

**MINUTES FOR THE REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, SEPTEMBER 5, 2023 – 7:15PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; Edmund Freeborn; Erika Huber; Maury Molin; Carrie Panepinto; Mayor Victor Brozusky; Solicitor John Prevoznik; Nate Oiler, Borough Engineer of RKR Hess, Gregg Schuster, Interim Borough Manager, and Assistant to the Borough Manager, Danielle Decker.

ABSENT: William Reese

Ms. Wolbert called the meeting to order at 7:15PM and lead in the Pledge of Allegiance.

Report on Executive Session:

The Solicitor reported that an Executive Session was held on September 5, 2023, starting at 6:32PM, prior to the start of the Council Meeting. Ms. Wolbert, Mr. Freeborn, Ms. Huber (via phone), Mr. Molin, Ms. Panepinto, Mr. Schuster, Mr. Prevoznik, and Ms. Decker were present. Mr. Brozusky joined at 6:36PM. Five Personnel Matters were discussed. The Executive Session ended at approximately 7:04PM and no decisions were made during the Executive Session.

August 15, 2023 Council Meeting Minutes:

A motion was made by Mr. Freeborn and seconded by Mr. Molin to approve the August 15, 2023 Council Meeting Minutes. The motion passed unanimously.

August 28, 2023 Council Work Session/Special Meeting Minutes:

A motion was made by Mr. Molin and seconded by Mr. Freeborn to approve the August 28, 2023 Council Work Session/Special Meeting Minutes. The motion passed unanimously.

Portnoff Law Associates:

Kevin Buraks gave a presentation on options for delinquent Utility accounts.

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to authorize the Solicitor and Borough Manager to work on an agreement and the next steps with Portnoff Law Associates. Motion passed unanimously.

Stroud Region Open Space and Recreation Commission (SROSRC):

A motion was made by Mr. Freeborn and seconded by Mr. Molin, for Friends of Stroud region Open Space and Recreation Commission (SROSRC) to be able to utilize the Day Street Community Center, located at 15 Day St, East Stroudsburg, PA 18301 as Friends of SROSRC Organization Headquarters. Motion passed unanimously.

Engineer's Report:

A motion made by Ms. Panepinto and seconded by Mr. Freeborn to approve Resolution 12-2023 authorizing the Monroe County Commissioners to submit a modification to the FY 2021

CDBG funding application to reallocate all of the Housing Rehabilitation Line Item fund amount to Street Improvements. Motion passed unanimously.

Motion made by Ms. Panepinto and seconded by Mr. Molin to approve Resolution 13-2023 authorizing the Monroe County Commissioners to submit the funding application for the FFY 2023 CDBG funds in the amount of \$157,685.00. Motion passed unanimously.

Motion made by Mr. Freeborn and seconded by Ms. Panepinto authorizing the Borough Engineer to coordinate with the Public Works Department to prepare the documents necessary for the expenditure of the CDBG funds for the East Broad Street Improvements Project. Motion passed unanimously.

Public Comments – Agenda Items: None.

Public Works Report:

A motion was made by Ms. Huber and seconded by Mr. Molin to accept the Public Works Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Zoning Report:

A motion was made by Ms. Huber and seconded by Ms. Panepinto to accept the Zoning Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Finance Report:

A motion was made by Mr. Molin and seconded by Ms. Panepinto to accept the Finance Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Operations Committee: There was no meeting.

Zoning and Planning Committee:

Mr. Oiler announced they are working on the CR Zoning District.

Community Relations Committee:

Ms. Panepinto announced the Banners for Phase 2 had arrived and that the Happy Holidays sign had also arrived.

Mayor Victor Brozusky:

Mayor Brozusky spoke about High grass near old Rite Aid Building, North Green St being a little mess with UGI working there during the first week of school, and the reminder trash call being delayed not being sent for the Labor Day Holiday. Mayor Brozusky announced he will be on the radio right before Picklefest.

Carrie Panepinto: Nothing to report.

Maury Molin: Nothing to report.

Ed Freeborn: Nothing to report.

Erika Huber:

Ms. Huber inquired about the two white lines on North Courtland St.

Sonia Wolbert: Nothing to report

Solicitor's Report: Nothing to report.

Manager's Report:

A motion was made by Mr. Freeborn and seconded by Mr. Molin to approve Resolution 14-2023 appointing the Borough Manager as the contact for Berkheimer of Bangor, PA in regard to local tax information. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Freeborn to approve the request from Lehigh Valley Health Network-Pocono (LVHN) and East Stroudsburg University (ESU) to host a Pink Light Walk with proof of insurance and coordination with police on October 5, 2023 from 5PM-7PM. Motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Mr. Molin to rescind the previous approval of a Full-Time Water Plant Laborer position of \$16.00 per hour that was passed at the May 17, 2023 Borough Council Meeting. Motion passed unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to authorize the hiring of a Full-Time Water Operator at \$22.00. Motion passed unanimously.

Public Comments – New Business & Non-Agenda Items:

Tommy Campbell and his girlfriend Cecilia of Crystal St inquired about the street cleaner's schedule.

Jane Gagliardo of W. Broad St asked about an update for Perry St.

Ratification of Bills Payable:

A motion was made by Ms. Panepinto and seconded by Ms. Huber to approve Warrant list #230905 as presented. Motion passed unanimously.

Adjournment:

A motion was made by Ms. Panepinto and seconded by Mr. Molin to adjourn the meeting at 8:02PM. Motion passed unanimously.

NEXT REGULAR MEETING: Tuesday, September 19, 2023; 7:15PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT WORK SESSION/SPECIAL MEETING: Monday, September 25, 2023; 7PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, September 12, 2023; 5PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, September 18, 2023; 4:30PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, September 6, 2023; 5PM and weekly each Wednesday thereafter to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

