
No Show or No Access to Unit	\$80 per unit in addition to Rescheduled Inspection Fee

PLANNING COMMISSION

Subdivision	\$1,000 + \$110 per each additional lot NOTE: In addition, the applicant shall pay any engineering costs incurred by the Borough prior to approval of the final plan in the event said costs exceed the initial fee paid.
Land Development	\$5,000 NOTE: In addition, the applicant shall pay any engineering costs incurred by the Borough prior to approval of the final plan in the event said costs exceed the initial fee paid.
Zoning Map Change, Amendment/Rezoning	\$3,000 Deposit. Applicant shall pay any engineering costs incurred by the Borough Prior to approval of the Ordinance change, in the event the said costs exceed the deposit.

HEALTH LICENSE

Take-out/No Seating	\$175 annually
Coffee License, establishments serving only coffee and prepackaged goods	\$75.50 annually
Renewals: Seating Capacity- up to 25	\$205 annually
Renewals: Seating Capacity – 26 through 50	\$255 annually
Renewals: Seating Capacity – greater than 50	\$305 annually
Mobile Eating & Drinking License	\$175 annually
Retail Food Establishment (pre-	\$127.50 annually

packaged only, potentially hazardous foods)	
Food Warehousing only	\$47.50 annually
Duplicate Food License	\$18.00
Re-inspection fees	First re-inspection: \$150 Second and subsequent re-inspection: \$200
Non-Profit Establishments	\$85.50 per year
Temporary Health License	\$75 per day for day 1; \$35 each day for days 2 through 5 (must be consecutive)
Temporary Food License (Special event, Non-Profit Sponsored 1 to 5 vendors)	\$75 per day per event
Temporary Food License (Special event, Non-Profit Sponsored 6 to 10 vendors)	\$150 per day per event
Temporary Food License (Special event, Non-Profit Sponsored 11 or more vendors)	\$250 per day per event
Farmers Market/Farm Stand Health License	\$30 per location, per year
Late Payment Fees	20% of license fee

INTERMUNICIPAL LIQUOR LICENSE TRANSFER

Initial Application	\$1,250
Additional Hearings	\$575 each
Official transcript	Actual cost

WATER SERVICE

EBU Fee	\$57 per Quarter		
Tapping Fees EDU	\$1,795 per EDU		
Consumption Fee	\$0.322 per 100 Gallons		
Minimum Connection Fee	Meter Size	Service Lateral, Meter, and Curb Stop Installation	Meter Installation or replacement
	5/8"	\$650	\$375
	3/4"	\$725	\$465
	1"	\$845	\$575
	1.25" or larger	Fee based on size, \$900 minimum	Fee Based on Size, \$725 minimum
Private Fire Hydrant	\$165 per year		
Fire Suppression/Sprinkler System Connection	Line Size		Annual Fee
	< 3"		\$155
	4"		\$285
	6"		\$405
	8"		\$605
	10"+		\$805
Shut Off Fee	\$75 per shut off event		

Water Service Restoration Fee	\$75 Per restoration of service event
Bulk Water Usage Fee	\$2.40 per 1000 gallons
Temporary Water Service	\$310 per applicant
Temporary Water Service Deposit	\$550 per applicant
Meter Test	\$75 per meter
Meter Test Deposit	\$50 per meter
Flow Test	\$350 per test
Utility Dispute Resolution Committee	\$550 plus 50% of actual cost for Stenographic record

