

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, DECEMBER 5, 2023– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____
2. **Solicitor's Report on Executive Session:**
The Solicitor reported on the Executive Session that was held on December 5, 2023 starting at _____, prior to the start of the Council Meeting.
3. **Minutes of October 17, 2023, Council Meeting:**
Motion made by _____, seconded by _____, to approve the October 17, 2023 Council Meeting Minutes.
4. **Minutes of October 23, 2023, Council Work Session/Special Meeting:**
Motion made by _____, seconded by _____, to approve the October 23, 2023 Council Work Session/Special Meeting Minutes.
5. **Minutes of November 7, 2023, Council Meeting:**
Motion made by _____, seconded by _____, to approve the November 7, 2023 Council Meeting Minutes.
6. **Minutes of November 14 2023, Council Work Session/Special Meeting:**
Motion made by _____, seconded by _____, to approve the November 14, 2023 Council Work Session/Special Meeting Minutes.
7. **Minutes of November 21 2023, Council Meeting:**
Motion made by _____, seconded by _____, to table the November 21, 2023 Council Meeting Minutes.
8. **Public Comments – Agenda items:**
9. **Engineer's Report:**
 - A. **Lower Dam**
 - i. Consideration to authorize RKR Hess to update and resubmit the grant application for the Delaware River Watershed Conservation Fund for planning and engineering design to breach and remove the Lower Dam and sedimentation for a cost not to exceed \$1,500.00.
 - ii. Motion made by _____, seconded by _____, to authorize RKR Hess to update and resubmit the grant application for the Delaware River Watershed Conservation Fund for planning and engineering design to breach and remove the Lower Dam and sedimentation for a cost not to exceed \$1,500.00.

B. Forge Road U-Haul Land Development Project (adjacent to the Borough WWTP) – Potential Action Items:

- i. Consideration to approve of the Development Agreement and Stormwater Management Agreement

Motion made by _____, seconded by _____, to approve for the Forge Road U-Haul Land Development Project the Development Agreement and Stormwater Management Agreement.

- ii. Consideration to approve for the Forge Road U-Haul Land Development Agreement Project the drainage easement agreement.

Motion made by _____, seconded by _____, to approve for the Forge Road U-Haul Land Development Project the drainage easement agreement.

C. Perry Street and Pearl Street:

- i. Consideration of a motion to authorize Martha Robins, Executive Director of the Monroe County Redevelopment Authority to apply to transfer the 2022 CDBG funds from housing to Perry and Pearl Streets.

Motion made by _____, seconded by _____, to authorize Martha Robins, Executive Director of the Monroe County Redevelopment Authority to apply to transfer the 2022 CDBG funds from housing to Perry and Pearl Streets.

- ii. Consideration to approve Resolution 16-2023 approving a Modification to the FY 2022 CDBG Application.

Motion made by _____, seconded by _____, to approve Resolution 16-2023 approving a Modification to the FY 2022 CDBG Application.

D. Elm Street

- i. Consideration of a motion to authorize RKR Hess to proceed with the design, bidding, and construction administration of the Elm Street Paving Improvements Project with an engineering budget not to exceed \$25,000.00.

Motion made by _____, seconded by _____, to authorize RKR Hess to proceed with the design, bidding, and construction administration of the Elm Street Paving Improvements Project with an engineering budget not to exceed \$25,000.00.

10. Reports:

- A. Public Works Report
- B. Zoning Report
- C. Finance Report

11. Committees:

- A. Operations Committee – No meeting.

B. Planning and Zoning Committee

C. Community Relations Committee

12. Mayor Victor Brozusky:

13. Council Members:

A. William Reese

B. Carrie Panepinto

C. Maury Molin

D. Edmund Freeborn

E. Erika Huber

F. Sonia Wolbert

G. Solicitor's Report

14. Manager's Report:

A. Consideration to authorize free holiday parking for the Business District Parking Meters, including Crystal Street, Washington Street, South Courtland Street, North Courtland Street, and all municipal parking lots from December 22, 2023 through January 2, 2024.

Motion made by _____, seconded by _____, to authorize free holiday parking for the Business District Parking Meters, including Crystal Street, Washington Street, South Courtland Street, North Courtland Street, and all municipal parking lots from December 22, 2023 through January 2, 2024.

B. Consideration to appoint two members of Council as authorized signers for Borough accounts to replace the two Council Members who are leaving Council on December 31, 2023.

Motion made by _____, seconded by _____, to appoint Council Members _____ and _____ as authorized signers for Borough Accounts, replacing members Maury Molin and William Reese, who are leaving Council on December 31, 2023.

15. Public Comments – New Business & Non-Agenda items:

16. Ratification of Bills Payable:

A. Approval of Warrant List #231205

Motion made by _____, seconded by _____, to approve the Warrant List #231205, as presented.

17. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; note time _____.

18. **NEXT REGULAR MEETING:** Tuesday, December 19, 2023; 7:15PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.
19. **NEXT WORK SESSION/SPECIAL MEETING:** Monday, January 22, 2024; 7PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.
20. **NEXT ZONING AND PLANNING COMMITTEE MEETING:** Tuesday, December 12, 2023; 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.
21. **NEXT COMMUNITY RELATIONS COMMITTEE MEETING:** Monday, January 15, 2024; 4:30PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.
22. **NEXT OPERATIONS COMMITTEE MEETING:** Wednesday, December 13, 2023; 5PM to be held in person and virtually on the East Stroudsburg Borough Facebook Page and/or at the East Stroudsburg Borough Municipal Building.