**Consolidated by Fund Stmt of Activity - Budget vs Actual
July 31, 2023 General**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Revenues			
TAXES			
301-1000 Real Estate Tax- Current Year	1,360,476.40	1,445,925.00	(85,448.60)
301-2000 Real Estate Tax- Prior Year	608.98	320.00	288.98
301-3000 Real Estate Tax - Interim	0.00	192.00	(192.00)
301-4000 Real Estate Tax - Delinquent	50,140.70	79,664.00	(29,523.30)
TOTAL TAXES	1,411,226.08	1,526,101.00	(114,874.92)
ACT 511 TAXES			
310-1000 Real Estate Transfer Tax	87,049.68	185,000.00	(97,950.32)
310-2000 Earned Income Tax	604,226.48	925,000.00	(320,773.52)
310-5000 Municipal Service Tax	167,788.72	295,000.00	(127,211.28)
TOTAL ACT 511 TAXES	859,064.88	1,405,000.00	(545,935.12)
BUSINESS LICENSES/PERMITS			
321-2000 Health/Restaurant Licenses	6,935.50	14,500.00	(7,564.50)
321-6100 Rental License	118,552.50	165,000.00	(21,566.00)
321-6110 Short-Term Rental Lic.	0.00	2,500.00	(2,500.00)
321-8000 Cable TV Franchise Tax	52,220.39	118,500.00	(66,279.61)
TOTAL LICENSES/PERMITS	177,708.39	300,500.00	(97,910.11)
NON-BUSINESS PERMITS			
322-8100 Event Permit Fee	325.00	1,500.00	(1,175.00)
322-8200 Street Opening Permits	4,310.00	9,000.00	(4,690.00)
322-9400 Misc Permits	1,087.50	10,000.00	(8,912.50)
TOTAL NON-BUSINESS PERMITS	5,722.50	20,500.00	(14,777.50)
FINES			
331-1100 Vehicle Code Violations	88,421.19	190,000.00	(101,578.81)
331-1200 Violation of Zoning Ord & Statutes	12,450.00	36,000.00	(23,550.00)
331-1210 Vehicle Boot Fines	50.00	0.00	50.00
TOTAL FINES	100,921.19	226,000.00	(125,078.81)
INTEREST			
341-0000 Interest Income	0.00	5,500.00	(5,500.00)
341-0110 Interest-Savings & C.D.	20,077.59	0.00	20,077.59
341-0210 Interest -P.L.G.I.T.	555.81	0.00	555.81
341-0211 Interest PLGIT Plus	7,929.44	0.00	7,929.44
TOTAL INTEREST	28,562.84	5,500.00	23,062.84
RENTS			
342-4700 Borough Property Rental	0.00	100.00	(100.00)
342-5310 Royalties - Cell Tower	18,199.80	30,125.00	(11,925.20)
TOTAL RENTS	18,199.80	30,225.00	(12,025.20)
STATE GRANT PROGRAM			
354-1200 Performance Grant - Twin Boroughs	0.00	22,000.00	(22,000.00)
354-1260 American Recovery Funds	0.00	265,000.00	(265,000.00)
TOTAL STATE GRANTS	0.00	287,000.00	(287,000.00)
STATE SHARED REVENUE			

@8-31-23

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
355-0100 Public Utility Realty/Bev Tax	3,900.00	3,875.00	25.00
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	46,070.00	(46,070.00)
355-0700 Foreign Fire Ins Premium Tax	0.00	46,750.00	(46,750.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>3,900.00</u>	<u>96,695.00</u>	<u>(92,795.00)</u>
<u>PMT IN LIEU OF TAXES</u>			
359-0010 Housing Authority PILOT	5,908.75	5,500.00	408.75
<u>TOTAL PILOT</u>	<u>5,908.75</u>	<u>5,500.00</u>	<u>408.75</u>
<u>GENERAL GOVERNMENT</u>			
361-1110 Closing Report Fee	4,255.55	12,500.00	(8,244.45)
361-3300 Permits - Zoning - Gen Government	66,310.29	200,000.00	(133,689.71)
361-3400 Zoning Plan Review	21,544.25	22,500.00	(955.75)
361-5000 Codes Office Supplies	0.70	15.00	(14.30)
<u>TOTAL GENERAL GOVERNMENT</u>	<u>92,110.79</u>	<u>235,015.00</u>	<u>(142,904.21)</u>
<u>PUBLIC SAFETY</u>			
362-4710 Rental Unit Reinspection Fees	0.00	500.00	(500.00)
<u>TOTAL PUBLIC SAFETY</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>
<u>HIGHWAYS & STREETS</u>			
363-2100 Meter Revenue	58,437.67	125,000.00	(66,562.33)
363-2200 Parking Permits	11,098.62	18,000.00	(6,901.38)
363-2210 Residential Parking Permit	785.00	525.00	260.00
363-2300 Meter Bags	637.60	850.00	(212.40)
363-5100 PennDOT Snow Removal	0.00	20,582.00	(20,582.00)
363-5200 Borough DPW Services	455.00	750.00	(295.00)
<u>TOTAL HIGHWAYS & STREETS</u>	<u>71,413.89</u>	<u>165,707.00</u>	<u>(94,293.11)</u>
<u>SANITATION</u>			
364-3010 Solid Waste User Fees	779,514.62	1,038,695.00	(118,519.73)
364-3020 Solid Waste Fees Prior/Delinquent	21,712.60	15,500.00	6,212.60
364-3030 Solid Waste - Bulk items and tags	10,978.15	15,500.00	(4,521.85)
364-3150 Lien Rents Solid Waste	0.00	1,500.00	(1,500.00)
364-3160 Garbage Lien Interest	2,781.80	8,500.00	(5,718.20)
<u>TOTAL SANITATION</u>	<u>814,987.17</u>	<u>1,079,695.00</u>	<u>(124,047.18)</u>
<u>GOLF</u>			
<u>MISCELLANEOUS REVENUES</u>			
380-1000 Stroudsburg Share- TB Employee	0.00	17,992.00	(17,992.00)
380-1010 Emp Cont Hlth Insr	4,664.30	9,099.00	(4,434.70)
380-1070 Miscellaneous Income	9,120.39	550.00	8,570.39
380-5100 Shopping Cart Fees	1,035.00	5,500.00	(4,465.00)
<u>TOTAL MISC. REVENUES</u>	<u>14,819.69</u>	<u>33,141.00</u>	<u>(18,321.31)</u>
<u>CONTR. FROM PRIVATE</u>			
<u>SALE OF ASSETS</u>			
391-0010 Sale of Assets	26,650.00	650,000.00	(623,350.00)
391-0020 Damage to Borough Property	464.54	15,000.00	(14,535.46)
<u>TOTAL SALE OF ASSETS</u>	<u>27,114.54</u>	<u>665,000.00</u>	<u>(637,885.46)</u>
<u>TRANSFERS</u>			
<u>CAPITAL PROCEEDS</u>			
<u>DIVIDENDS</u>			
395-2000 Dividends Received - General Liability	32,241.79	18,000.00	14,241.79