SEWER/STORMWATER

Sewer Allocation (EDU)	\$3,529 per EDU (for use of our sewer) \$200 for connection to main (street department does hook-up)
Basic Sewer Rate EBU	\$45.00 per quarter
Consumption or Usage Fee	\$0.3333 per 100 Gallons for all usage
Sewer Service Shut off Fee	\$75.00 per shut off event
Sewer Service Restoration Fee	\$75.00 per restoration event
Bulk Sewer Usage Charge	\$2.40 per 1000 Gallons of Bulk Sewer Usage
Temporary Sewer Service fee	\$380.00 per application
Temporary Sewer Service Deposit	\$550.00 per application
Sewer Line Survey Fee	\$300.00 per service line, per survey
Storm water Drainage Plan (Resolution #12-89)	\$1,500, plus \$500 per acre, or fraction thereof, up to and including 10 acres, and \$100 per acre, or fraction thereof, for more than 10 acres, plus the amount for engineering and other consultants review.
All Other Drainage Plans	\$1,500 up to 800 SF of drainage area; or \$2,000 for more than 800 SF of drainage plus \$9.00 per 1000 SF or fraction thereof; plus the actual cost of engineering and other consultant review costs.
Industrial Pre-treatment Application Renewal	\$600
Industrial Pre-treatment modification of permits	\$185
Sewer Permit Fee	\$250
Water Lateral Permit Fee	\$250

STREET OPENINGS

Street Opening Application	\$250
Deposit	\$75 per square foot of pavement disturbance not to exceed a total of \$5,000
Inspection Fee	\$275 per inspection
Emergency Street Opening Fee	\$150 per opening
Degradation Fee	See attached Appendix "A"

PARKING

Handi-cap Parking Space Application/Installation	\$75, \$40 refund if space is denied
Long-term Lease Borough Parking Lot Fee	Annual per space: \$225 Lot 1 \$350 Lot 2 \$400 Lot 3 \$375 Lot 4 Semiannual per space: \$125 Lot 1 \$190 Lot 2 \$225 Lot 3 \$215 Lot 4 Quarterly per space:

	\$65 Lot 1 \$100 Lot 2 \$125 Lot 3 \$115 Lot 4 Replacement Sticker: \$18.50 Overnight Visitor: 1 to 5 nights \$7.50 6 to 30 nights \$35.00
Residential Parking Permit	Bi-annually: \$10 per permit, Maximum of 3 permits per household Replacement Permit: \$7.50 Visitor pass: \$5.50
Meter Bags	Institutional District: \$7 per day Commercial District: \$5 per day

PARADES AND EVENTS

Application Fee	\$50
Deposit	Up to 50 participants: \$50 51 to 250 participants: \$150 251+ participants: \$500
Parade/Event Fee	No Borough Staff support prior or during event: \$50 Borough Staff support prior or during event: \$575
Special Event Open Container Application Fee (non-refundable)	\$50
Special Event Open Container Permit Fee	\$500

PUBLIC WORKS

Personnel	Employee's current hourly rate plus direct costs of employment
Equipment	Current FEMA Rates
Material	Actual replacement cost
Removal and storage of shopping carts	\$20 per cart
Flag Installation	\$6.00 per flag for installation and removal

SOLID WASTE

Mobile Refuse Cart Exchange	\$30 per exchange
Extra Disposable Bag	\$4.85
Extra Bulk Item Tag	\$35.05

PEDDLERS LICENSES (Non-Food)

Peddlers/Solicitors License (mobile)	\$35 per day; \$95.50 per week; \$185 per month
Temporary Retail Business	\$75 per day; \$300 per week; \$600 per month
Vendor License Non-profit Sponsored Event 1 to 10 Vendors	\$55 per day per event
Vendor License Non-profit Sponsored Event 11 to 20 Vendors	\$110 per event per day
Vendor License Non-profit Sponsored Event 21 or more Vendors	\$225
Late Payment Fees	22.5% of license fee

ADMINISTRATIVE FEES

Mailing Fees	Actual Postage plus \$2.95
Photocopy Fee	\$0.35 per page (black and white only) \$0.45 per page color
Search of Borough Records	\$67.50 per hour; ½ hour minimum charge
Return Check Fee	\$35 per item, plus bank service charges, if any

