

**AGENDA FOR THE REGULAR  
EAST STROUDSBURG BOROUGH COUNCIL MEETING  
TUESDAY, DECEMBER 19, 2023– 7:15 PM**

**SPECIAL NOTE:** To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: \_\_\_\_\_

1. **Call to Order at:** \_\_\_\_\_ **Pledge of Allegiance led by:** \_\_\_\_\_

2. **Solicitor's Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on December 19, 2023 starting at \_\_\_\_\_, prior to the start of the Council Meeting.

3. **Minutes of November 21, 2023, Council Meeting:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the November 21, 2023 Council Meeting Minutes.

4. **Minutes of December 5, 2023, Council Meeting:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the December 5, 2023 Council Meeting Minutes.

5. **Public Hearing:**

**A. East Stroudsburg Borough 2024 Budget**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to recess the Regular Council Meeting, and convene the Public Hearing on the East Stroudsburg Borough 2024 Budget. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter exhibits \_\_\_\_\_ through \_\_\_\_\_ into evidence.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the East Stroudsburg Borough Budget for the Year 2024, as presented.

**B. Public Hearing for Ordinance No. 1401-23, Fixing the Real Estate Tax Rate for the Year 2024**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to recess the Regular Council Meeting, and convene the Public Hearing on Ordinance No. 1401-23, Fixing the Real Estate Tax Rate for the Year 2024. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter exhibits \_\_\_\_\_ through \_\_\_\_\_ into evidence.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the Public Hearing, and reconvene the Regular Council Meeting. Note time: \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Ordinance No. 1401-23, Fixing the Real Estate Tax Rate for the year 2024

**6. Public Comments – Agenda items:**

**7. Fire Chief's Report:**

**8. Police Report:**

**9. Engineer's Report:**

**A. Lower Dam:**

- i. Consideration to authorize RKR Hess to update and resubmit the grant application for the Delaware River Watershed Conservation Fund for planning and engineering design to breach and remove the Lower Dam and sedimentation for a cost not to exceed \$1,500.00.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize RKR Hess to update and resubmit the grant application for the Delaware River Watershed Conservation Fund for planning and engineering design to breach and remove the Lower Dam and sedimentation for a cost not to exceed \$1,500.00.

**B. PennDOT King St. Bridge Replacement – Utility Impacts**

- i. Authorization for the Manager to sign and submit the Request to Incorporate Utility Work related to the PennDOT SR 2015 Section PM6 (King St.) Bridge Replacement Project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize the Borough Manager to sign and submit the Request to Incorporate Utility Work related to the PennDOT SR 2015 Section PM6 (King St.) Bridge replacement Project.

- ii. Authorization for the Manager to sign and submit the Letter to Request the use of RKR Hess, a Division of UTRS, Inc. as the Engineering Consultant to the Borough on the PennDOT SR 2015 Section PM6 (King St.) Bridge Replacement Project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize the Manager to sign and submit the Letter to Request the use of RKR Hess, a Division of UTRS, Inc. as the Engineering Consultant to the Borough on the PennDOT SR 2015 Section PM6 (King St.) Bridge Replacement Project.

- iii. Authorization to assign access to the PennDOT Utility Relocation Management System (URMS) to representatives of RKR Hess, a Division of UTRS, Inc. as the Engineering Consultant to the Borough on the PennDOT SR 2015 Section PM6 (King St.) Bridge Replacement Project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve authorizing to assign access to the PennDOT Utility Relocation Management System (URMS) to representatives of RKR Hess, a Division of UTRS, Inc. as the Engineering Consultant to the Borough on the PennDOT SR 2015 Section PM6 (King St.) Bridge Replacement Project.

**10. Reports:**

- A. Public Works Report
- B. Zoning Report
- C. Finance Report

**11. Committees:**

- A. Operations Committee – no meeting
- B. Planning and Zoning Committee – no meeting
- C. Community Relations Committee – no meeting

**12. Mayor Victor Brozusky:**

**13. Council Members:**

- A. William Reese
- B. Carrie Panepinto
- C. Maury Molin
- D. Edmund Freeborn
- E. Erika Huber
- F. Sonia Wolbert
- G. Solicitor's Report

**14. Manager's Report:**

- A. Consideration to advertise the January 2, 2024 Borough Council Meeting to begin at 7:15PM.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the advertisement of the January 2, 2024 Borough Council Meeting to begin at 7:15PM.

- B. Consideration to amend the previously approved purchase of a 2023 Ford F-250 4x4 Pick-up Truck from New Holland Auto Group for Twin Boroughs Recycling Center, CoStars Contract #025-E22-406 for \$49,940.00 using the surplus funds in excess of the \$50,000.00 required to be maintained in the Recycling Fund by the Twin Boroughs Recycling Operating Agreement.
- C. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to amend the previously approved purchase of a 2023 Ford F-250 4x4 Pick-up Truck from

New Holland Auto Group for Twin Boroughs Recycling Center, CoStars Contract #025-E22-406 for \$49,940.00 using the surplus funds in excess of the \$50,000.00 required to be maintained in the Recycling Fund by the Twin Boroughs Recycling Operating Agreement.

**15. Public Comments – New Business & Non-Agenda items:**

**16. Ratification of Bills Payable:**

A. Approval of Warrant List #231219

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Warrant List #231219 as presented.

**17. Adjournment:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting; note time \_\_\_\_\_.