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
395-3000 Dividends Received - Health Insurance	73,191.00	36,000.00	37,191.00
TOTAL DIVIDENDS	<u>105,432.79</u>	<u>54,000.00</u>	<u>51,432.79</u>
Total Revenues	3,737,093.30	6,136,079.00	(2,233,443.55)
Expenses			
<u>LEGISLATIVE</u>			
400-1100 Council Salary	3,943.25	4,705.00	761.75
400-1120 Mayor Salary	3,780.03	5,000.00	1,219.97
400-1610 FICA - Legislative	397.37	602.00	204.63
400-1630 Medicare - Legislative	92.69	141.00	48.31
400-3110 Training/Conferences	0.00	1,000.00	1,000.00
400-3210 Dues/Subscriptions	6,224.22	2,250.00	(3,974.22)
400-3310 Misc/Travel	0.00	250.00	250.00
TOTAL LEGISLATIVE	<u>14,437.56</u>	<u>13,948.00</u>	<u>(489.56)</u>
<u>GENERAL GOVERNMENT</u>			
401-1210 Manager Salary	18,166.28	37,266.00	19,099.72
401-1220 Director-Public Works	0.00	28,080.00	28,080.00
401-1400 Admin Staff Salary	33,087.29	81,900.00	48,812.71
401-1410 Utility Billing Coordinator	5,008.00	10,889.00	5,881.00
401-1610 FICA - Admin	5,274.82	10,170.00	4,895.18
401-1630 Medicare - Admin	1,032.64	2,378.00	1,345.36
401-1830 Admin - Overtime	0.00	450.00	450.00
401-2100 Office Supplies - Administration	3,053.34	2,400.00	(653.34)
401-2130 Office Equipment/Furniture	740.91	300.00	(440.91)
401-2140 IT Expenses	7,177.53	4,950.00	(2,227.53)
401-2150 Computer Equipment/Supplies-Gen Government	4,131.87	3,000.00	(1,131.87)
401-2160 Equipment Maintenance	324.44	825.00	500.56
401-2300 Vehicle Expense	0.00	450.00	450.00
401-3110 Data Storage software	1,159.58	2,550.00	1,390.42
401-3210 Telephone - Gen Government	1,956.40	2,595.00	638.60
401-3250 Postage - Payroll Processing Fee	1,728.31	5,550.00	3,821.69
401-3310 Travel- Gen Government	0.00	960.00	960.00
401-3400 Advertising/Printing - Gen Government	681.60	1,650.00	968.40
401-4200 Association Dues/Subscriptions	7,709.18	3,750.00	(3,959.18)
401-4600 Training/Conference - General Government	2,000.00	750.00	(1,250.00)
401-7200 CIP - New Car	0.00	9,250.00	9,250.00
TOTAL GENERAL GOVT	<u>93,232.19</u>	<u>210,113.00</u>	<u>116,880.81</u>
<u>FINANCIAL ADMINISTRATION</u>			
402-3100 Trustee Chg Bond Payment	1,243.00	1,625.00	382.00
402-3110 Auditing Services - General Fund	8,348.50	14,640.00	6,291.50
402-3120 Accounting Services	1,371.60	0.00	(1,371.60)
402-3170 Accounting Software	4,016.76	2,300.00	(1,716.76)
402-3210 Credit Card Fees	2,736.91	5,700.00	2,963.09
TOTAL FINANCIAL ADMIN	<u>17,716.77</u>	<u>24,265.00</u>	<u>6,548.23</u>
<u>TAX COLLECTION</u>			
403-1140 Tax Collector Salary	2,203.00	4,233.00	2,030.00
403-1610 FICA - Tax Collector	39.20	262.00	222.80
403-1630 Medicare - Tax Collector	9.10	61.00	51.90

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
403-2100 Materials & Supplies	251.28	1,594.00	1,342.72
403-3150 Commission Del. Real Estate Tax	1,669.80	1,594.00	(75.80)
403-3170 Commission Local Ser. Tax	2,501.41	4,500.00	1,998.59
403-3180 Commission Earned Income Tax	8,976.69	15,500.00	6,523.31
403-3190 Commission Deed Transfer Tax	1,741.00	1,500.00	(241.00)
TOTAL TAX COLLECTION	17,391.48	29,244.00	11,852.52
<u>LEGAL SERVICES</u>			
404-3140 Solicitor Retainer & Fees	87,466.65	100,000.00	12,533.35
TOTAL LEGAL SERVICES	87,466.65	100,000.00	12,533.35
<u>ENGINEERING</u>			
408-3130 Engineering Services - Gen Prof Services	19,981.04	0.00	(19,981.04)
TOTAL ENGINEERING	19,981.04	0.00	(19,981.04)
MUNICIPAL BUILDINGS (70/15/15)			
409-2360 Materials & Supplies - Mun Bldg	59.80	450.00	390.20
409-3610 Electricity-Mun. Bldg.	3,822.70	4,568.00	745.30
409-3620 Electric Annex	954.75	1,125.00	170.25
409-3640 Gas (heat) - Annex	748.81	1,013.00	264.19
409-3730 Maintenance & Repair Annex	1,272.32	1,575.00	302.68
409-3740 Maintenance & Repairs	4,878.21	1,125.00	(3,753.21)
TOTAL MUNICIPAL BUILDING	11,736.59	9,856.00	(1,880.59)
<u>POLICE DEPARTMENT</u>			
410-7600 SARP Regional Costs	1,656,967.69	2,840,516.00	1,183,548.31
TOTAL POLICE	1,656,967.69	2,840,516.00	1,183,548.31
<u>FIRE DEPARTMENT</u>			
411-2100 Auxiliary Donation - Fire Dept	3,300.00	15,000.00	11,700.00
411-2500 Vehicle Maint/Supplies- Fire Dept	4,756.50	7,500.00	2,743.50
411-2600 Small Tools/ Equipment	0.00	5,500.00	5,500.00
411-3210 Telephone - Fire Dept	1,883.88	2,500.00	616.12
411-3270 Radio Maintenance	0.00	10,000.00	10,000.00
411-3620 Electricity	5,331.06	11,500.00	6,168.94
411-3630 Gas (heat)	213.46	5,000.00	4,786.54
411-3730 Equipment Testing	5,036.00	10,000.00	4,964.00
411-4200 Building Maintenance- Fire Dept	2,225.12	28,500.00	26,274.88
411-4600 Contracted Services	0.00	2,500.00	2,500.00
411-5300 Contribution	0.00	1,000.00	1,000.00
TOTAL FIRE DEPARTMENT	22,746.02	99,000.00	76,253.98
<u>CODE ENFORCEMENT</u>			
413-1220 Code Enforcement Office Salary	16,643.78	30,240.00	13,596.22
413-1400 Staff Salary	76,886.11	126,750.00	49,863.89
413-1610 FICA - Code Enforcement	4,962.12	9,826.00	4,863.88
413-1630 Medicare - Code Enforcement	1,157.72	2,298.00	1,140.28
413-1830 Overtime	0.00	1,500.00	1,500.00
413-2100 Materials & Supplies - Codes	2,106.15	1,250.00	(856.15)
413-2150 Computer Equipment/Supplies-Code Enforcement	2,218.32	4,500.00	2,281.68
413-2300 Vehicle Operation - Code Enforcement	0.00	750.00	750.00
413-2500 Vehicle Maintenance	122.04	750.00	627.96
413-3150 Software License	4,404.00	8,000.00	3,596.00
413-3400 Advertising Expense	2,559.67	2,500.00	(59.67)
413-4200 Assoc. Dues/Subscriptions	1,381.89	750.00	(631.89)
413-4600 Training/Conference Expense	0.00	500.00	500.00