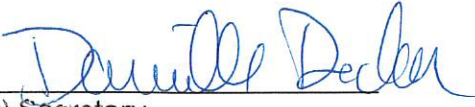
Real Estate Closing Final Figures request	\$57 per request/update, per property
ALARMS	
Newly Installed Alarm	\$25
Transfer of Ownership	\$10
Annual Renewal	\$5
3 rd and Subsequent False Alarm Residential Property	\$15 Police \$25 Fire
3 rd and Subsequent False Alarm Commercial Property	\$50 Police \$100 Fire
BOOKS/MATERIALS	
Code of Ordinance	\$275
Zoning Ordinance	\$85
Subdivision and Land Development Code (SALDO)	\$75
Stormwater Ordinance	\$45
Zoning Map (Large)	\$15
LAWN / YARD / GARAGE SALE	
One to three families (one location)	\$5
Multi-family Permit (multiple locations) (4 to 8 families)	\$20
Organizational Permit	\$45

- B. **Severability.** In case any one (1) or more of the provisions contained in this Resolution shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Resolution and this Resolution shall be construed and enforced as if such invalid, illegal or unenforceable provision had never been contained herein.
- C. **Repealer.** All Resolutions and parts of Resolutions heretofore adopted, to the extent that the same are inconsistent in any manner herewith, and hereby repealed.
- D. **Further Amendment or Supplement.** The Borough's schedule of rates as it exists may be supplemented or amended hereafter by majority vote of the East Stroudsburg Borough Council.
- E. **Effective Date.** This amended Resolution shall take effect immediately upon enactment and ratifies the Schedule of Rates commencing immediately for the year 2023, and all other established rates and charges not listed herein but established pursuant to previously adopted Schedule of Rates adopted by the Borough shall remain in full force and effect to the extent not inconsistent with this Resolution.


RESOLVED AND ADOPTED THIS 2nd DAY OF JANUARY 2024.

BOROUGH OF EAST STROUDSBURG

ATTEST:


(Assistant) Secretary

BY:


Council President

(Seal)

APPENDIX "A"
PENALTY/DEGRADATION FEE SCHEDULE
PRIVATE CONTRACTORS
AND UTILITY COMPANIES
DEGRADATION FEE
SCHEDULE
{New Road Surface}

	Less Than 1 Year	1 to 5 Years	6 to 10 Years
Bituminous Concrete	300%	200%	100%
	(3)	(2)	(1)

$$F = p(x + [s * f])$$

P = Percent from table above

expressed as whole number X = Base

fee set by council (\$500)

S = Square Yard of street surface disturbed including final restoration

f = fee per square yard (based on industry standard) = \$500 per

square yard EXAMPLE: Utility opens road that was paved 8

months prior. Trench is 9 Square Yards

$$F = p(x + [s * f]) \quad F = 3(500 + [9 * 500]) \quad F = 3(500 + 4500) \quad F = 3(5000)$$

$$F = 15,000$$

F is based on the price of personnel, equipment, and materials for one hour laying a square yard of material and to cover depreciation of the street (loss of road life due to intrusion into the road surface and increased cost of base repair associated with utility openings) and maintaining utility cut s. This price may change yearly based on labor and material costs.

**RATE SCHEDULE
FOR
BOROUGH OF EAST STROUDSBURG
EFFECTIVE JANUARY 1, 2024**

PERSONNEL

Director/Senior Engineer.....			\$ 140.00 /hour
Engineer.....	\$ 75.00 -	\$ 140.00 /hour	
Construction Observer.....	\$ 85.00 -	\$ 135.00 /hour	
Project Designer.....	\$ 75.00 -	\$ 135.00 /hour	
CAD Technician.....	\$ 65.00 -	\$ 105.00 /hour	
Surveying Staff.....	\$ 60.00 -	\$ 140.00 /hour	
Water/Wastewater Operator.....	\$ 65.00 -	\$ 85.00 /hour	
Technician.....	\$ 65.00 -	\$ 85.00 /hour	
Word Processing/Administrative.....	\$ 60.00 -	\$ 70.00 /hour	

NOTE: The time charged for services performed, is the actual number of hours worked, plus point-to-point travel time.

