

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, FEBRUARY 20, 2024– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor’s Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on February 20, 2024 starting at _____, prior to the start of the Council Meeting.
3. **Minutes of February 8, 2024, Council Regular Meeting:**
Motion made by _____, seconded by _____, to approve the February 8, 2024 Council Regular Meeting Minutes.
4. **Public Comments – Agenda items:**
5. **Police Report:**
6. **Engineer’s Report:** distributed via email
 - A. **WTP and WWTP Chemical Bids**
 - i. Consideration to award the contracts for the Water Treatment and Wastewater Treatment Chemicals to the lowest responsive bidders for each chemical in accordance with the schedule recommended by the Borough Engineer.

Motion made by _____, seconded by _____, to award the contracts for the Water Treatment and Wastewater Treatment Chemicals to the lowest responsive bidders for each chemical in accordance with the schedule recommended by the Borough Engineer.
7. **Reports:**
 - A. **Public Works Report:** distributed via email
Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.
 - B. **Zoning Report:** distributed via email
Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.
 - C. **Finance Report:** distributed via email
Motion made by _____, seconded by _____, to accept the unaudited Finance Report as distributed and attach to the minutes.
8. **Committees:**
 - A. Operations Committee

B. Zoning and Planning Committee – no meeting

C. Community Relations Committee – no meeting

9. **Correspondence:**

10. **Mayor Victor Brozusky:**

11. **Council Members:**

A. Carrie Panepinto

B. Edmund Freeborn

C. Jane Gagliardo

D. Paul Shemansky

E. Erika Huber

F. Sonia Wolbert

G. Solicitor's Report

12. **Manager's Report:**

A. Consideration to approve Pickle Me Poconos Festival for Saturday, October 5, 2024, contingent upon all fees and proper insurance documents being received..

Motion made by _____, seconded by _____, to approve Pickle Me Poconos Festival for Saturday, October 5, 2024 contingent upon all fees and proper insurance documents being received..

B. Consideration to approve street closures from Crystal Street to Analomink Street to Federal Street and to close Washington Street to the intersection of South Courtland Street during Pickle Me Poconos Festival on Saturday October 5, 2024.

Motion made by _____, seconded by _____, to approve street closures from Crystal Street to Analomink Street to Federal Street and to close Washington Street to the intersection of South Courtland Street during Pickle Me Poconos Festival on Saturday October 5, 2024.

C. Consideration to allow free parking in Lots #1-4 and around Crystal Street, plus bagging some additional spaces for handicapped parking in the lot behind Trackside/adjacent to the Depot (meter number spaces 7,8,10,11,and 12) during the Pickle Me Poconos Festival on Saturday, October 5, 2024.

Motion made by _____, seconded by _____, to approve free parking in Lots #1-4 and around Crystal Street, plus bag some additional spaces for handicapped parking in the lot behind Trackside/adjacent to the Depot (meter numbered spaces 7,8,10,11,and 12) during the Pickle Me Poconos Festival on Saturday, October 5, 2024.

D. Consideration to approve an open container permit for the Pocono Chamber of Commerce beverage sales only for the 2024 Pickle Me Poconos Festival from 12PM-

5PM on Saturday, October 5, 2024 contingent upon all fees and proper insurance documents being received.

Motion made by _____, seconded by _____, to approve an open container permit for the Pocono Chamber of Commerce beverage sales only for the 2024 Pickle Me Poconos Festival from 12PM-5PM on Saturday, October 5, 2024 contingent upon all fees and proper insurance documents being received.

- E. Consideration to support in the form of a letter or approved meeting minutes the Pocono Chamber of Commerce application for a liquor license to cover the Pickle Me Poconos Festival on Saturday, October 5, 2024 and approve contingent upon receipt of liquor license.

Motion made by _____, seconded by _____, to support in the form of a letter or approved meeting minutes the Pocono Chamber of Commerce application for a liquor license to cover the Pickle Me Poconos Festival on Saturday, October 5, 2024 and approve contingent upon receipt of liquor license.

- F. Consideration to approve the removal of Residential Handicap Parking Zone Signs in front of residences at 448 Normal Street, 450 Normal Street, and 452 Normal Street, East Stroudsburg, PA 18301 for they are no longer needed.

Motion made by _____, seconded by _____, to approve the removal of Residential Handicap Parking Zone Signs in front of residences at 448 Normal Street, 450 Normal Street, and 452 Normal Street, East Stroudsburg, PA 18301 for they are no longer needed.

- G. Consideration to approve the application, contingent upon receipt of \$75.00 application fee for Residential Handicap Parking Zone in proximity to 460 Normal Street, East Stroudsburg, PA 18301 that is subject to any and all standard parking and/or snow emergency regulations in effect for the street.

Motion made by _____, seconded by _____, to approve the application, contingent upon receipt of \$75.00 application fee for Residential Handicap Parking Zone in proximity to 460 Normal Street, East Stroudsburg, PA 18301 that is subject to any and all standard parking and/or snow emergency regulations in effect for the street.

- H. Discussion of Personnel, Job Descriptions, and Salaries and any action.

13. Public Comments – New Business & Non-Agenda items:

14. Ratification of Bills Payable:

- A. Approval of Warrant List #240220

Motion made by _____, seconded by _____, to approve the Warrant List #240220 as presented.

15. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting at _____.

NEXT COUNCIL WORK SESSION/SPECIAL MEETING: Monday, February 26, 2024 at 7PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COUNCIL REGULAR MEETING: Tuesday, March 5, 2024 at 7:15PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, March 4, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, February 28, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Thursday, February 29, 2024 at 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.