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
413-7400 CAP Purchase	0.00	18,500.00	18,500.00
TOTAL CODE ENFORCEMENT	112,441.80	208,114.00	95,672.20
<u>PLANNING/ZONING</u>			
414-3140 Legal Services - Planning/Zoning	1,638.37	5,500.00	3,861.63
414-4500 Contracted Permitting	38,444.38	150,000.00	111,555.62
TOTAL PLANNING/ZONING	40,082.75	155,500.00	115,417.25
<u>EMERGENCY SERVICES</u>			
415-5300 Control Center Payment	37,287.25	63,921.00	26,633.75
TOTAL EMERGENCY SERVICES	37,287.25	63,921.00	26,633.75
<u>HEALTH DEPARTMENT</u>			
421-1220 Salaries & Wages-Health	3,911.35	9,607.00	5,695.65
421-1610 FICA - Health Dept	256.38	596.00	339.62
421-1630 Medicare - Health Dept	40.91	139.00	98.09
421-2100 Supplies	0.00	150.00	150.00
421-2150 Computer Equipment/Supplies (70/30)	0.00	35.00	35.00
TOTAL HEALTH DEPARTMENT	4,208.64	10,527.00	6,318.36
<u>SANITATION (RECYCLING)</u>			
426-1400 Recycling Staff Salaries	55,154.88	114,222.00	59,067.12
426-1610 FICA - Sanitation/Recycling	4,520.52	7,082.00	2,561.48
426-1630 Medicare - Sanitation/Recycling	1,054.15	1,656.00	601.85
426-1830 Overtime	0.00	500.00	500.00
426-2270 Supplies	423.97	1,250.00	826.03
426-2500 Recycling Grant to Twin Boros	0.00	22,000.00	22,000.00
426-4600 Conferences/Training	0.00	500.00	500.00
TOTAL SANITATION	61,153.52	147,210.00	86,056.48
<u>SOLID WASTE</u>			
427-3130 Landfill-Engineering Ser.	2,660.04	8,500.00	5,839.96
427-4700 Refuse Coll/Disp Contract	502,386.11	989,576.00	487,189.89
427-4710 WM Trash Bags	7,035.00	7,500.00	465.00
TOTAL SOLID WASTE	512,081.15	1,005,576.00	493,494.85
<u>SANITARY SEWER</u>			
<u>STREET DEPARTMENT (35/30/30/05)</u>			
430-1220 Salary - DPW Foreman	12,824.00	22,919.00	10,095.00
430-1300 Salaries & Wages - DPW	59,867.20	150,135.00	90,267.80
430-1610 FICA - Street Dept	4,649.31	11,042.00	6,392.69
430-1630 Medicare - Street Dept	1,295.15	2,582.00	1,286.85
430-1830 Street Department - Overtime	5,869.30	5,038.00	(831.30)
430-2100 Office Supplies - Street Dept	167.35	81.00	(86.35)
430-2150 Computer Equipment/Supplies - Street Dept	1,275.00	488.00	(787.00)
430-2160 Office Equip Maint/Repair - Street Dept	807.78	81.00	(726.78)
430-2300 Vehicle Operation (fuel, oil, fluids)	6,894.93	15,600.00	8,705.07
430-2380 Uniforms & Clothing	1,083.89	975.00	(108.89)
430-2500 Vehicle Maint/Repair- Street Dept	4,937.12	5,038.00	100.88
430-2600 Minor Equipment	691.05	650.00	(41.05)
430-3150 Drug Testing	164.69	179.00	14.31
430-3210 Telephone - Street	131.14	406.00	274.86
430-3310 Travel	0.00	276.00	276.00
430-3610 Electricity -DPW Garage	781.16	650.00	(131.16)

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
430-3620 Gas Heat -DPW Garage	1,501.85	1,706.00	204.15
430-3730 Building Maintenance	709.76	3,250.00	2,540.24
430-3740 Equipment Maint & Repairs - Street Dept	6,898.08	6,013.00	(885.08)
430-4600 Training - Street	748.42	325.00	(423.42)
430-7400 Capital Improvements	8,930.61	68,250.00	59,319.39
430-7410 Equipment Lease Loader 50/25/25	0.00	10,448.00	10,448.00
TOTAL STREET DEPARTMENT	120,227.79	306,132.00	185,904.21
<u>STREET CLEANING</u>			
431-3740 Machinery Maintenance/Supplies	4,787.16	5,500.00	712.84
TOTAL STREET CLEANING	4,787.16	5,500.00	712.84
<u>SNOW & ICE REMOVAL</u>			
432-2210 Snow & Ice Removal	12,822.31	(5,250.00)	(18,072.31)
TOTAL SNOW/ICE REMOVAL	12,822.31	(5,250.00)	(18,072.31)
<u>TRAFFIC SIGNS/SIGNALS</u>			
433-3720 Misc Supplies- Traffic Signals	123.34	2,750.00	2,626.66
TOTAL TRAFFIC SIGNALS	123.34	2,750.00	2,626.66
<u>STREET LIGHTING</u>			
434-3720 Street Light Repair	254.98	0.00	(254.98)
434-3730 Operations/Maintenance	276.13	750.00	473.87
TOTAL STREET LIGHTING	531.11	750.00	218.89
<u>STORM SEWERS & DRAINS</u>			
436-2450 Materials & Supplies	0.00	425.00	425.00
436-3710 Storm Water Project MS4	0.00	97,500.00	97,500.00
TOTAL STORM SEWER	0.00	97,925.00	97,925.00
<u>STREET MAINTENANCE</u>			
438-2450 Materials & Supplies St Maintenance	2,511.11	775.00	(1,736.11)
438-3720 Street Paving	441.69	0.00	(441.69)
TOTAL STREET MAINTENANCE	2,952.80	775.00	(2,177.80)
<u>PARKING FACILITIES</u>			
445-0315 Software (UP Safety)	10,481.50	10,500.00	18.50
445-1300 Parking Enforcement Officer	21,688.00	81,796.00	60,108.00
445-1610 FICA - Parking	3,181.60	5,118.00	1,936.40
445-1630 Medicare - Parking	742.19	1,197.00	454.81
445-1830 Overtime	0.00	750.00	750.00
445-1910 Uniforms/Drug Test	604.29	850.00	245.71
445-2410 Vehicle Registration/Maintenance	1,019.75	1,500.00	480.25
445-2490 Meter Purchase- Parking Facilities	0.00	3,500.00	3,500.00
445-3130 Parking Permits Ect..	0.00	2,500.00	2,500.00
445-3250 Postage	500.00	500.00	0.00
445-3260 Radio	211.96	750.00	538.04
445-3400 Advertising/Printing-Parking Facilities	0.00	2,250.00	2,250.00
445-3710 Parking Lot Maintenance-Parking Facilities	130.11	250.00	119.89
445-3720 Meter Repair/Main Supplies	1,500.66	750.00	(750.66)
445-7400 Cap Purchase (New Car)	0.00	18,500.00	18,500.00
TOTAL PARKING FACILITIES	40,060.06	130,711.00	90,650.94
<u>FLOOD CONTROL</u>			
446-3130 Engineering Services	0.00	10,500.00	10,500.00
446-3710 Levee Maintenance	1,023.88	175,000.00	173,976.12