TRAVEL COSTS

Travel costsAt cost plus 10%
Mileage.....As published per the IRS guidelines

HANOVER ENGINEERING ASSOCIATES, INC
2024 MUNICIPAL PROFESSIONAL FEE SCHEDULE

<u>DESCRIPTION</u>	<u>HOURLY RATE</u>
<u>ENGINEER</u>	
Senior Engineer	\$ 138.00
Registered	130.00
Graduate Engineer (Nonregistered)	112.00
<u>CERTIFIED PLANNER</u>	129.00
<u>REGISTERED GEOLOGIST / SENIOR SCIENTIST</u>	129.00
<u>REGISTERED LANDSCAPE ARCHITECT</u>	129.00
<u>TRAFFIC SPECIALIST</u>	129.00
<u>REGISTERED SURVEYOR</u>	121.50
<u>SENIOR PROJECT MANAGER</u>	130.00
<u>ENVIRONMENTAL</u>	
Environmental Specialist	114.00
Environmental Technician	100.00
<u>GIS (GEOGRAPHIC INFORMATION SYSTEMS) WORK</u>	
GIS Specialist	106.00
GIS Technician	90.00
<u>DESIGN / DRAFTING / TECHNICAL WORK</u>	
Senior Designer/Senior Technician	113.00
Design/Calculations/Technician	99.50
Draftsperson 1 (CAD Drafting)	91.00
Draftsperson 3/Technician 3	65.50
<u>GROUND PENETRATING RADAR / GLOBAL POSITIONING SERVICE FIELD PERSON</u>	125.00
<u>ZONING OFFICER / CODES ENFORCEMENT</u>	100.00
<u>SURVEY CREW</u>	
One-Person Field Crew	114.00
Two-Person Survey Crew (2 @ \$87.00 each)	174.00
Three-Person Survey Crew (3 @ \$73.00 each)	219.00
One-Person Crew w/Survey Equipment	145.00
3D Scanning w/One-Person Crew	215.00
<u>CONSTRUCTION OBSERVER / SEWAGE OFFICER</u>	
Highway, Heavy, Commercial, or Residential Construction	90.00
Highway, Heavy, Commercial, or Residential Construction (Senior)	100.00
Certified Sewage Enforcement Officer	95.00
Onlot Sewer Percolation Test (Pass or Fail)	Lump Sum 500.00
Observe Percolation Test	Lump Sum 425.00
<u>SECRETARIAL / WORD PROCESSOR</u>	50.00

1. Travel to and from the job site is chargeable time, with project mileage charged at current IRS rate for region.
2. Overtime is charged at 1.5 times base rate.
3. Ordinary overhead expenses are included in the above rates.
4. Extraordinary expenses required specifically for a particular project will be billed at direct cost plus 5%. Examples of these expenses include special consultants, soil borings costs or testing laboratory charges. All such additional expenses are to be specifically approved by the client prior to their use.
5. A special rate of \$215.00 per hour is established for formal hearings and court appearances as an expert witness for a Professional Engineer, Geologist, Surveyor, or other professional.
6. Cost for plan copies is \$0.55 per square foot (black & white); \$2.00 per square foot (color).
7. Cost for Mylars is \$1.65 per square foot (black & white); \$6.00 per square foot (color).
8. Cost for photocopies is \$0.25 per page (black & white); \$0.55 per page (color).
9. Field equipment usage will be charged as follows: Sewage Flow Meter - \$16.00/day, Traffic Counter - \$62.00/day, GPS Locator - \$27.00/day, RTKGPS - \$236.50/day, SUB-RTKGPS - \$59.00/day.
10. Push Camera - \$13.00/hour for Televising; \$18.25/hour for Televising and Locating Services.