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
446-3730 Equipment Maintenance/Repair	546.69	750.00	203.31
TOTAL FLOOD CONTROL	1,570.57	186,250.00	184,679.43
<u>WATER</u>			
<u>RECREATION</u>			
452-2610 Pool Maintenance/Repair	88.99	0.00	(88.99)
452-3612 Electricity (Pool)	91.18	0.00	(91.18)
452-3742 Maintenance & Repairs (Pool)	94.94	0.00	(94.94)
452-7400 CAP Parks	0.00	6,500.00	6,500.00
TOTAL RECREATION	275.11	6,500.00	6,224.89
<u>DONATIONS</u>			
453-5440 MCCD Stream Gage	0.00	500.00	500.00
TOTAL DONATIONS	0.00	500.00	500.00
<u>PARKS</u>			
454-3710 Land Maintenance	2,185.61	0.00	(2,185.61)
TOTAL PARKS	2,185.61	0.00	(2,185.61)
<u>SHADE TREES</u>			
455-2460 Materials & Supplies	415.84	2,500.00	2,084.16
455-3720 Maintenance	3,500.00	15,500.00	12,000.00
455-7200 Shade Tree - New Planting	690.00	2,500.00	1,810.00
TOTAL SHADE TREES	4,605.84	20,500.00	15,894.16
<u>ECONOMIC DEVELOPMENT</u>			
463-3020 IBW Remediation	0.00	1,500.00	1,500.00
463-3100 Comprehensive Plan Implementation	4,118.63	5,000.00	881.37
TOTAL ECONOMIC DEVELOPMENT	4,118.63	6,500.00	2,381.37
<u>DOWNTOWN DISTRICT</u>			
465-3740 Maintenance/Repair (Decorations)	2,700.00	750.00	(1,950.00)
465-5400 Contribution - ECA	5,000.00	10,000.00	5,000.00
TOTAL DOWNTOWN DISTRICT	7,700.00	10,750.00	3,050.00
<u>INTER-GOVNMTAL EXPENSES</u>			
481-5200 Firemans Relief Fund	0.00	41,500.00	41,500.00
TOTAL INTER-GOVNMTAL EXPENSES	0.00	41,500.00	41,500.00
<u>INSURANCE</u>			
486-3510 Property-Liability Insurance	46,002.36	51,150.00	5,147.64
486-3530 Workers Comp Insurance	14,752.64	16,005.00	1,252.36
486-3531 Workers Comp - Fire Department	9,070.16	8,085.00	(985.16)
486-3550 Deductible	0.00	3,300.00	3,300.00
486-4010 Public Officials Liability	5,459.00	5,280.00	(179.00)
TOTAL INSURANCE	75,284.16	83,820.00	8,535.84
<u>EMPLOYEE BENEFITS/INS</u>			
487-1580 Life/Disability Insurance	3,000.58	7,755.00	4,754.42
487-1590 Major Medical (BC/BS)	89,712.86	203,763.00	114,050.14
487-1591 Health Ins Buyout/HRA	4,292.50	4,950.00	657.50
487-5310 N/U Pension MMO	8,722.09	70,890.00	62,167.91
TOTAL EMPLOYEE BENEFITS	105,728.03	287,358.00	181,629.97
<u>EMPLOYER FICA EXPENSES</u>			
488-1620 Unemployment Compensation	934.48	6,600.00	5,665.52
TOTAL EMPLOYER FICA EXPENSES	934.48	6,600.00	5,665.52

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>TRANSFERS</u>			
492-0100 Transfer to Recreation Fund	0.00	11,490.00	11,490.00
TOTAL TRANSFERS	0.00	11,490.00	11,490.00
Total Expenses	3,092,838.10	6,118,851.00	3,026,012.90
Excess Revenue Over(Under) Expenditures	644,255.20	17,228.00	792,569.35

**Consolidated by Fund Stmt of Activity - Budget vs Actual
July 31, 2023 - Sewer**

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Revenues			
INTEREST			
341-0000 Interest Income	0.00	12,000.00	(12,000.00)
341-0110 Interest-Savings & C D	5,552.84	0.00	5,552.84
341-0210 Interest Sewer PLGIT	197.78	0.00	197.78
341-0211 Int.-Sewer P Plus	49,432.00	0.00	49,432.00
<u>TOTAL INTEREST</u>	<u>55,182.62</u>	<u>12,000.00</u>	<u>43,182.62</u>
STATE GRANT PROGRAM			
<u>STATE SHARED REVENUE</u>			
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>0.00</u>	<u>44,715.00</u>	<u>(44,715.00)</u>
<u>SANITATION</u>			
364-1200 Pretreatment Revenues	0.00	8,000.00	(8,000.00)
364-2010 Sewer Rents	1,195,197.25	1,690,000.00	(799,807.41)
364-2020 Lien Sewer Rents	0.00	8,500.00	(8,500.00)
364-3160 Lien Interest & Cost	1,749.49	0.00	1,749.49
364-6010 Stroud SA Rentals	16,054.96	32,500.00	(16,445.04)
364-7010 Smithfield SA Rentals	36,313.68	145,000.00	(108,686.32)
364-9000 EDU Connection Fees	2,478.38	63,522.00	(61,043.62)
364-9100 Smithfield EDU Fees	0.00	17,500.00	(17,500.00)
364-9200 Penalties	21,497.83	45,000.00	(23,502.17)
<u>TOTAL SANITATION</u>	<u>1,273,291.59</u>	<u>2,010,022.00</u>	<u>(1,041,735.07)</u>
PMT FROM WATER CO			
<u>MISCELLANEOUS REVENUES</u>			
380-1010 Emp Cont Hlth Insr	4,734.97	9,237.00	(4,502.03)
<u>TOTAL MISC. REVENUES</u>	<u>4,734.97</u>	<u>9,237.00</u>	<u>(4,502.03)</u>
SALE OF ASSETS			
<u>TRANSFERS</u>			
392-0080 Transfer from Sewer Investor	0.00	1,000,000.00	(1,000,000.00)
392-0081 Trans From Sewer Investor	0.00	1,000,000.00	(1,000,000.00)
<u>TOTAL TRANSFERS</u>	<u>-</u>	<u>2,000,000.00</u>	<u>(2,000,000.00)</u>
<u>Total Revenues</u>	<u>1,333,209.18</u>	<u>4,075,974.00</u>	<u>(3,047,769.48)</u>

Expenses

LEGISLATIVE

Account # & Title	Y-T-D	Budget	Variance
400-1100 Council Salary	1,971.66	4,712.00	2,740.34
400-1610 FICA-Legislative	215.42	292.00	76.58
400-1630 Medicare - Legislative	31.96	68.00	36.04
400-3110 Training/Conferences	0.00	500.00	500.00
400-3210 Dues/Subscriptions	2,314.62	1,125.00	(1,189.62)
400-3310 Misc/Travel	0.00	125.00	125.00
TOTAL LEGISLATIVE	4,533.66	6,822.00	2,288.34
GENERAL GOVERNMENT			
401-1210 Manager Salary	24,426.26	40,372.00	15,945.74
401-1220 DPW Director Salary-Sewer	0.00	30,420.00	30,420.00
401-1400 Admin Staff Salary	27,807.73	88,725.00	60,917.27
401-1410 Utility Billing Coordinator	10,016.00	21,779.00	11,763.00
401-1610 FICA - Admin	4,944.63	11,017.00	6,072.37
401-1630 Medicare - Admin	899.27	2,577.00	1,677.73
401-1830 Admin Overtime	0.00	488.00	488.00
401-2100 Office Supplies - Admin	1,427.43	2,600.00	1,172.57
401-2130 Office Equipment/Furniture - Admin	449.59	325.00	(124.59)
401-2140 IT Expenses	4,703.88	5,363.00	659.12
401-2150 Computer Equipment/Supplies - Admin	3,777.28	3,250.00	(527.28)
401-2160 Equipment Repair/Maintenance - Admin	351.49	894.00	542.51
401-2300 Vehicle Expense - Admin	0.00	488.00	488.00
401-3110 Data Storage software	2,066.57	2,763.00	696.43
401-3210 Telephone - Admin	1,314.25	2,811.00	1,496.75
401-3250 Postage - Payroll Processing Fee	2,034.24	6,013.00	3,978.76
401-3310 Travel - Admin	0.00	1,040.00	1,040.00
401-3400 Advertising/Printing - Admin	221.65	1,788.00	1,566.35
401-4200 Dues Subscriptions/Memberships - Admin	7,304.81	4,063.00	(3,241.81)
401-4600 Training/Conferences - General Government	1,000.00	813.00	(187.00)
401-7200 CIP -New Car	0.00	4,625.00	4,625.00
TOTAL GENERAL GOVT	92,745.08	232,214.00	139,468.92
FINANCIAL ADMINISTRATION			
402-3100 Trustee Chg Bond Payment	621.50	813.00	191.50
402-3110 Auditing Services - Sewer	6,210.75	14,640.00	8,429.25
402-3120 Accounting Services	1,219.20	0.00	(1,219.20)
402-3160 Billing Software	5,319.09	11,250.00	5,930.91
402-3170 Accounting Software	581.12	4,600.00	4,018.88
402-3210 Credit Card Fees	6,281.12	11,400.00	5,118.88
TOTAL FINANCIAL ADMIN	20,232.78	42,703.00	22,470.22
TAX COLLECTION			
LEGAL SERVICES			
404-3200 Legal Services - WWTP	29,558.34	32,500.00	2,941.66
TOTAL LEGAL SERVICES	29,558.34	32,500.00	2,941.66

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
ENGINEERING			
408-3130 Engineering	33,494.95	50,625.00	17,130.05
TOTAL ENGINEERING	33,494.95	50,625.00	17,130.05
MUNICIPAL BUILDINGS (70/15/15)			
409-2360 Materials & Supplies - Mun Bldg	29.91	275.00	245.09
409-3610 Electricity-Mun. Bldg.	1,634.40	2,791.00	1,156.60
409-3620 Electricity-Annex	376.94	688.00	311.06
409-3640 Gas - Annex	374.15	619.00	244.85
409-3730 Maintenance & Repair Annex	3,484.66	963.00	(2,521.66)
409-3740 Maintenance & Repairs	872.12	688.00	(184.12)
TOTAL MUNICIPAL BUILDING	6,772.18	6,024.00	(748.18)
HEALTH DEPARTMENT			
421-1220 Salaries & Wages-Health	1,926.49	4,117.00	2,190.51
421-1610 FICA - Health Dept	55.59	255.00	199.41
421-1630 Medicare - Health Dept	91.94	60.00	(31.94)
421-2150 Computer Equipment/Supplies (70/30)	0.00	15.00	15.00
TOTAL HEALTH DEPARTMENT	2,074.02	4,447.00	2,372.98
SANITARY SEWER			
429-1400 Sewer Staff Salaries	120,061.78	243,948.00	123,886.22
429-1610 Social Security- Sewer Fund	2,016.94	15,202.00	13,185.06
429-1630 Medicare - Sanitary Sewer	1,196.83	3,555.00	2,358.17
429-1830 Sewer Overtime	1,496.51	1,250.00	(246.51)
429-2100 Office Supplies	1,238.87	850.00	(388.87)
429-2110 Chemicals	28,223.04	35,000.00	6,776.96
429-2150 Computer Equip & Supplies	1,394.44	2,500.00	1,105.56
429-2200 Materials & Supplies- WWTP	4,937.08	4,500.00	(437.08)
429-2300 Fuel Oil	15,536.85	18,500.00	2,963.15
429-2310 Vehicle Operation	0.00	1,200.00	1,200.00
429-2380 Uniforms	396.99	1,000.00	603.01
429-2600 Small Tools/Minor Equipment	1,579.05	2,500.00	920.95
429-3160 Laboratory Fees	32,597.25	58,500.00	25,902.75
429-3200 Telephone - Sewer	1,113.12	1,700.00	586.88
429-3610 Electric - Sewer	44,271.45	78,500.00	34,228.55
429-3700 Pump Station Maint & Repair	11.15	12,500.00	12,488.85
429-3710 WWTP Maint & Repairs	13,367.95	20,000.00	6,632.05
429-3720 Collection System Maintenance	2,706.89	10,500.00	7,793.11
429-3730 WWTP Building & Repair	6,233.16	96,000.00	89,766.84
429-3740 Equipment Maintenance Collections	4,362.90	5,000.00	637.10
429-4100 Sewer Backup Expenses	1,676.00	2,500.00	824.00
429-4200 Dues/Subscriptions-Sewer	4,298.00	5,000.00	702.00
429-4500 Contracted Line Maintenance	19,115.81	85,500.00	66,384.19
429-4600 Training - Sanitary Sewer	60.00	2,000.00	1,940.00
429-4700 Sludge Disposal	44,143.48	75,000.00	30,856.52
429-7400 Equipment Lease/Purchase	0.00	48,183.00	48,183.00
429-7410 Capital Improvements equipment (Skid Steer)	0.00	20,000.00	20,000.00

Account # & Title	Y-T-D	Budget	Variance
429-7420 Capital Improvement Collection System	15,849.58	2,000,000.00	1,984,150.42
429-7430 Vehicle Purchase	0.00	48,000.00	48,000.00
TOTAL COLLECTION SYSTEM	367,885.12	2,898,888.00	2,531,002.88
STREET DEPARTMENT (35/30/30/05)			
430-1220 Street Superindendent Salary	12,824.00	22,038.00	9,214.00
430-1300 Salaries & Wages - DPW - Sewer	67,972.32	144,361.00	76,388.68
430-1610 FICA - Street Dept	6,080.72	10,617.00	4,536.28
430-1630 Medicare - Street Dept	893.59	2,483.00	1,589.41
430-1830 Overtime - Street Dept	0.00	4,844.00	4,844.00
430-2100 Office Supplies - Street Dept	119.57	78.00	(41.57)
430-2150 Computer Equipment/Supplies - Street Dept	0.00	469.00	469.00
430-2160 Office Equipment Maint/Repair- Street Dept	0.00	78.00	78.00
430-2300 Vehicle Operation (fuel, oil, fluids)	4,493.35	15,000.00	10,506.65
430-2380 Uniforms - Street Dept	477.87	938.00	460.13
430-2500 Vehicle Manitenance/Repair- Street Dept	3,274.05	4,844.00	1,569.95
430-2600 Small Tools/Minor Equip - Street Dept	693.65	625.00	(68.65)
430-3150 Drug Testing	178.43	172.00	(6.43)
430-3210 Telephone - Street Dept	142.03	391.00	248.97
430-3310 Travel - Street Dept	0.00	266.00	266.00
430-3610 Electricity - Street Dept	494.00	625.00	131.00
430-3620 Gas - Street Dept	1,313.33	1,641.00	327.67
430-3730 Building Maintenance - Street Dept	415.03	3,125.00	2,709.97
430-3740 Equipment Maint & Repair - Street Dept	6,948.18	5,781.00	(1,167.18)
430-4600 Conferences/Training - Street Dept	810.26	313.00	(497.26)
430-7400 CAP Improvements	0.00	65,625.00	65,625.00
430-7410 Equipment Lease Loader 50/25/25	0.00	10,046.00	10,046.00
TOTAL STREET DEPARTMENT	107,130.38	294,360.00	187,229.62
STORM SEWERS & DRAINS			
436-3710 Storm Water Project MS4	0.00	77,500.00	77,500.00
TOTAL STORM SEWER	0.00	77,500.00	77,500.00
INSURANCE			
486-3510 Property-Liability Insurance	46,191.82	51,925.00	5,733.18
486-3530 Workers Comp Insurance	14,976.18	16,248.00	1,271.82
486-3531 Workers Comp - Fire Department	6,950.92	8,208.00	1,257.08
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability	5,458.00	5,360.00	(98.00)
TOTAL INSURANCE	73576.92	85091	11514.08
EMPLOYEE BENEFITS/INS			
487-1580 Life/Disability Insurance	4,394.00	7,873.00	3,479.00

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
487-1590 Major Medical (BC/BS)	159,501.71	206,850.00	47,348.29
487-1591 Health Ins. Buy-out/HRA Cont	4,103.75	5,025.00	921.25
487-5310 N/U Pension MMO	8,722.08	71,395.00	62,672.92
TOTAL EMPLOYEE BENEFITS	<u>176,721.54</u>	<u>291,143.00</u>	<u>114,421.46</u>
<u>EMPLOYER FICA EXPENSES</u>			
488-1620 Unemployment Comp PSAB	6,160.39	6,700.00	539.61
TOTAL EMPLOYER FICA EXPENSES	<u>6,160.39</u>	<u>6,700.00</u>	<u>539.61</u>
TRANSFERS			
<u>Total Expenses</u>	920,885.36	4,029,017.00	3,108,131.64
Excess Revenue Over(Under) Expenditures	<u>412,323.82</u>	<u>46,957.00</u>	<u>60,362.16</u>

Consolidated by Fund Stmt of Activity - Budget vs Actual
July 31, 2023 - Water

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
Revenues			
INTEREST			
341-0000 Interest Income	0.00	1,500.00	(1,500.00)
341-0110 Interest-Savings	2,906.90	0.00	2,906.90
341-0210 Interest-Water-PLGIT	29.08	0.00	29.08
341-0211 Interest-Water-P Plus	24,979.59	0.00	24,979.59
<u>TOTAL INTEREST</u>	<u>27915.57</u>	<u>1500</u>	<u>26415.57</u>
STATE GRANT PROGRAM			
354-1260 American Recovery Funds	0.00	1,550,000.00	(1,550,000.00)
<u>TOTAL STATE GRANTS</u>	<u>0</u>	<u>1550000</u>	<u>-1550000</u>
STATE SHARED REVENUE			
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	44,715.00	(44,715.00)
<u>TOTAL STATE SHARED REVENUE</u>	<u>0</u>	<u>44715</u>	<u>-44715</u>
GOLF			
PMT FROM WATER CO			
378-1110 Water Service-Turn on/off	1,425.00	250.00	1,175.00
378-2100 Water Rents	1,366,322.00	2,233,000.00	(1,201,498.74)
378-2110 Lien Rents	0.00	25,000.00	(25,000.00)
378-2120 Lien Costs & Interest	1,995.82	2,000.00	(4.18)
378-4300 Water Sales Bulk	26,994.97	110,000.00	(83,005.03)
378-9000 EDU Connection Fees	2,478.39	68,210.00	(65,731.61)
378-9200 Penalties	23,229.91	35,000.00	(11,770.09)
378-9300 Sale of Meters & Supplies	0.00	15,000.00	(15,000.00)
378-9400 Water Dept. Services	475.00	1,850.00	(1,375.00)
<u>TOTAL PMT FROM WATER CO</u>	<u>1,422,921.09</u>	<u>2490310</u>	<u>-1402209.65</u>
MISCELLANEOUS REVENUES			
380-1010 Emp Cont Hlth Insr	4,734.97	9,237.00	(4,502.03)
TOTAL MISC. REVENUES	4734.97	9237	-4502.03
TRANSFERS			
392-0061 Transfer From Water Investor	0.00	375,000.00	(375,000.00)
TOTAL TRANSFERS	0	375000	-375000
<u>Total Revenues</u>	1,455,571.63	4,470,762.00	(3,350,011.11)
Expenses			
LEGISLATIVE			
400-1100 Council Salary	1,971.66	4,713.00	2,741.34
400-1610 FICA - Legislative	157.35	292.00	134.65
400-1630 Medicare - Legislative	35.21	68.00	32.79
400-3110 Training/Conferences	0.00	500.00	500.00

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
400-3210 Dues/Subscriptions	2,314.62	1,125.00	(1,189.62)
400-3310 Misc./Travel	0.00	125.00	125.00
<u>TOTAL LEGISLATIVE</u>	<u>4478.84</u>	<u>6823</u>	<u>2344.16</u>

GENERAL GOVERNMENT

401-1210 Manager Salary	24,426.26	40,372.00	15,945.74
401-1220 DPW Director Salary - Water	0.00	30,420.00	30,420.00
401-1400 Admin Staff Salary - Water	27,807.76	88,725.00	60,917.24
401-1410 Utility Billing Coordinator	10,016.00	21,779.00	11,763.00
401-1610 FICA - Admin	3,611.80	11,017.00	7,405.20
401-1630 Medicare - Admin	990.75	2,577.00	1,586.25
401-1830 Admin Overtime	0.00	488.00	488.00
401-2100 Office Supplies - Admin	1,418.18	2,600.00	1,181.82
401-2130 Office Equipment/Furniture - Admin	449.59	325.00	(124.59)
401-2140 IT Expenses	4,703.88	5,363.00	659.12
401-2150 Computer Equipment/Supplies - Admin	3,777.28	3,250.00	(527.28)
401-2160 Equipment Repair/ Maintenance - Admin	351.49	894.00	542.51
401-2300 Vehicle Expense - Admin	0.00	488.00	488.00
401-3110 Data Storage software	2,066.57	2,763.00	696.43
401-3210 Telephone - Admin	1,314.25	2,811.00	1,496.75
401-3250 Postage - Payroll Processing Fee	2,962.84	6,013.00	3,050.16
401-3310 Travel - Admin	0.00	1,040.00	1,040.00
401-3400 Advertising/Printing - Admin	221.65	1,788.00	1,566.35
401-4200 Dues Subscriptions/Memberships - Admin	7,304.81	4,063.00	(3,241.81)
401-4600 Training/Conferences - General Government	1,000.00	813.00	(187.00)
401-7200 CIP - New Car	0.00	4,625.00	4,625.00
<u>TOTAL GENERAL GOVT</u>	<u>92423.11</u>	<u>232214</u>	<u>139790.89</u>

FINANCIAL ADMINISTRATION

402-3100 Trustee Chg Bond Payment	621.50	813.00	191.50
402-3110 Auditing Services - Water	6,210.75	14,640.00	8,429.25
402-3120 Accounting Services	1,219.20	1,625.00	405.80
402-3160 Billing Software	4,613.50	11,250.00	6,636.50
402-3170 Accounting Software	581.12	4,600.00	4,018.88
402-3210 Credit Card Fees	6,281.12	11,400.00	5,118.88
TOTAL FINANCIAL ADMIN	19527.19	44328	24800.81

TAX COLLECTION

LEGAL SERVICES

404-3160 Legal Services - WTP	78,838.17	25,500.00	(53,338.17)
TOTAL LEGAL SERVICES	78838.17	25500	-53338.17

ENGINEERING

408-3130 Engineering	61,580.57	168,750.00	107,169.43
TOTAL ENGINEERING	61580.57	168750	107169.43

MUNICIPAL BUILDINGS (70/15/15)

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
409-2360 Materials & Supplies - Mun Bldg	29.91	275.00	245.09
409-3610 Electricity-Mun. Bldg.	1,634.40	2,791.00	1,156.60
409-3620 Electricity-Annex	376.94	688.00	311.06
409-3640 Gas - Annex	374.15	619.00	244.85
409-3730 Maintenance & Repair Annex	445.66	963.00	517.34
409-3740 Maintenance & Repairs	872.37	688.00	(184.37)
TOTAL MUNICIPAL BUILDING	3733.43	6024	2290.57
<u>STREET DEPARTMENT (35/30/30/05)</u>			
430-1220 Street Superintendent Salary	12,824.00	22,038.00	9,214.00
430-1300 Salaries & Wages - DPW - Water	67,972.34	144,361.00	76,388.66
430-1610 FICA - Street Dept	4,441.64	10,617.00	6,175.36
430-1630 Medicare - Street Dept	984.49	2,483.00	1,498.51
430-1830 Overtime - Street Department	0.00	4,844.00	4,844.00
430-2100 Office Supplies - Street Dept	119.57	78.00	(41.57)
430-2150 Computer Equipment/Supplies - Street Dept	0.00	469.00	469.00
430-2160 Office Equipment Maint/Repair- Street Dept	0.00	78.00	78.00
430-2300 Vehicle Operation (fuel, oil, fluids)	4,493.35	15,000.00	10,506.65
430-2380 Uniforms - Street Dept	477.87	938.00	460.13
430-2500 Vehicle Manintenance/Repair- Street Dept	3,274.05	4,844.00	1,569.95
430-2600 Small Tools/Minor Equip - Street Dept	693.65	625.00	(68.65)
430-3150 Drug Testing	178.43	172.00	(6.43)
430-3210 Telephone - Street Dept	142.03	391.00	248.97
430-3310 Travel - Street Dept	0.00	266.00	266.00
430-3610 Electricity - Street Dept	494.00	625.00	131.00
430-3620 Gas - Street Dept	1,313.33	1,641.00	327.67
430-3730 Building Maintenance- Street Dept	415.03	3,125.00	2,709.97
430-3740 Equipment Maint & Repair - Street Dept	6,948.18	5,781.00	(1,167.18)
430-4600 Conferences/Training - Street Dept	810.26	313.00	(497.26)
430-7400 CAP Improvements	0.00	65,625.00	65,625.00
430-7410 Equipment Lease Loader 50/25/25	0.00	10,046.00	10,046.00
TOTAL STREET DEPARTMENT	105,582.22	294,360.00	188,777.78
<u>WATER</u>			
448-1300 Water Staff Salaries	132,129.04	352,405.00	220,275.96
448-1610 FICA - Water	7,765.16	22,004.00	14,238.84
448-1630 Medicare - Water	1,725.86	5,146.00	3,420.14
448-1830 Water Overtime	4,516.21	2,500.00	(2,016.21)
448-2100 Office Supplies	887.36	1,000.00	112.64
448-2110 Chemicals - Water	35,238.27	110,000.00	74,761.73
448-2150 Computer Equipt & Supplies	1,544.15	2,500.00	955.85
448-2200 Materials & Supplies	8,012.50	10,000.00	1,987.50
448-2300 Fuel Oil	9,690.36	11,500.00	1,809.64
448-2310 Vehicle Operation	283.06	2,500.00	2,216.94
448-2390 Uniforms/Boot Allowance	537.44	750.00	212.56

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
448-2400 Meter M&R Supplies (New Radio Read)	53,770.00	1,400,000.00	1,346,230.00
448-2600 Small Tools/Minor Equipment - Water	3,312.23	20,500.00	17,187.77
448-3160 Laboratory Fees - Water	21,544.50	30,000.00	8,455.50
448-3200 Telephone- Water	1,858.28	3,500.00	1,641.72
448-3400 Printing & Advertising	0.00	3,500.00	3,500.00
448-3610 Electric- Water Treatment Plant	3,447.86	8,500.00	5,052.14
448-3620 Electric - Water Wells	22,061.40	47,500.00	25,438.60
448-3630 Electric - Water Distribution	1,106.15	2,250.00	1,143.85
448-3700 Well Maint & Repair	12,690.71	20,000.00	7,309.29
448-3720 Distribution System- Maint. & Repairs	68,715.90	375,000.00	306,284.10
448-3730 Building Maintenance	6,073.89	15,000.00	8,926.11
448-3740 WTP Maint & Repairs	14,192.64	105,000.00	90,807.36
448-3750 Dist Contracted Services	36,172.66	34,850.00	(1,322.66)
448-4200 Dues/Subscriptions - Water	2,313.00	2,500.00	187.00
448-4500 Contracted Line Maint - Water	4,262.15	15,000.00	10,737.85
448-4600 Training/conferences - Water	370.00	1,500.00	1,130.00
448-4700 Sludge Removal	20,802.97	65,000.00	44,197.03
448-4910 Permits	20,335.00	20,000.00	(335.00)
448-7400 Capital Improvements	5,883.89	178,310.00	172,426.11
448-7410 Capital purchase (UTV)	51,843.00	95,000.00	43,157.00
TOTAL WATER FACILITIES	553,085.64	2,963,215.00	2,410,129.36
<u>DEBT SERVICE</u>			
471-1100 Principal 2016 Loan	0.00	159,044.00	159,044.00
471-1110 Penn Vest Water Line	26,926.72	46,407.00	19,480.28
471-1120 Penn Vest Dam	22,182.44	38,269.00	16,086.56
TOTAL DEBT SERVICE	49109.16	243720	194610.84
<u>DEBT INTEREST</u>			
472-1100 Interest - 2016 Loan	62,191.87	82,000.00	19,808.13
472-1110 Penn Vest Water Line - Interest	5,248.99	8,753.00	3,504.01
472-1120 Penn Vest Dam - Interest	7,222.81	12,142.00	4,919.19
TOTAL DEBT INTEREST	74,663.67	102,895.00	28,231.33
<u>INTER-GOVNMTAL EXPENSES</u>			
<u>INSURANCE</u>			
486-3510 Property-Liability Insurance	46,191.82	51,925.00	5,733.18
486-3530 Workers Comp Insurance	14,976.18	16,248.00	1,271.82
486-3531 Workers Comp - Fire Department	6,950.92	8,208.00	1,257.08
486-3550 Deductible	0.00	3,350.00	3,350.00
486-4010 Public Officials Liability	5,458.00	5,360.00	(98.00)
TOTAL INSURANCE	73,576.92	85,091.00	11,514.08
<u>EMPLOYEE BENEFITS/INS</u>			
487-1580 Life/Disability Insurance	4,376.63	7,873.00	3,496.37
487-1590 Major Medical (BC/BS)	117,015.07	206,850.00	89,834.93
487-1591 Health Ins. Buy-out/HRA Cont	4,103.75	5,025.00	921.25
487-5310 N/U Pension MMO	8,722.08	71,395.00	62,672.92
TOTAL EMPLOYEE BENEFITS	134217.53	291143	156925.47

<u>Account # & Title</u>	<u>Y-T-D</u>	<u>Budget</u>	<u>Variance</u>
<u>EMPLOYER FICA EXPENSES</u>			
488-1620 Unemployment Comp PSAB	6,160.39	6,700.00	539.61
TOTAL EMPLOYER FICA EXPENSES	6,160.39	6,700.00	539.61
<u>TRANSFERS</u>			
Total Expenses	1,256,976.84	4,470,763.00	3,213,786.16
Excess Revenue Over(Under) Expenditures	198,594.79	(1.00)	(136,224.95)